

**SHAWNEE BEAUTIFICATION, PARKS, AND RECREATION COMMITTEE
PROCEEDINGS**

SEPTEMBER 18, 2025 AT 4:00 PM

The Shawnee Beautification, Parks, and Recreation Committee of the City of Shawnee, County of Pottawatomie, State of Oklahoma, met in Regular Session in the Commission Chambers at City Hall, 16 West 9th Street, Shawnee, Oklahoma on September 18, 2025 at 4:00 P.M., pursuant to notice duly posted as prescribed by law at 2:01 P.M. on September 16, 2025. Vice Chairperson Lankford presided and called the meeting to order. Upon roll call, the following members were in attendance.

Vacant
Chairperson

Sherry Lankford
Vice Chairperson

Raymond Lutomski
Committee Member

Absent
Committee Member

Sue Nelson
Committee Member

Chris Johnston
Committee Member

Absent
Commissioner/Committee Member

ABSENT: Kerri Keck and Lauren Richter

CALL TO ORDER

DECLARATION OF QUORUM

1. Consideration of approval of the Minutes from the August 21, 2025 regular meeting.

A motion to approve the August 21, 2025 minutes was made by Raymond Lutomski. A 2nd was made by Chris Johnston. Motion carried 4-0.

Aye: Sherry Lankford, Sue Nelson, Chris Johnston, and Raymond Lutomski.

Nay: None

2. Staff Reports

1. A new Rec Aide was hired and staff is currently interviewing for one additional person.

2. Sue Ellen discussed summer 2025 Splash statistics. Committee members were impressed by the number of saves compared to the number of citizens that attended Splash.

3. The cemetery hired one new part-time employee.

4. The September 23rd and 25th tree planting at Wildwood Park has been postponed.

4:10 P.M. Kerri Keck attended the meeting at this time.

3. Discussion of Fall Fest plans and committee member involvement.

Amy Riggins discussed the plans and times for the Fall Fest. She let the committee know there would be different vendors and activities from 12:00 P.M. to 10:00 P.M. with the majority of the family-friendly activities being from 12:00 P.M. to 5:00 P.M. The committee discussed having members help with getting donations of gift cards from local restaurants for give-aways and times that they could help with activities on the day of the event.

4. Artwork Project update

Kerri Keck let the committee know she developed a rough draft of a RFP and gave it to staff to help complete. The committee discussed ideas of a theme for the project and decided to table the discussion until the October meeting. All committee members are encouraged to bring a theme idea for discussion at the October meeting.

5. Citizens Participation

(A three-minute limit per person)

(A twelve-minute limit per topic)


We had no citizen participation at this meeting.

6. Committee Comments

There were no committee comments.

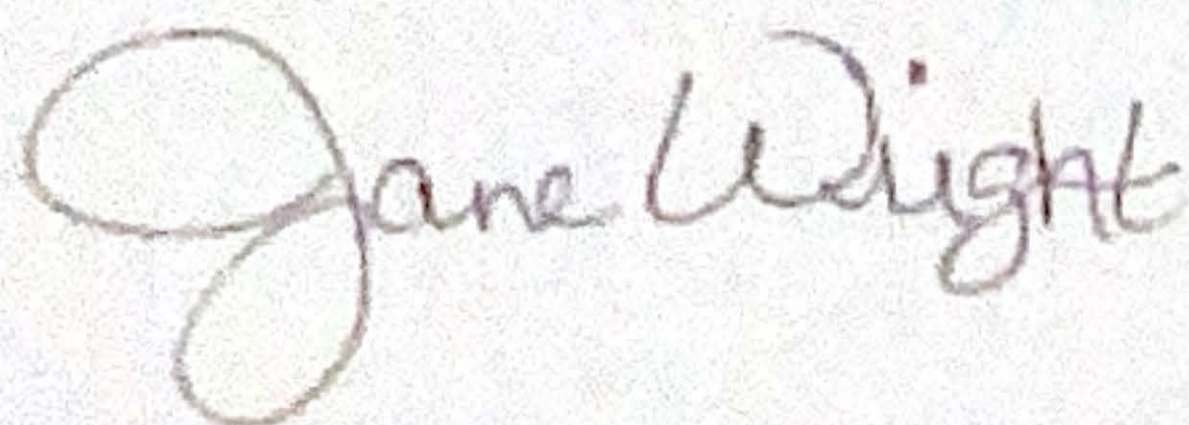
7. Adjournment

The meeting was adjourned at 4:50 P.M.



SHERRY LANKFORD
VICE CHAIRPERSON

ATTEST:



JANE WRIGHT
SECRETARY