

AGENDA  
SHAWNEE BEAUTIFICATION, PARKS, AND RECREATION COMMITTEE  
OCTOBER 16, 2025 AT 4:00 PM  
COMMISSION CHAMBERS AT CITY HALL  
16 WEST 9TH STREET  
SHAWNEE, OKLAHOMA

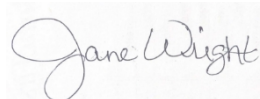
Official action can only be taken on items which appear on the agenda. The public body may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any agenda item. When more information is needed to act on an item, the public body may refer the matter to Staff or back to Committee or the recommending body. Under certain circumstances, items are deferred to a future date or stricken from the agenda entirely.

CALL TO ORDER

DECLARATION OF QUORUM

1. Consideration of approval of the Minutes from the September 18, 2025 regular meeting.
2. Recognition of summer youth volunteer.
3. Staff Reports
4. Consideration of 2026 Calendar Year Schedule of regular meetings.
5. Discussion of I-40 and Harrison Artwork Project.
6. Citizens Participation (A three-minute limit per person)  
(A twelve-minute limit per topic)
7. Committee Comments
8. Adjournment

Respectfully submitted,



Jane Wright, Secretary

The City of Shawnee encourages participation from its citizens in public meetings. If participation is not possible due to a disability, notify the City Clerk, in writing, at least forty-eight hours prior to the scheduled meeting, and necessary accommodations will be made. (ADA

28 CFR 36)

# DRAFT

## SHAWNEE BEAUTIFICATION, PARKS, AND RECREATION COMMITTEE PROCEEDINGS

SEPTEMBER 18, 2025 AT 4:00 PM

The Shawnee Beautification, Parks, and Recreation Committee of the City of Shawnee, County of Pottawatomie, State of Oklahoma, met in Regular Session in the Commission Chambers at City Hall, 16 West 9th Street, Shawnee, Oklahoma on September 18, 2025 at 4:00 P.M., pursuant to notice duly posted as prescribed by law at 2:01 P.M. on September 16, 2025. Vice Chairperson Lankford presided and called the meeting to order. Upon roll call, the following members were in attendance.

Vacant  
Chairperson

Sherry Lankford  
Vice Chairperson

Raymond Lutomski  
Committee Member

Absent  
Committee Member

Sue Nelson  
Committee Member

Chris Johnston  
Committee Member

Absent  
Commissioner/Committee Member

ABSENT: Kerri Keck and Lauren Richter

CALL TO ORDER

DECLARATION OF QUORUM

1. Consideration of approval of the Minutes from the August 21, 2025 regular meeting.

A motion to approve the August 21, 2025 minutes was made by Raymond Lutomski. A 2nd was made by Chris Johnston. Motion carried 4-0.

Aye: Sherry Lankford, Sue Nelson, Chris Johnston, and Raymond Lutomski.

Nay: None

2. Staff Reports

1. A new Rec Aide was hired and staff is currently interviewing for one additional person.

2. Sue Ellen discussed summer 2025 Splash statistics. Committee members were impressed by the number of saves compared to the number of citizens that attended Splash.

3. The cemetery hired one new part-time employee.

4. The September 23rd and 25th tree planting at Wildwood Park has been postponed.

4:10 P.M. Kerri Keck attended the meeting at this time.

3. Discussion of Fall Fest plans and committee member involvement.

Amy Riggins discussed the plans and times for the Fall Fest. She let the committee know there would be different vendors and activities from 12:00 P.M. to 10:00 P.M. with the majority of the family-friendly activities being from 12:00 P.M. to 5:00 P.M. The committee discussed having members help with getting donations of gift cards from local restaurants for give-aways and times that they could help with activities on the day of the event.

4. Artwork Project update

Kerri Keck let the committee know she developed a rough draft of a RFP and gave it to staff to help complete. The committee discussed ideas of a theme for the project and decided to table the discussion until the October meeting. All committee members are encouraged to bring a theme idea for discussion at the October meeting.

5. Citizens Participation (A three-minute limit per person)  
(A twelve-minute limit per topic)

We had no citizen participation at this meeting.

6. Committee Comments

There were no committee comments.

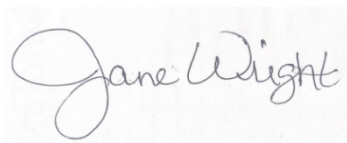
7. Adjournment

The meeting was adjourned at 4:50 P.M.

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SHERRY LANKFORD  
VICE CHAIRPERSON

ATTEST:



Jane Wright

JANE WRIGHT  
SECRETARY

## Upcoming Programs & Events

### Fall Fest 2025

- 📅 **Date:** November 1, 2025
- 📍 **Location:** Woodland Park
- 🎉 Join us for family fun, games, activities, music, and seasonal food!

### Senior Members Thanksgiving Meal

- 📅 **Date:** November 19, 2025
- 🕒 **Time:** 11:30 AM
- 🍽️ Open to all senior program participants – planning in full swing!

### Carols & Cocoa in Woodland Park

- 📅 **Date:** December 11, 2025
- 🕒 **Time:** 6:00 – 7:30 PM
- 📍 **Location:** Woodland Park
- ❄️ **Celebrate the season** with festive caroling, hot cocoa, and holiday cheer!  
This free community event is perfect for families, friends, and anyone looking to enjoy the magic of the holidays in the park.

### In Progress or Upcoming Projects

- Wildwood Park Trail System Construction
- Optimist Park Renovations and Splash Pad installation
- Park Amenities Replacement Plan
- Fairview Cemetery Mapping Project
- Isaac Walton Campground Improvement Projects
- Woodland Park Beautification Project
- Shawnee Splash Winterization & Repairs
- Park Signage Replacement Plan

### Volunteers & Special Recognition

- Hosted a **Senior Volunteer Appreciation Brunch** in August.
- Welcomed **Rylie Woodard**, volunteer supporting special events.
- **Lynna Heisey**, a senior volunteer, launched a successful beginner *Line Dancing* class averaging 10 attendees per session.

## Shawnee Splash

- **Total Attendance:** 29,893 with average daily attendance at 402
- **56 Staff members**
- **Lifesaving Rescues:** 31 (Record high; average is under 12)
- **Learn to Swim Participants:** 204

A new addition this year was the **Summer Fitness Challenge: Swim the English Channel**, a four-week event held in July. Teams were challenged to swim the equivalent distance of the English Channel—approximately 21 miles. Seven teams, each with 2–4 members consisting of lifeguards, leadership, lap swimmers, attendants, and recreation staff, participated. Laps were recorded using a Google form, with 19 participants collectively swimming 203,850 yards, or 116 miles. Notably, six participants completed over 350 laps, with each swimming more than 10 miles. All participants received a miniature duck which we then raced in the current channel with the winner receiving a gift card to McDonalds.



**WOODLAND PARK**  
**Fall Fest**  
 NOVEMBER 1, 12-10PM  
 CARNIVAL CANDY CONCERT  
 FAMILY FUN FOR EVERYONE!  
 FOOD TRUCKS

*Christmas*  
**Carols & Cocoa**  
 FREE Family Friendly Live Music Event  
 FEATURING: LOCAL CHOIRS  
 THURSDAY, DECEMBER 11, 6:00 - 7:30 PM  
 Woodland Park Amphitheater

**PARK RESTROOMS**  
*Fall Schedule*

<b>WOODLAND PARK</b> 7AM-5PM	<b>KIDSPACE PARK</b> 7AM-5PM	<b>ISSUES?</b> [QR Code]
<b>BOYSCOUT PARK</b> 24 HRS	<b>DEAN WEIGANT PARK</b> 24 HRS	<b>City of Shawnee Parks &amp; Recreation</b>
<b>GLEN COLLINS PARK</b> 24 HRS	<b>FISHING DOCK PARK @ LAKE</b> 24 HRS	<b>ISAAC WALTON PARK</b> CLOSED 9/2

WEATHER PERMITTING AUGUST 21- NOVEMBER 30Lh-7days per week

**DRAFT**  
**2026 CALENDAR YEAR**  
**SCHEDULE OF REGULAR MEETINGS**  
**SHAWNEE BEAUTIFICATION, PARKS, AND RECREATION COMMITTEE**

DATE	TIME	PLACE OF MEETING
1-15-2026	4:00 PM	CITY HALL COMMISSION CHAMBERS 16 W. 9 <sup>TH</sup> SHAWNEE, OK 74801
2-19-2026	4:00 PM	CITY HALL COMMISSION CHAMBERS 16 W. 9 <sup>TH</sup> SHAWNEE, OK 74801
3-19-2026	4:00 PM	CITY HALL COMMISSION CHAMBERS 16 W. 9 <sup>TH</sup> SHAWNEE, OK 74801
4-16-2026	4:00 PM	CITY HALL COMMISSION CHAMBERS 16 W. 9 <sup>TH</sup> SHAWNEE, OK 74801
5-21-2026	4:00 PM	CITY HALL COMMISSION CHAMBERS 16 W. 9 <sup>TH</sup> SHAWNEE, OK 74801
6-18-2026	4:00 PM	CITY HALL COMMISSION CHAMBERS 16 W. 9 <sup>TH</sup> SHAWNEE, OK 74801
7-16-2026	4:00 PM	CITY HALL COMMISSION CHAMBERS 16 W. 9 <sup>TH</sup> SHAWNEE, OK 74801
8-20-2026	4:00 PM	CITY HALL COMMISSION CHAMBERS 16 W. 9 <sup>TH</sup> SHAWNEE, OK 74801
9-17-2026	4:00 PM	CITY HALL COMMISSION CHAMBERS 16 W. 9 <sup>TH</sup> SHAWNEE, OK 74801
10-15-2026	4:00 PM	CITY HALL COMMISSION CHAMBERS 16 W. 9 <sup>TH</sup> SHAWNEE, OK 74801
11-19-2026	4:00 PM	CITY HALL COMMISSION CHAMBERS 16 W. 9 <sup>TH</sup> SHAWNEE, OK 74801
12-17-2026	4:00 PM	CITY HALL COMMISSION CHAMBERS 16 W. 9 <sup>TH</sup> SHAWNEE, OK 74801

NAME: JANE WRIGHT

TITLE: PARKS AND RECREATION ADMINISTRATIVE ASSISTANT

Filed in the office of the Municipal Clerk at \_\_\_\_\_ a.m. p.m. on  
 \_\_\_\_\_, 2025.

Signed: \_\_\_\_\_  
 Clerk/Deputy Clerk