

AGENDA
BOARD OF CITY COMMISSIONERS
OCTOBER 20, 2025 AT 6:00 PM
COMMISSION CHAMBERS AT CITY HALL
16 WEST 9TH STREET
SHAWNEE, OKLAHOMA

Official action can only be taken on items which appear on the agenda. The public body may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any agenda item. When more information is needed to act on an item, the public body may refer the matter to Staff or back to Committee or the recommending body. Under certain circumstances, items are deferred to a future date or stricken from the agenda entirely.

CALL TO ORDER

DECLARATION OF A QUORUM

INVOCATION

FLAG SALUTE

1. Citizens Participation (A three-minute limit per person)
(A twelve-minute limit per topic)

Citizens may provide comment relevant to City business. Per Oklahoma State Statute 25 O.S. § 311(B)(1), the City Commission may only consider, deliberate, or render decisions on those items of City business that were included in the agenda. For other citizen comments, the City Commission may refer the matter to the City Manager for administrative consideration, or to schedule the matter for Commission consideration at a later date.

2. Consider approval of Consent Agenda:

- a. Minutes from the September 15, 2025, regular meeting.
- b. Acknowledge the following minutes and reports:
 - Planning Commission Minutes from the August 6, 2025 and September 3, 2025, regular meetings.
 - Shawnee Beautification, Parks, and Recreation Committee Minutes from the August 21, 2025, regular meeting.
 - License Payment Report for September 2025.
 - Project Payment Report for September 2025.

c. Budget amendments for Fiscal Year 2025 – 2026:

- Fund 001 - General Fund - Fire Department - To appropriate monies received from sale of a vehicle and transfer into Fire Admin and Capital Outlay - Equipment for the Fire Department expenditures in FY26.
- Fund 010 - Grant Fund - Emergency Management Department - Repayment of Funds DR 4706 PW 3 Emergency Debris Removal project for the 2023 Tornado.
- Fund 010 - Grant Fund - Emergency Management Department - To pay for services rendered from the 2023 Tornado, and money received in FY25.
- Fund 301 - Capital Improvement Fund - Fire Department - To appropriate monies for the Altering System at Fire Station #3 and transfer into Capital Outlay - Buildings for the Fire Department expenditures in FY26.
- Fund 301 - Capital Outlay - Fire Department - To appropriate monies for the purchase of an E-One Rescue Pumper and to transfer into Capital Outlay - Equipment for the Fire Department expenditures in FY26.
- Fund 301 - Capital Improvement Fund - Police Department - To appropriate sale of property monies to be used for the vehicle purchase in Capital Outlay for the Police Department expenditures in FY26.
- Fund 302 - Street Improvement Fund - Engineering - To appropriate monies into Capital Outlay - Street for Kickapoo Street expenditures in FY26.
- Fund 304 - American Rescue Plan Fund - To appropriate monies to be used for SW Loop Water Main Project in Capital Outlay - Buildings & Improvements for the expenditures in FY26.
- Fund 603 - Insurance Recovery Fund - Police Department - To appropriate insurance monies into Capital Outlay - Police Vehicles for the Police Department expenditures in FY26.

d. Acknowledge the resignation of Jamie Hembree from the Shawnee Planning Commission effective immediately.

e. Acknowledge the City of Shawnee Holiday Schedule for 2026.

- f. Acceptance of Georg Fischer Central Plastics public infrastructure and placing the maintenance bonds into effect.
 - g. Acceptance of Right-of-Way Utility Easement Agreements for the Southwest Loop Waterline project impacting multiple parcels within Sections 24 and 25, Township 10 North, Range 3 East.
 - h. Approval of an agreement with Honeywell for the installation of an alerting system for Fire Station No. 3.
 - i. Approval of the purchase of an E-One Rescue Pumper using the Sourcewell Contract E-One #113021-RVG.
 - j. Approval of the purchase of a 2026 Ram 2500 Crew Cab truck utilizing state bidding in compliance with the approved Capital Improvement Plan for 2026-2030 for the Heart of Oklahoma Exposition Center.
 - k. Approval of the purchase of a 2026 Freightliner 108SD PLUS utilizing state bidding and in compliance with the approved Capital Improvement Plan for 2026-2030 for the Street Department.
 - l. Approval of the purchase of a 2026 Chevrolet Silverado 3500 Crew Cab truck utilizing state bidding and in compliance with the approved Capital Improvement Plan for 2026-2030 for the Street Department.
 - m. Approval of the purchase of a 2026 Chevrolet Silverado 3500 Crew Cab truck utilizing state bidding and in compliance with the approved Capital Improvement Plan for 2026-2030 for Building Maintenance.
 - n. Approval of the purchase of a 2026 Chevrolet Silverado 1500 Crew Cab truck utilizing state bidding and in compliance with the approved Capital Improvement Plan for 2026-2030 for Building Maintenance.
 - o. Approval of the purchase of a 2026 Chevrolet Silverado 5500 Regular Cab truck utilizing state bidding and in compliance with the approved Capital Improvement Plan for 2026-2030 for the Traffic Department.
 - p. Acknowledge Change Order No. 1 for Lowe's Water Line project.
3. Presentation of the Pet of the Month by Animal Control.

4. Consideration of resolution authorizing the Mayor and Staff to sign closeout documents related to CV2 The City of Shawnee Community Development Block Grant Contract Number CDBG-EXP-CV2-Shawnee CI-03182 Coronavirus.
5. Consideration of a resolution for the selection of City of Shawnee Bridge Inspectors for the Oklahoma Department of Transportation Bridge Inspection Program.
6. Consideration of a resolution for project sponsorship for the Oklahoma Department of Transportation (ODOT) Transportation Alternatives Program (TAP) Application and Maintenance Commitment for the Wallace Street Sidewalk project.
7. Public Hearing of a request for a Conditional Use Permit to operate a Short-Term Rental at the property addressed as 730 North Pennsylvania Avenue. Case No. CUP02-25 | Applicant: Penny Schultz
8. Consideration of a Conditional Use Permit to operate a Short-Term Rental at the property addressed as 730 North Pennsylvania Avenue. Case No. CUP02-25 | Applicant: Penny Schultz
9. Consider Bid(s):
 - a. Shawnee SW Loop Watermain Loop, Project No. 25-1040-01
 - b. Shawnee Sewer Bursting FY 26, Project No. 25-119
10. Acknowledge Monthly Sales Tax Report.
11. New Business (Any matter not known or which could not have been reasonably foreseen prior to the posting of the agenda.)
12. Commissioners Comments
13. Adjournment

Respectfully submitted,



Lisa Lasyone, MMC, City Clerk

The City of Shawnee encourages participation from its citizens in public meetings. If participation is not possible due to a disability, notify the City Clerk, in writing, at least forty-eight hours prior to the scheduled meeting, and necessary accommodations will be made. (ADA 28 CFR 36)