

AGENDA
SHAWNEE AIRPORT AUTHORITY
OCTOBER 20, 2025 AT 6:00 PM
COMMISSION CHAMBERS AT CITY HALL
16 WEST 9TH STREET
SHAWNEE, OKLAHOMA

Official action can only be taken on items which appear on the agenda. The public body may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any agenda item. When more information is needed to act on an item, the public body may refer the matter to Staff or back to Committee or the recommending body. Under certain circumstances, items are deferred to a future date or stricken from the agenda entirely.

CALL TO ORDER

DECLARATION OF QUORUM

1. Consider approval of Consent Agenda:
 - a. Minutes from the September 15, 2025, regular meeting.
2. New Business
3. Adjournment

Respectfully submitted,



Lisa Lasyone, MMC, City Clerk

The City of Shawnee encourages participation from its citizens in public meetings. If participation is not possible due to a disability, notify the City Clerk, in writing, at least forty-eight hours prior to the scheduled meeting, and necessary accommodations will be made. (ADA 28 CFR 36)

DRAFT

SHAWNEE AIRPORT AUTHORITY PROCEEDINGS

SEPTEMBER 15, 2025 AT 6:00 PM

The Shawnee Airport Authority of the City of Shawnee, County of Pottawatomie, State of Oklahoma, met in Regular Session in the Commission Chambers at City Hall, 16 West 9th Street, Shawnee, Oklahoma on Monday, September 15, 2025, at 6:00 PM, pursuant to notice duly posted as prescribed by law on Thursday, September 11, 2025, at 3:05 PM. Chairman Stephens presided and called the meeting to order. Upon roll call, the following members were in attendance.

Eric Stephens
Chairman/Mayor

Absent
Trustee Ward 1

Chris Odneal
Trustee Ward 3

Mark Sehorn
Trustee Ward 5

Greta Shuler
Trustee Ward 2

Ashley Fichtner
Trustee Ward 4

Lauren Richter
Trustee Ward 6

ABSENT: Daniel Matthews

CALL TO ORDER

DECLARATION OF QUORUM

1. Consider approval of Consent Agenda:

- a. Minutes from the August 18, 2025, regular meeting.
- b. Acknowledge the Schedule of Regular Meetings for 2026 for the Board of City Commissioners, the Board of Trustees of the Shawnee Airport Authority, and the Board of Trustees of the Shawnee Municipal Authority.

A motion was made by Trustee Richter, seconded by Trustee Fichtner, to approve Consent Agenda Item Nos. 1(a-b). Motion carried 6-0-0.

AYE: Richter, Fichtner, Sehorn, Shuler, Odneal, Stephens

NAY: None

ABSTAIN: None

2. Discussion and consideration of a request for a Commercial Aeronautical

Services Agreement with Crosswind Cleaning, LLC d/b/a Sparrowhawk Detailing OKC.

Airport Manager Bonnie Wilson stated that Crosswind Cleaning, LLC d/b/a Sparrowhawk Detailing OKC, has requested the opportunity to provide “mobile” aircraft detailing services, generally classified as Specialized Aviation Service Operations, at the Shawnee Regional Airport. The Airport Advisory Board recommends approval of the item.

A motion was made by Trustee Sehorn, seconded by Trustee Shuler, to approve a request for a Commercial Aeronautical Services Agreement with Crosswind Cleaning, LLC d/b/a Sparrowhawk Detailing OKC. Motion carried 6-0-0.

AYE: Sehorn, Shuler, Odneal, Stephens, Fichtner, Richter

NAY: None

ABSTAIN: None

3. New Business

There was no new business.

4. Adjournment

There being no further business to be considered, the meeting was adjourned by power of the Chair. (7:15 p.m.)

ERIC STEPHENS, MAYOR
CHAIRMAN

ATTEST:

LISA LASYONE, MMC, CITY CLERK
SECRETARY