

AGENDA
SHAWNEE MUNICIPAL AUTHORITY
OCTOBER 20, 2025 AT 6:00 PM
COMMISSION CHAMBERS AT CITY HALL
16 WEST 9TH STREET
SHAWNEE, OKLAHOMA

Official action can only be taken on items which appear on the agenda. The public body may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any agenda item. When more information is needed to act on an item, the public body may refer the matter to Staff or back to Committee or the recommending body. Under certain circumstances, items are deferred to a future date or stricken from the agenda entirely.

CALL TO ORDER

DECLARATION OF QUORUM

1. Consider approval of Consent Agenda:

- a. Minutes from the September 15, 2025, regular meeting.
- b. Budget Amendments For Fiscal Year 2025-2026:
 - Fund 501 - Shawnee Municipal Authority - To appropriate monies for Twin Lakes Dam #1 Clearing and Grubbing Project expenditures in FY26.
 - Fund 501 - Shawnee Municipal Authority - Previously approved at the August 18th Shawnee Municipal Authority meeting; however, the general ledger accounts have since been updated for accuracy.
 - Fund 502 - Water System Capital Projects - To appropriate fund balance for FY25 Encumbrances for which goods or services will be received or rendered in FY26.
- c. Approval of the purchase of a Freightliner 114SD PLUS utilizing state bidding and in compliance with the approved Capital Improvement Plan for 2026-2030.
- d. Approval of the purchase of two 2026 Chevrolet Colorado Crew Cab trucks utilizing state bidding and in compliance with the approved Capital Improvement Plan for 2026-2030.
- e. Approval of the purchase of a 2026 Chevrolet Silverado 3500 Crew Cab

truck utilizing state bidding and in compliance with the approved Capital Improvement Plan for 2026-2030.

2. New Business

3. Adjournment

Respectfully submitted,



Lisa Lasyone, MMC, City Clerk

The City of Shawnee encourages participation from its citizens in public meetings. If participation is not possible due to a disability, notify the City Clerk, in writing, at least forty-eight hours prior to the scheduled meeting, and necessary accommodations will be made. (ADA 28 CFR 36)

DRAFT

SHAWNEE MUNICIPAL AUTHORITY PROCEEDINGS

SEPTEMBER 15, 2025 AT 6:00 PM

The Shawnee Municipal Authority of the City of Shawnee, County of Pottawatomie, State of Oklahoma, met in Regular Session in the Commission Chambers at City Hall, 16 West 9th Street, Shawnee, Oklahoma on Monday, September 15, 2025, at 6:00 PM, pursuant to notice duly posted as prescribed by law on Thursday, September 11, 2025, at 3:05 PM. Chairman Stephens presided and called the meeting to order. Upon roll call, the following members were in attendance.

Eric Stephens
Chairman/Mayor

Absent
Trustee Ward 1

Chris Odneal
Trustee Ward 3

Mark Sehorn
Trustee Ward 5

Greta Shuler
Trustee Ward 2

Ashley Fichtner
Trustee Ward 4

Lauren Richter
Trustee Ward 6

ABSENT: Daniel Matthews

CALL TO ORDER

DECLARATION OF QUORUM

1. Consider approval of Consent Agenda:

- a. Minutes from the August 18, 2025, regular meeting.
- b. Acknowledge the Schedule of Regular Meetings for 2026 for the Board of City Commissioners, the Board of Trustees of the Shawnee Airport Authority, and the Board of Trustees of the Shawnee Municipal Authority.

A motion was made by Trustee Odneal, seconded by Chairman Stephens, to approve Consent Agenda Item Nos. 1(a-b). Motion carried 6-0-0.

AYE: Odneal, Stephens, Fichtner, Sehorn, Richter, Shuler

NAY: None

ABSTAIN: None

2. New Business

There was no new business.

3. Adjournment

There being no further business to be considered, the meeting was adjourned by power of the Chair. (7:17 p.m.)

ERIC STEPHENS, MAYOR
CHAIRMAN

ATTEST:

LISA LASYONE, MMC, CITY CLERK
SECRETARY



Finance Department
16 W. 9th St.
Shawnee, OK 74801
ShawneeOK.org

Date: October 20, 2025
To: Shawnee Municipal Authority
From: Kimberly Hoover, Finance Director
Subject: Budget Amendments For Fiscal Year 2025-2026:

Background: A total budget amendment in the amount of \$3,606,679.58 should be considered:

Shawnee Municipal Authority Fund– To appropriate monies for Twin Lam Dam #1 Clearing and Grubbing Projects expenditures in FY26. The City Staff is requesting to transfer the monies into Other Contractual Services. The appropriation is as follows:

- \$532,660.58 – Other Contractual Services

Shawnee Municipal Authority Fund – At the August 18th City Commission meeting, a budget amendment was approved. The general ledger accounts were stated incorrectly. The City Staff is requesting an updated budget amendment with the correct general ledger accounts. The appropriation is as follows:

- \$3,071,819.00 – Loan Proceeds

Water System Capital Projects Fund- To appropriate fund balance related to encumbrances for prior fiscal year goods and services that were not received by June 30, 2025. These items are expected to be received in the current fiscal year and require associated budget appropriations. The City Staff is requesting to transfer the monies to Capital Outlay – Buildings & Improvements. The amount of the appropriations is as follows:

- \$2,200.00 – Capital Outlay – Buildings & Improvements

Financial Impact: See attached budget amendments.

Attachments:

Staff Recommendation: Approval of all budget amendments.

**CITY OF SHAWNEE
2025-2026 BUDGET AMENDMENT
SHAWNEE MUNICIPAL AUTHORITY**

Estimated Revenue, Fund Balance, or Transfers IN

Fund Number	Account Number	Project Code	Line Item	Description	Balance Before Amendment	Amount of Amendment Increase (Decrease)	Balance After Amendment
501	48220			OTHER MISCELLANEOUS REVENUE	-	794,660.58	794,660.58
				Total	-	794,660.58	(794,660.58)

Appropriations

Fund Number	Account Number	Project Code	Line Item	Description	Balance Before Amendment	Amount of Amendment Increase (Decrease)	Balance After Amendment
501	5-1020-53390			OTHER CONTRACTUAL SERVICES	-	532,660.58	532,660.58
					-	-	-
					-	-	-
					-	532,660.58	532,660.58

Approved by the City Commission this

Explanation of Budget Amendment:

To appropriate monies for Twin Lake Dam #1 Clearing and Grubbing Project expenditures in FY26.

Approved:

Mayor _____

Attest: _____

City Clerk _____

Posted By _____ Date _____ BA# _____ Pkt.# _____

**CITY OF SHAWNEE
2025-2026 BUDGET AMENDMENT
SHAWNEE MUNICIPAL AUTHORITY**

Estimated Revenue, Fund Balance, or Transfers IN

Fund Number	Account Number	Project Code	Line Item	Description	Balance Before Amendment	Amount of Amendment Increase (Decrease)	Balance After Amendment
501	48530			Loan Proceeds	-	3,071,819.00	3,071,819.00
503	48530			Loan Proceeds	-	(3,071,819.00)	(3,071,819.00)
					-	-	-
				Total	-	-	-

Appropriations

Fund Number	Account Number	Project Code	Line Item	Description	Balance Before Amendment	Amount of Amendment Increase (Decrease)	Balance After Amendment
					-	-	-
					-	-	-
					-	-	-
					-	-	-
					-	-	-
					-	-	-

Approved by the Shawnee Municipal Authority this

Explanation of Budget Amendment:

Previously approved at the August 18th Shawnee Municipal Authority meeting; however, the general ledger accounts have since been updated for accuracy.

Approved:

Chairman _____

Attest:

City Clerk _____

On Date _____

Posted By _____ Date _____ BA# _____ Pkt.# _____



Public Works Department
111 S. Kickapoo St.
Shawnee, OK 74801
ShawneeOK.org

Date: October 20, 2025
To: Shawnee Municipal Authority
From: Brad Schmidt, Deputy Director of Shawnee Municipal Authority
Subject: Approval of the purchase of a Freightliner 114SD PLUS utilizing state bidding and in compliance with the approved Capital Improvement Plan for 2026-2030.

Background: This vehicle purchase is part of the approved fleet replacement in the Capital Improvement Plan.

Financial Impact: \$220,148.00 from 501-5-1050-54200; Project No. 26-1050-01

Attachments: Quote

Staff Recommendation: Approval of Item.



Industrial Truck Equipment, Inc.

3400 South Thomas Road
 Oklahoma City, OK 73179
 Phone: 4056886100

Quotation

Quote City of Shawnee
 To: 111 S. Kickapoo Ave,
 Shawnee, OK 74801

Quote Number: 102420	Contact: BJ Tucker
Quote Date: 02/07/2025 Expires 10/15/2025	Inquiry:
Customer: CITY OF SHAW	Terms: Net 15
Salesman: Dunnam, Devin	Phone:
Ship Via:	FAX:

SOURCEWELL
 Viking-Cives
 Snow and Ice equipment
 #062222-VCM
 Maturity Date: 8/15/2026
 Customer:
 City of Shawnee
 Shawnee, Oklahoma
 Account # 187314
 Item(s) Sold:
 (SW-CH0205)
 (SW-TK0110)
 (SW-TK0554)

<u>Item</u>	<u>Part Number</u> <u>Description</u>	<u>Revision</u>	<u>Quantity</u>	<u>Price</u>
1	CHASSIS FREIGHTLINER 114SD PLUS CONVENTIONAL CHASSIS SET FORWARD AXLE - TRUCK DETROIT DD13 GEN 5 12.8L 470 HP @ 1625 RPM, 1900 GOV RPM, 1650 LB-FT @ 975 RPM DT12-1650-OV VOCATIONAL 12-SPEED OVERDRIVE AUTOMATED MANUAL TRANSMISSION MERITOR MT-40-14XP 40,000# R-SERIES TANDEM REAR AXLE WITH PUMP TUFTRAC GEN2 46,000# REAR SPRING SUSPENSION DETROIT DA-F-18.0-5 18,000# FL1 71.0 KPI/3.74 DROP SINGLE FRONT AXLE 18,000# TAPERLEAF FRONT SUSPENSION 114 INCH BBC FLAT ROOF ALUMINUM CONVENTIONAL CAB 5475MM (216 INCH) WHEELBASE NO FIFTH WHEEL 7/16X3-9/16X11-1/8 INCH STEEL FRAME (11.11MMX282.6MM/0.437X11.13 INCH) 120KSI 1900MM (75 INCH) REAR FRAME OVERHANG PARTIAL INNER FRAME REINFORCEMENT AT FRONT SUSPENSION TEM TO EVALUATE AND INSTALL FRAME RAIL		1	\$143,648.00 /EA

Quote Number: 102420 (continued from page 1)

<u>Item</u>	<u>Part Number</u> <u>Description</u>	<u>Revision</u>	<u>Quantity</u>	<u>Price</u>
	REINFORCEMENT AS NEEDED FOR FRONT FRAME MOUNTED EQUIPMENT			
			Total:	\$143,648.00
2	ODOTSPEC-VC-SHAWNEE-WT Viking-Cives Western Style Dump Body 16' x 48" Cross-memberless Dump Body with 1/4" AR450 floor, A606 Corten Corrosion Resistant Steel Costruction. Mailhot G4 Nitride Coated hoist with hoist basket. Grease extensions for hoist, Easily accessible. Trunnion mounted Hoist, more stable in the air. 12" Vertical Doghouse that allows for less wasted capacity. Tail Hinge Body Locks for Added Safety when performing maintenance. Aero Electric Tarp Assembly, integral tarp mounting in Cab shield. Built in weep holes to allow moisture to escape and reduce corrosion. Flush Mounted High Lift Tailgate Chipper Bar in Rear Full Piece Channel Front Bumper Body Painted Black with DOT Tape And Corner Markers Whelen Warning Light System Includes: Stainless Steel Housings in rear corner post and 45 Degree Cab Shield Corners, Whelen 400V Series Amber / White Warning Lights in Cab Shield Corners and Whelen 400 Series Red / Blue in Rear Corner Post, Whelen Tir3 White Warning in Outward Rear Cornerpost Certified Power Hydraulics Front Mount Load Sense Pump (Live Hydraulics) Air Feathering Dump Body Controls in Cab Body Up Indicator in Cab Misc: Mudflap brackets, 3 Light bar. Dump Body Vibrator SS Built In Rear Mud flap brackets, Pull out Ladder, Hydraulic Spreader Connections in Body, Junction Box for Hyd. Connections, Built in Spreader Ratchets, Bolt-On Asphalt Lip, Board Pockets.		1	\$74,500.00 /EA
			Total:	\$74,500.00
3	FREIGHT CHARGES FREIGHT CHARGES (For Equipment)		1	\$2,000.00 /EA
			Total:	\$2,000.00
			Sub-Total:	\$220,148.00
			Tax Exempt:	\$0.00
			Total:	\$220,148.00

Please call, text, or email me with any questions:
 C: 479-857-9941
 Devin@iteok.com
 Thank you for this opportunity, I look forward to working with you.

By Dunnam, John
 Industrial Truck Equipment, Inc.



Public Works Department
111 S. Kickapoo St.
Shawnee, OK 74801
ShawneeOK.org

Date: October 20, 2025
To: Shawnee Municipal Authority
From: Brad Schmidt, Deputy Director of Shawnee Municipal Authority
Subject: Approval of the purchase of two 2026 Chevrolet Colorado Crew Cab trucks utilizing state bidding and in compliance with the approved Capital Improvement Plan for 2026-2030.

Background: This purchase is part of The Shawnee Municipal Authority's Capital Improvement Plan.

Financial Impact: \$71,354.80 from 501-5-1040-54200 and 501-5-1050-54200; Project Nos. 26-1040-02 and 26-1050-02

Attachments: Quote

Staff Recommendation: Approval of item.

Dealer Name: **Carter Chevrolet Agency LLC**

Make Bidding: **Chevrolet**

Model Bidding: **2026 Colorado Crew Cab 4x4**

Model Code: **14C43**

**Mid Size Truck
Crew Cab**

Engine Minimums	Enter Vehicle Specification and Manufacturer Option Codes
Engine Type (Cylinder/Liter/HP)	2.7L TurboMax Gasoline Engine - 310 HP, 430 Lb-Ft. Torque
Transmission	
Automatic	Transmission, 8-speed automatic
Drive Axle	
Primary Drive Axle	Four Wheel Drive
Transfer Case	Transfer Case, single speed electronic Autotrac with push button control
Electrical	
Battery	Battery, AGM, 800 CCA with 80 amp hour rating, 12V
Alternator	170 Amp Alternator
Fuel	
Fuel Capacity min Liters(Gals)	21.4 Gallons
Trim	
Model Trim	2WT
Exterior	
Paint	White
Doors & Windows	
Doors	4-Door Crew Cab
Doors & Windows	Power Locks, Power Windows, Keyless Entry, Remote lock/unlock tailgate, Rear-Window Electric Defogger, Theft-deterent system
Floor	
Floor Covering	Color-Keyed Carpeting
Interior	
Air Conditioning	Air conditioning, single-zone manual climate control
Radio	11.3" diagonal advanced color LCD display with Google built-in includes touch-screen, multi-touch display, AM/FM stereo, Bluetooth streaming audio for music and most phones; featuring wireless Android Auto and Apple CarPlay capability for compatible phones, advanced voice recognition, in-vehicle apps, personalized profiles for infotainment and vehicle settings
Cruise	Cruise Control, electronic, automatic
Tilt	Steering column, tilt, manual
Seats	
Seating Capacity min.	5 Pass.
Seats	Front Cloth Buckets with console, floor front compartment with cup holders and cell phone storage
Rear Seat	Cloth 60/40 Split-folding bench with storage
Safety	
Brakes	4 Wheel Antilock, 4-wheel Disc
Restraint System All Pass	Restraint System All Pass
Air Bags	Air Bags both Sides
Tires & Wheels	
Tires & Wheels	17" Ultra Silver Metallic Wheels with 255/65R17 All-Season Tires, blackwall
Spare	Spare 255/65R17 all-season, blackwall
Warranty	
Bumper to Bumper Warranty	36 Months / 36,000 Miles
Drive Train Warranty	60 Months / 100,000 Miles
Battery Warranty	NA
2026 Chevy 4WD Crew Cab Colorado - MSRP \$37,835 less 6%	
	\$35,564.90
Delivery Fee - 75 miles/\$1.50 per mile (Waived if vehicle is picked up in Okarche)	
	\$112.50
2026 Chevy 4WD Crew Cab Colorado - FOB City of Shawnee	
	\$35,677.40



Public Works Department
111 S. Kickapoo St.
Shawnee, OK 74801
ShawneeOK.org

Date: October 20, 2025
To: Shawnee Municipal Authority
From: Brad Schmidt, Deputy Director of Shawnee Municipal Authority
Subject: Approval of the purchase of a 2026 Chevrolet Silverado 3500 Crew Cab truck utilizing state bidding and in compliance with the approved Capital Improvement Plan for 2026-2030.

Background: This vehicle purchase is part of the fleet replacement approved in the Capital Improvement Plan.

Financial Impact: \$60,665.60 from 501-5-1040-54200; Project No. 26-1040-05

Attachments: Quote

Staff Recommendation: Approval of item.

Dealer Name: Carter Chevrolet Agency, LLC

Make Bidding: Chevrolet

2026 Silverado 3500 Crew Cab

Model Bidding: Pickup

Model Code: CK30943

**1 Ton Crew Cab 4x4
Bed Removal**

Body & Chassis	Enter Vehicle Specification and Manufacturer Option Codes	
Gross Vehicle Weight Rating	11,700 lbs.	
Wheelbase/CA	172" Wheelbase; 56" Cab-to-Axle; 8' Pickup Bed Deleted	
Engine		
Engine Type (Cylinder/Liter)	6.6L V8 Gasoline Engine with Direct Injection & Variable Valve Timing	
Transmission		
Automatic	10 Speed Automatic Transmission	
Drive Axle		
Primary Drive Axle	Four Wheel Drive	
Transfer Case	Transfer Case, two-speed, electronic shift with push button controls	
Differential Type/Ratio	3:73 Rear Axle Ratio	
Rear Differential	Auto-Locking Rear Differential	
Electrical		
Alternator/Min (amps)	170 AMP	
Battery min. (CCA)	720 cold-cranking amps/80 Amp-hr, maintenance-free with rundown protection & retained accessory power	
Fuel		
Fuel Capacity min Liters(Gals)	36 Gallons	
Exterior		
Paint	White	
Mirrors	Outside high-visibility vertical trailing lower convex mirrors, manual-folding/extending, molded in black	
Lights	Headlamps, halogen reflector with halogen Daytime Running Lamps; IntelliBeam, automatic high beam on/off	
Doors & Windows		
Doors	4 Doors	
Door Locks	Power Door Locks with Remote Keyless Entry, with 2 transmitters	
Windows	Power Windows	
Floor		
Floor Covering	Rubberized Vinyl	
Interior		
Air Conditioning	Air Conditioning, single-zone	
Radio	Audio System, Chevrolet Infotainment 3 system, 7" diagonal HD color touchscreen, AM/FM stereo Bluetooth audio streaming for 2 active devices, voice command pass-through to phone, Wireless Apple CarPlay and Wireless Android Auto compatibility	
Tilt & Cruise	Steering column, Tilt-Wheel, manual with wheel locking security feature; Cruise Control, electronic with set & resume speed, steering wheel-mounted	
Seats		
Seating Capacity min.	6 Passenger	
Front Seat	40/20/40 Split Bench, (Specify Cloth or Vinyl)	
Rear Seat	60/40 Folding Bench	
Safety		
Brakes	4-wheel antilock, 4-wheel disc with DURALIFE rotors	
Restraint System All Pass	Standard	
Air Bags Both Sides	Frontal, Seat Mounted Side Impact, & Head Curtain	
Tires & Wheels		
Tires & Wheels	LT275/70R18E all-terrain, blackwall	
Rear Wheels	Single Rear Wheels	
Trailer		
Brake Controller	Trailer Brake Controller, integrated	
Tow Hooks	Recovery hooks, front, frame-mounted, Black	
Warranty		
Bumper to Bumper Warranty	3 Year / 36,000 Miles	
Drive Train Warranty	5 Year / 100,000 Miles	
2026 Chevy 4x4 3500HD Crew Cab w/Pickup Bed Delete - MSRP \$55,040 less 11%		\$48,985.60
Upfitter Switch Kit, shipped loose in cab - MSRP \$150 (less 5%)		\$142.50
8' Service Body, white, with Trailer Hitch; Amber/Clear lights in front Grille; Amber/Blue lights on rear of bed		\$11,425.00
Delivery Fee - 75 miles/\$1.50 per mile (Waived if vehicle is picked up in Okarche)		\$112.50
2026 4x4 3500HD Crew Cab Pickup - FOB City of Shawnee		\$60,665.60

Recommended Options:		
Skid Plates - MSRP \$150 less 5%		\$142.50
Tire, Spare LT275/70R18 all-terrain - MSRP \$380 less 5%		\$361.00