AGENDA
BOARD OF CITY COMMISSIONERS
December 21, 2020 AT 6:00 P.M.
COMMISSION CHAMBERS AT CITY HALL
16 WEST 9TH STREET
SHAWNEE, OKLAHOMA

CALL TO ORDER

DECLARATION OF A QUORUM

INVOCATION

FLAG SALUTE

1. Citizens Participation

(A three minute limit per person)
(A twelve minute limit per topic)

2. Consider approval of Consent Agenda:

a. Minutes from the December 7, 2020 regular meeting.

b. Acknowledge the following reports:
- License Payment Report for November 2020
- Project Payment Report for November 2020

3. Presentation by Animal Control to present the Pet of the Week.

4. Mayor's Proclamation:

"KGFF 90th Anniversary Celebration Day"
December 10, 2020

5. Presentation by Dr. Heath Thomas, President of Oklahoma Baptist University.

6. Consideration of the following budget amendments:

a. Fund 302 Street Improvement Fund – Realigns budget for MacArthur sidewalks, Avedis sidewalks, and the Kickapoo Project.

b. Fund 303 2018 Capital Improvement Fund – Includes additional funding for the police station, sidewalks and trails, panel replacements, and parks.

7. Consideration to enter into a three-year lease for a street sweeper utilizing the Sourcewell contract in the total amount of $298,800.00.

8. Acknowledge monthly Sales Tax and Budget Report.

9. New Business

(Any matter not known or which could not have been reasonably foreseen prior to the posting of the agenda)

10. Commissioners Comments

11. Adjournment

Respectfully submitted,

Lisa Lasyone, CMC, City Clerk

The City of Shawnee encourages participation from its citizens in public meetings. If participation is not possible due to a disability, notify the City Clerk, in writing, at least forty-eight hours prior to the scheduled meeting and necessary accommodations will be made. (ADA 28 CFR/36)

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Regular Board of Commissioners **2. a.**

Meeting Date: 12/21/2020

Minutes

Submitted By: Kacie Eck, City Clerk

Department: City Clerk

Information

Title of Item for Agenda

Minutes from the December 7, 2020 regular meeting.

Attachments

Minutes

BOARD OF CITY COMMISSIONERS PROCEEDINGS
December 7, 2020 AT 6:00 P.M.

The Board of City Commissioners of the City of Shawnee, County of Pottawatomie, State of Oklahoma, met in Regular Session, Monday, December 7, 2020 at 6:00 p.m., pursuant to notice duly posted as prescribed by law at 3:37 p.m. on December 4, 2020. Mayor Bolt presided and Mr. Darrell Booker called the meeting to order. Upon roll call, the following members were in attendance.

Ed Bolt
Mayor

Daniel Matthews Commissioner Ward 1	Bob Weaver Commissioner Ward 2
Travis Flood Commissioner Ward 3	Darren Rutherford Commissioner Ward 4-Vice Mayor
Mark Sehorn Commissioner Ward 5	Ben Salter Commissioner Ward 6

ABSENT: None

INVOCATION Commissioner Travis Flood

FLAG SALUTE

AGENDA ITEM NO. 1: Citizens Participation
(A three-minute limit per person)
(A twelve-minute limit per topic)

Mr. Ken Stafford provided a handout to the Commission. He explained his property at 1018 West Benedict Street had recently been presented to the Planning Commission and City Commission for consideration of a rezoning. Mr. Stafford expressed concerns with the process in which the rezoning was handled. He asked the Commissioners to revisit the item.

Mr. Rob Morris provided a handout to the Commission. He expressed concerns with the Shawnee Forward small business relief program, Safe Events for Families (SEFF), and Spectra.

AGENDA ITEM NO. 2: Consider approval of Consent Agenda:

a. Minutes from the November 16, 2020 regular meeting.

b. Acknowledge the following reports and minutes:

- Parks and Recreation Committee Minutes from the October 8, 2020 regular meeting
- Shawnee Community Beautification Committee Minutes from the October 15, 2020 regular meeting

c. Mayor's Appointments:

Shawnee Community Beautification Committee
Clif Harden 1st Full Term Expires: January 1, 2024
Replaces Tom Terry – Termed out effective January 1, 2021

Ian Hayes 1st Full Term Expires: January 1, 2024
Replaces Joe Harbeson – Termed out effective January 1, 2021

React Ambulance Authority
Fire Chief Anthony Wittmann No Term Expiration
Replaces Rodney Foster – Resigned

d. Approve Change Order No. 2 for Shawnee Police Department Architect's Project No. 1811, 912 East Independence, Shawnee, Oklahoma 74801.

A motion was made by Commissioner Weaver, seconded by Commissioner Matthews, to approve the Consent Agenda Item Nos. 2 (a-d). Motion carried 7-0.

AYE: Weaver, Matthews, Flood, Bolt, Rutherford, Sehorn, Salter
NAY: None

AGENDA ITEM NO. 3: Presentation by Animal Control to present the Pet of the Week.

Animal Control Officer Spoon presented Sheba, a two-year-old pocket-bully. Sheba has been altered and is available for adoption.

AGENDA ITEM NO. 4: Mayor's Proclamation: "SSM Health St. Anthony Hospital – Shawnee Healthcare Heroes Appreciation Week" December 13-19, 2020

Ms. Angi Mohr accepted the Mayor's Proclamation for "SSM Health St. Anthony Hospital – Shawnee Healthcare Heroes Appreciation Week" presented by Mayor Bolt.

Ms. Kathy Laster, Avedis Foundation, invited the community so show appreciation to all the local Healthcare Heroes during the week of December 13-19, 2020.

Ms. Angi Mohr, President of SSM Health St. Anthony Hospital, thanked Mayor Bolt and the City of Shawnee for the Proclamation. She stated that the hospital staff have a heavy workload and asked that the community may show their support in many ways, such as kind words, wearing masks in public, hand hygiene and social distancing.

AGENDA ITEM NO. 5: Discussion and consideration to use Cares Act Funds for Shawnee Forward to administer a small business relief program.

City Manager Chance Allison explained that Shawnee Forward was working on a program to establish a small business relief fund. Mr. Allison introduced Rachael Melot, Shawnee Forward CEO.

Ms. Melot explained they had reached out to various communities in the area to create this program. She detailed the application process, qualifications, and draft rubric that Shawnee Forward would be using for the grant. The Pottawatomie County Commissioners have donated $100,000.00 of Cares Act Funds to the relief program.

Ms. Melot answered questions from the Commission regarding who would be on the task force evaluating the applicants and how money would be distributed. It was discussed that funds donated by the City of Shawnee would not be limited to Shawnee businesses only, because Shawnee also benefits from commerce outside the Shawnee City Limits.

A motion was made by Commissioner Weaver, seconded by Commissioner Matthews, to contribute $50,000.00 of Cares Act Funds for Shawnee Forward to administer a small business relief program. Motion carried 7-0.

AYE: Weaver, Matthews, Flood, Bolt, Rutherford, Sehorn, Salter
NAY: None

AGENDA ITEM NO. 6: Discussion and consideration to provide financial assistance for Shawnee Civic and Cultural Development Authority to assist with the International Finals Youth Rodeo (IFYR).

City Manager Chance Allison explained Shawnee Civic and Cultural Development Authority (SCCDA) owns the International Finals Youth Rodeo (IFYR), which is hosted at the Heart of Oklahoma Exposition Center annually. Mr. Allison introduced Mr. Randy Gilbert, Chairman of SCCDA.

Mr. Gilbert thanked the Commissioners and announced that 2021 will be the 28th annual IFYR, which is scheduled to be held July 11-16, 2021. Mr. Gilbert explained that there were no donations from the 2020 year since the rodeo had been cancelled due to the global pandemic. He stated many annual sponsors are struggling.

A motion was made by Commissioner Matthews, seconded by Vice Mayor Rutherford, to provide financial assistance for Shawnee Civic and Cultural Development Authority in the amount of $50,000.00 to assist with the International Finals Youth Rodeo (IFYR). Motion carried 7-0.

AYE: Matthews, Rutherford, Sehorn, Salter, Weaver, Flood, Bolt
NAY: None

COMMISSIONER WEAVER LEFT THE CITY COMMISSION CHAMBERS AT 7:05 P.M.

AGENDA ITEM NO. 7: Discussion and consideration to enter into a professional service contract for building cleaning services.

A staff report was given by James Bryce, Director of Operations. Mr. Bryce explained staff recommends hiring a professional janitorial company to clean the Library, Senior Citizen Center, Planning and Engineering building, and City Hall. Currently there are only two staff members cleaning each the various municipal buildings. By hiring an outside firm, said buildings will be consistency cleaned each night. The City of Shawnee staff members will be available to address emergency maintenance calls, maintain janitorial supplies, clean municipal buildings that have less outside foot traffic, and assist with light building maintenance.

COMMISSIONER WEAVER RETURNED TO THE CITY COMMISSION CHAMBERS AT 7:08 P.M.

A motion was made by Commissioner Flood, seconded by Commissioner Sehorn, to enter into a professional service contract with Jani-King for building cleaning services. Motion carried 7-0.

AYE: Flood, Sehorn, Salter, Matthews, Weaver, Bolt, Rutherford
NAY: None

AGENDA ITEM NO. 8: Consideration of the following budget amendments:

a. Fund 102 E-911 Fund – Adjust budget for laptops and dispatch furniture for the new police station.
b. Fund 190 Community Development Block Grants (CDBG) Fund – Budget for expenditure of Home and NSP Grant Funds.
c. Fund 198 ODOC NSP Program Fund – Budget for expenditure of NSP Grant Funds.
d. Fund 199 Home Rehabilitation Program Income Fund – Budget for expenditure of Home Grant Funds.
e. Fund 301 Capital Improvement Fund – Adjusts budget for additional city garage equipment, building maintenance and parks capital needs, and heater replacement for Fire Station No. 3.

Finance Director Ashley Neel explained these budget amendments are a continuation of the budget amendments that have been brought before the Commission as a mid-year review of the budget.

A motion was made by Commissioner Matthews, seconded by Commissioner Weaver, to approve the budget amendments listed in Agenda Item Nos. 8 (a-e). Motion carried 7-0.

AYE: Matthews, Weaver, Flood, Bolt, Rutherford, Sehorn, Salter
NAY: None

AGENDA ITEM NO. 9: Public hearing and consideration of an ordinance to rezone property located on the southeast corner of North Kickapoo Avenue and West 10th Street, containing 1.79-acres, from C-3 (Highway Commercial District) and R-3 (Multifamily Residential District) to C-4 (Central Business District) for the purpose of a warehouse. Case No. P19-20; Applicant: South Central Industries, Inc.

Planning Director Rebecca Blaine explained this rezoning is comprised of six separate lots adjoining the existing South Central Industries Campus.

Mayor Bolt declared a public hearing in session to consider an ordinance to rezone property located on the southeast corner of North Kickapoo Avenue and West 10th Street, containing 1.79-acres, from C-3 (Highway Commercial District) and R-3 (Multifamily Residential District) to C-4 (Central Business District). Ms. Tina Hanna spoke in favor of the rezoning. No one appeared against said rezoning. The public hearing was closed.

A motion was made by Commissioner Weaver, seconded by Commissioner Matthews, to approve an ordinance to rezone property located on the southeast corner of North Kickapoo Avenue and West 10th Street, containing 1.79-acres, from C-3 (Highway Commercial District) and R-3 (Multifamily Residential District) to C-4 (Central Business District).

Ordinance No. 2706NS was introduced.

AN ORDINANCE CONCERNING THE ZONING CLASSIFICATION OF THE FOLLOWING DESCRIBED PROPERTY LOCATED WITHIN THE CORPORATE LIMITS OF THE CITY OF SHAWNEE, POTTAWATOMIE COUNTY, OKLAHOMA, TO-WIT: THE NORTH 15 FEET OF LOT 18 AND ALL OF LOTS 19 THROUGH 32 OF SAID BLOCK 19 FROM ZONING CLASSIFICATION C-3 (HIGHWAY COMMERCIAL DISTRICT) AND R-3 (MULTIFAMILY RESIDENTIAL DISTRICT) TO C-4 (CENTRAL BUSINESS DISTRICT) AND AMENDING THE OFFICIAL ZONING MAP OF THE CITY OF SHAWNEE ACCORDINGLY.

Motion carried 7-0.

AYE: Weaver, Matthews, Flood, Bolt, Rutherford, Sehorn, Salter
NAY: None

Ordinance No. 2706NS was adopted by the City Commission.

AGENDA ITEM NO. 10: Public hearing and consideration of an ordinance to rezone property located on the north side of Wolverine Road west of North Harrison Avenue, containing 80-acres, from A-1 (Rural Agricultural District) to I-3

(Heavy Industrial District) for the purpose of future industry. Case No. P20-20; Applicant: Carruth Family Partnership 1992.

Planning Director Rebecca Blaine gave a staff report explaining this property is being rezoned to allow for future industrial growth.

Mayor Bolt declared a public hearing in session to consider an ordinance to rezone property located on the north side of Wolverine Road west of North Harrison Avenue, containing 80-acres, from A-1 (Rural Agricultural District) to I-3 (Heavy Industrial District). No one appeared in favor or against said rezoning. The public hearing was closed.

A motion was made by Commissioner Weaver, seconded by Commissioner Flood, to approve an ordinance to rezone property located on the north side of Wolverine Road west of North Harrison Avenue, containing 80-acres, from A-1 (Rural Agricultural District) to I-3 (Heavy Industrial District).

Ordinance No. 2707NS was introduced.

AN ORDINANCE CONCERNING THE ZONING CLASSIFICATION OF THE FOLLOWING DESCRIBED PROPERTY LOCATED WITHIN THE CORPORATE LIMITS OF THE CITY OF SHAWNEE, POTTAWATOMIE COUNTY, OKLAHOMA, TO-WIT: THE EAST HALF (E/2) OF THE SOUTHWEST QUARTER (SW/4), OF SECTION 18, TOWNSHIP 11 NORTH, RANGE 4 EAST, OF THE INDIAN MERIDIAN, POTTAWATOMIE COUNTY OKLAHOMA FROM ZONING CLASSIFICATION A-1 (RURAL AGRICULTURAL DISTRICT) TO I-3 (HEAVY INDUSTRIAL DISTRICT) AND AMENDING THE OFFICIAL ZONING MAP OF THE CITY OF SHAWNEE ACCORDINGLY.

Motion carried 7-0.

AYE: Weaver, Flood, Bolt, Rutherford, Sehorn, Salter, Matthews
NAY: None

Ordinance No. 2707NS was adopted by the City Commission.

AGENDA ITEM NO. 11: Public hearing and consideration to amend the 2040 Comprehensive Plan and consideration of an ordinance to rezone property located approximately 1100 feet east of Harrison Avenue on East 39th Street, containing 13.49-acres, from A-1 (Rural Agricultural District) to R-1 (Single Family

Residential District). Case No. CPA01-20; Applicant: David Ray.

Planning Director Rebecca Blaine gave a staff report. She explained this item will require two separate motions; the first regarding the amendment of the Comprehensive Plan and the second regarding the rezoning.

Mayor Bolt declared a public hearing in session to consider an ordinance to rezone property located approximately 1100 feet east of Harrison Avenue on East 39th Street, containing 13.49-acres, from A-1 (Rural Agricultural District) to R-1 (Single Family Residential District). Mr. Jon Flowers and Mr. Rob Morris appeared in favor of said rezoning. No one appeared against said rezoning. The public hearing was closed.

A motion was made by Commissioner Matthews, seconded by Vice Mayor Rutherford, to amend the 2040 Comprehensive Plan to change this particular tract of land from R-3 (Multi-family Residential District) to R-1 (Single Family Residential District) and to direct the Planning Commission to reallocate thirteen to fifteen acres within the City Limits to R-3 (Multi-family Residential District) at their annual Comprehensive Plan review; with this action places no obligation on the developer. Motion carried 7-0.

AYE: Matthews, Rutherford, Sehorn, Salter, Weaver, Flood, Bolt
NAY: None

A motion was made by Commissioner Matthews, seconded by Commissioner Sehorn, to approve an ordinance to rezone property located approximately 1100 feet east of Harrison Avenue on East 39th Street, containing 13.49-acres, from A-1 (Rural Agricultural District) to R-1 (Single Family Residential District).

Ordinance No. 2708NS was introduced.

AN ORDINANCE CONCERNING THE ZONING CLASSIFICATION OF THE FOLLOWING DESCRIBED PROPERTY LOCATED WITHIN THE CORPORATE LIMITS OF THE CITY OF SHAWNEE, POTTAWATOMIE COUNTY, OKLAHOMA, TO-WIT: A TRACT OF LAND LYING THE EAST HALF OF THE SOUTHWEST QUARTER OF THE NORTHWEST QUARTER (E/2 SW/4 NW/4) OF SECTION FIVE (5), TOWNSHIP TEN (10) NORTH, RANGE FOUR (4) EAST OF THE INDIAN MERIDIAN, POTTAWATOMIE COUNTY, OKLAHOMA AND FURTHER DESCRIBED AS: COMMENCING AT THE NORTHWEST CORNER OF SAID E/2 SW/4 NW/4; THENCE N89°18’40”E ALONG THE NORTH LINE OF SAID E/2 SW/4 NW/4 A DISTANCE OF 550.25 FEET; THENCE S00°41’18”E A DISTANCE OF 343.28 FEET TO THE POINT OF BEGINNING; THENCE N89°18’40”E A DISTANCE OF 115.79 FEET TO THE EAST LINE OF SAID E/2 SW/4NW/4;

THENCE S01°39’18”E ALONG SAID EAST LINE A DISTANCE OF 376.20 FEET; THENCE S89°18’40”W A DISTANCE OF 115.79 FEET; THENCE N01°39’18”W A DISTANCE OF 375.20 FEET TO THE POINT OF BEGINNING AND A TRACT OF LAND DESCRIBED AS BEGINNING AT THE NORTHWEST CORNER OF THE EAST HALF OF THE SOUTHWEST QUARTER OF THE NORTHWEST QUARTER (NW/C E/2 SW/4 NW/4) OF SECTION 5, TOWNSHIP 10 NORTH, RANGE 4 EAST OF THE INDIAN MERIDIAN, POTTAWATOMIE COUNTY, OKLAHOMA; THENCE N89°18’40”E ALONG THE NORTH LINE OF SAID E/2 SW/4 NW/4 A DISTANCE OF 128.96 FEET; THENCE S00°41’18”E A DISTANCE OF 343.28 FEET; THENCE N89°18’40”E A DISTANCE OF 421.29 FEET; THENCE S01°39’18”E A DISTANCE OF 376.20 FEET; THENCE N89°18’40”E A DISTANCE OF 115.79 FEET TO THE EAST LINE OF SAID E/2 SW/4 NW/4; THENCE S01°39’18”E ALONG SAID EAST LINE A DISTANCE OF 607.74 FEET TO THE SOUTH LINE OF SAID E/2 SW/4 NW/4; THENCE S89°17’32”W ALONG SAID SOUTH LINE A DISTANCE OF 411.86 FEET; THENCE N01°35’06”W A DISTANCE OF 250.00 FEET TO THE WEST LINE OF SAID E/2 SW/4 NW/4; THENCE N01°35’06”W ALONG WEST LINE A DISTANCE OF 1077.50 FEET TO THE POINT OF BEGINNING FROM ZONING CLASSIFICATION A-1 (RURAL AGRICULTURAL DISTRICT) TO R-1 (SINGLE FAMILY RESIDENTIAL DISTRICT) AND AMENDING THE OFFICIAL ZONING MAP OF THE CITY OF SHAWNEE ACCORDINGLY.

Motion carried 7-0.

AYE: Matthews, Sehorn, Salter, Weaver, Flood, Bolt, Rutherford
NAY: None

Ordinance No. 2708NS was adopted by the City Commission.

AGENDA ITEM NO. 12: Consider Statements of Qualification for Professional Services:

a. Independence Street Sidewalk Design Project from Kickapoo Avenue to Harrison Avenue (Award/Contract Negotiation)
b. Highland Street Sidewalk Design Project from Harrison Avenue to Bryan Avenue (Award/Contract Negotiation)
c. Kickapoo Street Sidewalk Design Project from Interstate 40 to MacArthur Street (Award/Contract Negotiation)

City Engineer Seth Barkhimer explained in 2017 the City was awarded a dollar-for-dollar Avedis Foundation Grant for sidewalk construction. Staff compiled a list of projects that would have a high impact on the Comprehensive Plan and the Safe Routes to Schools Masterplan. A Request for Qualifications (RFQ) for five sidewalk design projects was released in September. Thirteen firms submitted qualifications. Staff reviewed and interviewed respondents with the highest rankings. Staff is requesting authorization to begin negotiations with CEC, Co., Crafton Tull, and Olsson, Inc. to develop contracts for professional design services. Said contracts would be brought back before the City Commission for final approval. Staff recommends negotiations with the following firms:

a. Independence Street Sidewalk Design Project from Kickapoo Avenue to Harrison Avenue – CEC, Co.
b. Highland Street Sidewalk Design Project from Harrison Avenue to Bryan Avenue - Crafton Tull
c. Kickapoo Street Sidewalk Design Project from Interstate 40 to MacArthur Street - Olsson, Inc.

A motion was made by Commissioner Weaver, seconded by Commissioner Flood, to authorize staff to begin negotiations for professional design services regarding the following sidewalk projects and recommended firms:

a. Independence Street Sidewalk Design Project from Kickapoo Avenue to Harrison Avenue – CEC, Co.
b. Highland Street Sidewalk Design Project from Harrison Avenue to Bryan Avenue - Crafton Tull
c. Kickapoo Street Sidewalk Design Project from Interstate 40 to MacArthur Street - Olsson, Inc.

Motion carried 7-0.

AYE: Weaver, Flood, Bolt, Rutherford, Sehorn, Salter, Matthews
NAY: None

RECESS CITY COMMISSION MEETING BY THE POWER OF THE CHAIR TO CONVENE SHAWNEE AIRPORT AUTHORITY AND SHAWNEE MUNICIPAL AUTHORITY (7:48 P.M.)

RECONVENE CITY COMMISSION MEETING BY THE POWER OF THE CHAIR (8:00 P.M.)

<u>AGENDA ITEM NO. 13:</u> Consider and take action with respect to a resolution of the Board of Commissioners of the City of Shawnee, Oklahoma (the "City") approving action taken by the Shawnee Municipal Authority (the "Authority") authorizing issuance, sale and delivery of its Clean Water SRF Promissory Note to the

Oklahoma Water Resources Board; ratifying and confirming a Lease Agreement and Operation and Maintenance Contract, as amended, whereby the City leases its water and sanitary sewer systems to the Authority; and containing other provisions related thereto.

Staff explained this item is a partner item to Shawnee Municipal Authority Agenda Item No. 3 regarding a Clean Water SRF Loan from Oklahoma Water Resources Board.

Resolution No. 6623 was introduced.

A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE CITY OF SHAWNEE, OKLAHOMA (THE "CITY") APPROVING ACTION TAKEN BY THE SHAWNEE MUNICIPAL AUTHORITY (THE "AUTHORITY") AUTHORIZING ISSUANCE, SALE AND DELIVERY OF ITS CLEAN WATER SRF PROMISSORY NOTE TO THE OKLAHOMA WATER RESOURCES BOARD; RATIFYING AND CONFIRMING A LEASE AGREEMENT AND OPERATION AND MAINTENANCE CONTRACT, AS AMENDED, WHEREBY THE CITY LEASED ITS WATER AND SANITARY SEWER SYSTEMS TO THE AUTHORITY; AND CONTAINING OTHER PROVISIONS RELATED THERETO.

A motion was made by Commissioner Matthews, seconded by Commissioner Weaver, to approve a resolution of the Board of Commissioners of the City of Shawnee, Oklahoma (the "City") approving action taken by the Shawnee Municipal Authority (the "Authority") authorizing issuance, sale and delivery of its Clean Water SRF Promissory Note to the Oklahoma Water Resources Board; ratifying and confirming a Lease Agreement and Operation and Maintenance Contract, as amended, whereby the City leases its water and sanitary sewer systems to the Authority; and containing other provisions related thereto. Motion carried 7-0.

AYE: Matthews, Weaver, Flood, Bolt, Rutherford, Sehorn, Salter
NAY: None

AGENDA ITEM NO. 14: New Business (Any matter not known or which could not have been reasonably foreseen prior to the posting of the agenda.)

There was no New Business.

AGENDA ITEM NO. 15: Commissioners Comments

Commissioner Sehorn expressed how critical water and sewer infrastructure was for the City of Shawnee.

Vice Mayor Rutherford echoed Commissioner Sehorn's comments regarding water and sewer. He also stated he was glad to hear about Shawnee Forward's small business relief program.

Commissioner Flood thanked the Pottawatomie County Commissioners for their contribution to Shawnee Forward's small business relief program.

Commissioner Weaver stated that he was researching the Spectra contract to be more educated on it. He said that it was a contract approved by the previous Commission.

Commissioner Weaver announced that the recently vacated JCPenney building in the Shawnee Mall would be occupied by a furniture store.

Commissioner Matthews complimented Staff for their work regarding the amendment process for the 2040 Comprehensive Plan. He also thanked Staff for the work regarding the Clean Water SRF Loan. Commissioner Matthews expressed his appreciation of Shawnee Forward and their work on the small business relief program.

Commissioner Matthews also addressed concerns with Safe Events for Families (SEFF) and Spectra.

Mayor Bolt reminded citizens to take precautions regarding the current COVID-19 pandemic to help alleviate the workload of the hospital staff.

Mayor Bolt addressed comments heard during Citizens Participation.

AGENDA ITEM NO. 16: Adjournment

There being no further business to be considered, the meeting was adjourned by power of the Chair. (7:31 p.m.)

ED BOLT, MAYOR

ATTEST:

KACIE ECK,
SENIOR DEPUTY CITY CLERK

Regular Board of Commissioners **2. b.**

Meeting Date: 12/21/2020

Reports

Submitted By: Kacie Eck, City Clerk

Department: City Clerk

Information

Title of Item for Agenda

Acknowledge the following reports:

- License Payment Report for November 2020
- Project Payment Report for November 2020

Attachments

License Payment Report

Project Payment Report

LICENSES: THRU ZZZZZZZZZZ SORTED BY: CODE PAYMENT DATES: 11/01/2020 TO 11/30/2020

LICENSE	PERIOD	CODE	ISSUED TO	FEE	PENALTY	TAX	INTEREST	TOTAL PAID
				================== PAYMENT DISTRIBUTION ===================				
019924	12/15/20-12/14/21	ALARM	DR BRIAN DREW DDS	15.00CR	.00	.00	.00	15.00CR
021523	11/07/20-11/06/21	ALARM	WEST, TERRY W	15.00CR	.00	.00	.00	15.00CR
023085	10/15/20-10/14/21	ALARM	YOUNGBIRD, CHARLES	15.00CR	.00	.00	.00	15.00CR
023317	12/17/20-12/16/21	ALARM	S & S FARM CENTER	15.00CR	.00	.00	.00	15.00CR
026564	10/30/20-10/29/21	ALARM	NEEL, ASHLEY E	15.00CR	.00	.00	.00	15.00CR
026614	11/10/20-11/09/21	ALARM	THOMAS E. SWEARINGEN, CPA	15.00CR	.00	.00	.00	15.00CR
026660	12/30/20-12/29/21	ALARM	SAULSBERRY, RUBY	15.00CR	.00	.00	.00	15.00CR
028294	11/02/20-11/01/21	ALARM	RUSTIC NAIL PROPERTIES &I	15.00CR	.00	.00	.00	15.00CR
028593	2/25/21- 2/24/22	ALARM	GRIFFIN, LADAWN	30.00CR	.00	.00	.00	30.00CR
029778	8/09/20- 8/08/21	ALARM	SEBZDA, MARIE	15.00CR	.00	.00	.00	15.00CR
030305	11/07/20-11/06/21	ALARM	MARTIN, MARY E	15.00CR	.00	.00	.00	15.00CR
030307	11/07/20-11/06/21	ALARM	MCDOWELL, REBA L	15.00CR	.00	.00	.00	15.00CR
032002	11/02/20-11/01/21	ALARM	BIBLE BAPTIST CHURCH	15.00CR	.00	.00	.00	15.00CR
032070	11/22/20-11/21/21	ALARM	HARBOR FREIGHT TOOLS	15.00CR	.00	.00	.00	15.00CR
032073	11/29/20-11/28/21	ALARM	TAYLOR, ANTHONY	15.00CR	.00	.00	.00	15.00CR
032077	11/30/20-11/29/21	ALARM	HOLLAND, LORETTA	15.00CR	.00	.00	.00	15.00CR
033275	11/05/20-11/04/21	ALARM	FARMER, KAYLA M	15.00CR	.00	.00	.00	15.00CR
033805	11/06/20-11/05/21	ALARM	DARROW, JOAN E	15.00CR	.00	.00	.00	15.00CR
033819	11/19/20-11/18/21	ALARM	ONE MAIN FINANCIAL #4028	15.00CR	.00	.00	.00	15.00CR
033823	11/27/20-11/26/21	ALARM	ROSSON, ROBERT D	15.00CR	.00	.00	.00	15.00CR
033828	12/03/20-12/02/21	ALARM	NGUYEN, JACY	15.00CR	.00	.00	.00	15.00CR
033832	12/04/20-12/03/21	ALARM	JACKMAN, ANNA M	15.00CR	.00	.00	.00	15.00CR
033836	12/06/20-12/05/21	ALARM	BLACKSTONE, JULIE M	15.00CR	.00	.00	.00	15.00CR
033845	12/12/20-12/11/21	ALARM	HOWARD, BRIDGETTE R	15.00CR	.00	.00	.00	15.00CR
034071	10/19/20-10/18/21	ALARM	CASTLEBERRY, CHIQUITA G	25.00CR	.00	.00	.00	25.00CR
034080	11/02/20-11/01/21	ALARM	BROWN, PAIGE	25.00CR	.00	.00	.00	25.00CR
034085	11/05/20-11/04/21	ALARM	LUPER, JASEN	25.00CR	.00	.00	.00	25.00CR
033136	10/04/20-10/03/21	AMIXED	TAPATIO MEXICAN RESTAURAN	905.00CR	.00	.00	.00	905.00CR
54256	7/26/20- 7/25/21	BEERWINE	SHAWNEE BOWL	450.00CR	.00	.00	.00	450.00CR
014474	9/01/20- 8/31/21	ELECC	WHITECOTTON, JUSTIN D	75.00CR	.00	.00	.00	75.00CR
032071	9/01/20- 8/31/21	ELECC	FAVATA, DANIEL R	75.00CR	.00	.00	.00	75.00CR
032458	10/01/20- 9/30/21	ELECC	TULLIER, MARK A	75.00CR	.00	.00	.00	75.00CR
033707	12/01/20-11/30/21	ELECC	JONES, RANDAL L	75.00CR	.00	.00	.00	75.00CR
033874	5/05/20- 5/04/21	ELECC	DUPLANTIS, BRET A	75.00CR	.00	.00	.00	75.00CR
034081	11/03/20- 7/30/21	ELECC	ROBERTS, DERRICK	100.00CR	.00	.00	.00	100.00CR
034095	11/23/20-11/22/21	ELECC	ROBBINS, KEITH	100.00CR	.00	.00	.00	100.00CR
034096	11/25/20- 3/10/21	ELECC	ZOUAOUI, OUSSAMA	100.00CR	.00	.00	.00	100.00CR
531117	8/01/20- 7/31/21	ELECC	ONKEN, DAVID	75.00CR	.00	.00	.00	75.00CR
53119	6/01/20- 5/31/21	ELECC	CHAMBERS, ALFORD H	100.00CR	.00	.00	.00	100.00CR
010959	11/17/20-12/31/21	EXT	PELTIER LAWN SERVICE INC	25.00CR	.00	.00	.00	25.00CR
010348	9/08/20- 9/07/21	LAKELEASE	PATNAUDE, ROBERT	731.00CR	.00	.00	.00	731.00CR
010353	11/02/20-11/01/21	LAKELEASE	HEAD, CARL W JR	731.00CR	.00	.00	.00	731.00CR

LICENSES: THRU ZZZZZZZZZZ SORTED BY: CODE PAYMENT DATES: 11/01/2020 TO 11/30/2020

				================== PAYMENT DISTRIBUTION ===================				
LICENSE	PERIOD	CODE	ISSUED TO	FEE	PENALTY	TAX	INTEREST	TOTAL PAID
016062	12/02/20-12/01/21	LAKELEASE	NORTON, CHARLES	731.00CR	.00	.00	.00	731.00CR
029842	10/03/20-10/02/21	LAKELEASE	SIGMAN, DYLAN C	731.00CR	.00	.00	.00	731.00CR
033106	11/06/20-11/05/21	LAKELEASE	JONES, DIANNA	731.00CR	.00	.00	.00	731.00CR
033114	11/06/20-11/05/21	LAKELEASE	LEWIS, LANNY	731.00CR	.00	.00	.00	731.00CR
033782	11/04/20-11/03/21	LAKELEASE	MASSEY, JENNIFER D	731.00CR	.00	.00	.00	731.00CR
033763	1/01/21-12/31/21	MARIJ-1	POT COMPANY, INC	1,500.00CR	.00	.00	.00	1,500.00CR
033803	11/04/20-11/03/21	MARIJ-1	HIGHLAND WELLNESS LLC	1,500.00CR	.00	.00	.00	1,500.00CR
034088	11/12/20-11/11/21	MARIJ-1	ROOTS DISPENSARY	1,500.00CR	.00	.00	.00	1,500.00CR
034100	11/30/20-11/29/21	MARIJ-1	GILBERT, CHANCE J	1,500.00CR	.00	.00	.00	1,500.00CR
034041	11/16/20-11/15/21	MARIJ-2	BOSS FROG CANNABIS	1,500.00CR	.00	.00	.00	1,500.00CR
031835	10/01/20- 9/30/21	MECHC	MCENTIRE, MIKE T	75.00CR	.00	.00	.00	75.00CR
033733	12/01/20-11/30/21	MECHC	MCKELVY, JOHN	75.00CR	.00	.00	.00	75.00CR
033910	12/01/20-11/30/21	MECHC	JONES, RANDAL L	75.00CR	.00	.00	.00	75.00CR
033930	10/01/20- 9/30/21	MECHC	EMERSON, ROD B	75.00CR	.00	.00	.00	75.00CR
034037	9/17/20- 9/16/21	MECHC	PIERCE, JACK L	100.00CR	.00	.00	.00	100.00CR
034055	12/01/20-11/30/21	MECHC	HARDESTY, STEPHEN B	75.00CR	.00	.00	.00	75.00CR
034082	11/04/20- 7/31/21	MECHC	JOHNSON, KEVIN R	100.00CR	.00	.00	.00	100.00CR
034097	11/25/20- 9/30/21	MECHC	CHAFFIN, ROLAND	100.00CR	.00	.00	.00	100.00CR
54810	3/12/20- 3/11/21	MIXED	CAZADOREZ MEXICAN RESTAUR	900.00CR	.00	.00	.00	900.00CR
016538	9/01/20- 8/31/21	PLUMC	FAVATA, DANIEL R	75.00CR	.00	.00	.00	75.00CR
026755	3/01/20- 2/28/21	PLUMC	COUNTZ, JAMES A	100.00CR	.00	.00	.00	100.00CR
033799	11/01/20-10/31/21	PLUMC	KIDD, TIMOTHY D	75.00CR	.00	.00	.00	75.00CR
034054	12/01/20-11/30/21	PLUMC	HARDESTY, STEPHEN B	75.00CR	.00	.00	.00	75.00CR
034098	11/25/20- 5/31/21	PLUMC	MURFIN, LARRY	100.00CR	.00	.00	.00	100.00CR
532322	11/01/20-10/31/21	PLUMC	CHILDERS, JIMMY J	75.00CR	.00	.00	.00	75.00CR
034092	11/23/20-12/31/20	SIGN	OWENS, RONALD	75.00CR	.00	.00	.00	75.00CR
014126	11/17/20-12/31/21	TREE	PELTIER LAWN SERVICE INC	25.00CR	.00	.00	.00	25.00CR
034089	11/12/20-12/31/20	TREE	BEAUDION, LLOYD M	25.00CR	.00	.00	.00	25.00CR
034090	11/17/20-12/31/20	TREE	HESTER, RONALD	25.00CR	.00	.00	.00	25.00CR

RECORD TOTAL	INPUT TOTAL	FEE TOTAL	PENALTY TOTAL	TAX TOTAL	INTEREST TOTAL	GRAND TOTAL
75		20,446.00CR				20,446.00CR

LICENSES: THRU ZZZZZZZZZZ SORTED BY: CODE PAYMENT DATES: 11/01/2020 TO 11/30/2020

** LICENSE CODE TOTALS **

			================= PAYMENT DISTRIBUTION =================				
LICENSE CODE	DESCRIPTION		FEE	PENALTY	TAX	INTEREST	TOTAL PAID
ALARM	BURGLAR/FIRE ALARM LICENSE	27	450.00CR				450.00CR
AMIXED	MIXED BEVERAGE LICENSE	1	905.00CR				905.00CR
BEERWINE	BEER AND WINE OCCUPATIONAL TAX	1	450.00CR				450.00CR
ELECC	ELECTRICAL CONTRACTOR	10	850.00CR				850.00CR
EXT	EXTERMINATOR LICENSE	1	25.00CR				25.00CR
LAKELEASE	LAKE LEASE	11	8,041.00CR				8,041.00CR
MARIJ-1	COM MARIJUANA DISPENSARY	4	6,000.00CR				6,000.00CR
MARIJ-2	COM MARIJUANA GROWER	1	1,500.00CR				1,500.00CR
MECHC	MECHANICAL CONTRACTOR	8	675.00CR				675.00CR
MIXED	MIXED BEV OCCUPATIONAL TAX	1	900.00CR				900.00CR
PLUMC	PLUMBING CONTRACTOR	6	500.00CR				500.00CR
SIGN	SIGN HANGERS LICENSE	1	75.00CR				75.00CR
TREE	TREE TRIMMING LICENSE	3	75.00CR				75.00CR
	TOTAL		20,446.00CR				20,446.00CR

LICENSES: THRU ZZZZZZZZZZ SORTED BY: CODE PAYMENT DATES: 11/01/2020 TO 11/30/2020

** REPORT CODE TOTALS **

REPORT CODE	DESCRIPTION		FEE	PENALTY	TAX	INTEREST	TOTAL PAID
			================= PAYMENT DISTRIBUTION =================				
111419	MARIJUANA GROWN UNDER COVER	1	1,500.00CR				1,500.00CR
238210	Electrical Contractors	9	775.00CR				775.00CR
238220	Plumbing, Heating, and Air-Con	13	1,075.00CR				1,075.00CR
238990	All Other Specialty Trade Cont	1	75.00CR				75.00CR
424810	BEER/ALE MERCHANT WHOLESALE	1	905.00CR				905.00CR
445310	Beer, Wine, and Liquor Stores	1	900.00CR				900.00CR
453998	MARIJUANI STORES, MEDICAL REC	4	6,000.00CR				6,000.00CR
522298	All Other Nondepository Credit	27	450.00CR				450.00CR
531190	Lessors of Other Real Estate P	11	8,041.00CR				8,041.00CR
561710	Exterminating and Pest Control	1	25.00CR				25.00CR
561730	Landscaping Services	3	75.00CR				75.00CR
999999	Migrated License	3	625.00CR				625.00CR
		TOTAL	20,446.00CR				20,446.00CR

LICENSES: THRU ZZZZZZZZZZ SORTED BY: CODE PAYMENT DATES: 11/01/2020 TO 11/30/2020

** FEE CODE TOTALS **

FEE CODE	DESCRIPTION		FEE	PENALTY	TAX	INTEREST	TOTAL PAID
			================= PAYMENT DISTRIBUTION =================				
ALARM	BURGLAR/FIRE ALARM LICENSE	3	75.00CR				75.00CR
ALARMRENEW	BURGLAR/FIRE ALARM RENEW	24	375.00CR				375.00CR
AMIXEDR	MIXED BEVERAGE LICENSE REN FEE	1	905.00CR				905.00CR
BEERWINER	BEER AND WINE RENEWAL	1	450.00CR				450.00CR
ELEC1	ELECTRICAL CONTRACTOR INITIAL	4	400.00CR				400.00CR
ELEC2	ELECTRICAL CONTRACTOR RENEW	7	550.00CR				550.00CR
EXT	EXTERMINATOR LICENSE FEE	1	25.00CR				25.00CR
LAKE-IN	LAKE LEASE CITY RESIDENT	1	731.00CR				731.00CR
LAKELEASE	LAKE LEASE	10	7,310.00CR				7,310.00CR
MARIJFEE1	MARIJUANA BASE FEE	5	7,500.00CR				7,500.00CR
MECH1	MECHANICAL CONTRACTOR INTIAL	2	200.00CR				200.00CR
MECH2	MECHANICAL CONTRACTOR RENEW	5	375.00CR				375.00CR
MIXER	MIXED BEVERAGE RENEWAL	1	900.00CR				900.00CR
PLUM1	PLUMBING CONTRACTOR INITIAL	1	100.00CR				100.00CR
PLUM2	PLUMBING CONTRACTOR RENEW	5	400.00CR				400.00CR
SIGN	SIGN HANGERS LICENSE FEE	1	75.00CR				75.00CR
TREE	TREE TRIMMING LICENSE FEE	3	75.00CR				75.00CR
	TOTAL		20,446.00CR				20,446.00CR

LICENSES: THRU ZZZZZZZZZZ SORTED BY: CODE PAYMENT DATES: 11/01/2020 TO 11/30/2020

** GENERAL LEDGER DISTRIBUTION **

FUND G/L ACCOUNT	ACCOUNT NAME	AMOUNT
001-4017	OCCUPATIONAL TAX	1,350.00CR
001-4201	LICENSES	1,530.00CR
001-4210	REGISTRATIONS	2,025.00CR
001-4218	MEDICAL MARIJUANA LICENSE	7,500.00CR
001-4601	LAKESITE LEASES RENTAL REV	8,041.00CR
799-1023	BANCFIRST GENERAL ACCT	20,446.00

REPORT SELECTION CRITERIA

REPORT SELECTION

LICENSES: THRU ZZZZZZZZZZ
EFFECTIVE DATES: 0/00/0000 TO 99/99/9999
EXPIRATION DATES: 0/00/0000 TO 99/99/9999
PAYMENT DATES: 11/01/2020 TO 11/30/2020
LICENSE CODES: All
REPORT CODES: All
FEE CODES: All

PRINT OPTIONS

SEQUENCE: CODE
REPORT TYPE: SUMMARY
REVERSE PAYMENTS: YES

END OF REPORT

STATUS: ALL PROJECTS: THRU ZZZZZZZZZZ

SEGMENT CODES: All PAYMENT DATES: 11/01/2020 TO 11/30/2020

FEE CODES: All SORTED BY: PROJECT

PROJECT	PAY DATE	ISSUED TO	PROPERTY	TOTAL PAID	COMMENT
190683	11/12/2020	ROOTS DISPENSARY	420 N KICKAPOO AVE	50.00CR	
191021	11/06/2020	HIGHLAND WELLNESS LLC	8 W MAIN ST	50.00CR	
191186	11/25/2020	CLASSEN FAMILY MEDICINE CLINIC	2400 N HARRISON AVE	50.00CR	
200163	11/18/2020	MASON CONSTRUCTION LLC	713 N PENNSYLVANIA AVE	29.50CR	
200183	11/12/2020	DAGIVA ENTERPRISES INC	7811 N KICKAPOO AVE	1,254.50CR	
200699	11/16/2020	ELEVATED PROPERTIES	212 W MAIN ST	504.50CR	
200749	11/04/2020	HIBBARD, MATHEW	626 W WALLACE ST	325.80CR	
200790	11/17/2020	FORD, KATIE	1008 MUIRFIELD DR	64.50CR	
200804	11/25/2020	SMITH, JOSHUA	1135 N KICKAPOO AVE	195.08CR	
200843	11/20/2020	CZERCZYK REMODELING & CONSTR	31213 INGRAM RD	639.06CR	
200919	11/18/2020	KING, KOLBY K	2321 N BELL AVE	132.43CR	
200949	11/18/2020	BARGER CONSTRUCTION	4220 N HARRISON AVE	1,884.50CR	
200979	11/18/2020	STIDMAN, JASON	3962 N KICKAPOO AVE	2,003.50CR	
200987	11/03/2020	BRYAN LEE BUILDS	1105 ADELINE DR	1,196.86CR	
200997	11/18/2020	LITTLE, BRYAN	2200 WHISPERING PINE BLVD	1,139.62CR	
200998	11/18/2020	LITTLE, BRYAN	2204 WHISPERING PINE BLVD	1,142.81CR	
201005	11/16/2020	BOSS FROG CANNABIS	228 N BROADWAY AVE	50.00CR	
201018	11/17/2020	AUTOMAX CHEAPO DEPOT	2613 N KICKAPOO AVE	50.00CR	
201068	11/02/2020	M & M WRECKING	1227 E PARKER ST	50.00CR	
201073	11/16/2020	LINN'S PLUMBING LLC	642 W FORD ST	54.50CR	
201097	11/18/2020	MARTIN, ERIKA	3946 N KICKAPOO AVE 5	251.00CR	
201116	11/02/2020	HUEBERT, CARMEN R	4392 N UNION AVE 200	379.50CR	
201118	11/18/2020	CENTRIC HEALTHCARE	3946 N KICKAPOO 1	440.20CR	
201142	11/20/2020	MARC JONES CONSTRUCTION LLC	1701 AUTUMN LN	109.90CR	
201143	11/03/2020	TILLMAN INFRATRUCTURE	801 N HARRISON AVE	629.50CR	
201144	11/02/2020	BRYCE HOLLAND CONSTRUCTION LLC	1301 MEDINAH DR	1,916.95CR	
201145	11/18/2020	CULLISON, GREG A	2401 N MINNESOTA CIR	44.50CR	
201146	11/04/2020	DIAGNOSTIC LABORATORY OF OK LL	3954 N KICKAPOO AVE 4	50.00CR	
201151	11/03/2020	ANH CONSTRUCTION	703 S POTTENGER AVE	50.00CR	
201152	11/02/2020	MORTON, CAMERON D	606 W DEWEY ST	54.50CR	
201153	11/02/2020	CHLOUBER, STEVEN A	2202 AIRPORT DR 11	54.50CR	
201155	11/02/2020	AKIN, FRED D	1707 WILDWOOD	29.50CR	
201156	11/02/2020	AKIN, FRED D	5 JANEWAY PL	54.50CR	
201157	11/02/2020	AKIN, FRED D	1711 WILDWOOD	104.50CR	
201158	11/02/2020	AKIN, FRED D	10 CHOCTAW RD	79.50CR	
201159	11/02/2020	MORTON, CAMERON D	1814 N HARRISON AVE	54.50CR	
201160	11/16/2020	REBEL SIGN COMPANY LLC	3946 N KICKAPOO 5	50.00CR	
201161	11/02/2020	SOUTH CENTRAL INDUSTRIES INC	229 N KICKAPOO AVE	280.00CR	
201162	11/02/2020	MORTON, CAMERON D	3303 N HARRISON AVE	54.50CR	
201163	11/03/2020	CACTUS PLUMBING LLC-SHAWNEE	222 W FRANKLIN ST	54.50CR	
201165	11/04/2020	GELINO, MATHEW	607 N TUCKER AVE	395.75CR	

STATUS: ALL PROJECTS: THRU ZZZZZZZZZZ
SEGMENT CODES: All PAYMENT DATES: 11/01/2020 TO 11/30/2020
FEE CODES: All SORTED BY: PROJECT

PROJECT	PAY DATE	ISSUED TO	PROPERTY	TOTAL PAID	COMMENT
201169	11/04/2020	LOVE, TYRE J	21 DELAWARE DR	79.50CR	
201170	11/04/2020	SPARKS, ARTHUR	2304 CREST DR	54.50CR	
201171	11/13/2020	JOY, SHAUN	4010 N KICKAPOO AVE 2	350.25CR	
201172	11/17/2020	LANGLEY, JOHN	711 N CLEVELAND AVE	714.50CR	
201173	11/20/2020	TORNADO SAFE, LLC	1918 OAK TREE CT	29.50CR	
201175	11/05/2020	JIMMY B QUICK PLUMBING	1212 E HIGHLAND ST	54.50CR	
201177	11/16/2020	ANCHOR SIGN INC	4010 N KICKAPOO AVE 3	50.00CR	
201178	11/06/2020	SPARKS, ARTHUR	1303 MANCHESTER DR	79.50CR	
201179	11/06/2020	MORTON, CAMERON D	1132 N OKLAHOMA AVE	54.50CR	
201180	11/06/2020	MORTON, CAMERON D	2613 N KICKAPOO AVE	54.50CR	
201181	11/06/2020	WILKINS, JAMES H	1212 E HIGHLAND ST	54.50CR	
201182	11/06/2020	WILKINS, JAMES H	718 N HOBSON AVE	54.50CR	
201183	11/06/2020	ROGERS ELECTRIC	1307 N KICKAPOO AVE	54.50CR	
201184	11/17/2020	NOBLE, CRAIG A	16 W FRANKLIN ST	29.50CR	
201185	11/09/2020	DURRETT, PATRICIA	WOLVERINE AND KICKAP	280.00CR	
201186	11/09/2020	TOMLINSON, BRYAN W	10 MOHICAN CIR	54.50CR	
201188	11/09/2020	CALLAHAN, RONALD L	2212 N AYDELOTTE AVE	54.50CR	
201190	11/10/2020	GAWF, JAMES	1304 SHERRY LN	54.50CR	
201191	11/10/2020	CRAWFORD, ROBERT J	301 S PENNSYLVANIA AVE	54.50CR	
201192	11/10/2020	DAVIS, JAMES R	312 CLUB HOUSE DR	54.50CR	
201193	11/16/2020	G & S SIGN SERVICES LLC	4621 N KICKAPOO AVE	100.00CR	
201194	11/10/2020	MANKIN, JERRY	1522 N ELM AVE	54.50CR	
201195	11/12/2020	HARROD, JAMES L	1412 N OKLAHOMA AVE	54.50CR	
201196	11/12/2020	SUNBELT HEATING & AIR	3901 N KICKAPOO AVE 47	67.00CR	
201197	11/16/2020	ANCHOR SIGN INC	2426 N HARRISON AVE	50.00CR	
201199	11/13/2020	SYLSBERRY, LARRY M	502 N PARK AVE	79.50CR	
201202	11/24/2020	WHITE, FREDDIE	2130 W BENEDICT ST	1,364.85CR	
201203	11/16/2020	HALE CONCRETE	2115 N DOROTHY AVE	50.00CR	
201205	11/16/2020	DALE'S PLUMBING	515 S MARKET AVE	54.50CR	
201206	11/16/2020	DALE'S PLUMBING	702 N UNION AVE	54.50CR	
201207	11/16/2020	DALE'S PLUMBING	123 W KIRK ST	54.50CR	
201208	11/16/2020	DALE'S PLUMBING	3 N RICE RD	54.50CR	
201209	11/16/2020	POWELL, JOSHUA H	1104 N BROADWAY AVE	54.50CR	
201212	11/20/2020	MORALES, LUCERO	1201 E MAIN ST	129.45CR	
201213	11/16/2020	SOWDER, MORRIS D	640 N PARK AVE	104.50CR	
201215	11/17/2020	KIDD, TIMOTHY D	3922 N KICKAPOO AVE 5	54.50CR	
201218	11/20/2020	METRO SIGN CORPORATION	1029 E 39TH ST	50.00CR	
201221	11/17/2020	KENNEDY, TOMMY	1 COUNTRY CLUB RD	50.00CR	
201222	11/18/2020	PIERCE, JACK L	216 N AYDELOTTE AVE	79.50CR	
201223	11/19/2020	COOK, JUSTIN L	915 N PARK AVE	54.50CR	
201224	11/19/2020	LOVE, TYRE J	1215 WINDSOR PL	79.50CR	

STATUS: ALL PROJECTS: THRU ZZZZZZZZZZ
SEGMENT CODES: All PAYMENT DATES: 11/01/2020 TO 11/30/2020
FEE CODES: All SORTED BY: PROJECT

PROJECT	PAY DATE	ISSUED TO	PROPERTY	TOTAL PAID	COMMENT
201228	11/20/2020	CZERCZYK, MIKE	31213 INGRAM RD	323.25CR	
201229	11/19/2020	CHLOUBER, STEVEN A	1200 PALMER DR	54.50CR	
201230	11/20/2020	FAVATA, DANIEL R	1102 N LOUISA AVE	54.50CR	
201230	11/23/2020	FAVATA, DANIEL R	1102 N LOUISA AVE	54.50CR	
201232	11/24/2020	EADS, CLAYTON	8331 N HARRISON AVE	2,754.50CR	
201235	11/23/2020	WATKINS, MONTE J	38010 45TH ST	104.50CR	
201236	11/25/2020	OWENS, RONALD	1416 N HARRISON AVE	50.00CR	
201237	11/25/2020	OWENS, RONALD	1416 N HARRISON AVE	150.00CR	
201238	11/25/2020	OWENS, RONALD	1416 N HARRISON AVE	150.00CR	
201240	11/23/2020	BRAUNING, JED	1009 E OAKLAND ST	379.50CR	
201241	11/23/2020	ROBBINS, KEITH	1416 N HARRISON AVE	54.50CR	
201243	11/23/2020	MANKIN, JACKLINE	301 N KICKAPOO AVE	280.00CR	
201244	11/23/2020	WISDOM, CATHY	1809 E MAIN ST	75.00CR	
201245	11/23/2020	J BENTLEY DEVELOPMENTS LLC	HARDESTY	235.00CR	
201248	11/24/2020	RODGERS, JACK J	534 N CHAPMAN AVE	54.50CR	
201250	11/25/2020	BRADSHAW, ANTHONY D	51 TIMBER CREEK DR	50.00CR	
201251	11/25/2020	BRADSHAW, ANTHONY D	29 PAM DR	50.00CR	
201252	11/25/2020	CRIDER, PAUL R	1211 CASTLE CREEK ST	79.50CR	
201253	11/25/2020	ZOUAOUI, OUSSAMA	1814 N HARRISON AVE	54.50CR	
201255	11/25/2020	RAMER, JUSTIN B	HARDESTY	90.00CR	
201257	11/30/2020	MORTON, CAMERON D	618 E JEFFERSON ST	54.50CR	
201261	11/30/2020	EMERSON, ROD B	1336 N HARRISON AVE	779.50CR	

TOTAL ALL PROJECTS: 110 27,165.76CR

STATUS: ALL PROJECTS: THRU ZZZZZZZZZZ

SEGMENT CODES: All PAYMENT DATES: 11/01/2020 TO 11/30/2020

FEE CODES: All SORTED BY: PROJECT

** SEGMENT CODE TOTALS **

SEGMENT CODE	DESCRIPTION	TOTAL PAID
B1-NEW	BUILDING CONSTRUCTION NEW	11,020.40CR
B2-ADD	BUILDING CONSTRUCTION ADD	1,150.20CR
B3-REMODEL	BUILDING CONSTRUCTION REM	4,210.16CR
B4-CARPORT	BUILDING CARPORT	29.50CR
B4-SHELTER	BUILDING SHELTER	29.50CR
E2-ADD	ELECTRICAL ADDITION	54.50CR
E3-REMODEL	ELECTRICAL REMODEL/REPAIR	490.50CR
M3-REMODEL	MECHANICAL REMODEL/REPAIR	1,964.00CR
P1-NEW	PLUMBING NEW CONSTRUCTION	3,975.00CR
P2-ADD	PLUMBING ADDITION	379.50CR
P3-REMODEL	PLUMBING REMODEL	1,253.50CR
UNAPPLIED	UNAPPLIED CREDITS	104.50CR
X-BORE/CUT	BORING & PAVING CUT PERMI	100.00CR
X-CURBCUT	CURBCUT/DRIVEWAY/SIDEWALK	100.00CR
X-DEMO	DEMOLITION PERMIT	50.00CR
X-PLATFIN	PLAT REVIEW FINAL	235.00CR
X-SIGN	SIGN PERMIT	650.00CR
X-SWIMPOOL	SWIMMING POOL PERMIT	64.50CR
Z-BOAAPP	BOA APPLICATION	370.00CR
Z-CONDUSE	CONDITIONAL USE PERMIT	75.00CR
Z-OCCUP	OCCUPANCY PERMIT	300.00CR
Z-REZONING	REZONING REQUEST	560.00CR
	TOTAL	27,165.76CR

STATUS: ALL PROJECTS: THRU ZZZZZZZZZZ

SEGMENT CODES: All PAYMENT DATES: 11/01/2020 TO 11/30/2020

FEE CODES: All SORTED BY: PROJECT

** FEE CODE TOTALS **

FEE CODE	DESCRIPTION	TOTAL PAYMENTS	TOTAL PAID
B-BPLANCK	CONSTRUCTION FEE SQ FT	21	2,763.69CR
B-OTHER	BUILDING CONSTRUCTION OTHER CH	2	40.00CR
B-PLANCHK	BUILDING PLAN CHECK FEE SQ FT	5	301.34CR
B-PLANCHK2	BUILDING OTHER PLAN CHECK	2	10.00CR
B-REMODEL	BUILDING REMODEL CONSTRUCTION	1	20.00CR
B-SQFOOT1	CONSTRUCTION FEE SQ FT	28	11,360.23CR
BUILDERREG	BUILDER REGISTRATION FEE	6	180.00CR
EMISC	ELECTRICAL MISC	8	400.00CR
EREMODEL	RES ELECTRICAL ADD/REMODEL	1	50.00CR
MAIRRES	AIR CONDITIONING RESIDENTIAL	1	62.50CR
MMISC	MISCELLANEOUS FEES	18	1,925.00CR
PMISC	PLUMBING MISC	20	1,000.00CR
PNEWCON	PLUMBING NEW CONSTRUCTION	2	100.00CR
PNSWR	SEWER TAP FEE	7	2,775.00CR
PNWTR	WATER TAP/MTR FEE	8	3,200.00CR
SIGN	SIGN PERMIT FEE	8	650.00CR
SWIMPOOL	SWIMMING POOL PERMIT	1	60.00CR
UBCCFEE	UBCC STATE FEE	83	373.50CR
X-BORE	BORE PERMIT FEE	2	100.00CR
X-CURBCUT	CURB CUT / DRIVEWAY/SIDEWALK	2	100.00CR
X-DEMO	DEMOLITION PERMIT FEE	1	50.00CR
X-OCCUP	OCCUPANCY PERMIT	6	300.00CR
X-PLATFIN	FINAL PLAT REIVEW FEE	1	235.00CR
XUNAPPLIED	UNAPPLIED CREDITS	2	104.50CR
Z-ZBOAFEE	ZONING BOARD OF ADJUSTMENT FEE	2	370.00CR
Z-ZONING	REZONING FEE	3	635.00CR
		TOTAL	27,165.76CR

STATUS: ALL PROJECTS: THRU ZZZZZZZZZZ

SEGMENT CODES: All PAYMENT DATES: 11/01/2020 TO 11/30/2020

FEE CODES: All SORTED BY: PROJECT

** GENERAL LEDGER DISTRIBUTION **

FUND G/L ACCOUNT	ACCOUNT NAME	AMOUNT
001-2133	UBCC FEE PAYABLE	332.00CR
001-4202	BUILDING PERMITS	14,779.76CR
001-4203	PLUMBING PERMITS	3,875.00CR
001-4204	ELECTRICAL PERMITS	450.00CR
001-4205	ZONING PERMITS & APPLICATIONS	1,240.00CR
001-4206	HEATING & A/C PERMITS	1,987.50CR
001-4249	OTHER PERMITS	1,060.00CR
001-4822	OTHER MISC. REVENUE	41.50CR
101-4249	OTHER PERMITS	200.00CR
501-4510	WATER TAPS	3,200.00CR
799-1023	BANCFIRST GENERAL ACCT	27,165.76

SELECTION CRITERIA

REPORT SELECTION

PROJECT RANGE FROM: THROUGH ZZZZZZZZZZ
PROJECT STATUS: All
SEGMENT CODE: All
FEE CODE: All

PAYMENT SELECTION: DATE RANGE FROM: 11/01/2020 THROUGH 11/30/2020

PRINT OPTIONS

SECURITIES ONLY: NO
INCLUDE SECURITIES: NO
SEGMENT DETAIL: NO
INCLUDE REVERSE PAYMENTS: NO
REPORT SEQUENCE: PROJECT
COMMENT CODE:

END OF REPORT

Regular Board of Commissioners **4.**

Meeting Date: 12/21/2020

Proclamation

Submitted By: Kacie Eck, City Clerk

Department: City Clerk

Information

Title of Item for Agenda

Mayor’s Proclamation:

“KGFF 90th Anniversary Celebration Day”
December 10, 2020

Attachments

Proclamation

City of Shawnee
OKLAHOMA

Proclamation

"KGFF 90th Anniversary Celebration Day"

Whereas, KGFF has served the community of Shawnee and Pottawatomie county at large for 90 years, broadcasting for the first time on December 10th, 1930; and

Whereas, KGFF has consistently cast a spotlight on local news since their beginning, providing coverage of local events that have impacted the citizens of Shawnee and surrounding communities; and

Whereas, KGFF has historically worked closely with local news to keep local communities up to date with current affairs, including establishing a system to alert the public and provide live coverage of wartime events as soon as information was acquired during WWII; and

Whereas, KGFF began broadcasting by giving local talents a platform. The first hour of their broadcast was a devotional hour from Rev. W. A. Carter from the Church of the Nazarene. Since then hours of broadcasting included live performances from local musicians and bands; and

Whereas, KGFF remains persistent in their desire to best provide the entertainment that is most desired by local citizens.

Now, therefore I, Ed Bolt, Mayor of the City of Shawnee, Oklahoma by the authority vested in me, do hereby proclaim this 10th day of December, 2020, to be

"KGFF 90th Anniversary Celebration Day"

In the City of Shawnee, Oklahoma
Dated this 10th day of December, 2020

Ed Bolt, Mayor

Lisa Lasyone, CMC, City Clerk

Regular Board of Commissioners **6. a.**

Meeting Date: 12/21/2020

Budget Amendment

Submitted By: Kacie Eck, City Clerk

Department: City Clerk

Information

Title of Item for Agenda

Fund 302 Street Improvement Fund – Realigns budget for MacArthur sidewalks, Avedis sidewalks, and the Kickapoo Project.

Attachments

Fund 302

City of Shawnee
Budget Amendment
Street Improvement Fund
December 21, 2020

Estimated Revenue, Fund Balance, or Transfers IN

Fund Number	Account Number	Project Code	Line Item	Description	Balance Before Amendment	Amount of Amendment Increase (Decrease)	Balance After Amendment
302	40010			SALES TAX	2,430,889.38	110,494.98	2,541,384.36
302	47010			INTEREST INCOME	31,500.00	(15,000.00)	16,500.00
302	48220			OTHER MISC. REVENUE	-	45,412.43	45,412.43
302	48250			REFUNDS AND REIMBURSEMENTS	-	130,000.00	130,000.00
302	49010			TRANSFER FROM GENERAL FUND	-	300,000.00	300,000.00
302	41020			STATE GRANT REVENUE	-	550,000.00	550,000.00
302	41090			AVEDIS GRANT	900,000.00	(450,000.00)	450,000.00
				Total	-	670,907.41	670,907.41

Appropriations

Fund Number	Account Number	Project Code	Line Item	Description	Balance Before Amendment	Amount of Amendment Increase (Decrease)	Balance After Amendment
302	5-0810-54200			CAPITAL OUTLAY-BLDGS & IMPRV	2,702,427.17	(645,963.59)	2,056,463.59
302	5-0810-54810			CAPITAL OUTLAY - KICKAPOO ST	2,879,459.50	93,457.50	2,972,917.00
302	5-0920-54800			CAPITAL OUTLAY - STREETS	400,000.00	100,000.00	500,000.00
					-	-	-
					5,981,886.67	(452,506.09)	5,529,380.59

Approved by the City Commission this

Explanation of Budget Amendment:
Realigns budget for MacArthur sidewalks, Avedis sidewalks, and the Kickapoo Project.

Approved:

Mayor ____________________

Attest:

City Clerk ____________________

Posted By ______________ Date ______________ BA# _________ Pkt.# ________

Regular Board of Commissioners **6. b.**

Meeting Date: 12/21/2020

Budget Amendment

Submitted By: Kacie Eck, City Clerk

Department: City Clerk

Information

Title of Item for Agenda

Fund 303 2018 Capital Improvement Fund – Includes additional funding for the police station, sidewalks and trails, panel replacements, and parks.

Attachments

Fund 303

City of Shawnee
Budget Amendment
2018 Capital Improvement Fund
December 21, 2020

Estimated Revenue, Fund Balance, or Transfers IN

Fund Number	Account Number	Project Code	Line Item	Description	Balance Before Amendment	Amount of Amendment Increase (Decrease)	Balance After Amendment
303	40010			SALES TAX	2,778,159.35	126,279.98	2,904,439.33
303	47010			INTEREST INCOME	108,000.00	(58,000.00)	50,000.00
303	48220			OTHER MISC. REVENUE	-	6.07	6.07
303	48530			LOAN PROCEEDS	-	16,875,000.00	16,875,000.00
				Total	-	16,943,286.05	16,943,286.05

Appropriations

Fund Number	Account Number	Project Code	Line Item	Description	Balance Before Amendment	Amount of Amendment Increase (Decrease)	Balance After Amendment
303	5-0620-54210			CAPITAL OUTLAY-POLICE STATION	1,956,934.36	650,000.00	2,606,934.36
303	5-0810-54200			CAPITAL OUTLAY-BUILDINGS	-	1,750,000.00	1,750,000.00
303	5-0920-54200			CAPITAL OUTLAY-BUILDINGS	4,454,700.00	1,081,455.00	5,536,155.00
303	5-0940-54200			CAPITAL OUTLAY-BUILDINGS	-	8,500,000.00	8,500,000.00
303	5-5010-55100			DEBT SERVICE-PRINCIPAL	725,000.00	1,310,000.00	2,035,000.00
303	5-5010-55200			DEBT SERVICE- INTEREST	196,040.00	245,633.33	441,673.33
303	5-5010-55300			DEBT SERVICE- OTHER FEES	-	264,125.00	264,125.00
					-	-	-
					7,332,674.36	13,801,213.33	21,133,887.69

Approved by the City Commission this

Explanation of Budget Amendment:

Includes additional funding for the police station,
sidewalks and trails, panel replacements,and parks.

Approved:

Mayor ______________________

Attest:

City Clerk ______________________

Posted By ______________ Date ______________ BA# _________ Pkt.# ________

Regular Board of Commissioners **7.**

Meeting Date: 12/21/2020

Street Sweeper

Submitted By: Kacie Eck, City Clerk

Department: City Clerk

Information

Title of Item for Agenda

Consideration to enter into a three-year lease for a street sweeper utilizing the Sourcewell contract in the total amount of $298,800.00.

Attachments

Street Sweeper

City of Shawnee

PUBLIC WORKS
STREET DEPARTMENT

MEMORANDUM

To: Honorable Mayor and City Commission
From: Brad Schmidt, Public Works Director
CC: Chance Allison, City Manager
Date: December16th, 2020
Re: Street Sweeper Lease

Staff is requesting permission to enter into a three-year lease for a street sweeper utilizing the Sourcewell contract. This would replace the current 2006 model that has become cost prohibitive to maintain. This piece of equipment is vital to City operations by keeping roadways clear of leaves and debris which also benefits the City's stormwater drainage system. Funds have been budgeted for quarterly lease payments.

NCL Government Capital

December 16, 2020

City of Shawnee

Re: Municipal Lease/Purchase Financing Proposal

Dear Sir or Madam:

Lease Servicing Center, Inc. dba NCL Government Capital ("NCL") is pleased to propose to the City of Shawnee the following tax-exempt Lease/purchase transaction as outlined below. Under this transaction, the City of Shawnee would enter into a municipal Lease/purchase agreement with NCL for the purpose of acquiring a VT802 with Freightliner Chassis . This transaction is subject to formal review and approval by both the Lessor and Lessee.

LESSEE:	City of Shawnee
LESSOR:	Lease Servicing Center, Inc. dba NCL Government Capital & it's assigns
EQUIPMENT:	VT802 with Freightliner Chassis
EQUIPMENT COST:	$298,800.00
DOWN-PAYMENT:	$0
AMOUNT FINANCED:	$298,800.00
TERM:	3 Years
QUARTERLY LEASE PAYMENTS:	$26,871.09
FIRST PAYMENT DUE:	12 Months from Lease Commencement
PURCHASE OPTION:	$1.00
PRICING:	The Rates and Payments outlined above are locked, provided this proposal is accepted by the Lessee by December 31, 2020 and the transaction closes/funds prior to January 31, 2021. After these days, the final Rate and Payments shall be adjusted commensurately with market rates in effect at the time of funding and shall be fixed for the entire lease term.
DOCUMENTATION FEE:	$250 paid to Lessor at closing

DOCUMENTATION:	Lessor shall provide all of the documentation necessary to close this transaction. This documentation shall be governed by the laws of the State of lessee.
TITLE / INSURANCE:	Lessee shall retain title to the equipment during the lease term. Lessor shall be granted a perfected security interest in the equipment and the Lessee shall keep the equipment free from any/all liens or encumbrances during the term. Lessee shall provide adequate loss and liability insurance coverage, naming Lessor as additional insured and loss-payee.
TAX STATUS:	This transaction must be designated as Tax-Exempt under Section 103 of the IRS code of 1986 as amended.
SOURCEWELL CONTRACT: #011620-NCL	NCL has been competitively bid and awarded a contract through Sourcewell (Formerly NJPA). **NCL's Sourcewell Contract # is 011620-NCL.**

We appreciate this opportunity to offer an NCL Financing Solution. Please do not hesitate to contact me if you have any questions at (866) 763-7600. Acceptance of this proposal is required prior to credit underwriting by NCL. Upon acceptance of this proposal, please scan and e-mail to my attention. Thank you again.

Sincerely,

Jake Ost -(866) 763-7600
jakeo@nclgovcap.com

ACCEPTANCE

As a duly authorized agent of the City of Shawnee, I hereby accept the terms of this proposal as outlined above and intend to close this financing with NCL, subject to final approval.

ACCEPTED: ______________________________ DATE: ______________

NAME: ______________________________ TITLE: ______________

PHONE: ______________________________

WE ARE PROVIDING THE INFORMATION CONTAINED HEREIN FOR INFORMATIONAL PURPOSES ONLY IN CONNECTION WITH POTENTIAL ARMS-LENGTH COMMERCIAL BANKING TRANSACTIONS. IN PROVIDING THIS INFORMATION, WE ARE ACTING FOR OUR OWN INTEREST AND HAVE FINANCIAL AND OTHER INTERESTS THAT DIFFER FROM YOURS. WE ARE NOT ACTING AS A MUNICIPAL ADVISOR OR FINANCIAL ADVISOR TO YOU, AND HAVE NO FIDUCIARY DUTY TO YOUR OR ANY OTHER PERSON PURSUANT TO SECTION 15B OF THE SECURITIES EXCHANGE ACT OF 1934. THE INFORMATION CONTAINED IN THIS DOCUMENT IS NOT INTENDED TO BE AND SHOULD NOT BE CONSTRUED AS "ADVICE" WITHIN THE MEANING OF SECTION 15B OF THE SECURITIES EXCHANGE ACT OF 1934 AND THE MUNICIPAL ADVISOR RULES OF THE SEC. WE ARE NOT RECOMMENDING THAT YOU TAKE AN ACTION WITH RESPECT TO THE INFORMATION CONTAINED HEREIN. BEFORE ACTING ON THIS INFORMATION, YOU SHOULD DISCUSS IT WITH YOUR OWN FINANCIAL AND/OR MUNICIPAL, LEGAL, ACCOUNTING, TAX AND OTHER ADVISORS AS YOU DEEM APPROPRIATE. IF YOU WOULD LIKE A MUNICIPAL ADVISOR THAT HAS LEGAL FIDUCIARY DUTIES TO YOU, THEN YOU ARE FREE TO ENGAGE A MUNICIPAL ADVISOR TO SERVE IN THAT CAPACITY.

HGACBuy

CONTRACT PRICING WORKSHEET
For Standard Equipment Purchases

Contract No.:	SW04-20	Date Prepared:	10/15/2020

This Worksheet is prepared by Contractor and given to End User. If a PO is issued, both documents MUST be faxed to H-GAC @ 713-993-4548. Therefore please type or print legibly.

Buying Agency:	City of Shawnee	**Contractor:**	Bucher Municipal North America
Contact Person:	Tim Dibler	**Prepared By:**	Gary Gainer
Phone:		**Phone:**	214-548-3878
Fax:		**Fax:**	704-658-1377
Email:	tdibler@shawneeok.org	**Email:**	gary.gainer@buchermunicipal.com

Product Code:	**SW04-20B04**	**Description:**	**Johnston VT802 Vaccum Sweeper**

A. Product Item Base Unit Price Per Contractor's H-GAC Contract:	177,000

B. Published Options - Itemize below - Attach additional sheet if necessary - Include Option Code in description if applicable
(Note: Published Options are options which were submitted and priced in Contractor's bid.)

Description	Cost	Description	Cost
FL M2-VT802 Freightliner Conventional Cab M2 Chassis	98,000		
K30153 Reat LED Work Lights	775		
VT802-08 Top Mtd. Hydraulic Catch Basin Cleaner	8,100		
VT802-18 High Pressure Power Scrub w/spray bars	9,800		
VT802-20 Service Platform	525		
VT802-36 In Cab Gutter Broom tilt control-Dual	4,100		
VT802-40 In Cab GB Lateral control- Dual	2,100		
VT802-42 Simultaneous Sweeping	1,400		
VT802-50 Hopper Screen Vibrators/Shakers	2,000		
		Subtotal From Additional Sheet(s):	
		Subtotal B:	126800

C. Unpublished Options - Itemize below - Attach additional sheet if necessary
(Note: Unpublished options are items which were not submitted and priced in Contractor's bid.)

Description	Cost	Description	Cost
			0
		Subtotal From Additional Sheet(s):	
		Subtotal C:	0

Check: Total cost of Unpublished Options (C) cannot exceed 25% of the total of the Base Unit Price plus Published Options (A+B).	**For this transaction the percentage is:**	0%

D. Total Cost before any other applicable Charges, Trade-Ins, Allowances, Discounts, Etc. (A+B+C)

Quantity Ordered:	1	**X Subtotal of A + B + C:**	303800	=	**Subtotal D:**	303800

E. Other Charges, Trade-Ins, Allowances, Discounts, Etc.

Description	Cost	Description	Cost
Training & PDI	1500	**Direct Discount**	-10,000
Freight	3500		
2 year/2000 hour warranty included	0		
		Subtotal E:	-5000

Delivery Date:	**90-110 Days ARO**	**F. Total Purchase Price (D+E):**	298800

Regular Board of Commissioners **8.**

Meeting Date: 12/21/2020

Sales Tax and Budget Reports

Submitted By: Kacie Eck, City Clerk

Department: City Clerk

Information

Title of Item for Agenda

Acknowledge monthly Sales Tax and Budget Report.

Attachments

Sales Tax Report

Budget Report

Date:	December 21, 2020
To:	Honorable Mayor and City Commissioners
From:	Ashley Neel, CPA, Finance Director and City Treasurer
Subject:	December Sales and Use Tax Deposit

Sales and Use Tax Collections: The Oklahoma Tax Commission (the "OTC") collects and enforces collection of sales and use taxes, including special earmarked taxes such as alcohol and tobacco, for the entites responsible for remitting taxes to the City of Shawnee. Entities with monthly tax liabilities exceeding $2,500 are required to remit tax estimates each month by the 20th; in addition, entities are required to report their final tax collections for the previous month along with a final payment of taxes for the previous month on the 20th. To summarize, tax collections remitted to the City of Shawnee by the OTC in December consist of November estimates and October final reported collections. Any taxes collected for months prior to October will include accrued late penalties and interest.

Sales Tax Collection Allocated by Fund:

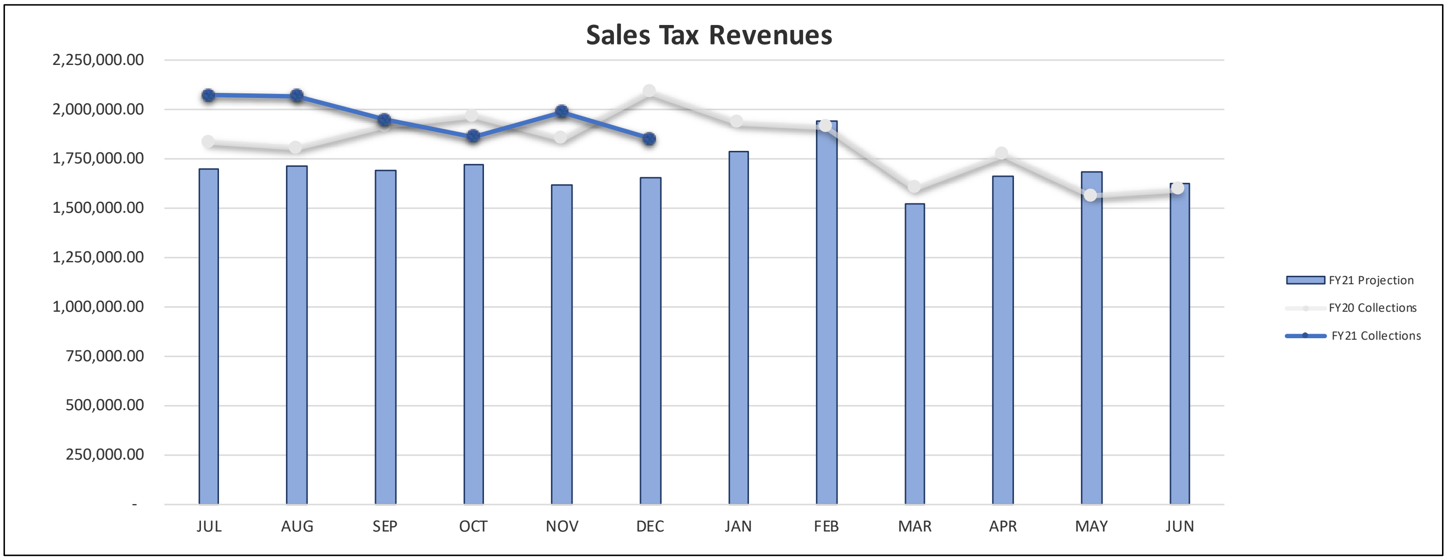
The November sales tax deposit was $1,853,293.23, including interest of $1,355.99, to be allocated as follows:

Fund	Allocation
General Fund	$ 1,059,024.72
2018 Capital Improvements Fund	264,756.18
Capital Improvements Fund	205,186.04
Street Improvements Fund	231,661.65
Economic Development Fund	26,475.62
Police Sales Tax Fund	33,094.51
Fire Sales Tax Fund	33,094.51
Total Sales Taxes Collected	$ 1,853,293.23

Finance Department Report:

Sales and use tax collections totaled $2,078,749.63 for December 2020. It should be noted the current sales tax estimate for FY 20-21 is based on a 8.5% reduction compared to the prior year budget. For the year, sales tax collections are up $1,683,141 or 16.64%, over the projected budget year-to-date. Use tax collections are down approximately $11,301, or .91%, under the projected budget year-to-date.

<u>Fiscal Year 2021 Sales Tax Collections and Performance:</u>

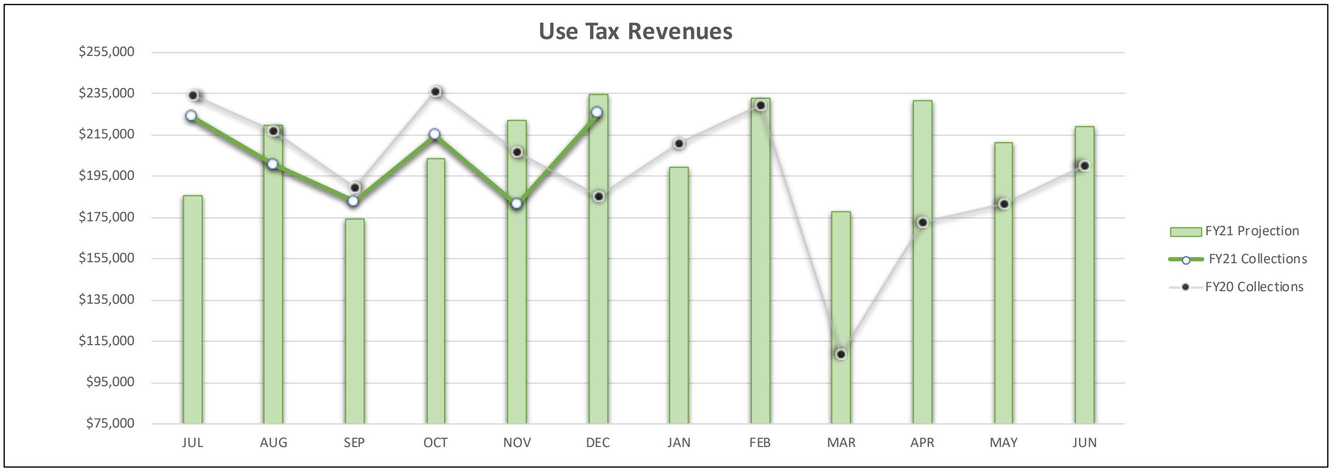


	Projected Budget	Actual	Amount Variance	Percentage Variance
Sales Tax Receipts (December 2020):	$ 1,657,749	$ 1,853,293	$ 195,545	11.80%
Sales Tax Receipts (year-to-date):	$ 10,114,325	$ 11,797,466	$ 1,683,141	16.64%

	December 2020	December 2019	Amount Variance	Percentage Variance
Sales Tax Receipts (vs Prior Year):	$ 1,853,293	$ 2,089,516	$ (236,222)	-11.31%

	Year To Date FY 2021	Year To Date FY 2020	Amount Variance	Percentage Variance
Sales Tax Receipts (vs Prior Year):	$ 11,797,466	$ 11,466,851	$ 330,615	2.88%

Fiscal Year 2021 Use Tax Collections and Performance:



	Projected Budget	Actual	Amount Variance	Percentage Variance
Use Tax Receipts (November 2020):	$ 234,752	$ 225,456	$ (9,296)	-3.96%
Use Tax Receipts (year-to-date):	$ 1,239,836	$ 1,228,536	$ (11,301)	-0.91%

	December 2020	December 2019	Amount Variance	Percentage Variance
Use Tax Receipts (vs Prior Year):	$ 225,456	$ 185,042	$ 40,415	21.84%

	Year To Date FY 2021	Year To Date FY 2020	Amount Variance	Percentage Variance
Use Tax Receipts (vs Prior Year):	$ 1,228,536	$ 1,268,157	$ (39,622)	-3.12%

City of Shawnee

December 17, 2020

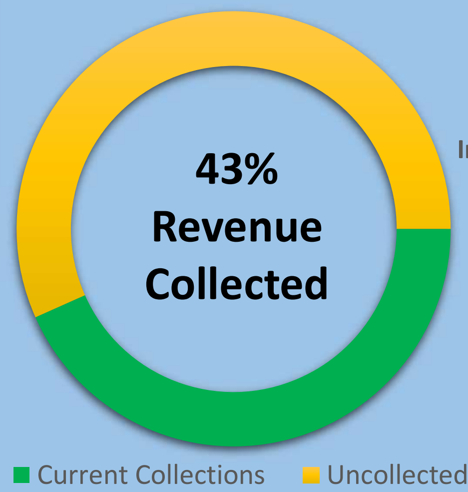
Prepared by Shawnee Finance Department

November 2020 Budget Report

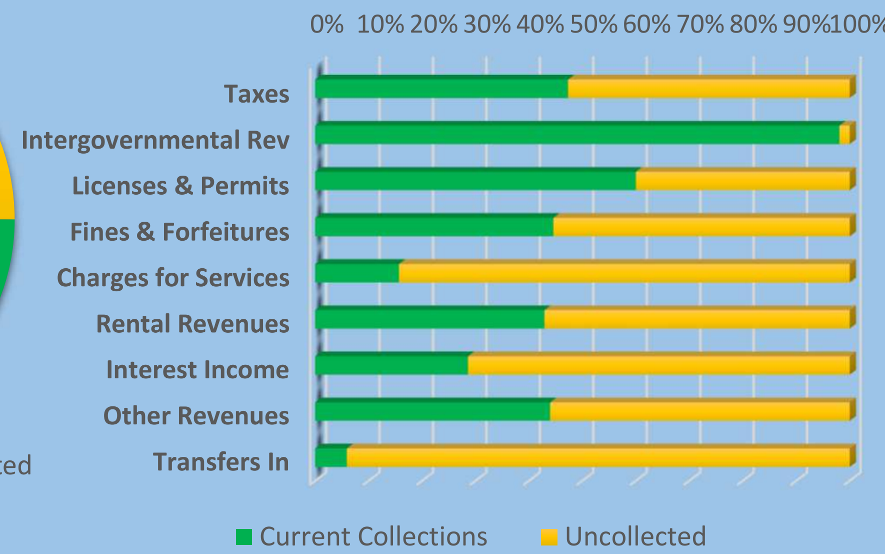
General Fund

Revenues Vs Expenditures Summary 2020 Actuals YTD	
Revenues:	11,222,810.91
Expenditures:	9,240,871.89
Difference	1,981,939.02

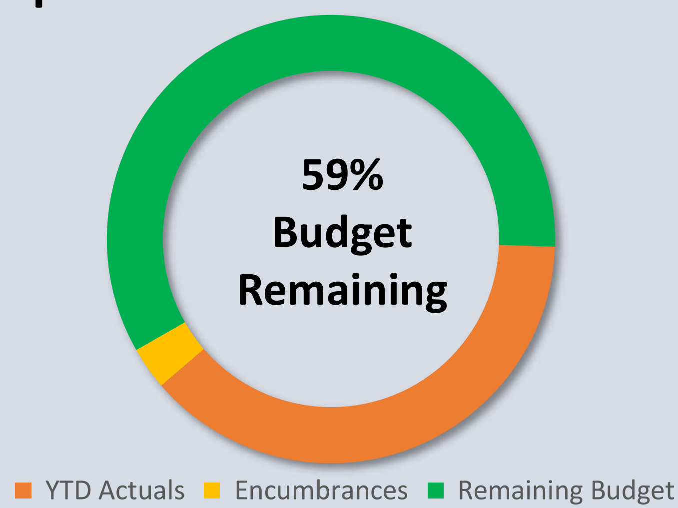
Revenues:



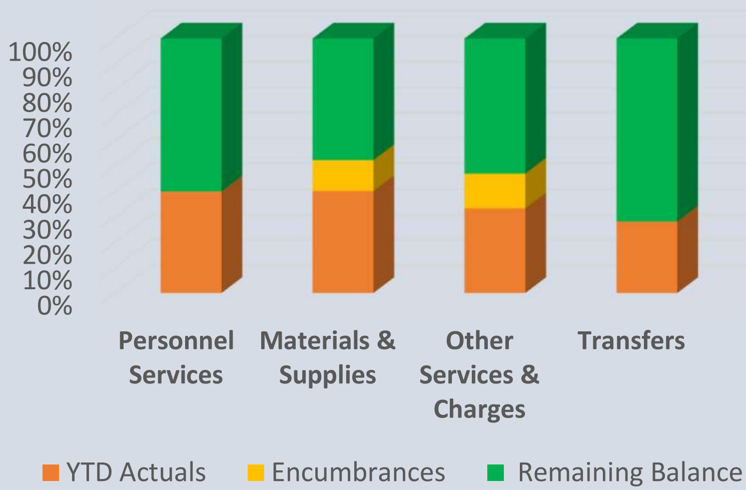
Revenue by Source



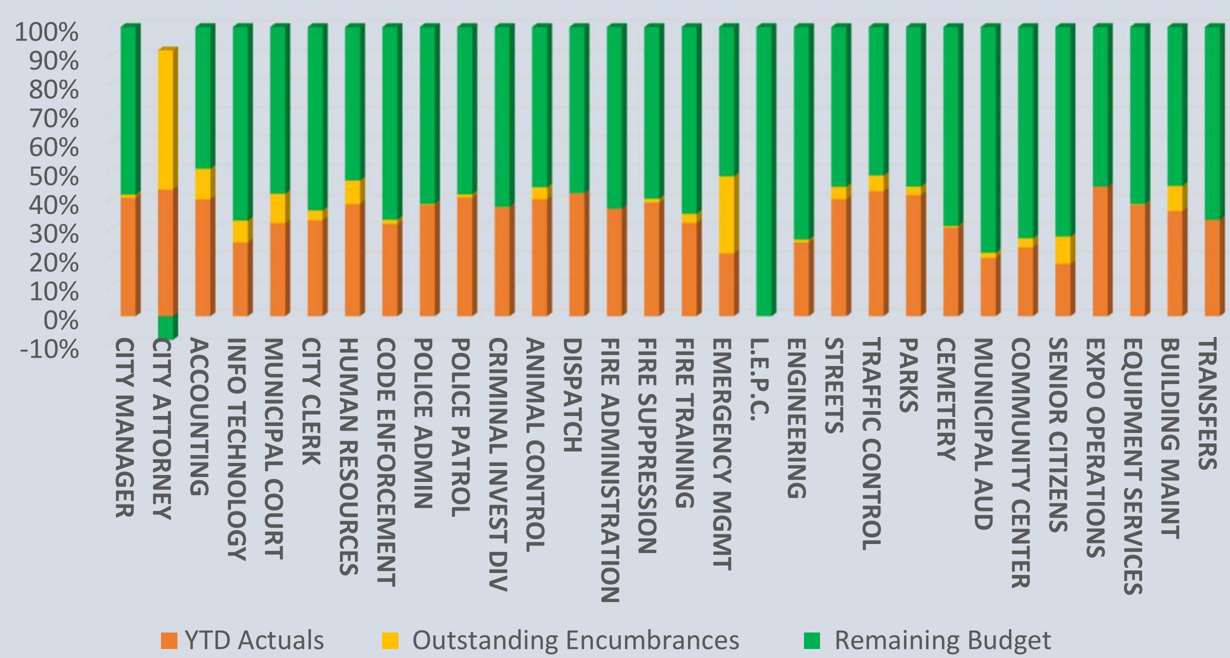
Expenditures:



Breakdown by Account Group



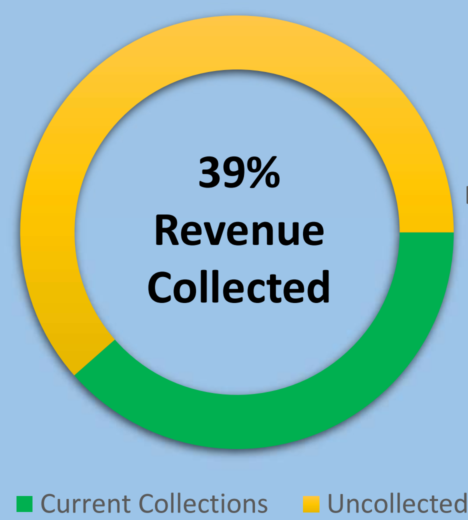
Breakdown by Department



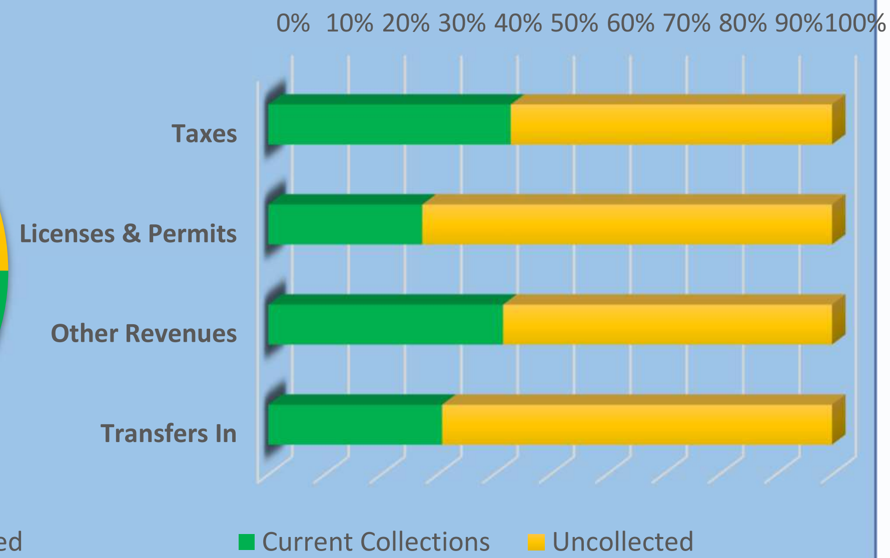
Street & Alley Fund

Revenues Vs Expenditures Summary 2020 Actuals YTD	
Revenues:	171,412.62
Expenditures:	142,254.39
Difference	29,158.23

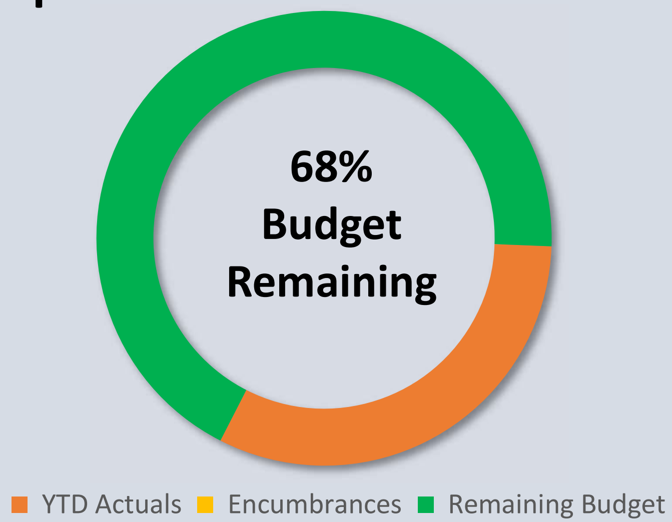
Revenues:



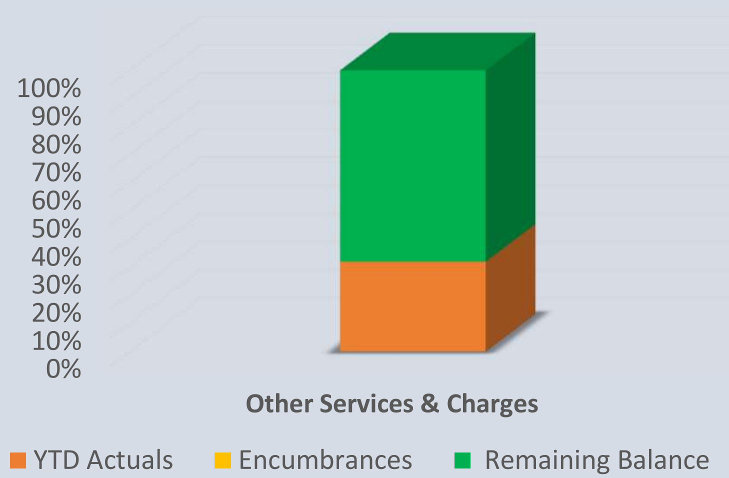
Revenue by Source



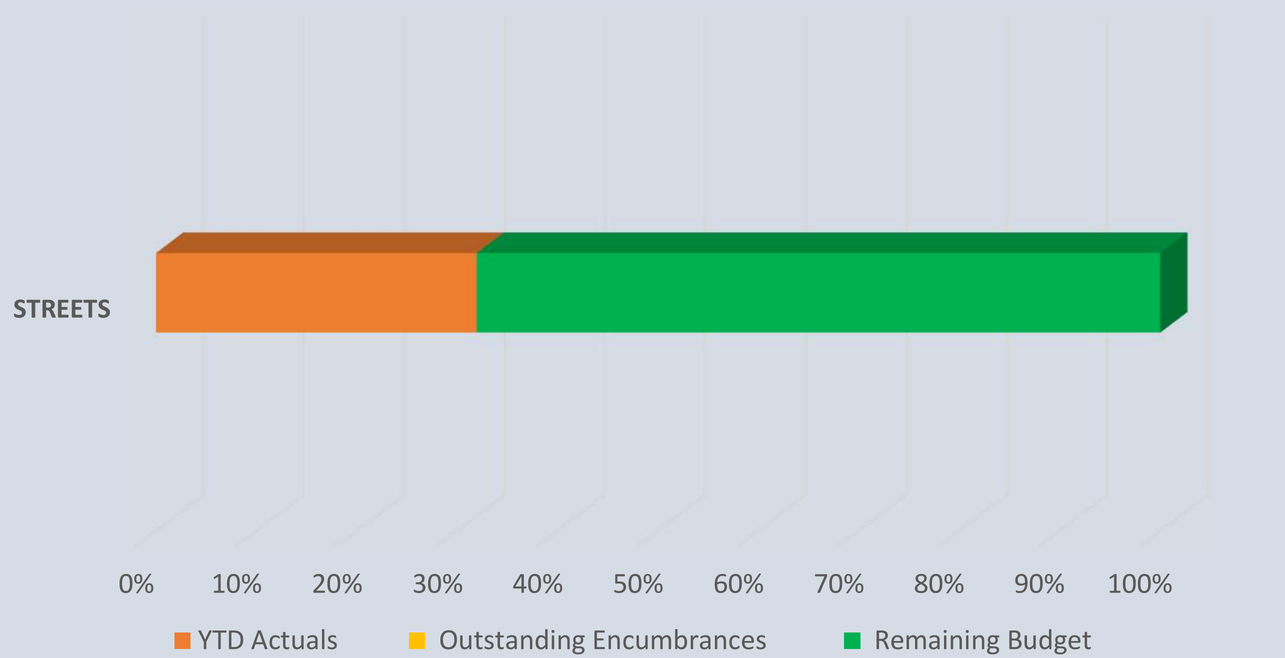
Expenditures:



Breakdown by Account Group



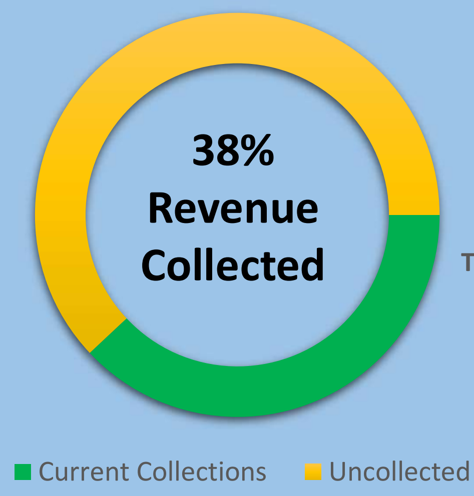
Breakdown by Department

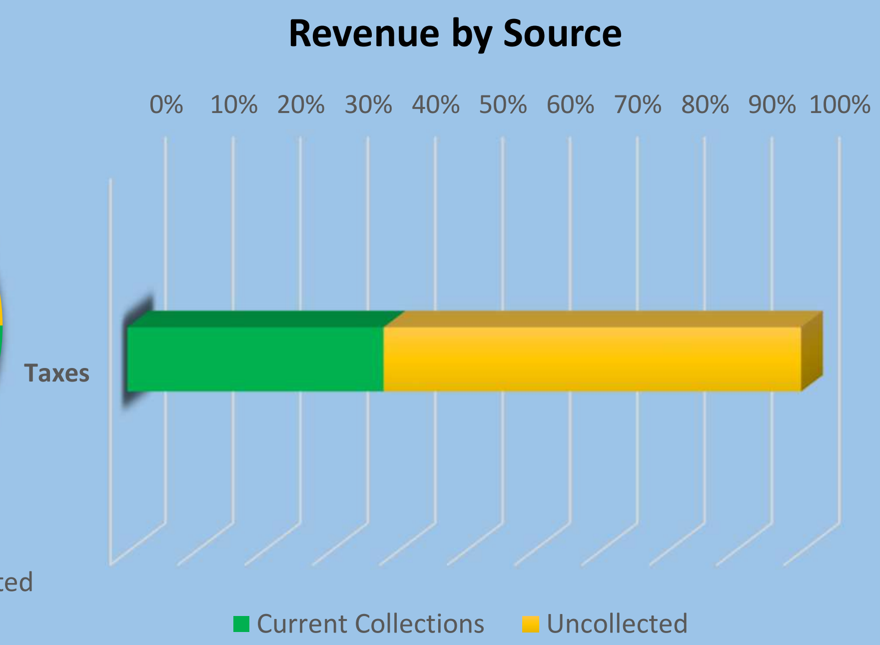


E-911 Fund

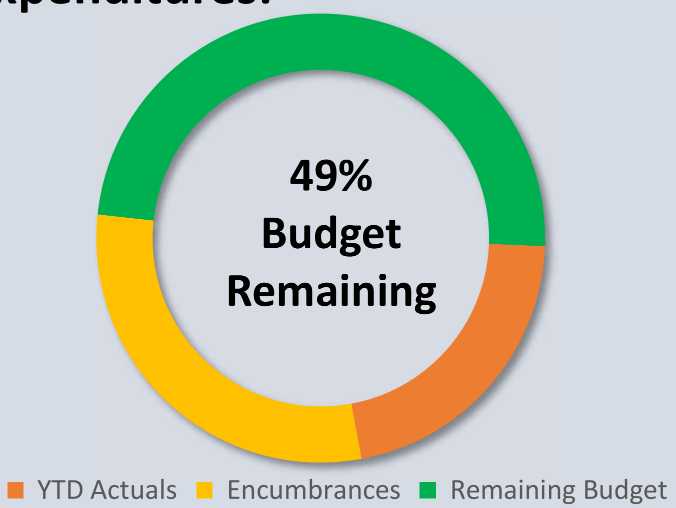
Revenues Vs Expenditures Summary 2020 Actuals YTD	
Revenues:	115,980.47
Expenditures:	65,680.68
Difference	50,299.79

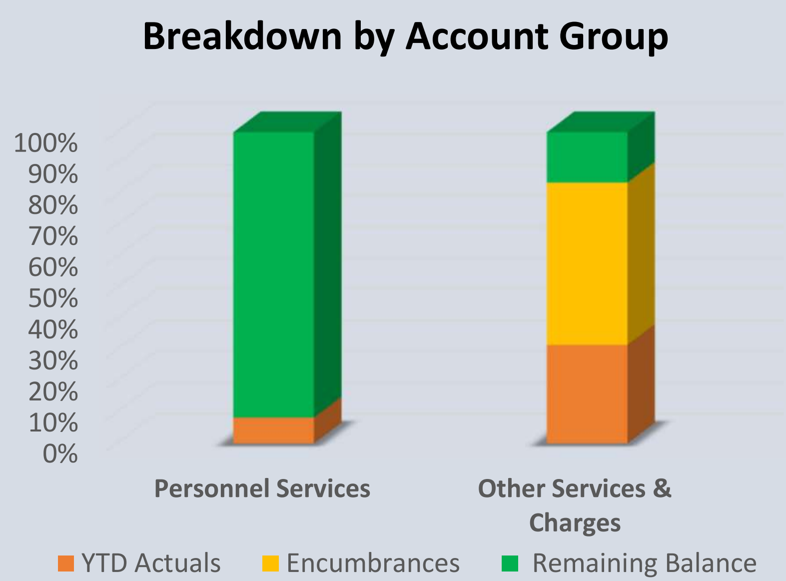
Revenues:

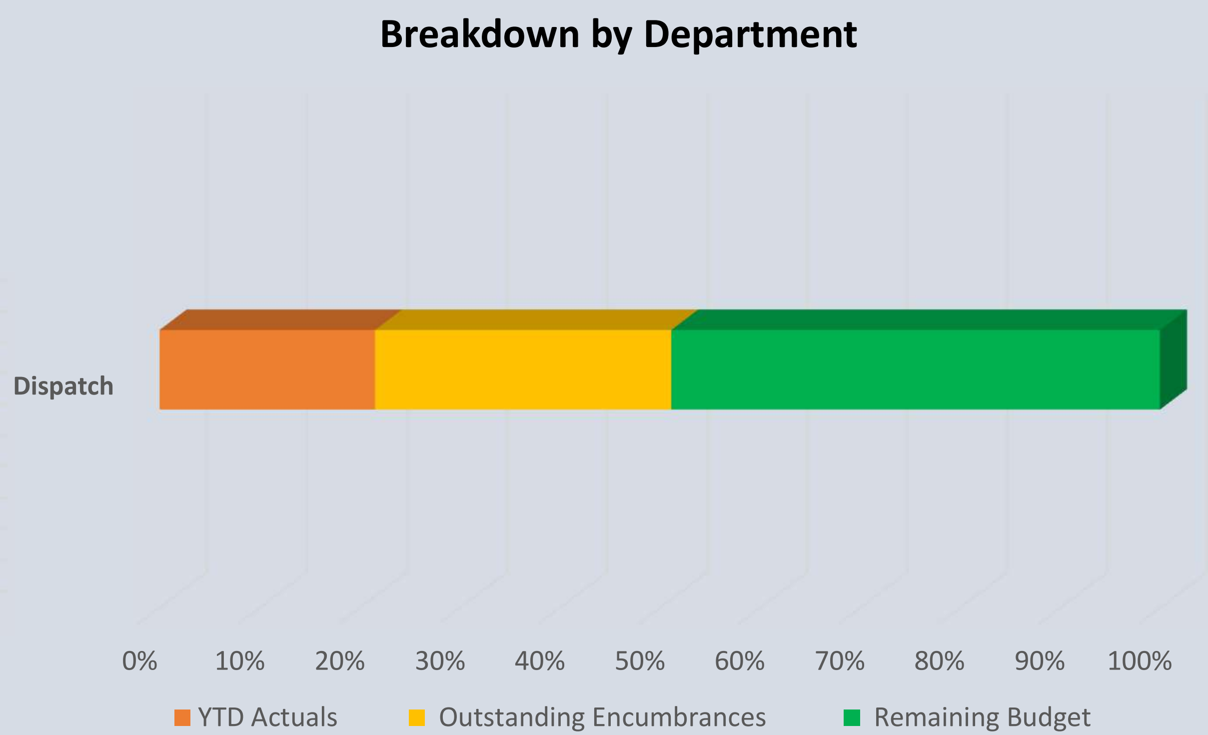




Expenditures:



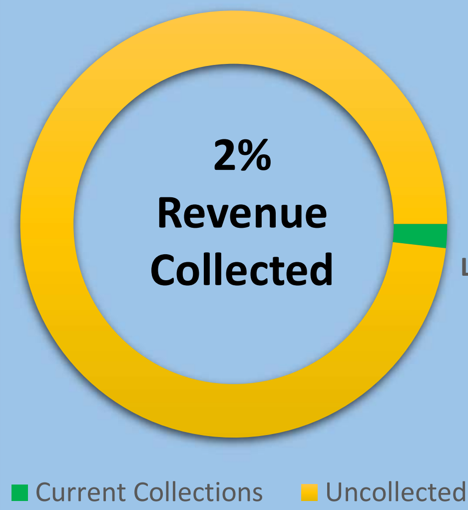




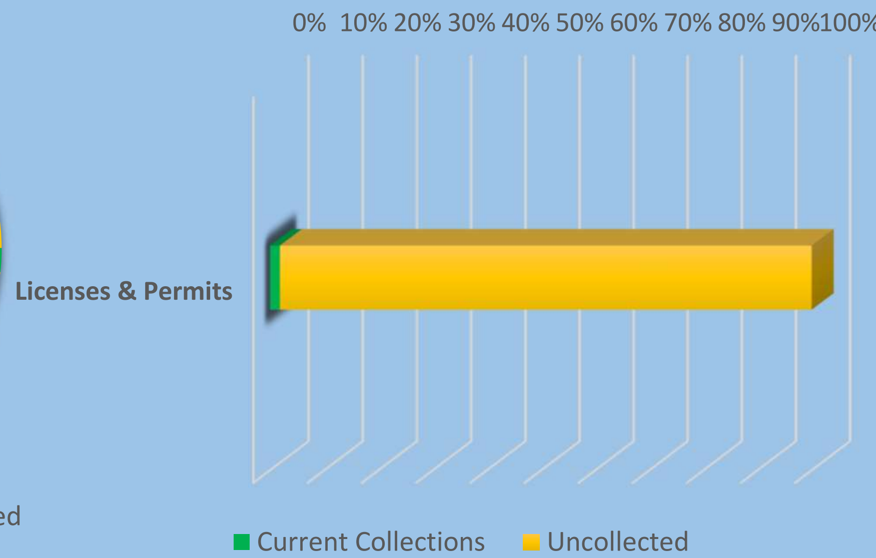
Revolving Oil & Gas Fund

Revenues Vs Expenditures Summary 2020 Actuals YTD	
Revenues:	250.00
Expenditures:	0.00
Difference	250.00

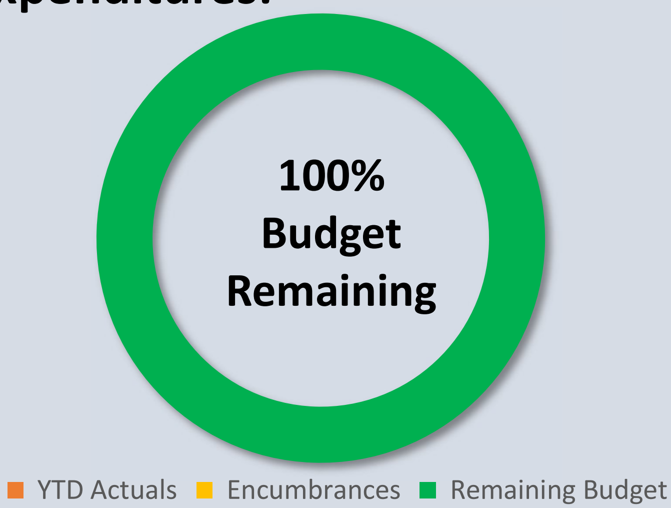
Revenues:



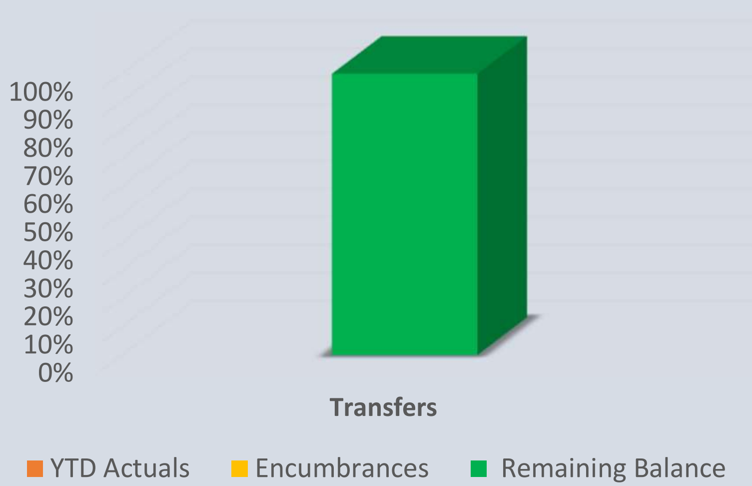
Revenue by Source



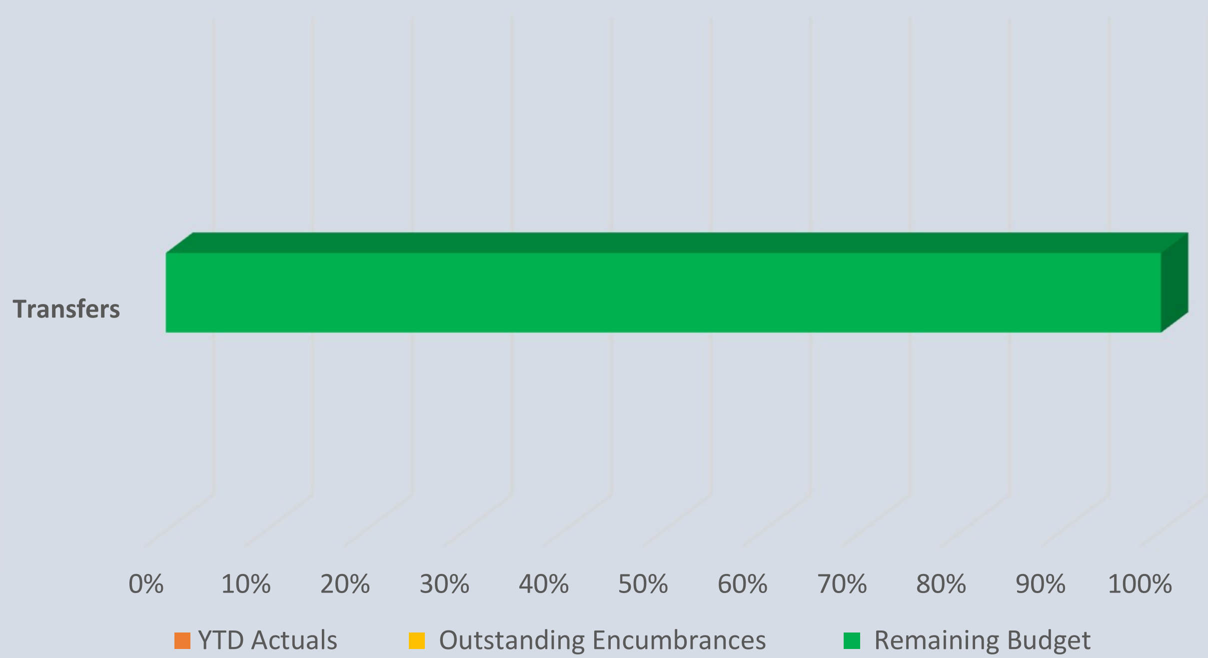
Expenditures:



Breakdown by Account Group



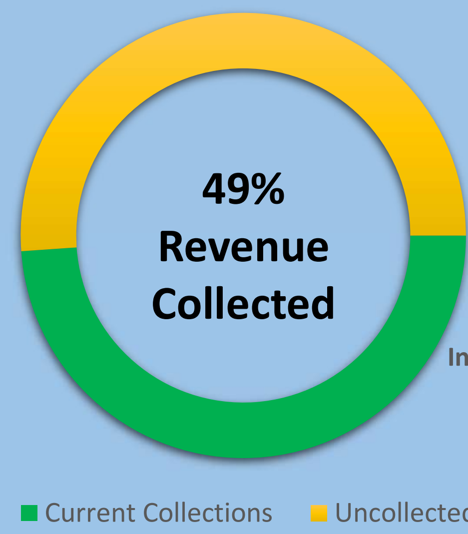
Breakdown by Department



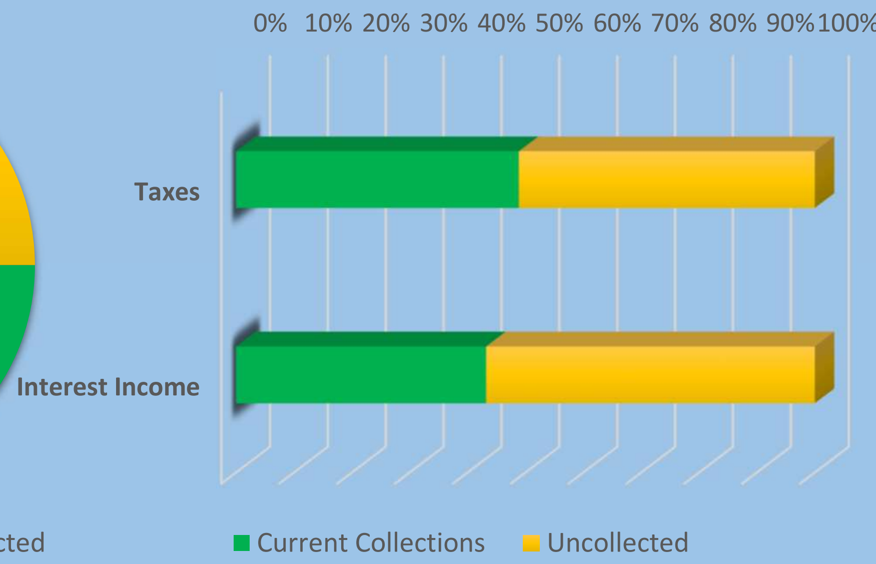
Economic Development Fund

Revenues Vs Expenditures Summary 2020 Actuals YTD	
Revenues:	142,059.64
Expenditures:	107,248.50
Difference	34,811.14

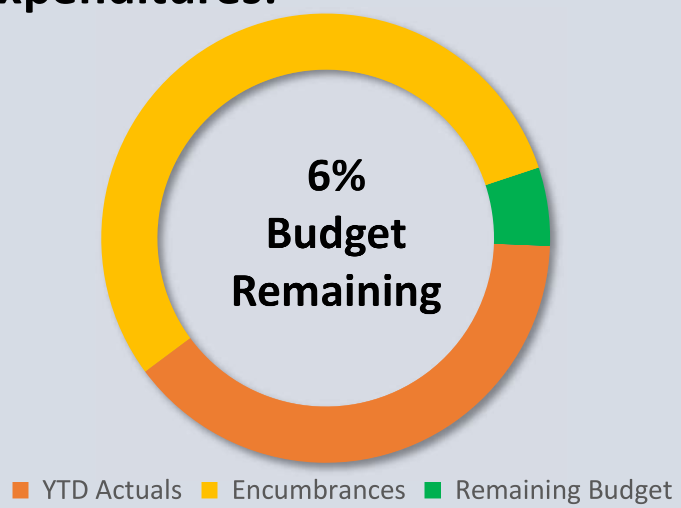
Revenues:



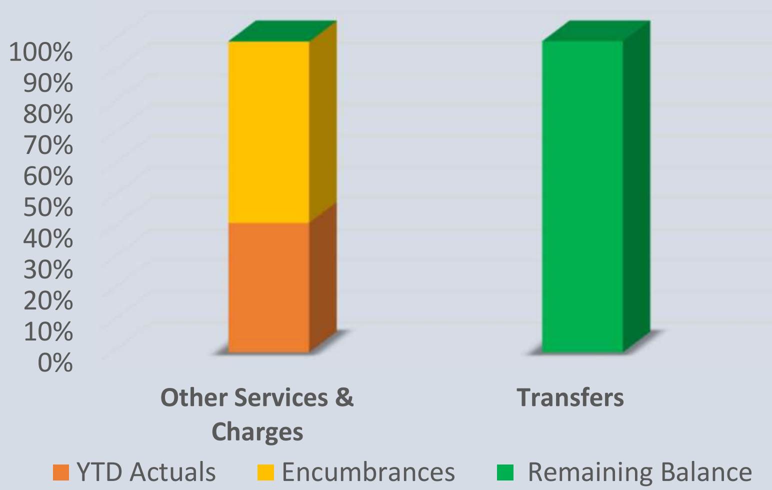
Revenue by Source



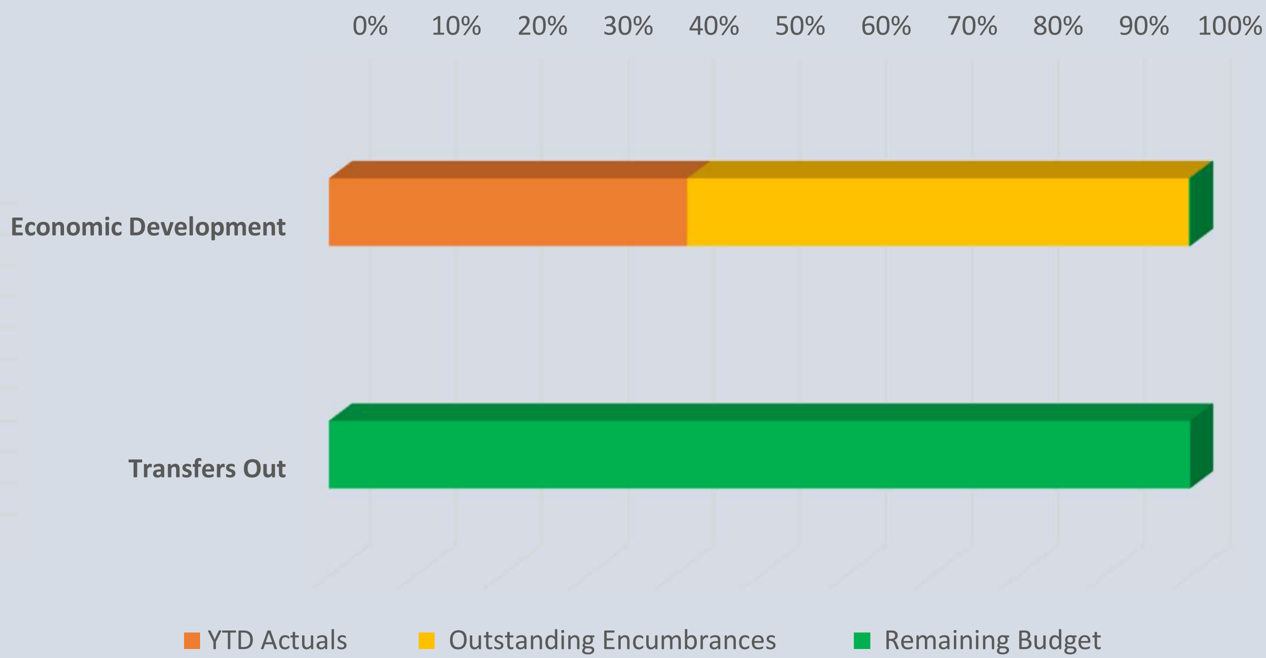
Expenditures:



Breakdown by Account Group



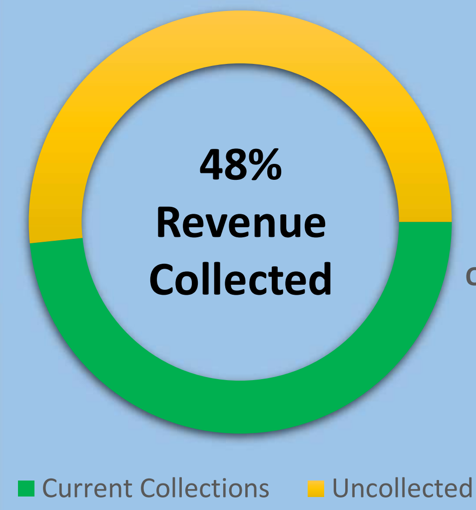
Breakdown by Department



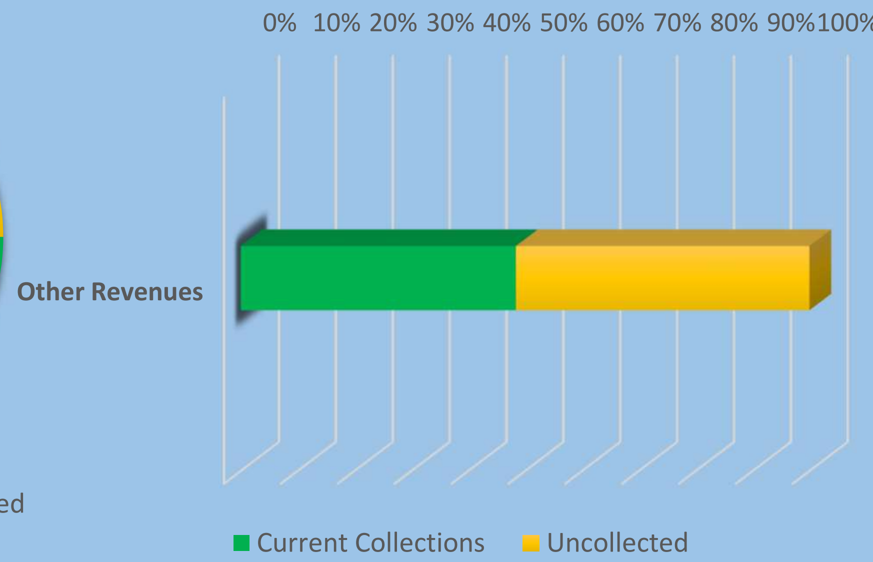
Spay/Neuter Fund

Revenues Vs Expenditures Summary 2020 Actuals YTD	
Revenues:	1,210.00
Expenditures:	3,879.80
Difference	(2,699.80)

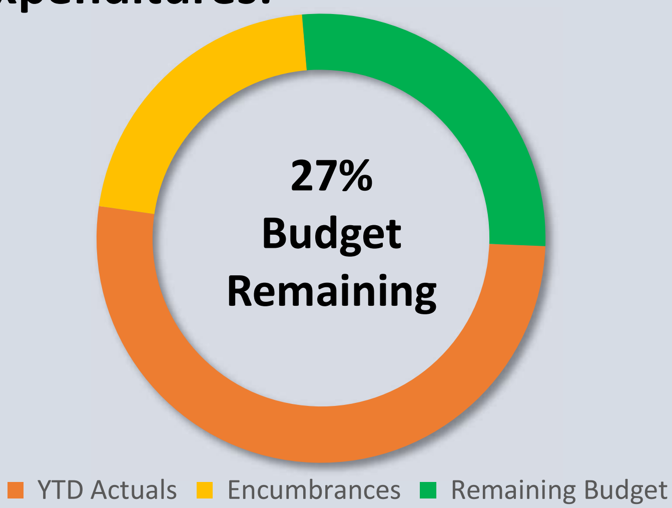
Revenues:



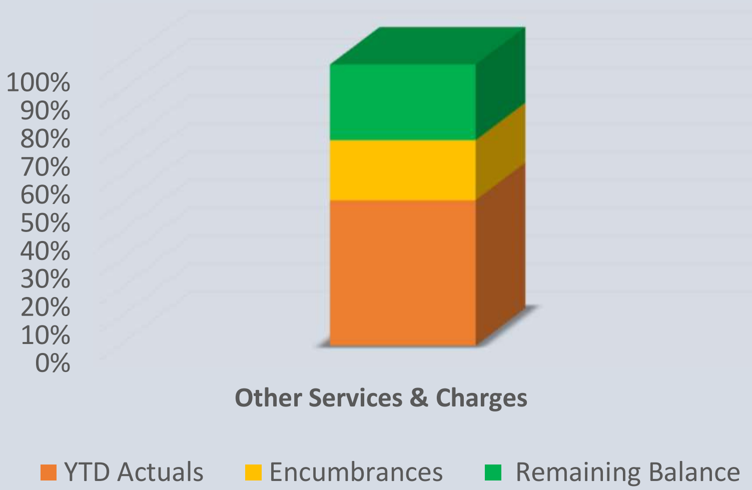
Revenue by Source



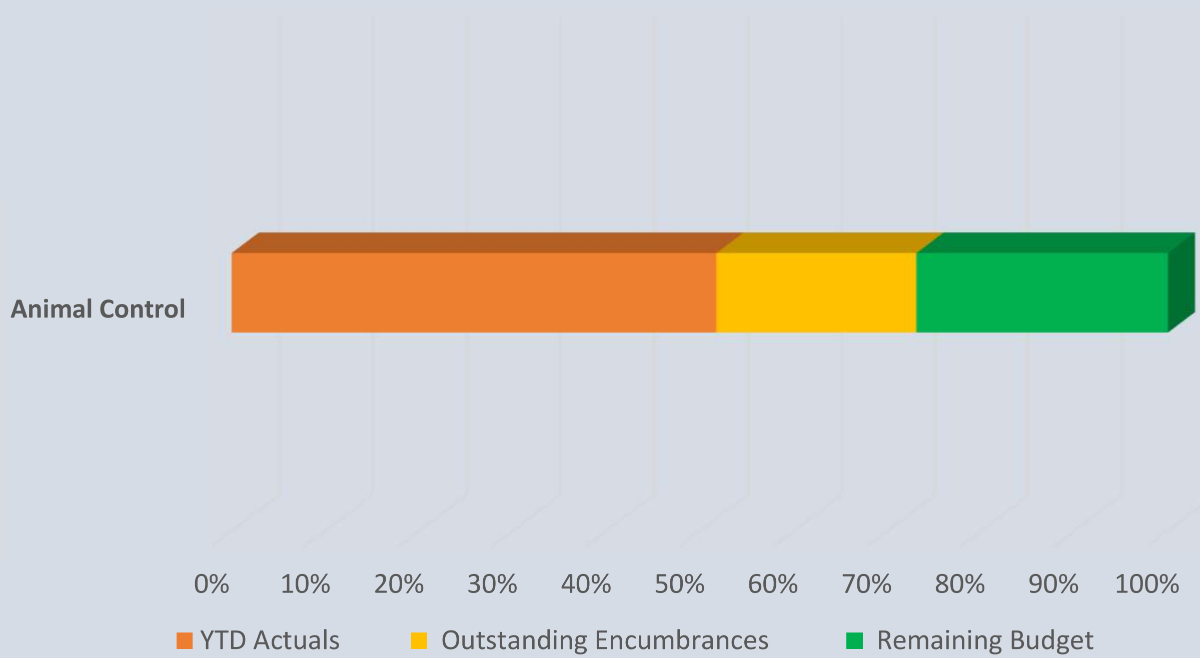
Expenditures:



Breakdown by Account Group



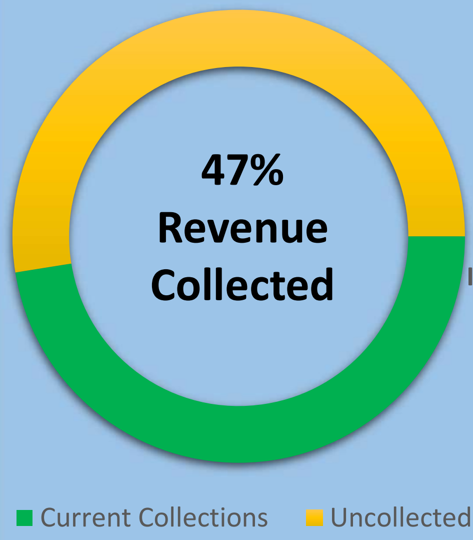
Breakdown by Department



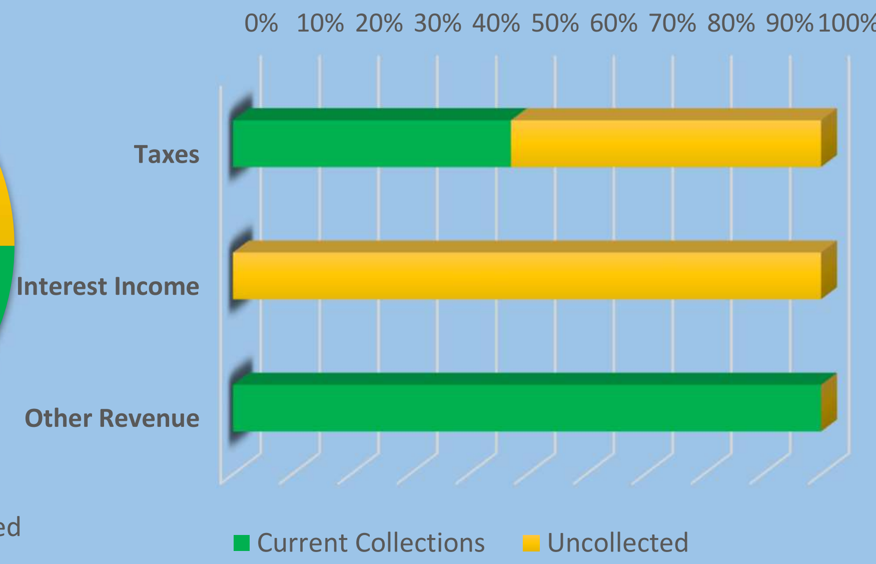
Hotel/Motel Surcharge Fund

Revenues Vs Expenditures Summary 2020 Actuals YTD	
Revenues:	204,019.55
Expenditures:	163,371.63
Difference	40,647.92

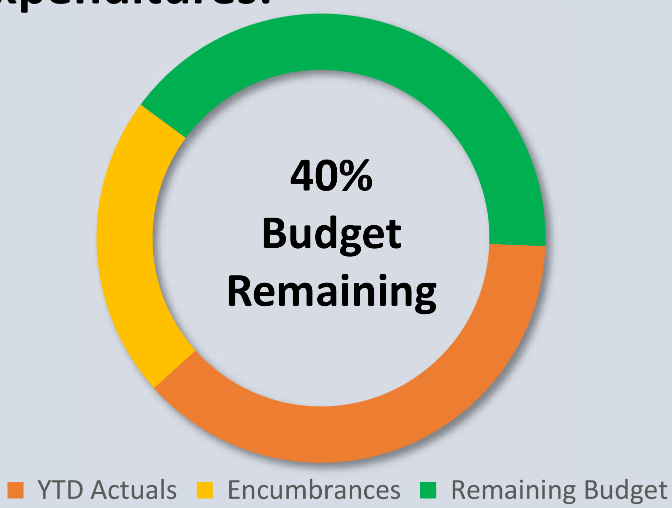
Revenues:



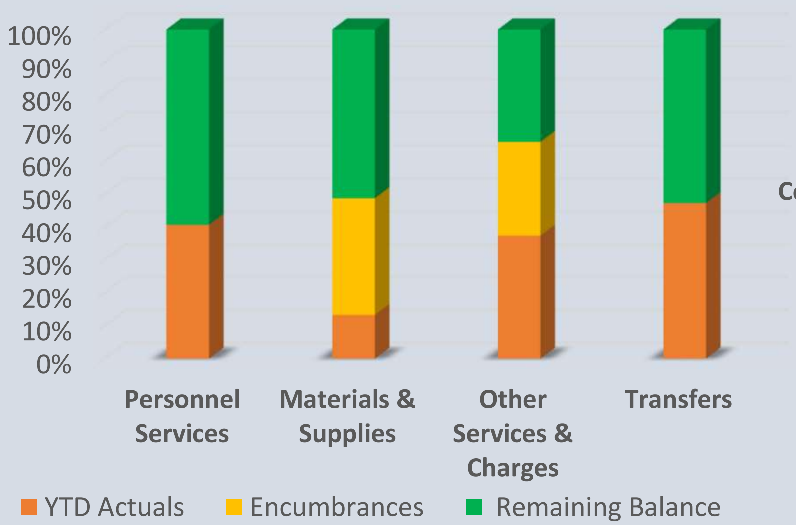
Revenue by Source



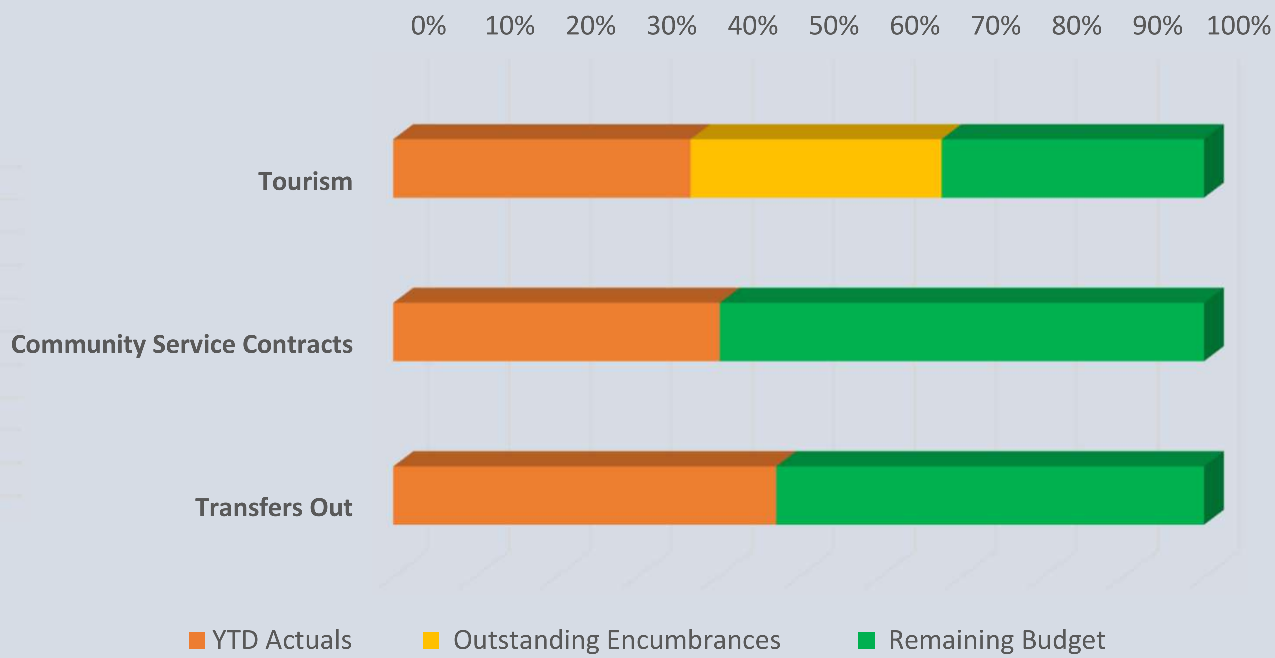
Expenditures:



Breakdown by Account Group



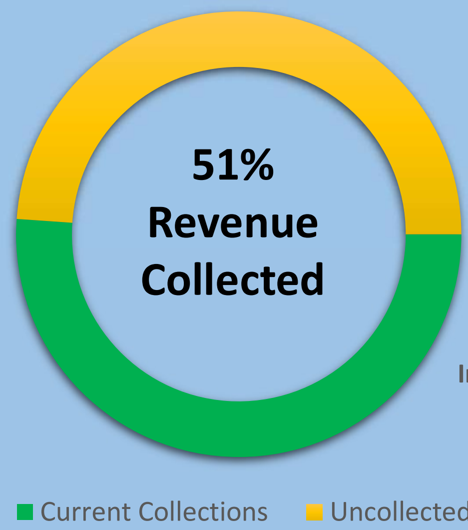
Breakdown by Department

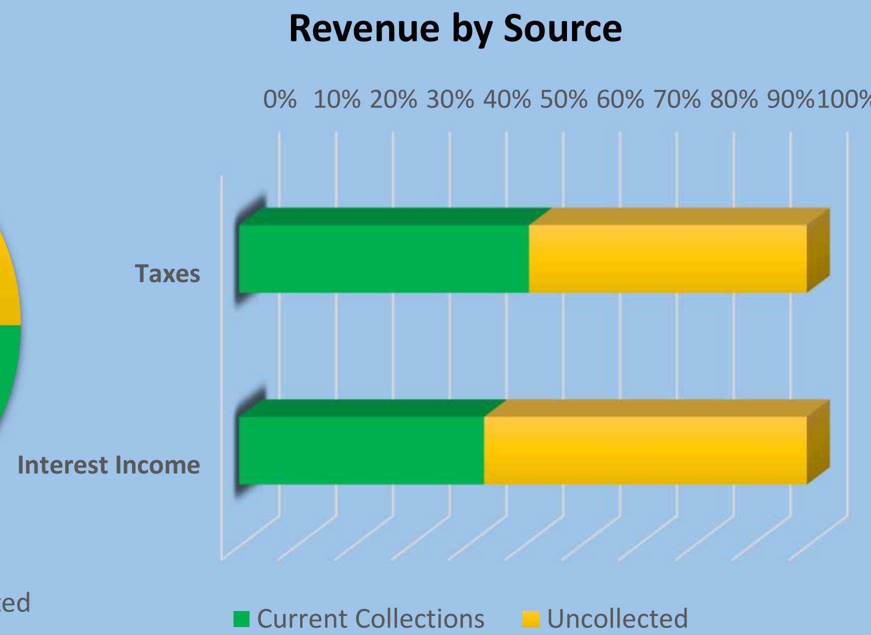


Police Sales Tax Fund

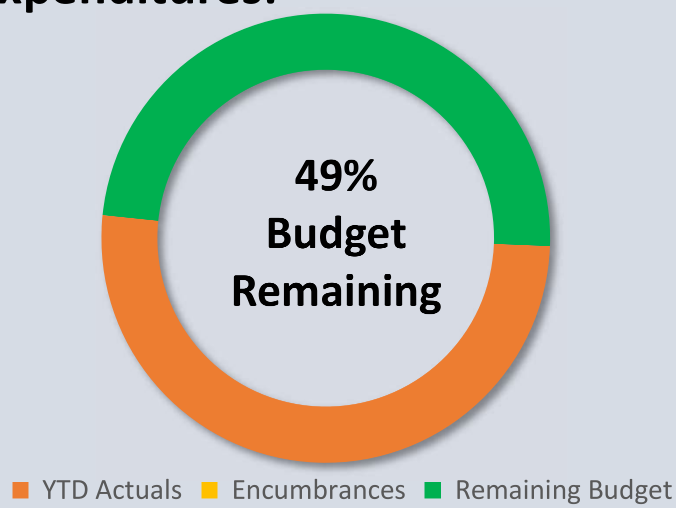
Revenues Vs Expenditures Summary 2020 Actuals YTD	
Revenues:	177,574.48
Expenditures:	177,574.48
Difference	0.00

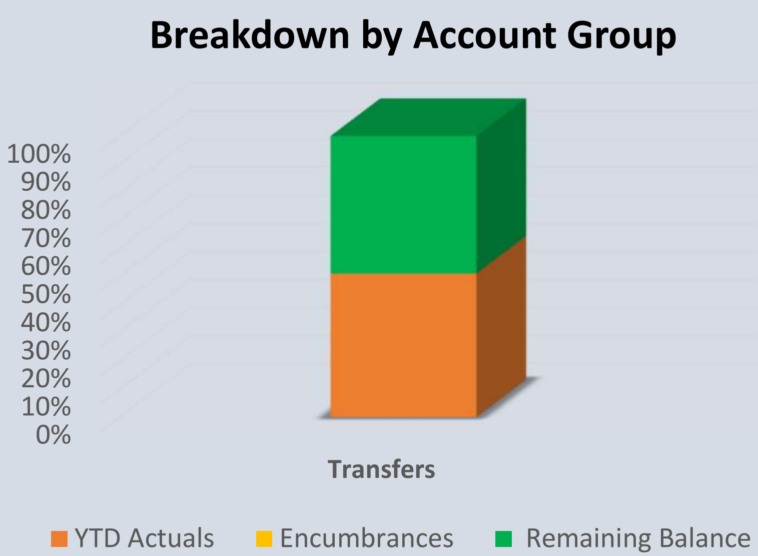
Revenues:

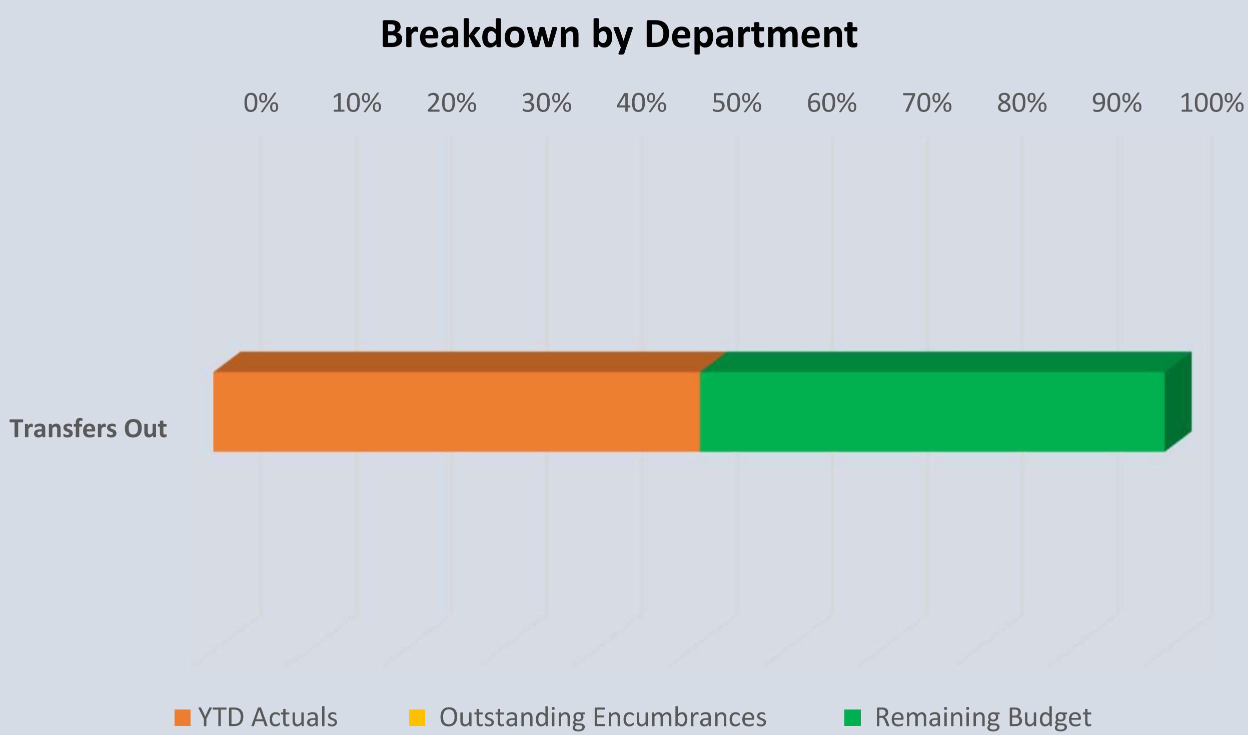




Expenditures:



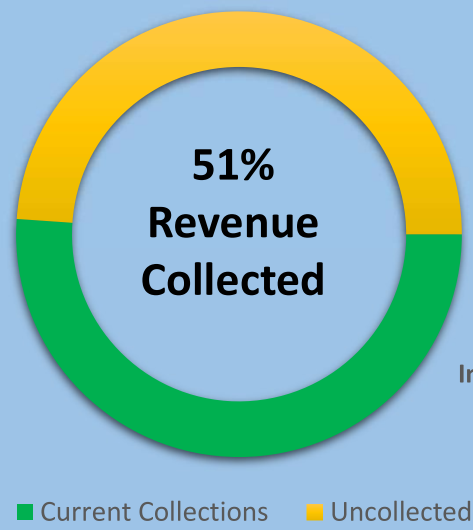


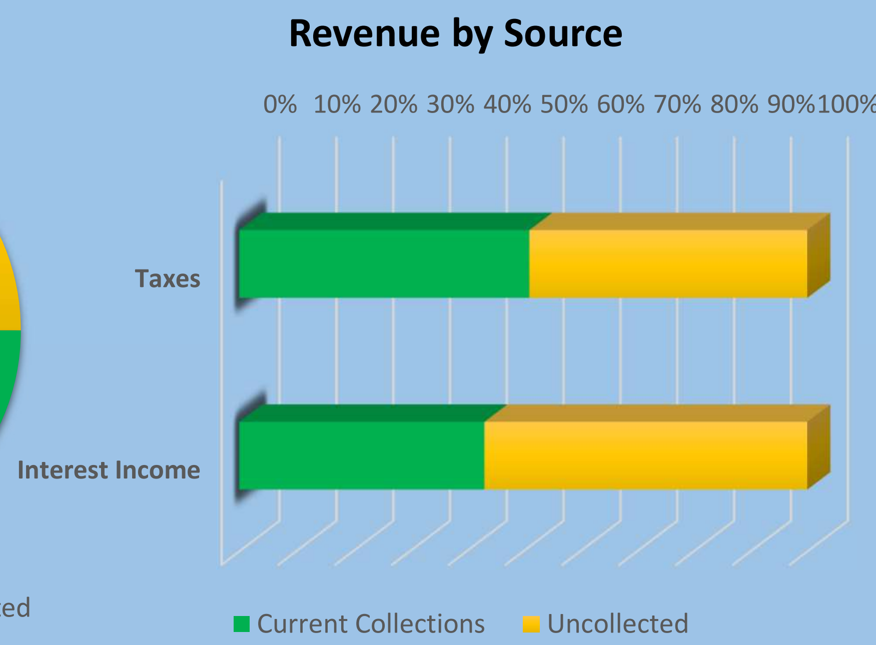


Fire Sales Tax Fund

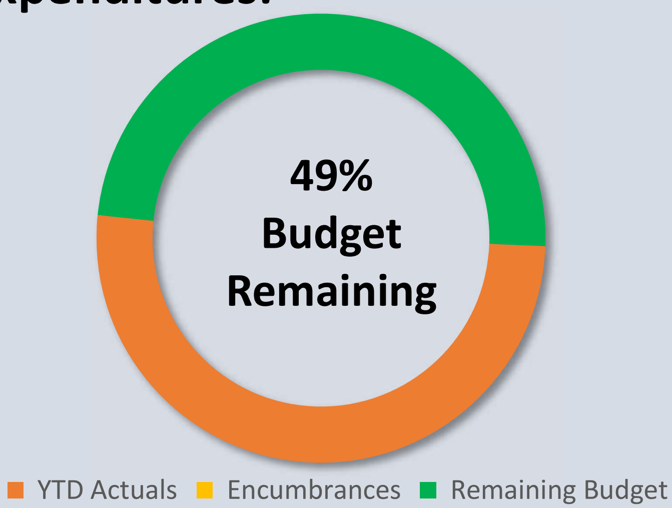
Revenues Vs Expenditures Summary 2020 Actuals YTD	
Revenues:	177,574.48
Expenditures:	177,574.48
Difference	0.00

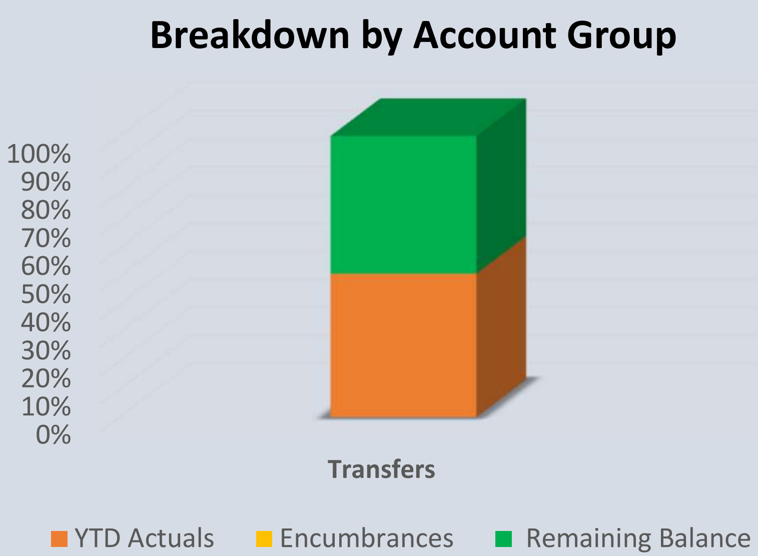
Revenues:

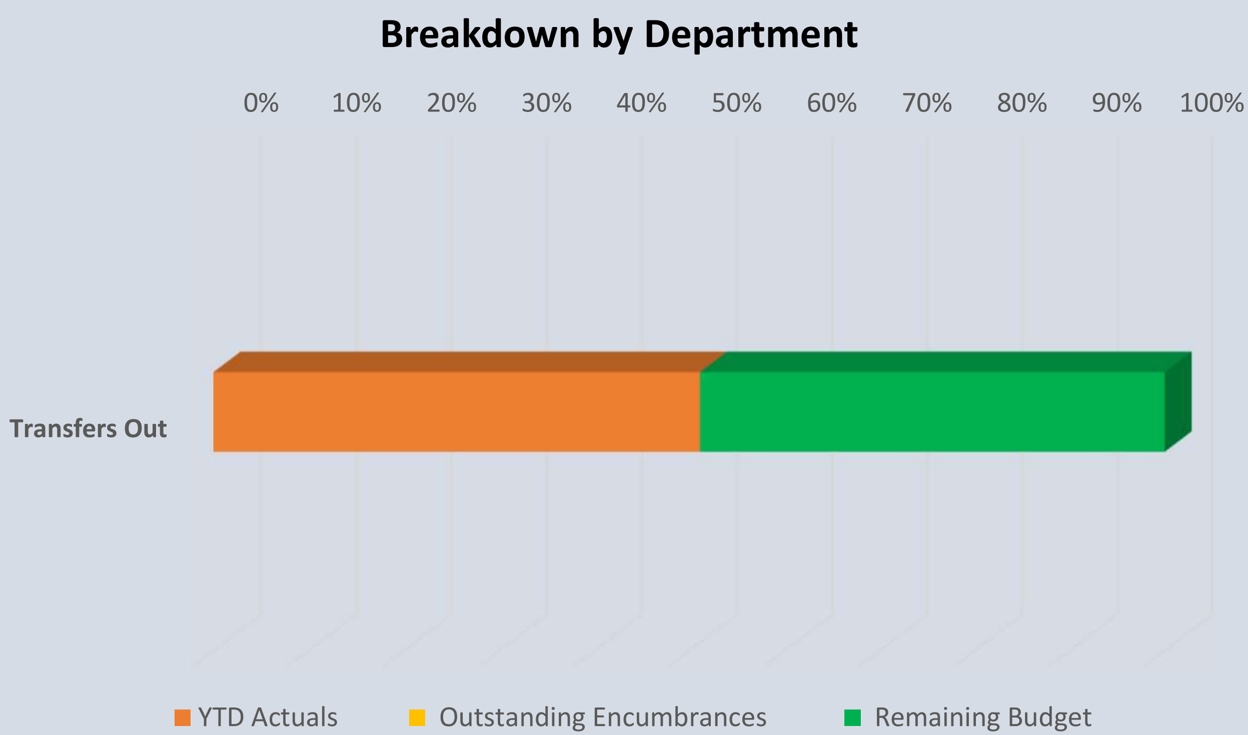




Expenditures:



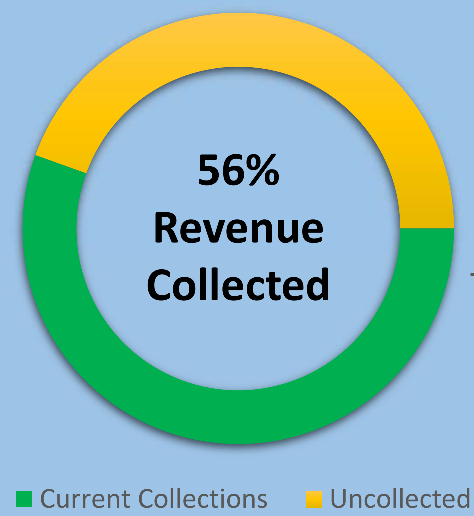


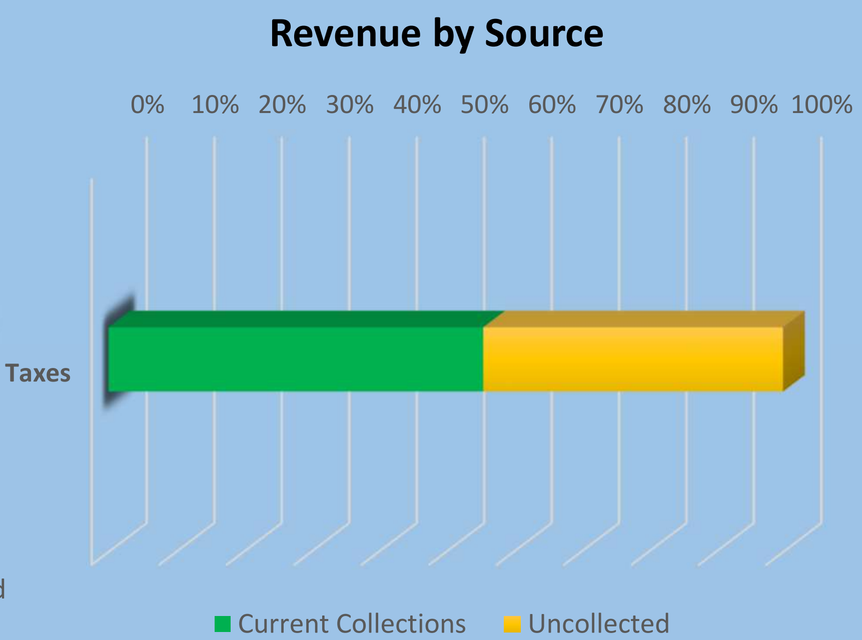


Tax Increment Finance Fund

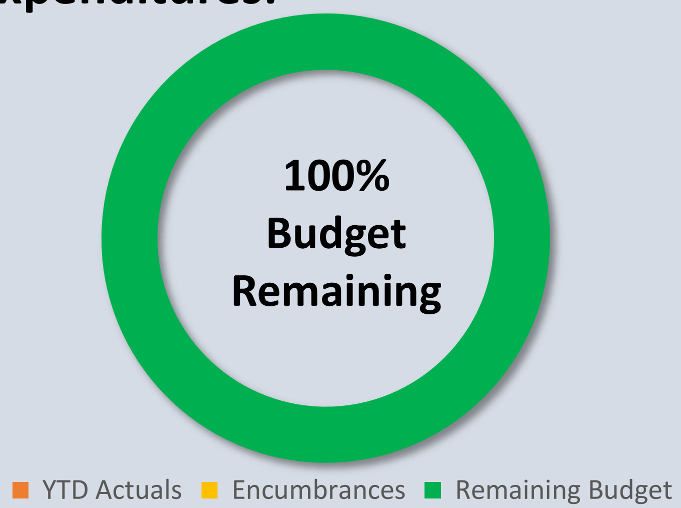
Revenues Vs Expenditures Summary 2020 Actuals YTD	
Revenues:	23,100.50
Expenditures:	0.00
Difference	23,100.50

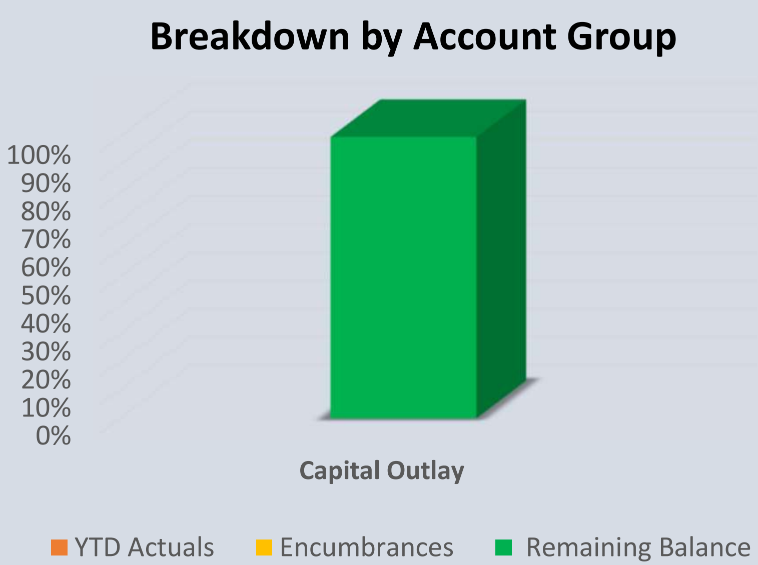
Revenues:

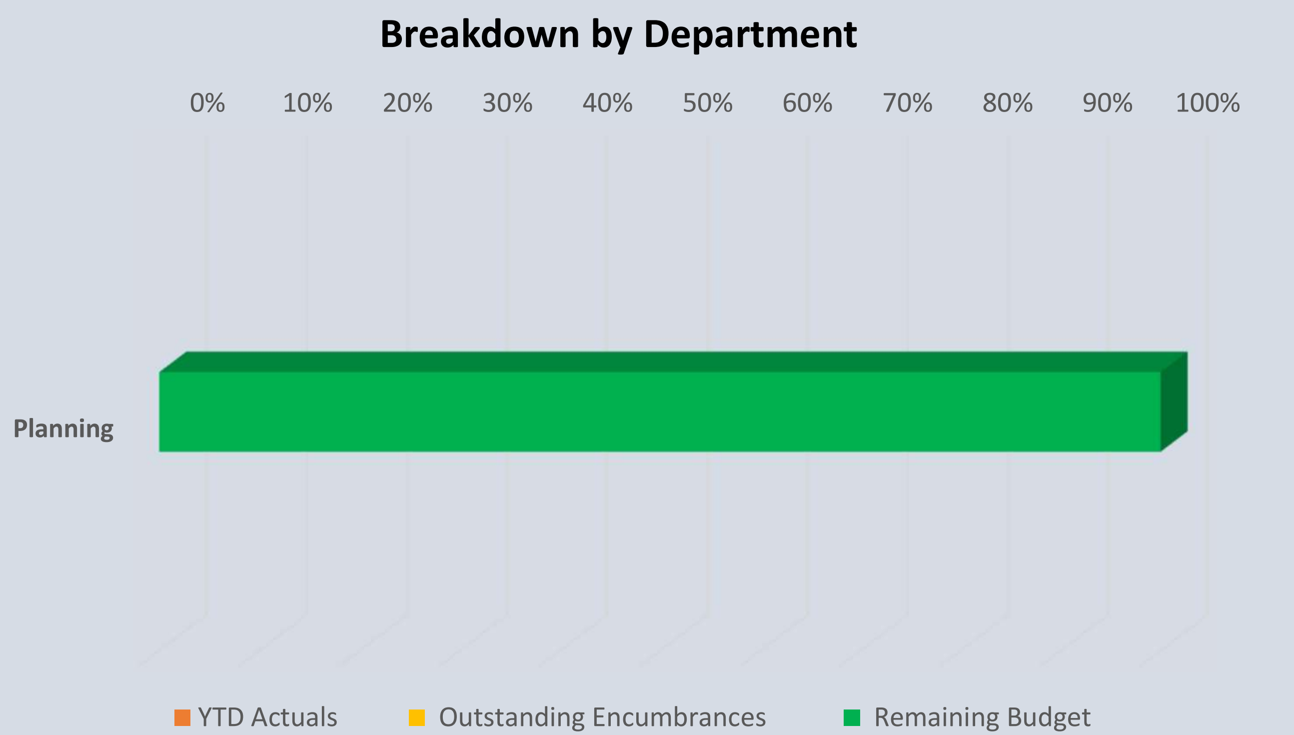




Expenditures:



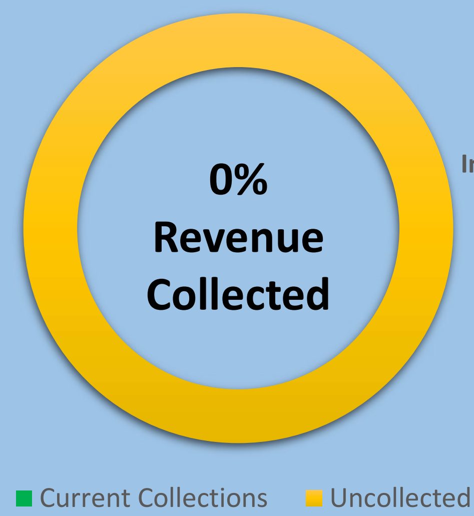


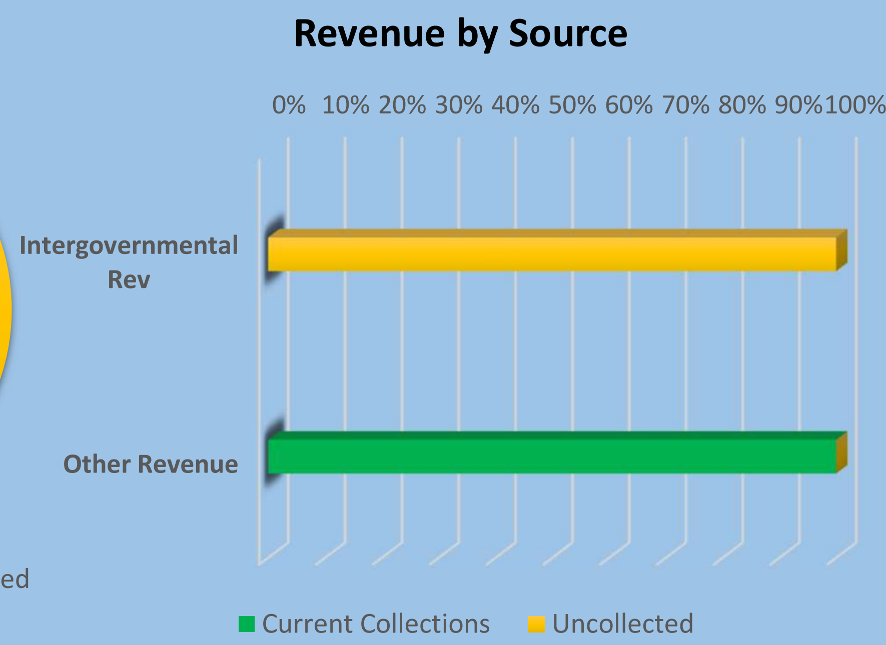


Drug Forfeiture Fund

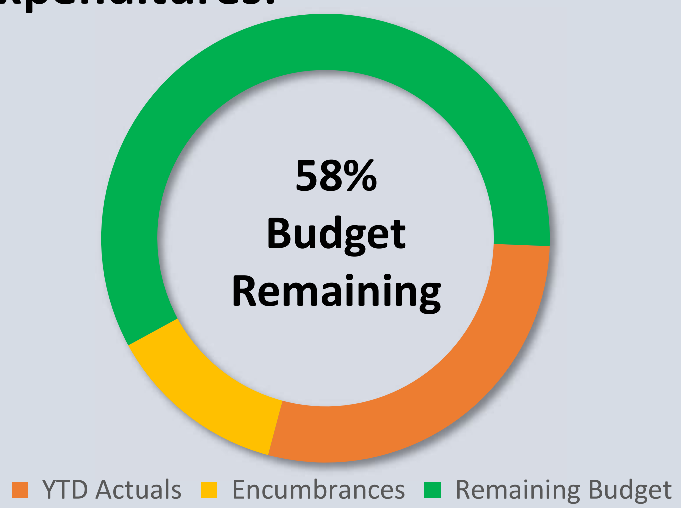
Revenues Vs Expenditures Summary 2020 Actuals YTD	
Revenues:	0.13
Expenditures:	3,427.10
Difference	(3,426.97)

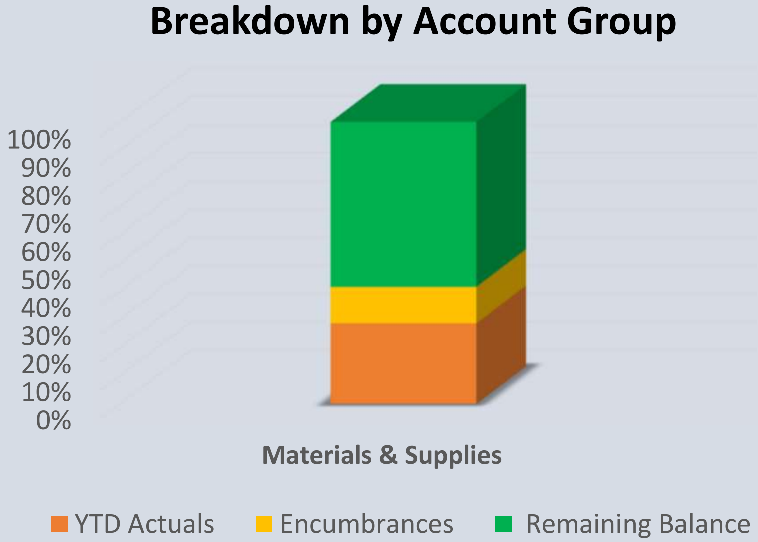
Revenues:

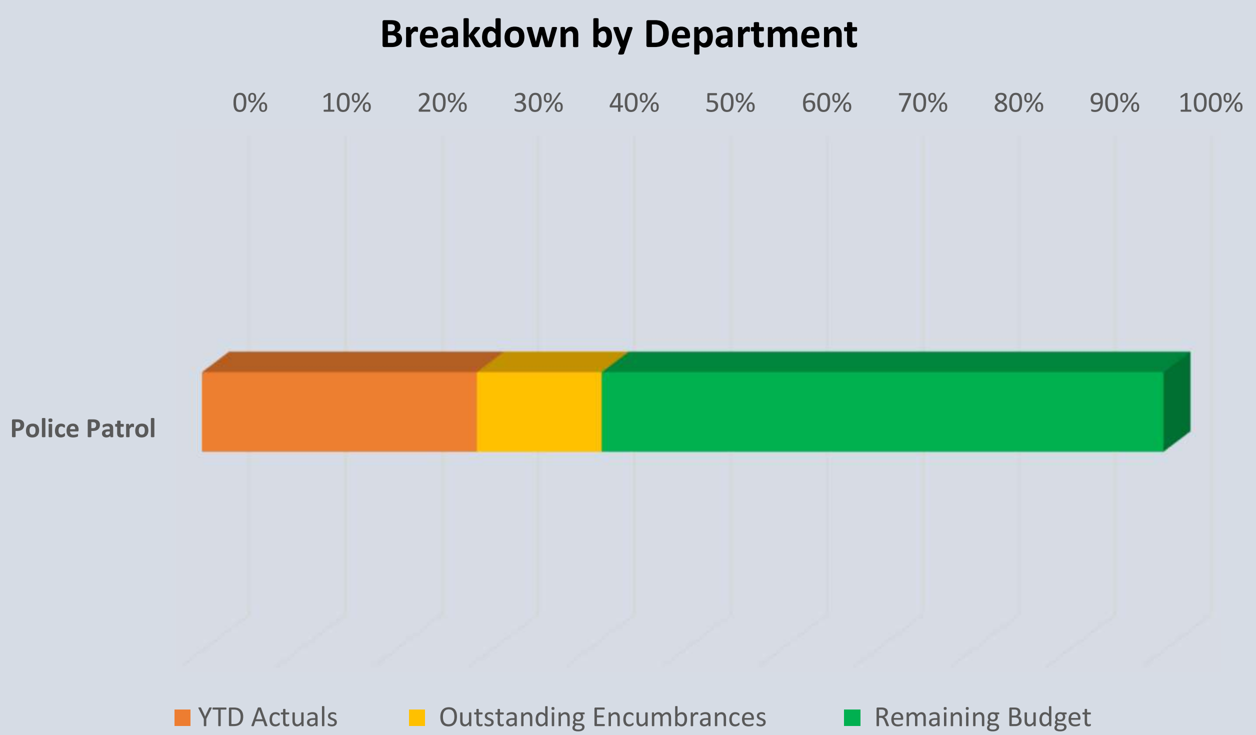




Expenditures:



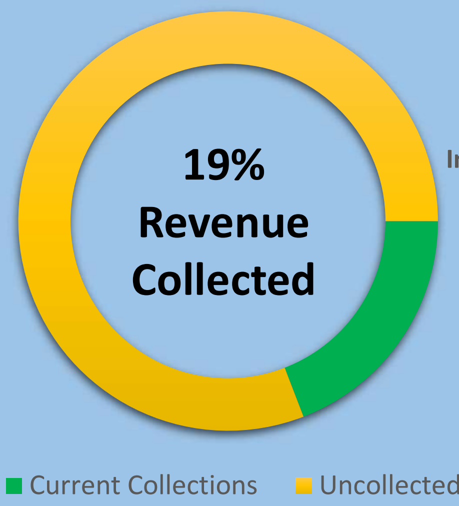


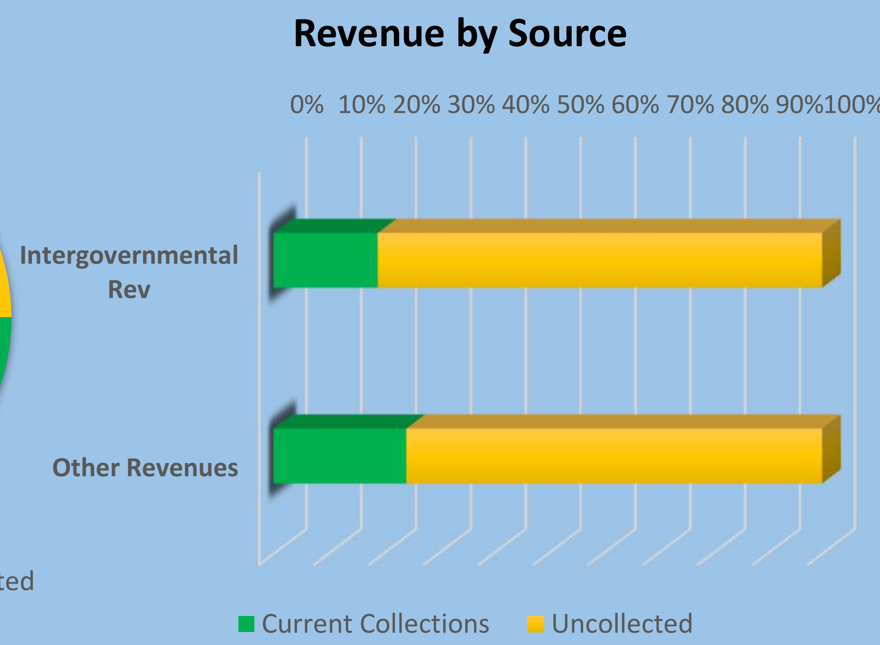


CDBG Grants

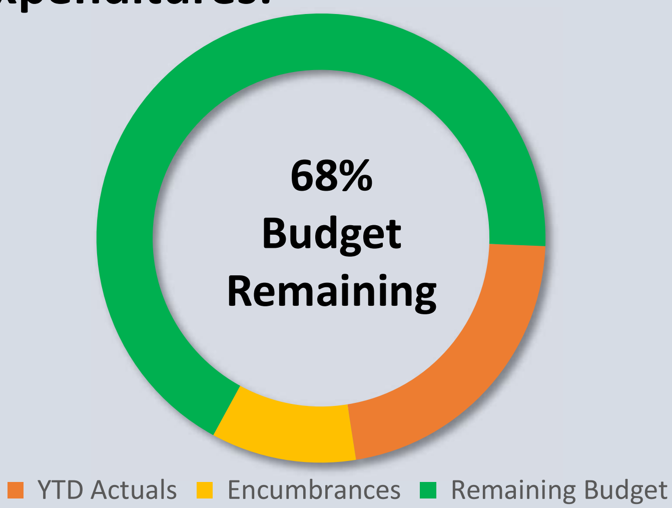
Revenues Vs Expenditures Summary 2020 Actuals YTD	
Revenues:	128,854.15
Expenditures:	147,771.47
Difference	(18,917.32)

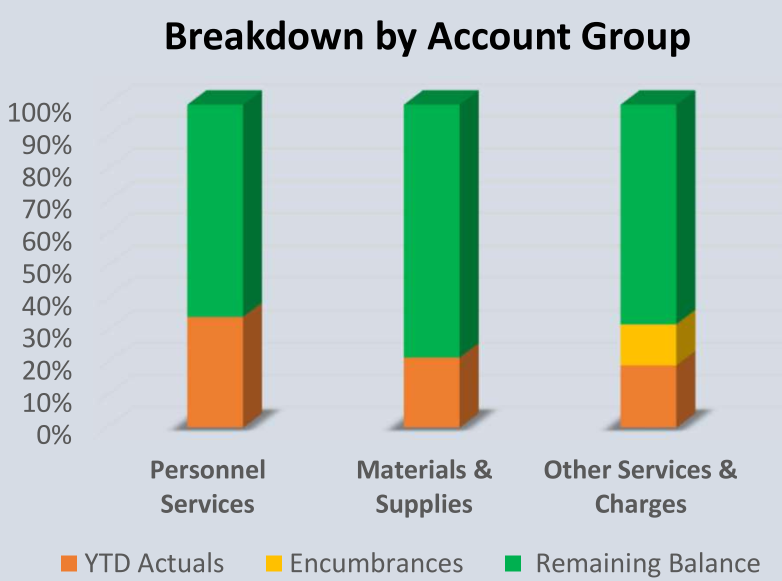
Revenues:

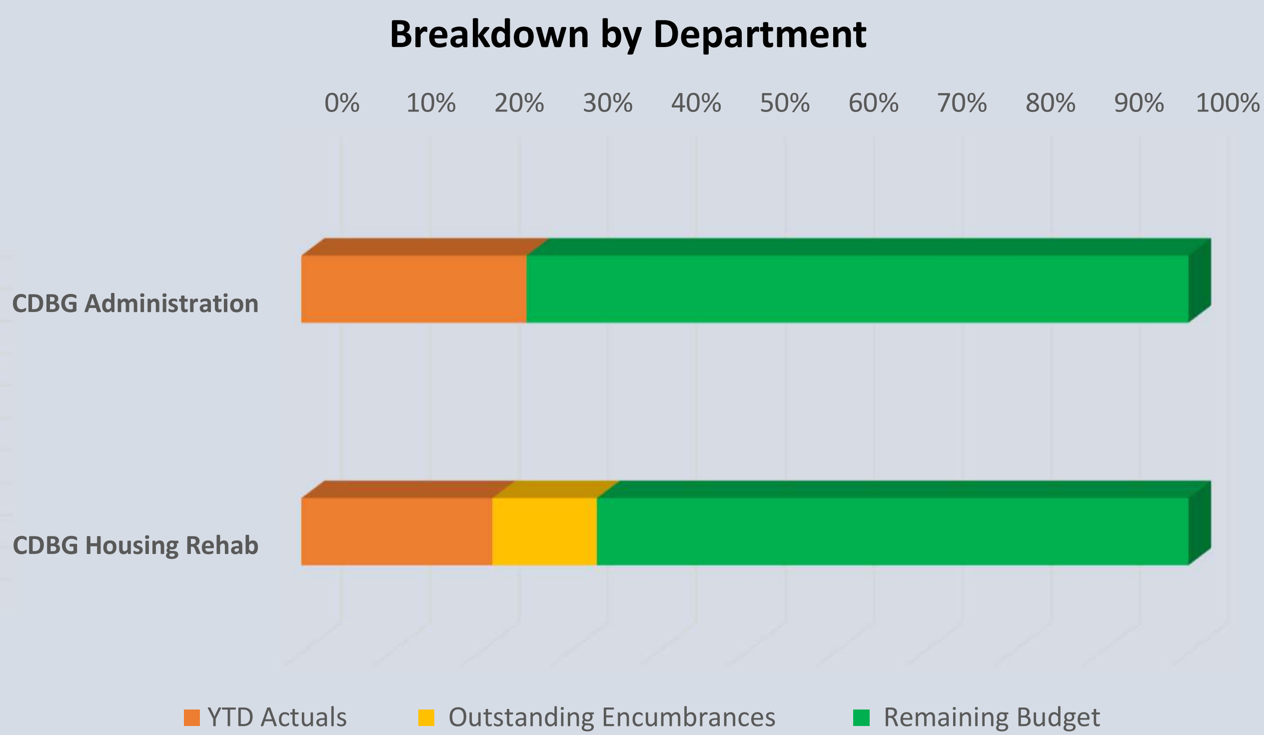




Expenditures:



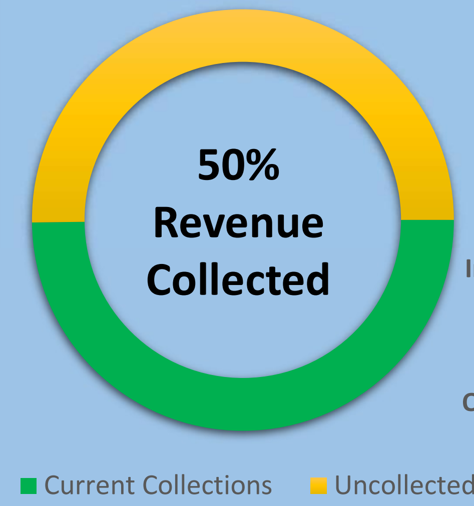


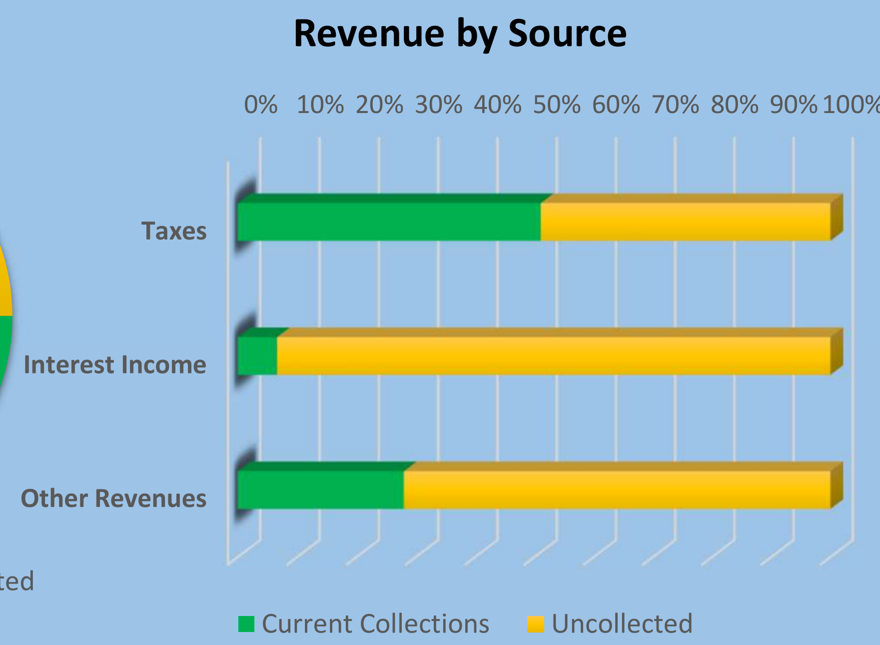


Capital Improvement Fund

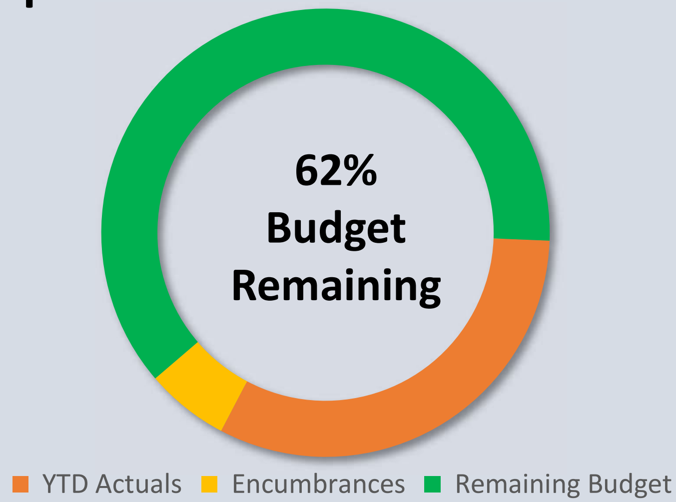
Revenues Vs Expenditures Summary 2020 Actuals YTD	
Revenues:	1,128,914.54
Expenditures:	692,402.98
Difference	436,511.56

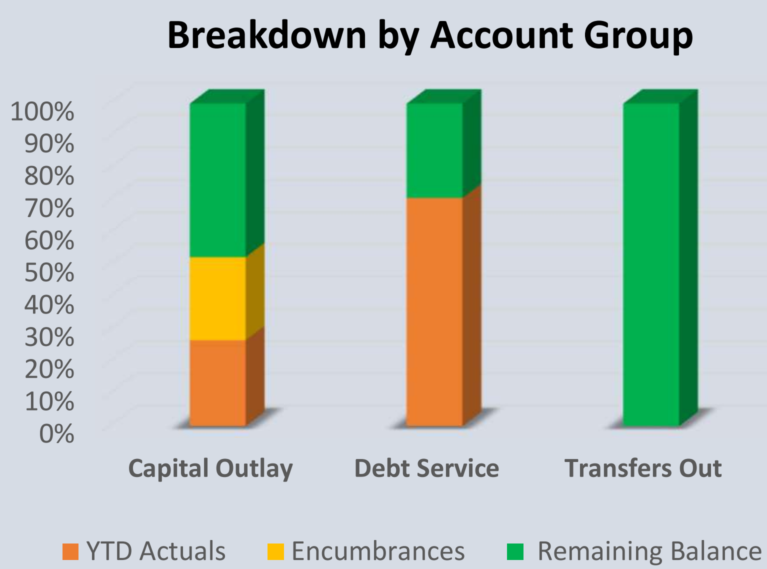
Revenues:

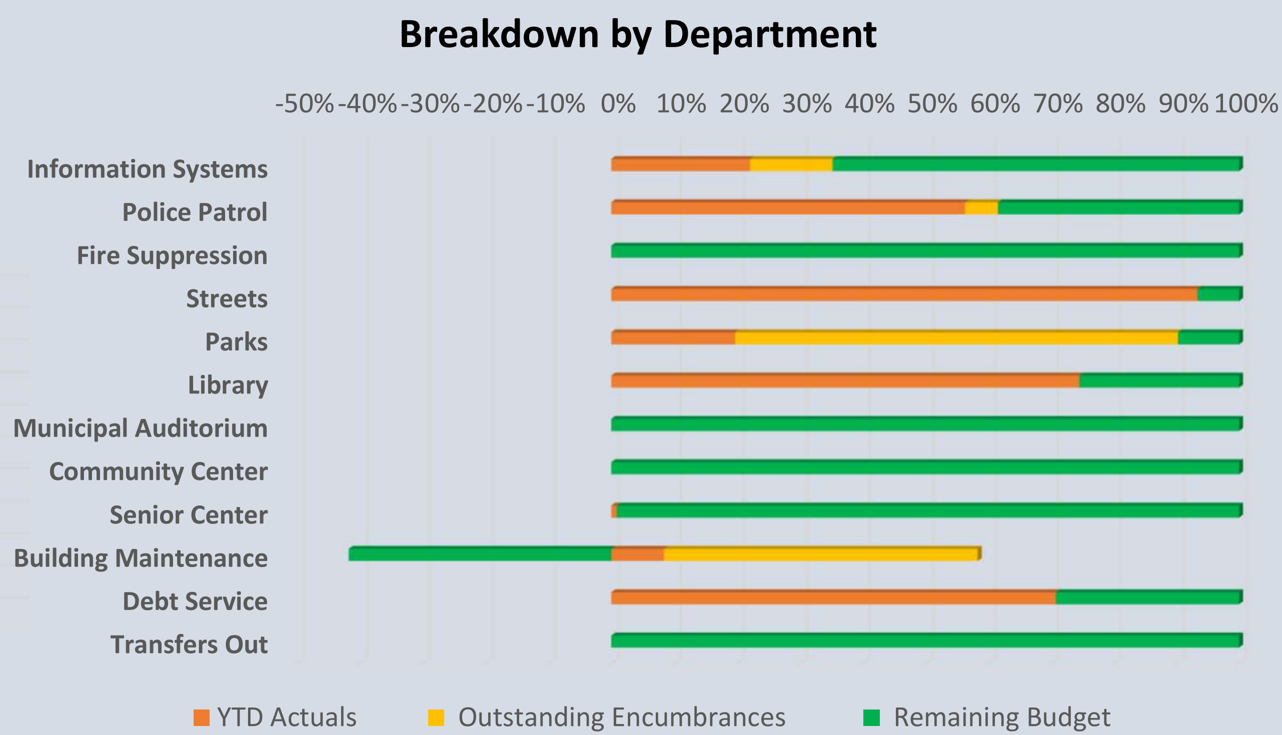




Expenditures:



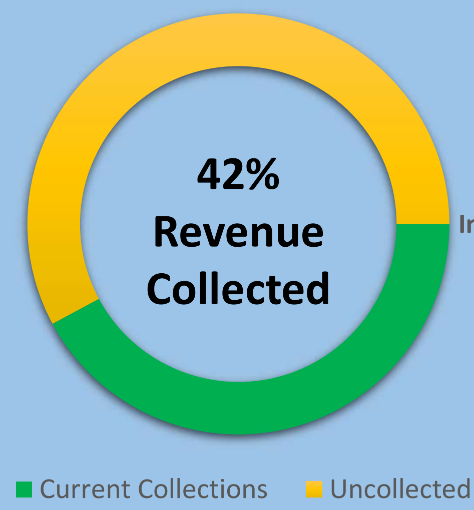




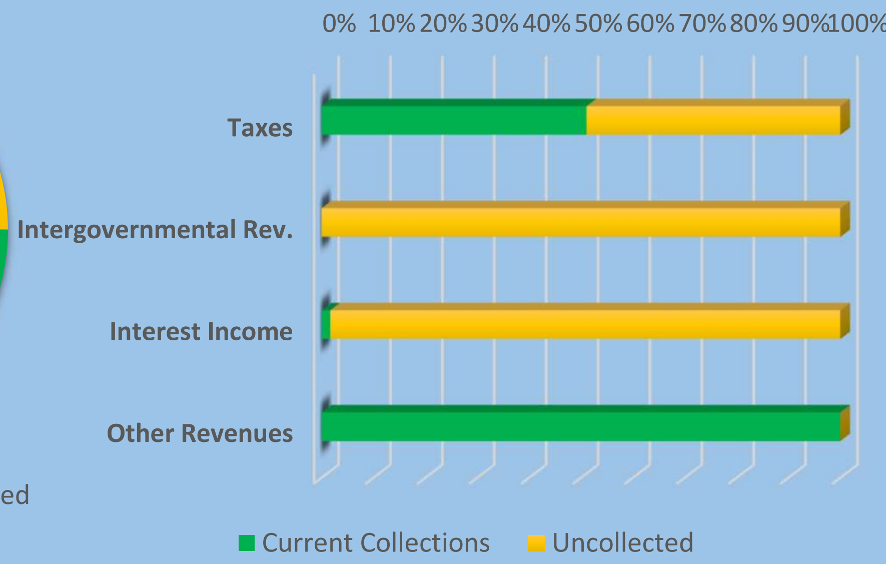
Street Improvement Fund

Revenues Vs Expenditures Summary 2020 Actuals YTD	
Revenues:	1,417,953.96
Expenditures:	652,335.17
Difference	765,618.79

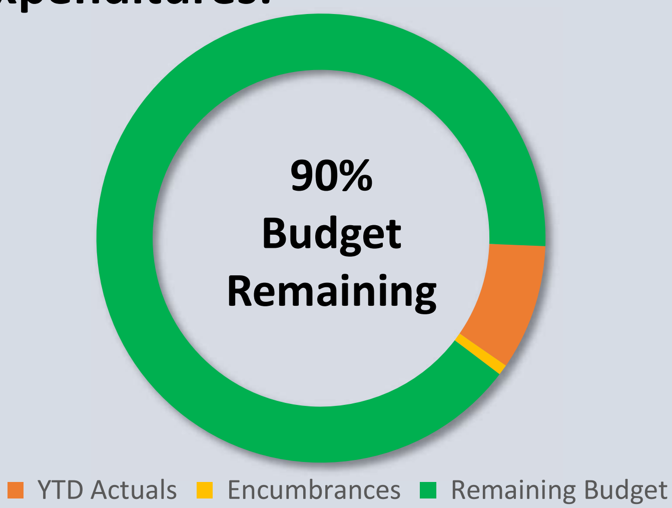
Revenues:



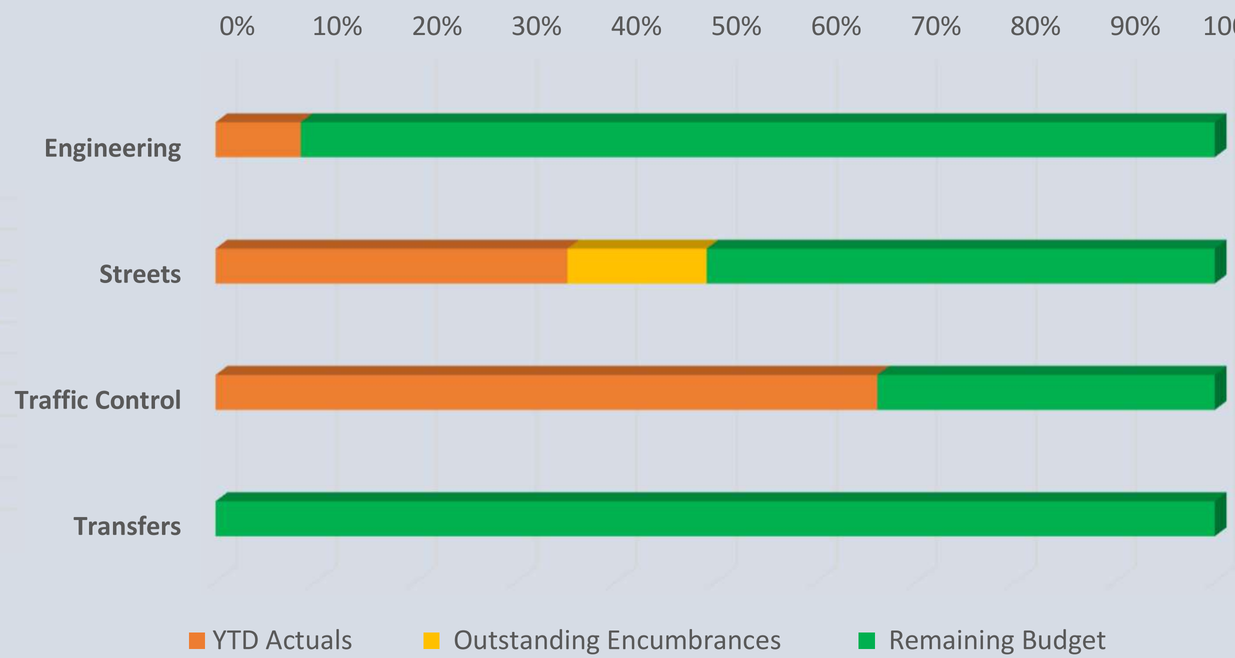
Revenue by Source



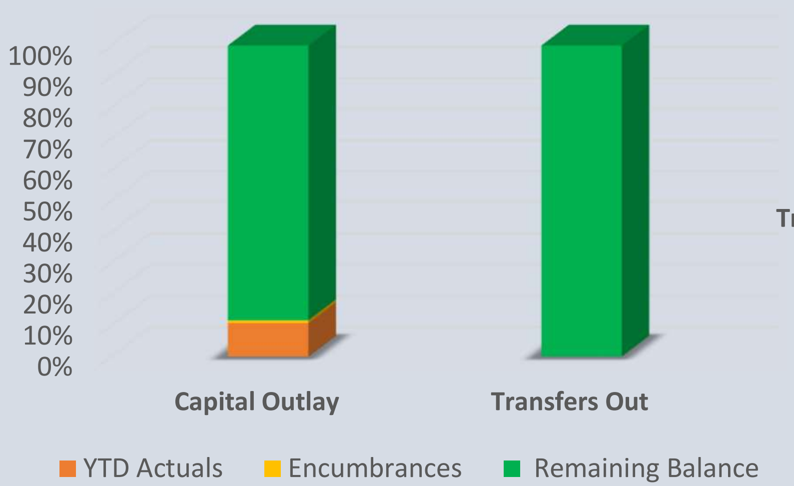
Expenditures:



Breakdown by Department



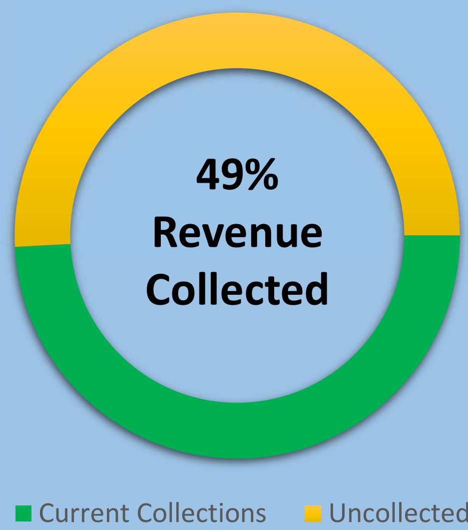
Breakdown by Account Group

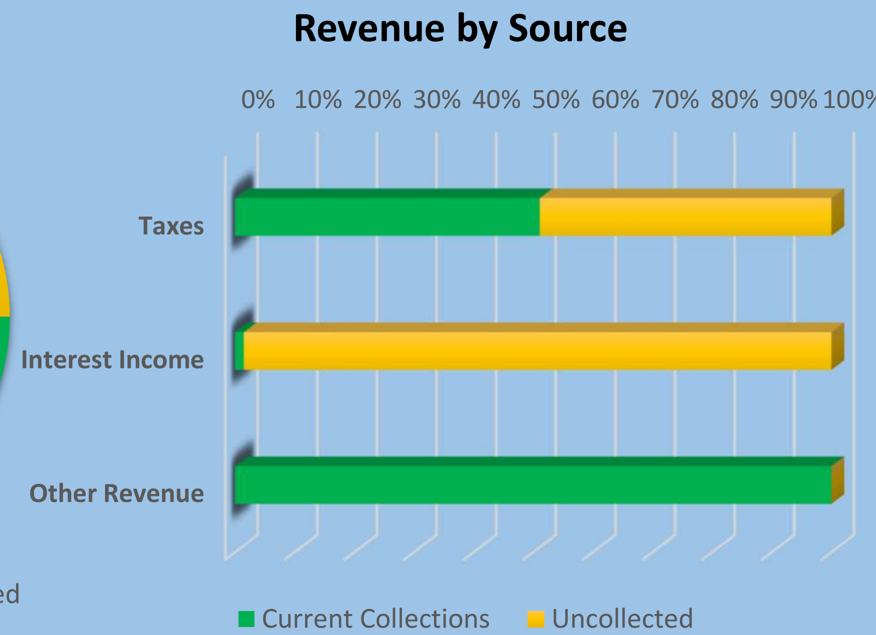


2018 Capital Improvement Fd

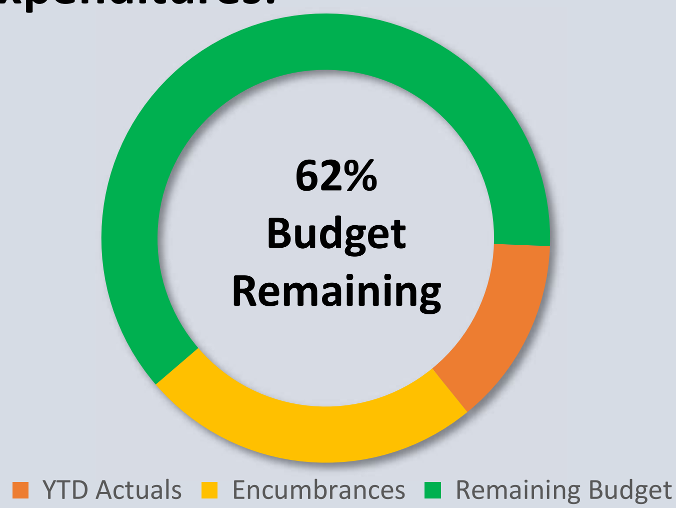
Revenues Vs Expenditures Summary 2020 Actuals YTD	
Revenues:	1,421,026.07
Expenditures:	1,210,352.40
Difference	210,673.67

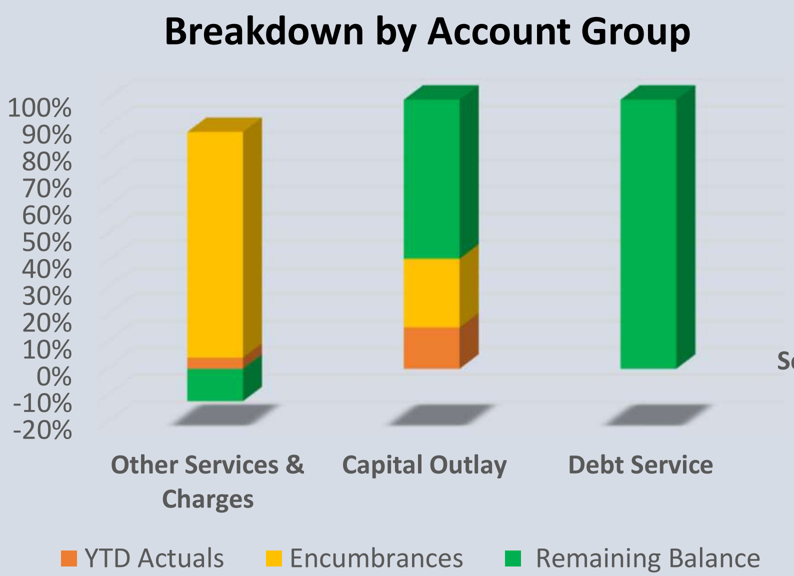
Revenues:

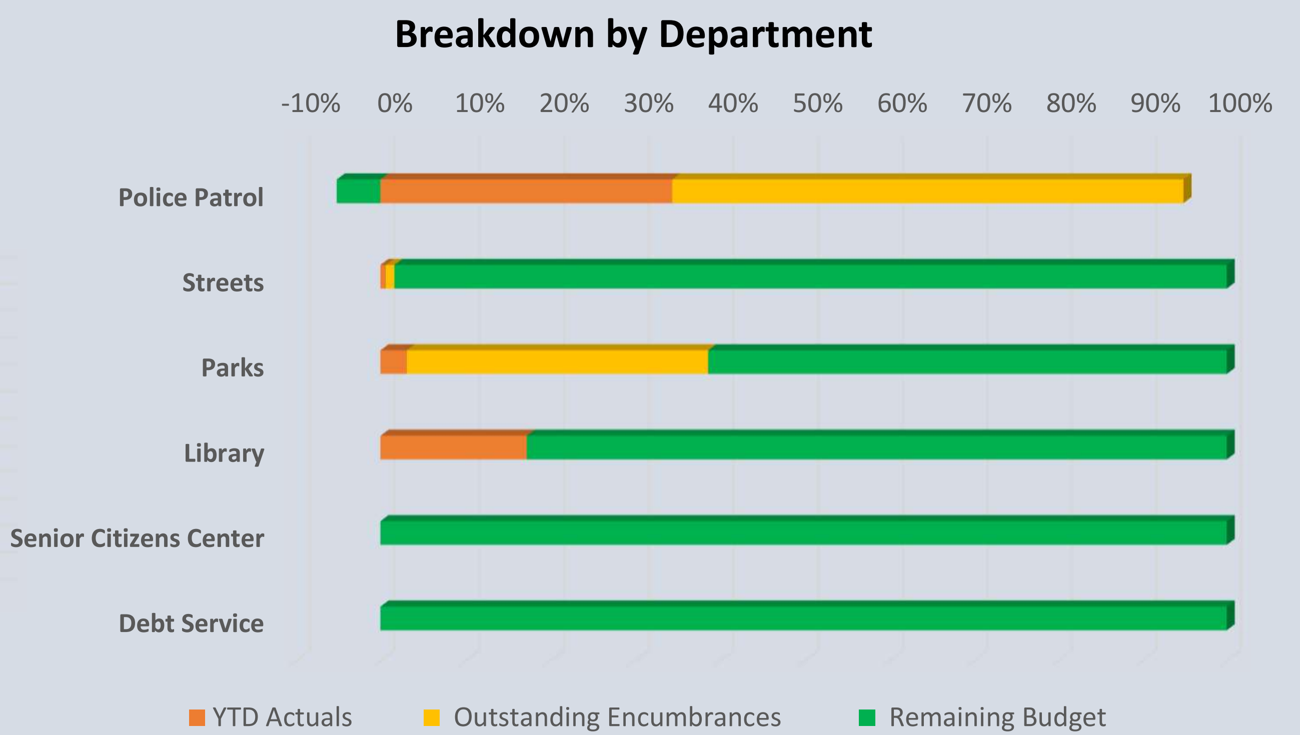




Expenditures:



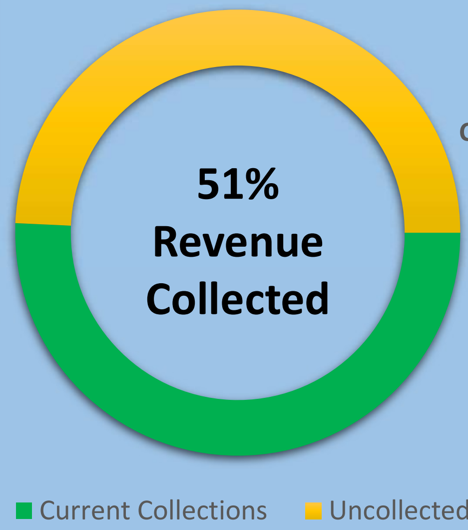




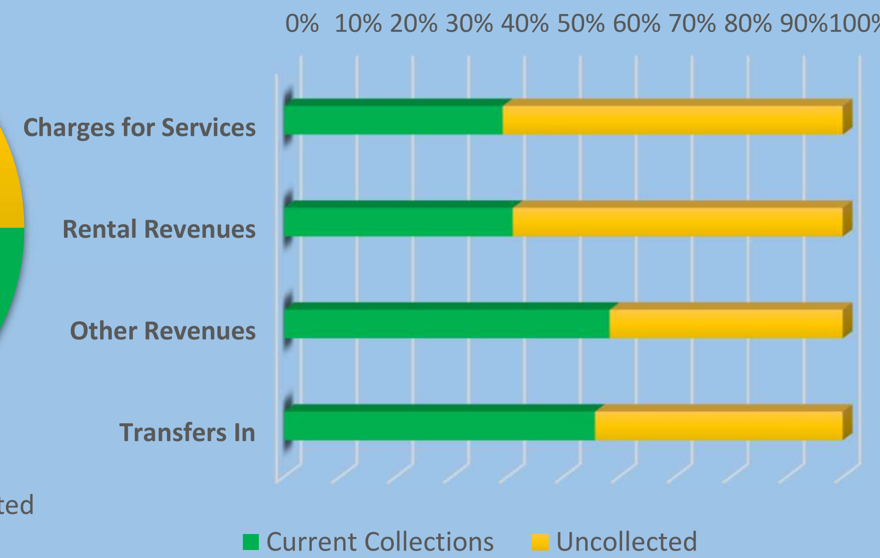
Aquatic Center

Revenues Vs Expenditures Summary 2020 Actuals YTD	
Revenues:	179,583.06
Expenditures:	175,777.58
Difference	3,805.48

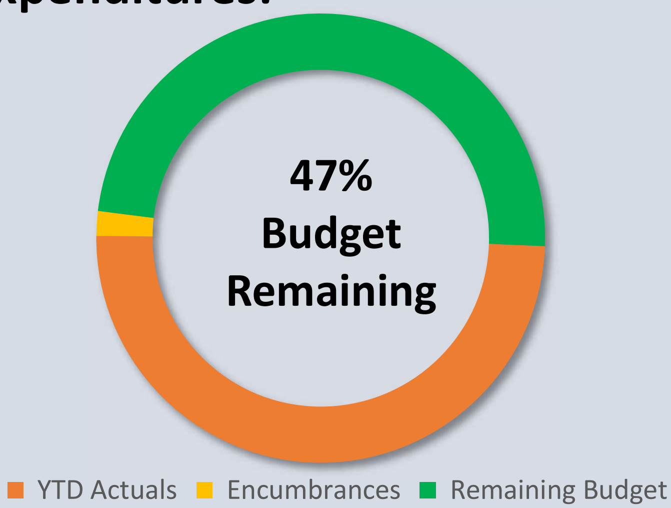
Revenues:



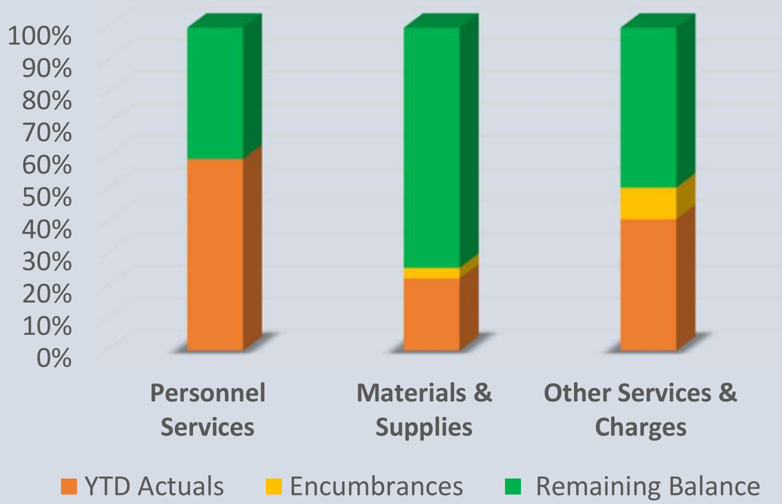
Revenue by Source



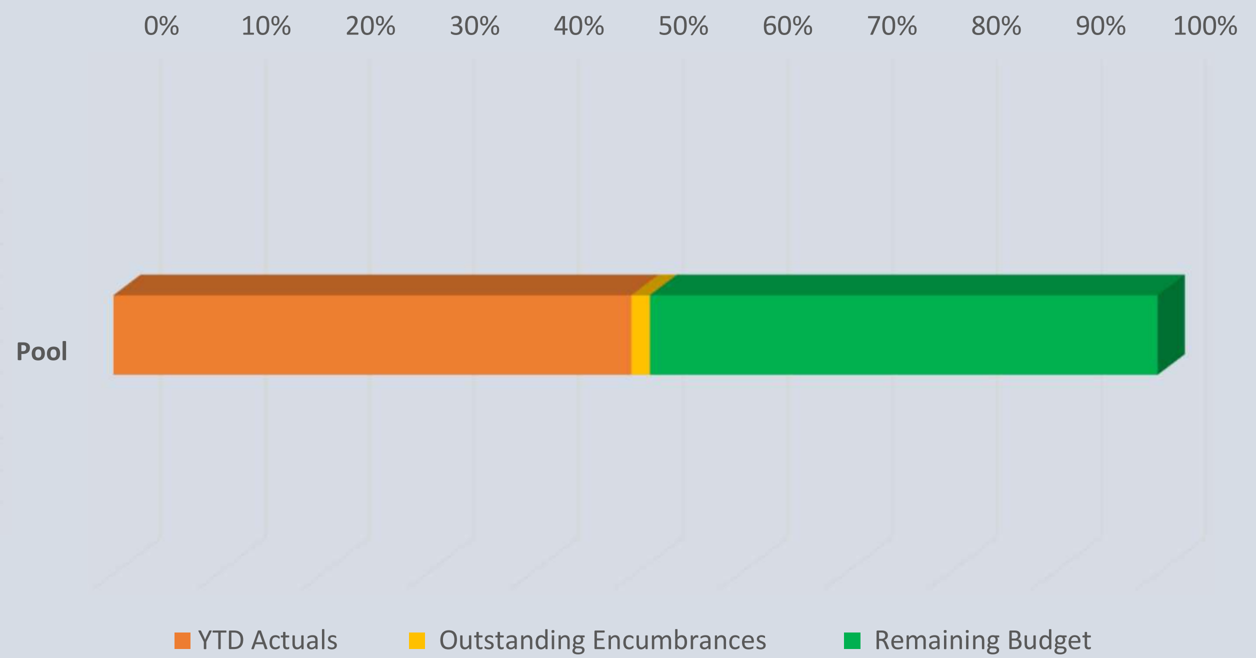
Expenditures:



Breakdown by Account Group



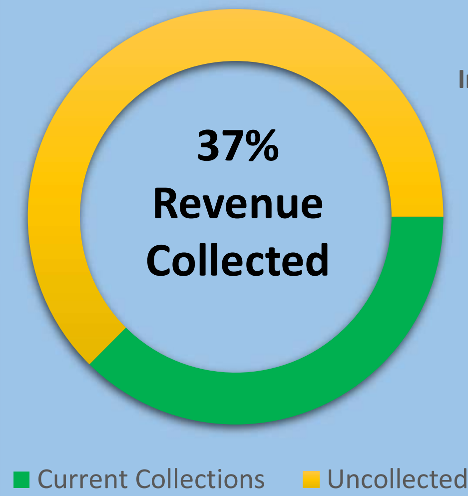
Breakdown by Department

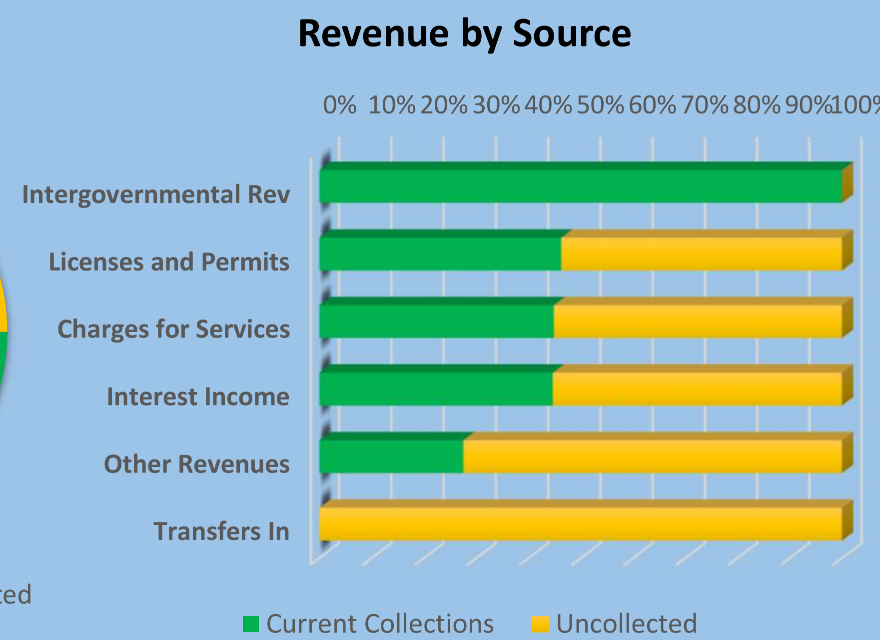


Shawnee Municipal Authority

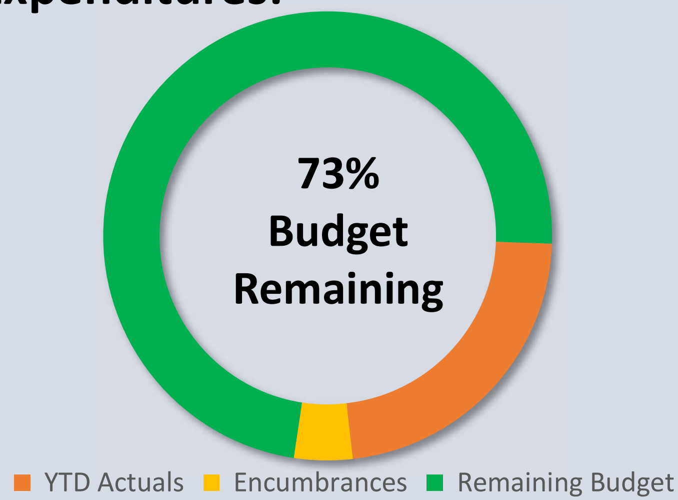
Revenues Vs Expenditures Summary 2020 Actuals YTD	
Revenues:	7,563,719.96
Expenditures:	4,532,482.34
Difference	3,031,237.62

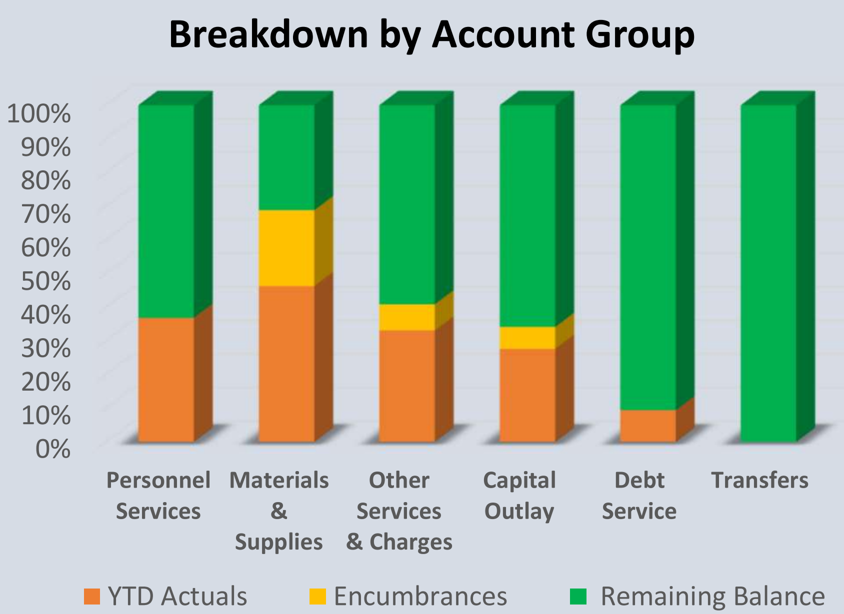
Revenues:

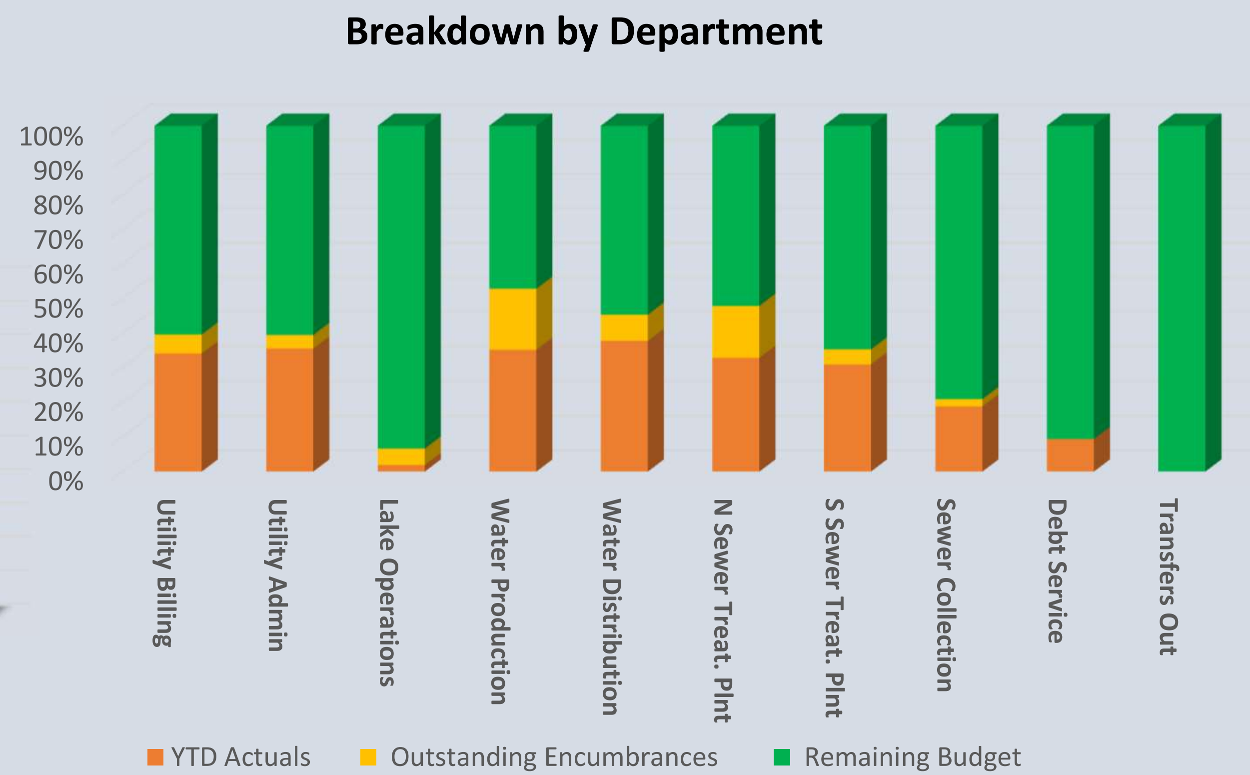




Expenditures:



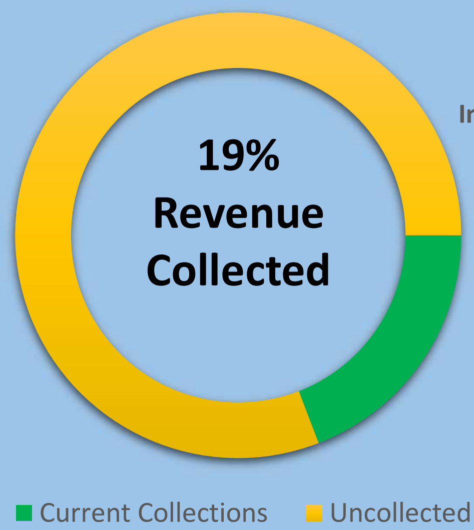


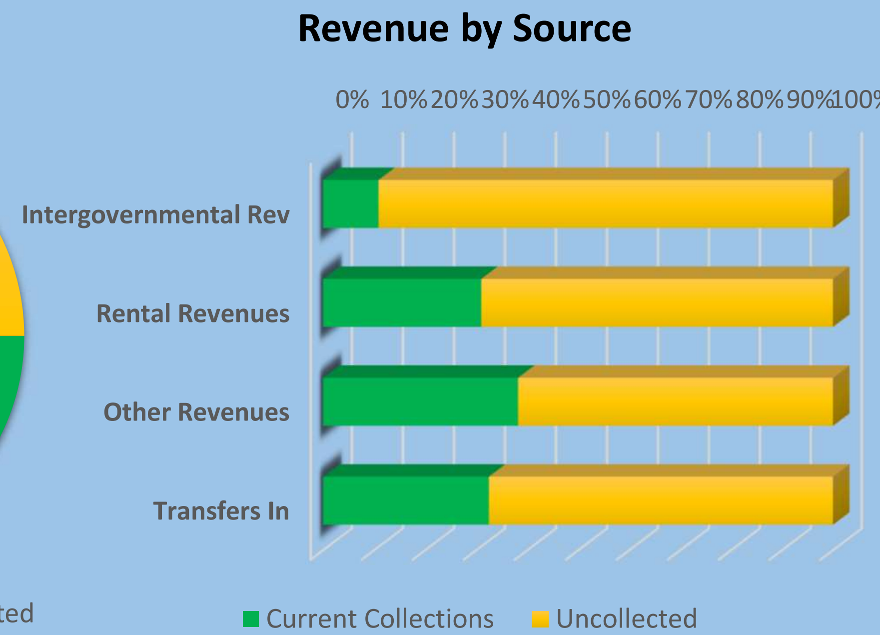


Shawnee Airport Authority

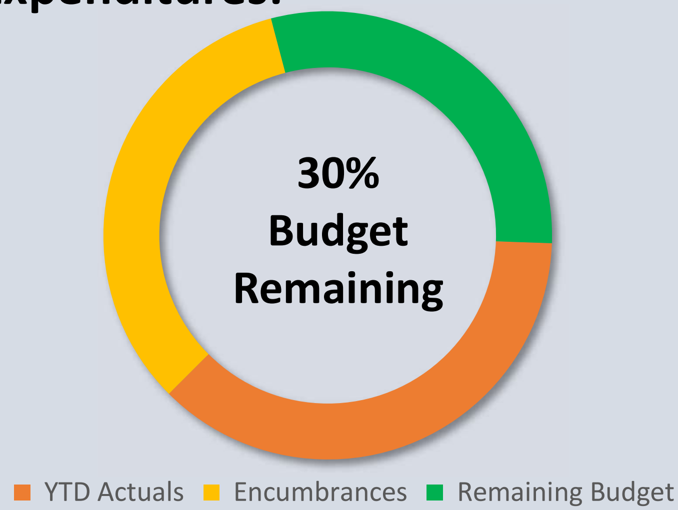
Revenues Vs Expenditures Summary 2020 Actuals YTD	
Revenues:	312,024.90
Expenditures:	603,150.97
Difference	(291,126.07)

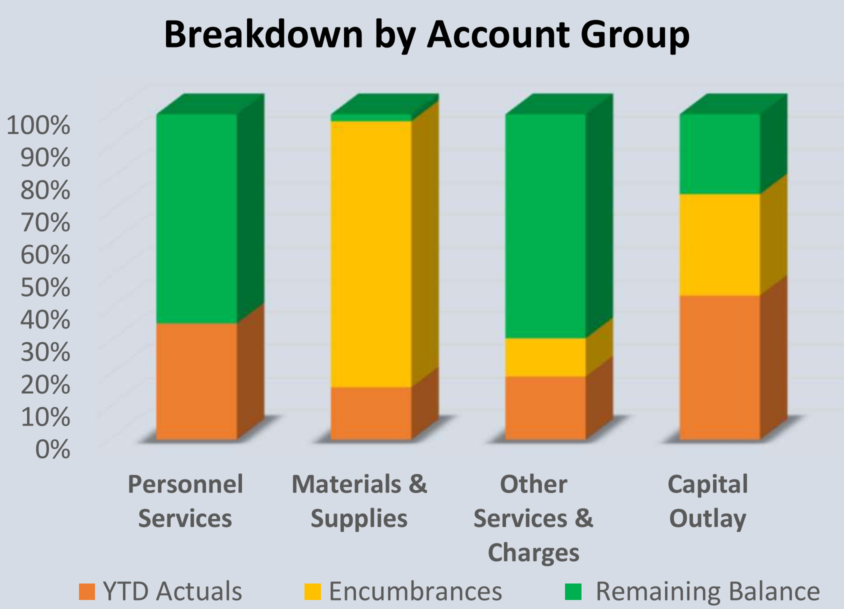
Revenues:

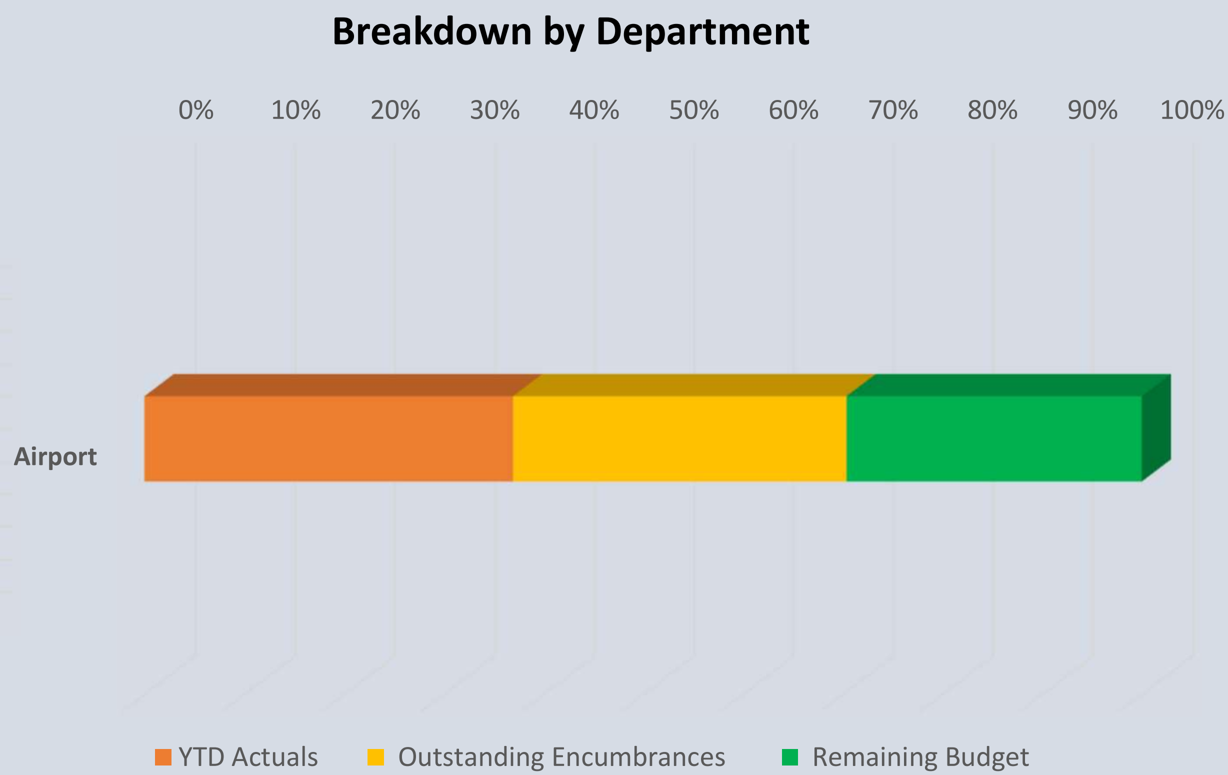




Expenditures:



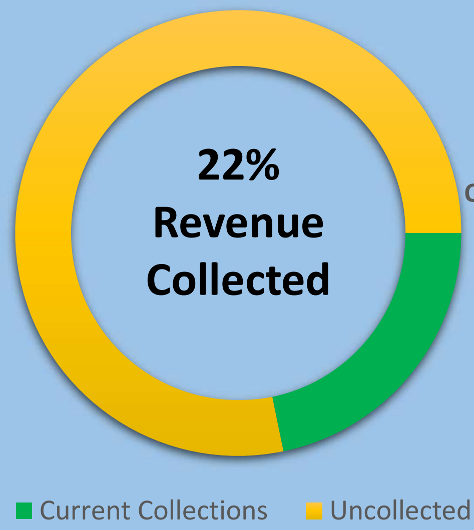


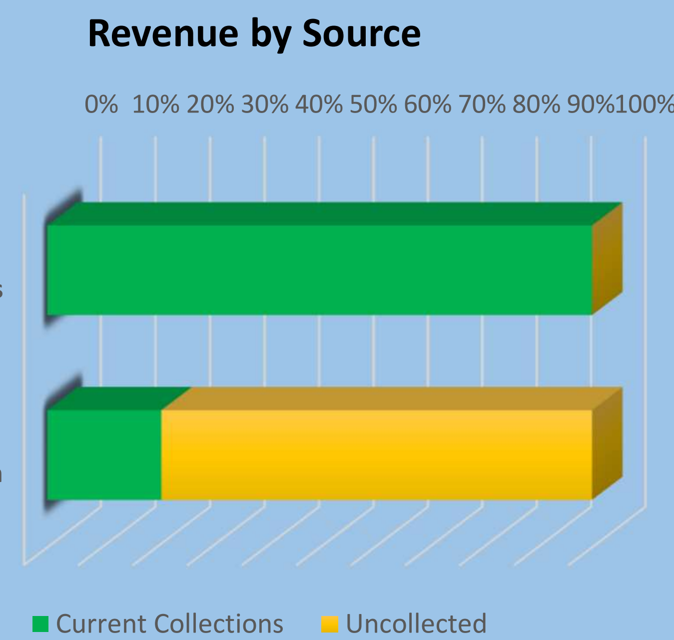


Workers' Compensation Self-Insurance Fund

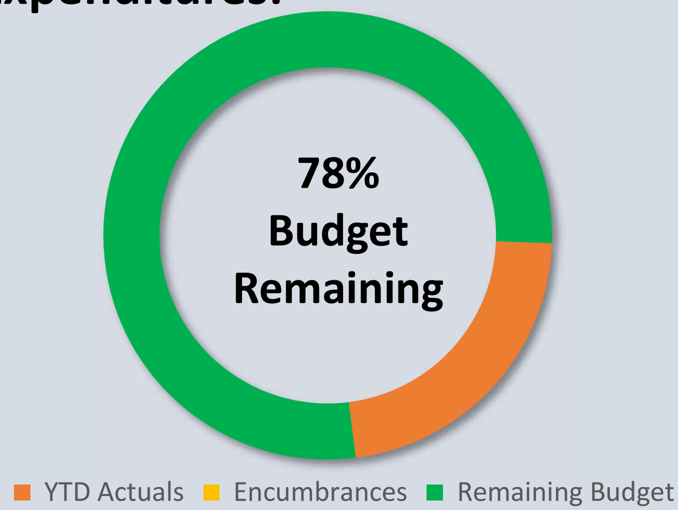
Revenues Vs Expenditures Summary 2020 Actuals YTD	
Revenues:	176,194.94
Expenditures:	181,707.01
Difference	(5,512.07)

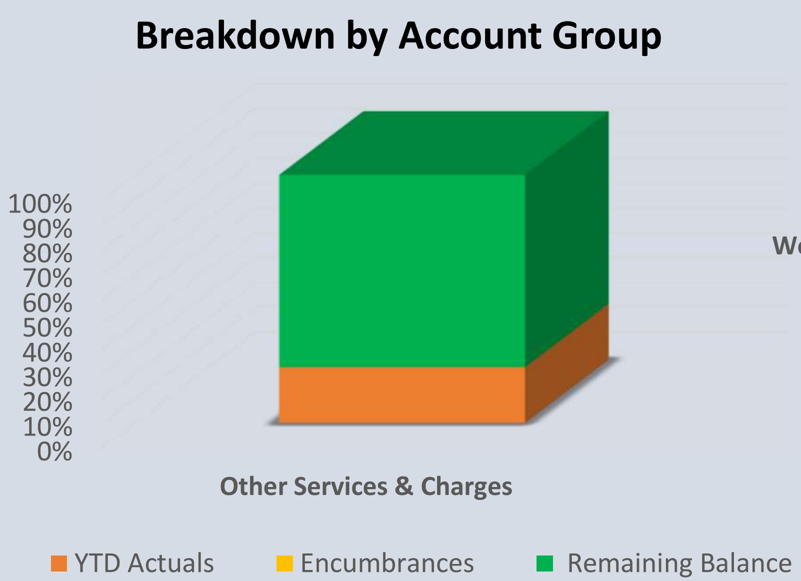
Revenues:

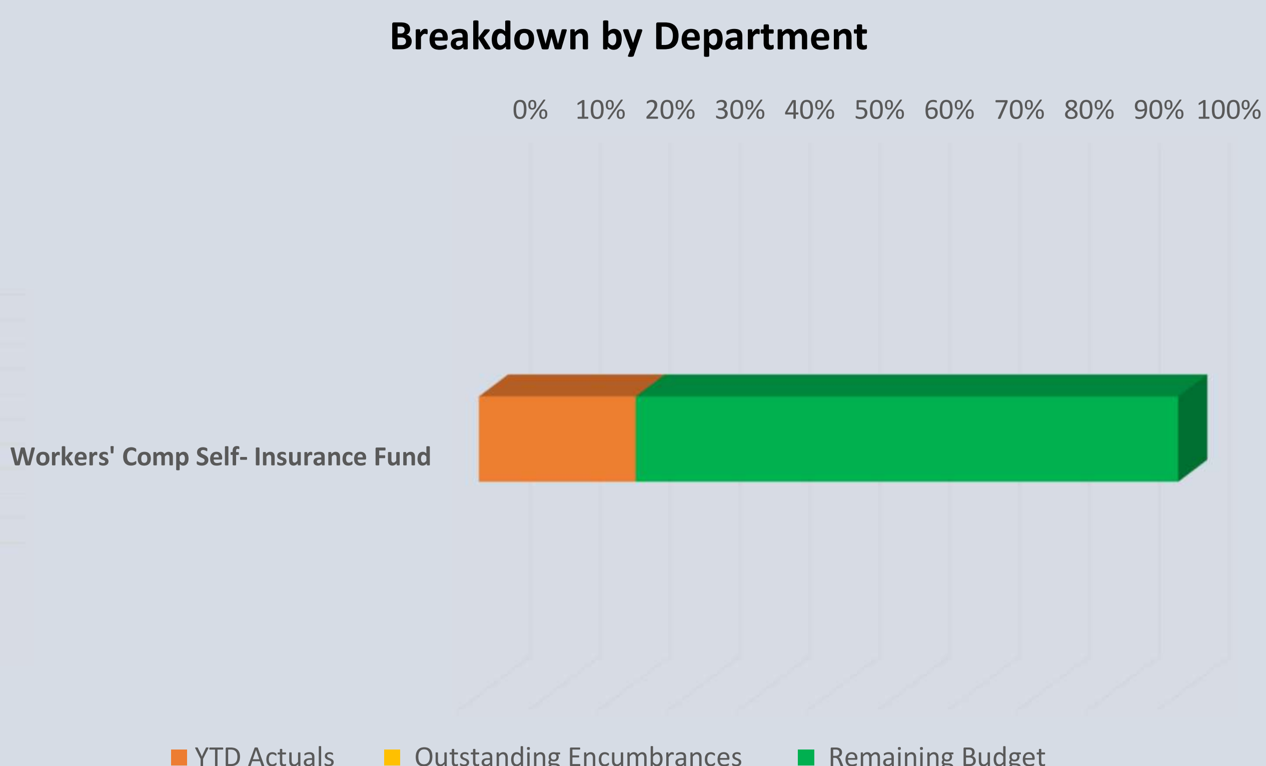




Expenditures:



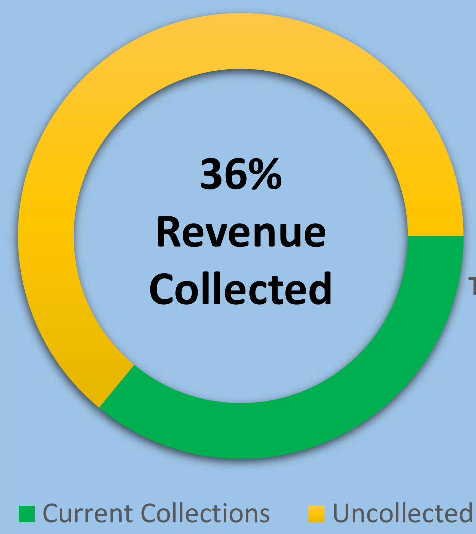


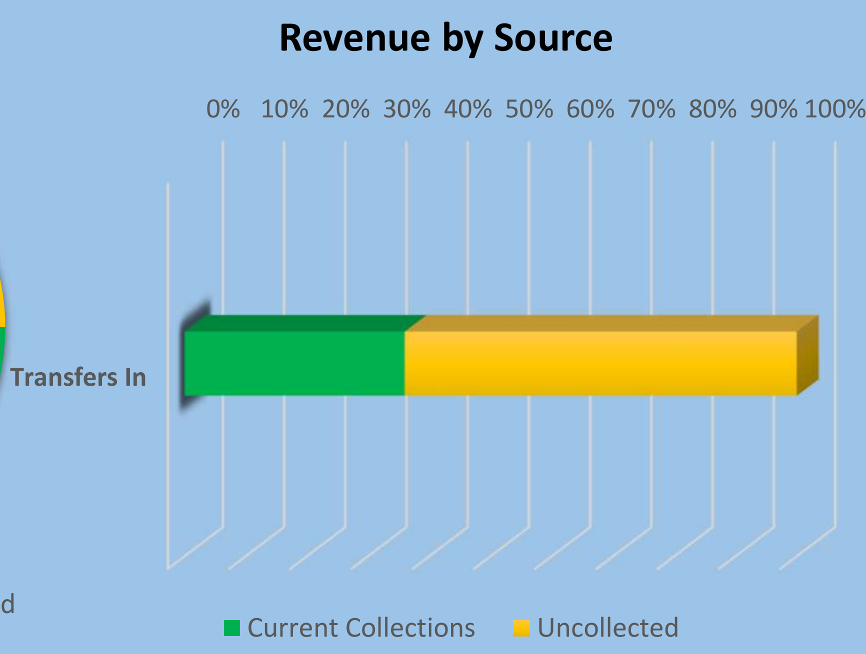


Library Fund

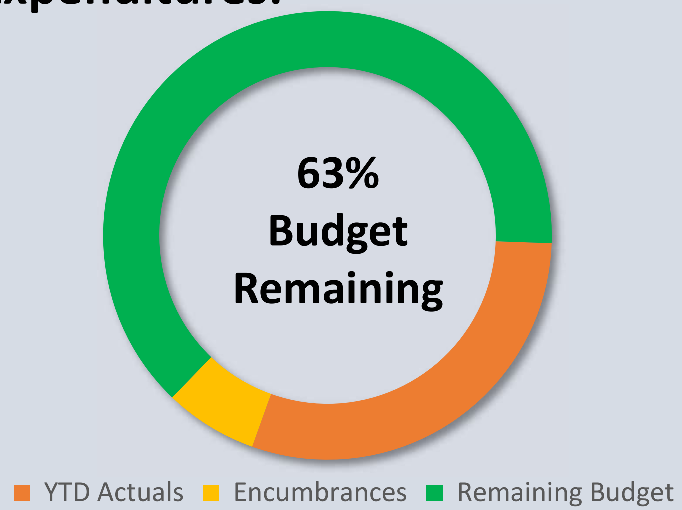
Revenues Vs Expenditures Summary 2020 Actuals YTD	
Revenues:	35,190.72
Expenditures:	29,229.92
Difference	5,960.80

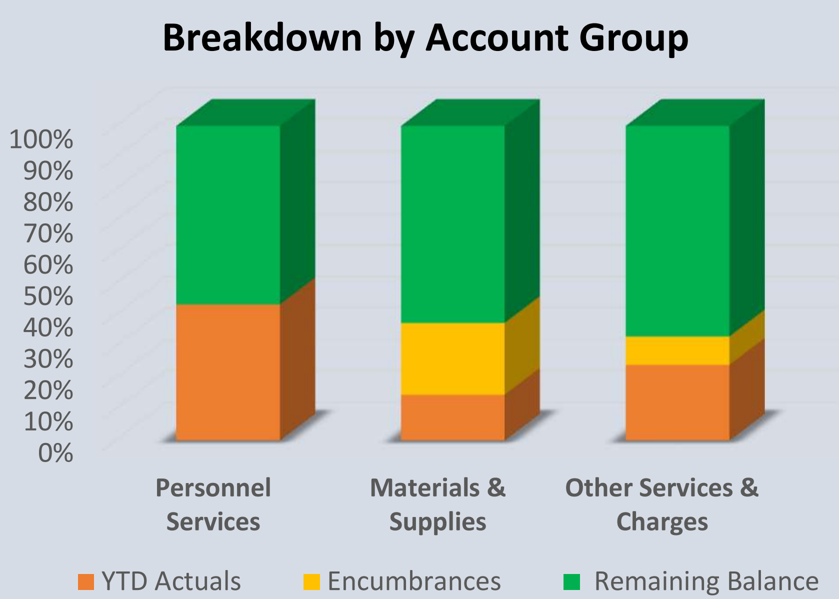
Revenues:

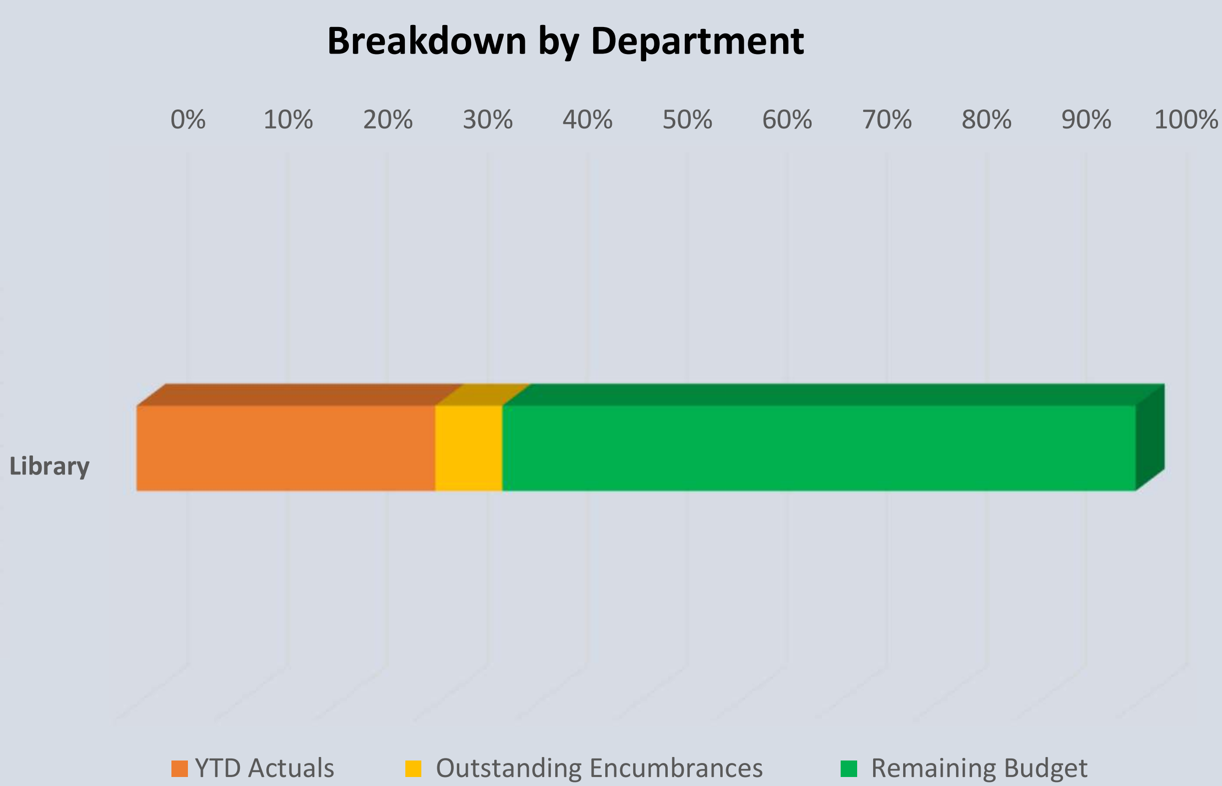




Expenditures:



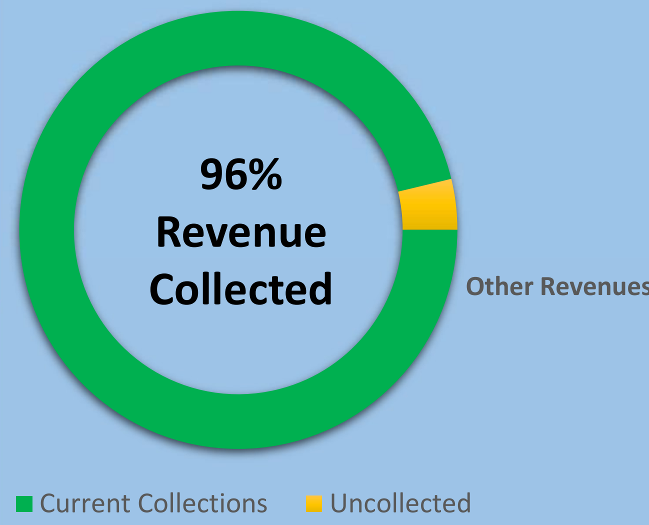


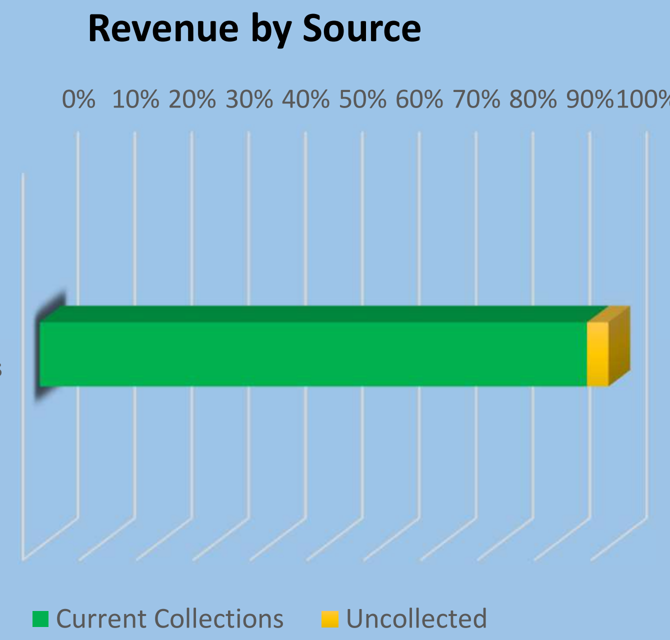


Cemetery Perpetual Fund

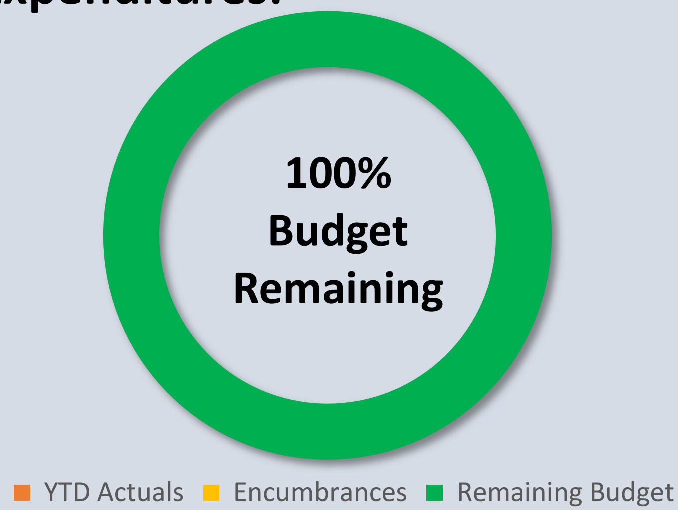
Revenues Vs Expenditures Summary 2020 Actuals YTD	
Revenues:	3,850.62
Expenditures:	0.00
Difference	3,850.62

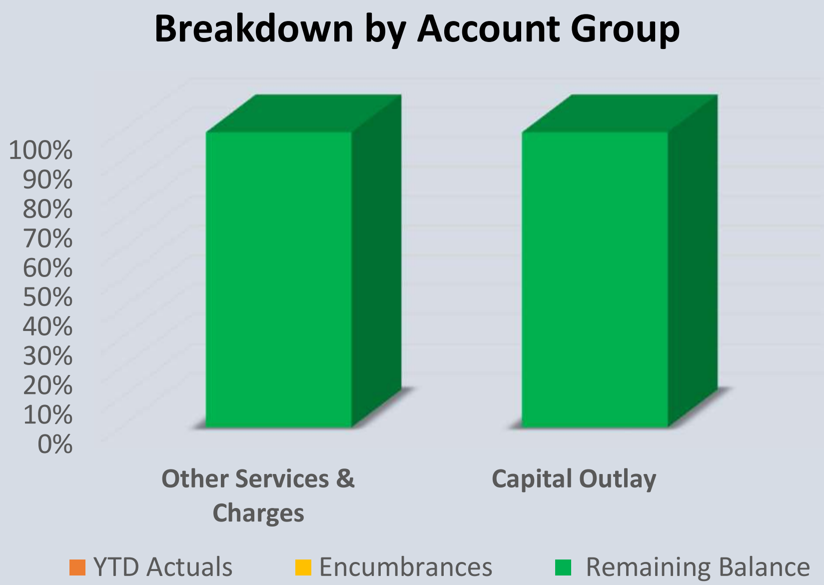
Revenues:

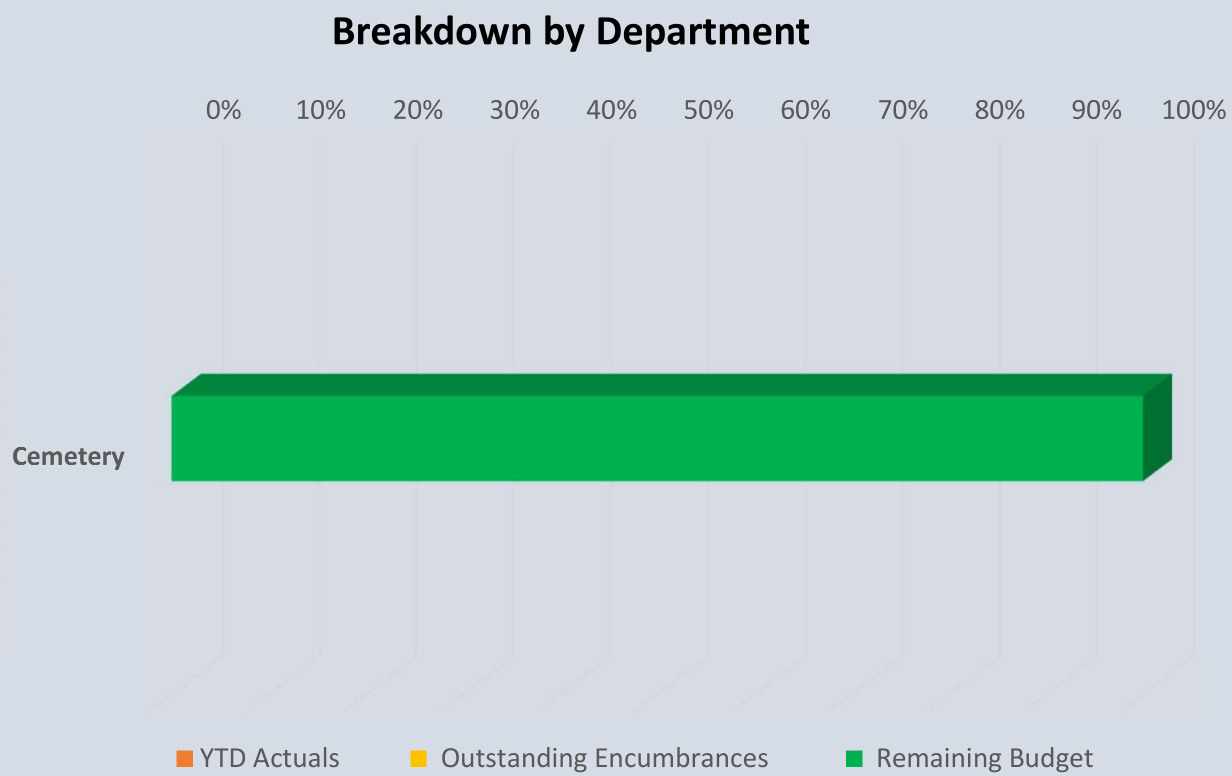




Expenditures:





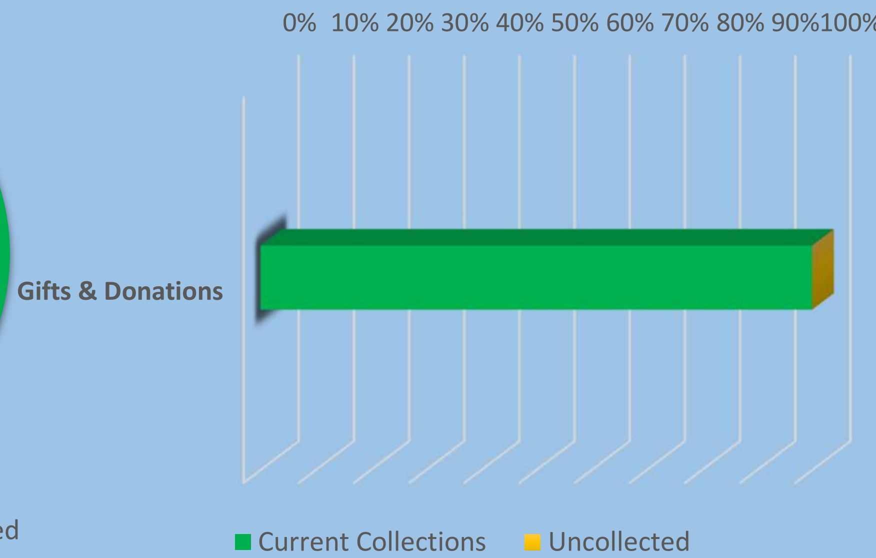


Gifts & Contributions Fund

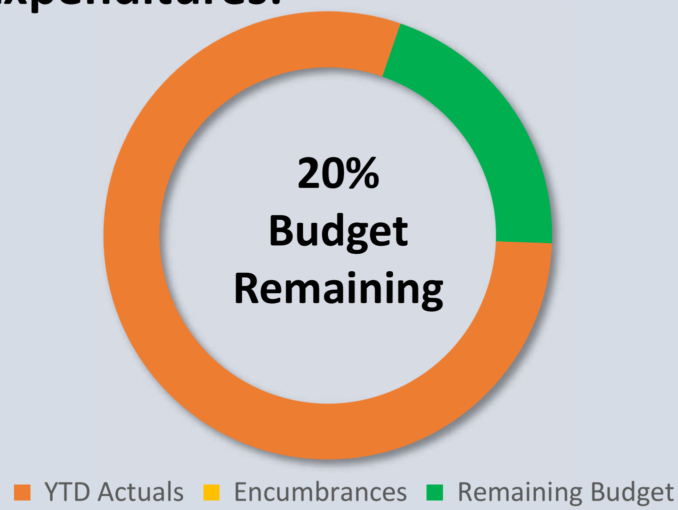
Revenues Vs Expenditures Summary 2020 Actuals YTD	
Revenues:	13,531.97
Expenditures:	3,986.10
Difference	9,545.87

Revenues:

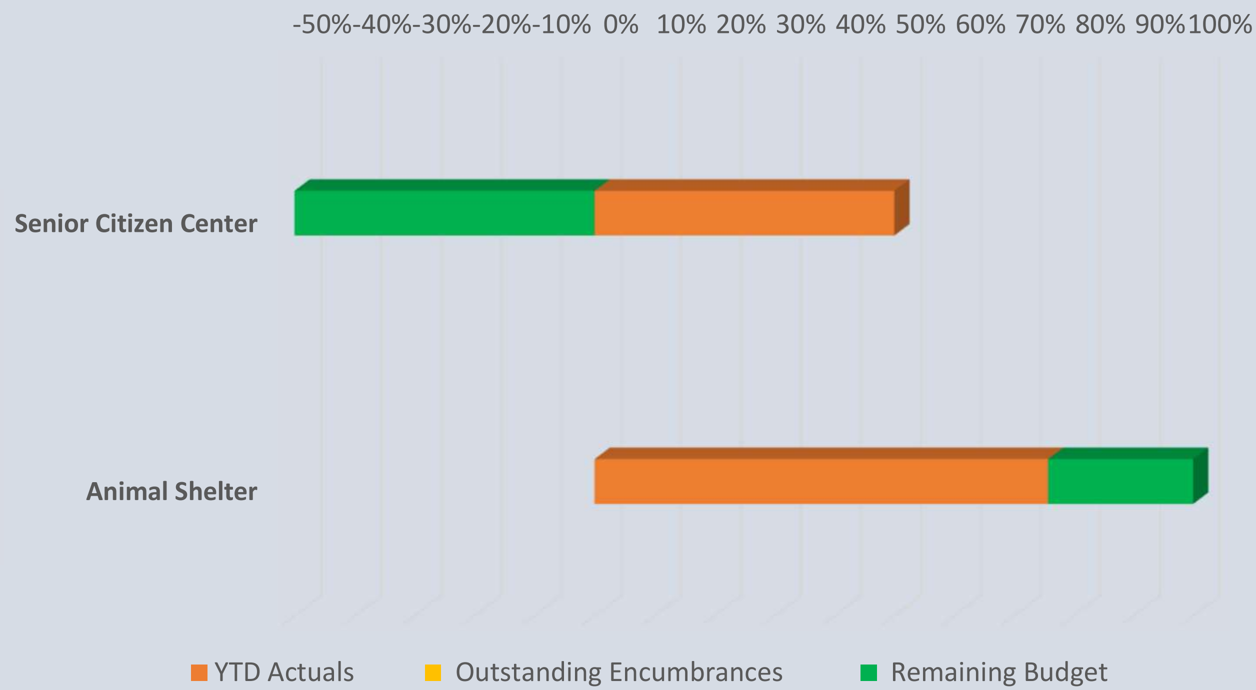
Revenue by Source



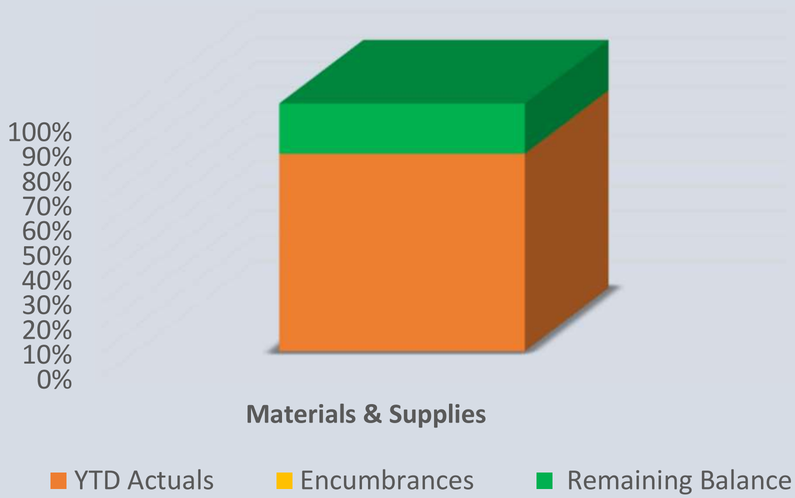
Expenditures:



Breakdown by Department



Breakdown by Account Group

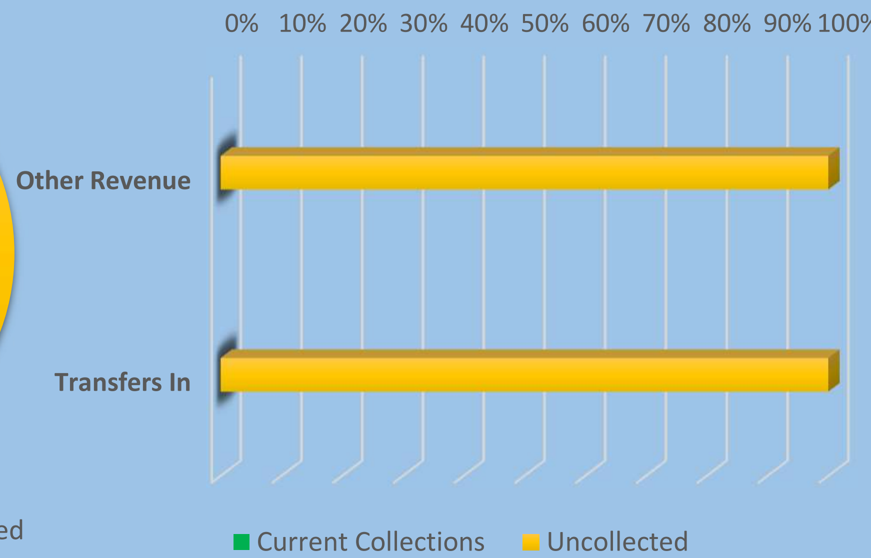


Sister Cities Fund

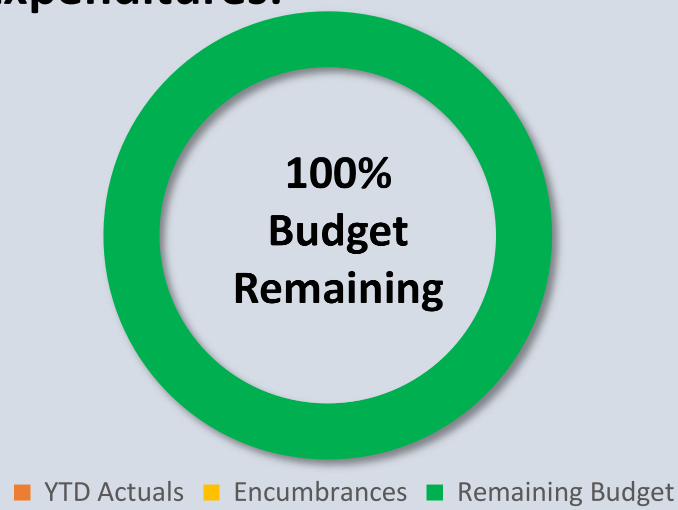
Revenues Vs Expenditures Summary 2020 Actuals YTD	
Revenues:	0.00
Expenditures:	0.00
Difference	0.00

Revenues:

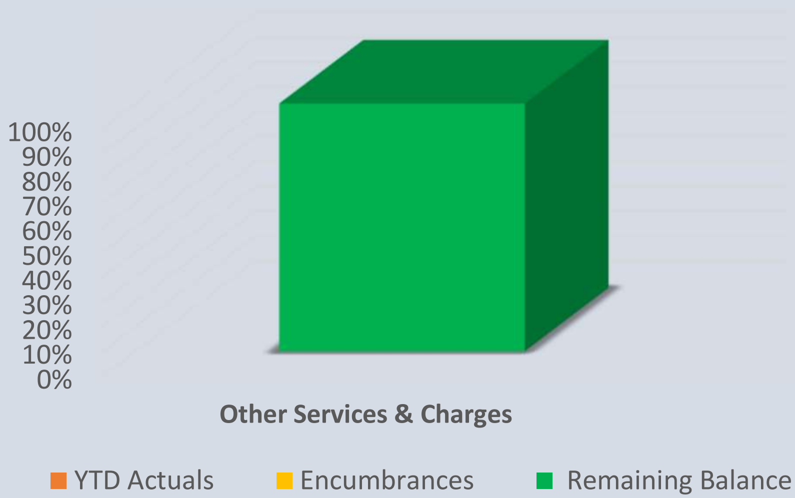
Revenue by Source



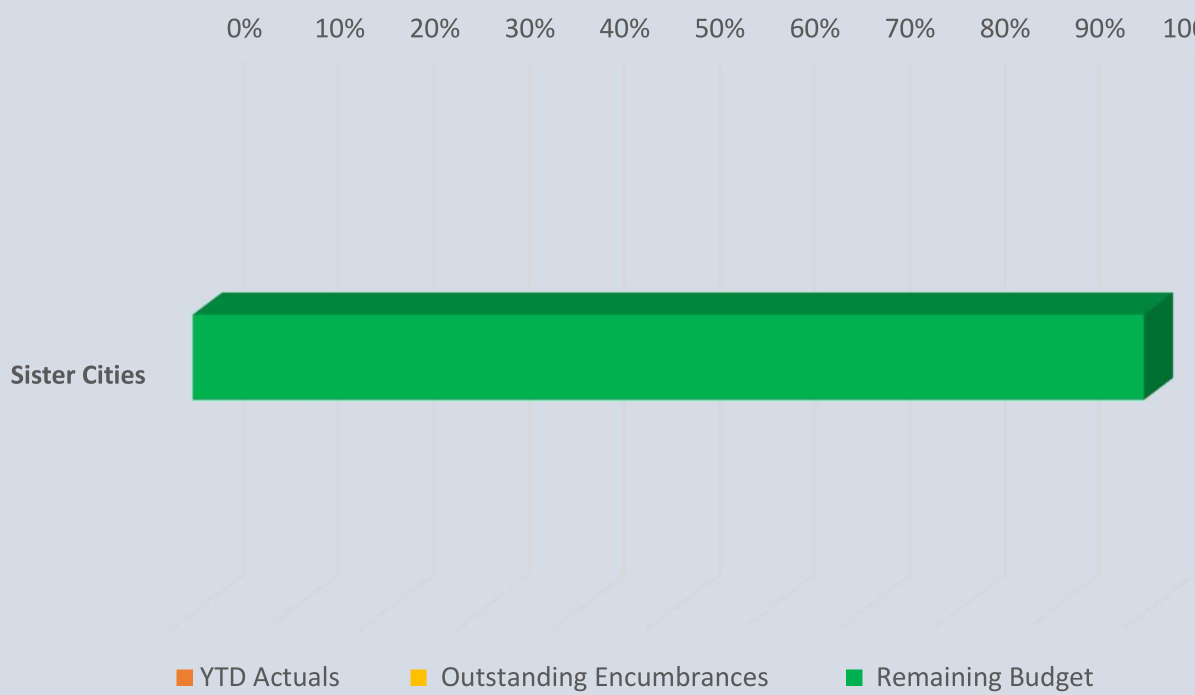
Expenditures:



Breakdown by Account Group



Breakdown by Department



Numbers Behind the Graphs

General Fund

REVENUES:

Breakdown by Source

Source	Projected Revenue	Current Collections	Uncollected
Taxes	16,003,318.83	7,577,258.14	8,426,060.69
Intergovernmental Rev	2,800,423.80	2,747,242.19	53,181.61
Licenses & Permits	229,650.00	137,859.42	91,790.58
Fines & Forfeitures	505,985.00	225,561.58	280,423.42
Charges for Services	21,859.16	3,430.90	18,428.26
Rental Revenues	162,020.00	69,568.00	92,452.00
Interest Income	19,500.00	5,580.87	13,919.13
Other Revenues	242,936.37	106,890.22	136,046.15
Transfers In	5,907,138.72	349,419.59	5,557,719.13
Total	**25,892,831.88**	**11,222,810.91**	**14,670,020.97**

General Fund cont.

EXPENDITURES:

Breakdown by Account Group

	Personnel Services	Materials and Supplies	Other Services & Charges	Transfers	Total
YTD Actuals	7,105,271.47	301,444.68	1,573,832.28	260,323.46	$ 9,240,871.89
Encumbrances	14,734.30	91,807.61	646,631.33		$ 753,173.24
Remaining Budget	10,723,632.08	359,637.71	2,511,280.14	664,445.90	$ 14,258,995.83
Total Budget	**$ 17,843,637.85**	**$ 752,890.00**	**$ 4,731,743.75**	**$ 924,769.36**	**$ 24,253,040.96**

Breakdown by Department

Department	YTD Actuals	Encumbrances	Remaining Budget	Total Budget
City Manager	236,675.68	6,166.06	334,907.67	$ 577,749.41
City Attorney	104,567.18	114,781.62	(19,348.80)	$ 200,000.00
Accounting	292,763.94	77,003.00	354,923.85	$ 724,690.79
Information Systems	168,730.10	49,569.83	442,217.71	$ 660,517.64
Municipal Court	132,871.77	41,744.00	237,581.83	$ 412,197.60
City Clerk	113,142.97	11,880.68	216,110.81	$ 341,134.46
Human Resources	106,041.29	22,224.86	144,950.53	$ 273,216.68
Code Enforcement	294,187.02	12,795.55	613,018.34	$ 920,000.91
Police Administration	238,692.66	1,993.32	379,688.33	$ 620,374.31
Police Patrol	2,338,288.11	63,926.59	3,295,793.02	$ 5,698,007.72
Criminal Investigation Division	447,908.55	1,519.17	739,717.33	$ 1,189,145.05
Animal Control	78,909.39	8,165.11	107,941.69	$ 195,016.19
Dispatch	284,325.41	562.00	383,759.53	$ 668,646.94
Fire Prevention	236,178.47	200.00	398,450.71	$ 634,829.18
Fire Suppression	1,932,413.45	64,039.30	2,920,220.06	$ 4,916,672.81
Fire Training	65,178.14	6,340.32	130,310.95	$ 201,829.41
Emergency Management	73,535.79	89,904.19	174,328.42	$ 337,768.40
L.E.P.C.	-		1,000.00	$ 1,000.00
Engineering	69,960.29	2,750.00	201,588.91	$ 274,299.20
Streets	338,272.59	36,554.18	461,814.89	$ 836,641.66
Traffic Control	111,596.60	14,314.00	132,736.81	$ 258,647.41
Parks	344,326.20	24,644.82	453,565.59	$ 822,536.61
Cemetery	160,141.81	2,811.57	359,979.46	$ 522,932.84
Municipal Auditorium	11,434.73	1,000.00	44,148.36	$ 56,583.09
Community Center	9,931.12	1,295.62	30,444.32	$ 41,671.06
Senior Citizens	14,827.07	7,679.00	59,177.99	$ 81,684.06
Expo Operations	247,800.00		305,200.00	$ 553,000.00
Equipment Services	94,473.15	550.00	149,782.54	$ 244,805.69
Building Maintenance	72,123.86	17,217.87	108,770.75	$ 198,112.48
Transfers Out	597,062.92		1,192,266.44	$ 1,789,329.36
Shared Costs (Allocated)	24,511.63	71,540.58	(96,052.21)	$ -
Total Budget	**$ 9,240,871.89**	**$ 753,173.24**	**$ 14,258,995.83**	**$ 24,253,040.96**

Street & Alley Fund

REVENUES:

Breakdown by Source

Source	Projected Revenue	Current Collections	Uncollected
Taxes	275,000.00	118,352.62	156,647.38
Licenses & Permits	1,500.00	410.00	1,090.00
Other Revenues	6,360.00	2,650.00	3,710.00
Transfers In	162,140.00	50,000.00	112,140.00
Total	**$ 445,000.00**	**$ 171,412.62**	**$ 273,587.38**

Expenditures:

Breakdown by Account Group

	Other Services & Charges	Total
YTD Actuals	142,254.39	$ 142,254.39
Encumbrances	0	$ -
Remaining Budget	302,745.61	$ 302,745.61
Total Budget	**$ 445,000.00**	**$ 445,000.00**

Breakdown by Department

Department	YTD Actuals	Outstanding Encumbrances	Remaining Budget	Total Budget
Streets	142,254.39		302,745.61	$ 445,000.00
Total	**$ 142,254.39**	**$ -**	**$ 302,745.61**	**$ 445,000.00**

E-911 Fund

REVENUES:

Breakdown by Source

Source	Projected Revenue	Current Collections	Uncollected
Taxes	305,000.00	115,980.47	189,019.53
Total	**$ 305,000.00**	**$ 115,980.47**	**$ 189,019.53**

Expenditures:

Breakdown by Account Group

	Personal Services	Other Services & Charges	Total
YTD Actuals	10,947.17	54,733.51	$ 65,680.68
Encumbrances		90,256.67	$ 90,256.67
Remaining Budget	121,052.83	28,009.82	$ 149,062.65
Total Budget	**$ 132,000.00**	**$ 173,000.00**	**$ 305,000.00**

Breakdown by Department

Department	YTD Actuals	Outstanding Encumbrances	Remaining Budget	Total Budget
Dispatch	65,680.68	90,256.67	149,062.65	$ 305,000.00
Total	**$ 65,680.68**	**$ 90,256.67**	**$ 149,062.65**	**$ 305,000.00**

Revolving Oil & Gas Fund

REVENUES:

Breakdown by Source

Source	Projected Revenue	Current Collections	Uncollected
Licenses & Permits	13,750.00	250.00	13,500.00
Total	**$ 13,750.00**	**$ 250.00**	**$ 13,500.00**

Expenditures:

Breakdown by Account Group

	Transfers	Total
YTD Actuals	-	$ -
Encumbrances	-	$ -
Remaining Budget	310,729.00	$ 310,729.00
Total Budget	**$ 310,729.00**	**$ 310,729.00**

Breakdown by Department

Department	YTD Actuals	Outstanding Encumbrances	Remaining Budget	Total Budget
Transfers Out	-	-	310,729.00	$ 310,729.00
Total	**$ -**	**$ -**	**$ 310,729.00**	**$ 310,729.00**

Economic Development Fund

REVENUES:

Breakdown by Source

Source	Projected Revenue	Current Collections	Uncollected
Taxes	290,443.99	141,939.64	148,504.35
Interest Income	277.82	120.00	157.82
Total	**$ 290,721.81**	**$ 142,059.64**	**$ 148,662.17**

Expenditures:

Breakdown by Account Group

	Other Services & Charges	Transfers	Total
YTD Actuals	107,248.50	-	$ 107,248.50
Encumbrances	150,147.90		$ 150,147.90
Remaining Budget	356.4	15,000.00	$ 15,356.40
Total Budget	**$ 257,752.80**	**$ 15,000.00**	**$ 272,752.80**

Breakdown by Department

Department	YTD Actuals	Outstanding Encumbrances	Remaining Budget	Total Budget
Economic Development	107,248.50	150,147.90	356.40	$ 257,752.80
Transfers Out	-	-	15,000.00	$ 15,000.00
Total	**$ 107,248.50**	**$ 150,147.90**	**$ 15,356.40**	**$ 272,752.80**

Spay/Neuter Fund

REVENUES:

Breakdown by Source

Source	Projected Revenue	Current Collections	Uncollected
Other Revenues	2,500.00	1,210.00	1,290.00
Total	**$ 2,500.00**	**$ 1,210.00**	**$ 1,290.00**

Expenditures:

Breakdown by Account Group

	Other Services & Charges	Total
YTD Actuals	3,879.80	$ 3,879.80
Encumbrances	1,602.20	$ 1,602.20
Remaining Budget	2,018.00	$ 2,018.00
Total Budget	**$ 7,500.00**	**$ 7,500.00**

Breakdown by Department

Department	YTD Actuals	Outstanding Encumbrances	Remaining Budget	Total Budget
Animal Control	3,879.80	1,602.20	2,018.00	$ 7,500.00
Total	**$ 3,879.80**	**$ 1,602.20**	**$ 2,018.00**	**$ 7,500.00**

Hotel/Motel Surcharge Fund

REVENUES:

Breakdown by Source

Source	Projected Revenue	Current Collections	Uncollected
Taxes	$ 430,000.00	203,139.39	226,860.61
Interest Income	$ 50.00	0.00	50.00
Other Revenues	$ -	880.16	-
Total	**$ 430,050.00**	**$ 204,019.55**	**$ 226,910.61**

Expenditures:

Breakdown by Account Group

	Personnel Services	Materials and Supplies	Other Services & Charges	Transfers	Total
YTD Actuals	40,414.74	956.7	119,968.77	2,031.42	$163,371.63
Encumbrances		2,553.42	91,593.82		$ 94,147.24
Remaining Budget	59,029.72	3,689.88	109,595.41	2,268.58	$174,583.59
Total Budget	**$ 99,444.46**	**$ 7,200.00**	**$321,158.00**	**$ 4,300.00**	**$432,102.46**

Breakdown by Department

Department	YTD Actuals	Outstanding Encumbrances	Remaining Budget	Total Budget
Tourism	111,568.21	94,147.24	98,487.01	$ 304,202.46
Community Service (	49,772.00	-	73,828.00	$ 123,600.00
Transfers Out	2,031.42	-	2,268.58	$ 4,300.00
Total	**$ 163,371.63**	**$ 94,147.24**	**$ 174,583.59**	**$ 432,102.46**

Police Sales Tax Fund

REVENUES:

Breakdown by Source

Source	Projected Revenue	Current Collections	Uncollected
Taxes	$ 347,269.87	177,424.49	169,845.38
Interest Income	$ 347.27	149.99	197.28
Total	**$ 347,617.14**	**$ 177,574.48**	**$ 170,042.66**

Expenditures:

Breakdown by Account Group

	Transfers	Total
YTD Actuals	177,574.48	$ 177,574.48
Encumbrances	-	$ -
Remaining Budget	170,042.66	$ 170,042.66
Total Budget	**$ 347,617.14**	**$ 347,617.14**

Breakdown by Department

Department	YTD Actuals	Outstanding Encumbrances	Remaining Budget	Total Budget
Transfers Out	177,574.48	-	170,042.66	$ 347,617.14
Total	**$ 177,574.48**	**$ -**	**$ 170,042.66**	**$ 347,617.14**

Fire Sales Tax Fund

REVENUES:

Breakdown by Source

Source	Projected Revenue	Current Collections	Uncollected
Taxes	$ 347,269.87	177,424.49	169,845.38
Interest Income	$ 347.27	149.99	197.28
Total	**$ 347,617.14**	**$ 177,574.48**	**$ 170,042.66**

Expenditures:

Breakdown by Account Group

	Transfers	Total
YTD Actuals	177,574.48	$ 177,574.48
Encumbrances	-	$ -
Remaining Budget	170,042.66	$ 170,042.66
Total Budget	**$ 347,617.14**	**$ 347,617.14**

Breakdown by Department

Department	YTD Actuals	Outstanding Encumbrances	Remaining Budget	Total Budget
Transfers Out	177,574.48	-	170,042.66	$ 347,617.14
Total	**$ 177,574.48**	**$ -**	**$ 170,042.66**	**$ 347,617.14**

Tax Increment Finance Fund

REVENUES:

Breakdown by Source

Source	Projected Revenue	Current Collections	Uncollected
Taxes	$ 41,600.00	23,100.50	18,499.50
Total	**$ 41,600.00**	**$ 23,100.50**	**$ 18,499.50**

Expenditures:

Breakdown by Account Group

	Capital Outlay	Total
YTD Actuals	-	$ -
Encumbrances	-	$ -
Remaining Budget	41,600.00	$ 41,600.00
Total Budget	**$ 41,600.00**	**$ 41,600.00**

Breakdown by Department

Department	YTD Actuals	Outstanding Encumbrances	Remaining Budget	Total Budget
Planning	-	-	41,600.00	$ 41,600.00
Total	**$ -**	**$ -**	**$ 41,600.00**	**$ 41,600.00**

Drug Forfeiture Fund

REVENUES:

Breakdown by Source

Source	Projected Revenue	Current Collections	Uncollected
Intergovernmental Rev	4,000.00	-	4,000.00
Other Revenue	-	0.13	(0.13)
Total	**$ 4,000.00**	**$ 0.13**	**$ 3,999.87**

Expenditures:

Breakdown by Account Group

	Materials and Supplies	Total
YTD Actuals	3,427.10	$ 3,427.10
Encumbrances	1,556.25	$ 1,556.25
Remaining Budget	7,016.65	$ 7,016.65
Total Budget	**$ 12,000.00**	**$ 12,000.00**

Breakdown by Department

Department	YTD Actuals	Outstanding Encumbrances	Remaining Budget	Total Budget
Police Patrol	3,427.10	1,556.25	7,016.65	$ 12,000.00
Total	**$ 3,427.10**	**$ 1,556.25**	**$ 7,016.65**	**$ 12,000.00**

CDBG Grants

REVENUES:

Breakdown by Source

Source	Projected Revenue	Current Collections	Uncollected
Intergovernmental Rev	656,000.00	124,660.71	531,339.29
Other Revenues	17,315.00	4,193.44	13,121.56
Total	**$ 673,315.00**	**$ 128,854.15**	**$ 544,460.85**

Expenditures:

Breakdown by Account Group

	Personnel Services	Materials and Supplies	Other Services & Charges	Total
YTD Actuals	41,306.04	108.51	106,356.92	$ 147,771.47
Encumbrances	-	-	70,436.00	$ 70,436.00
Remaining Budget	79,172.76	391.49	375,543.25	$ 455,107.50
Total Budget	**$ 120,478.80**	**$ 500.00**	**$ 552,336.17**	**$ 673,314.97**

Breakdown by Department

Department	YTD Actuals	Outstanding Encumbrances	Remaining Budget	Total Budget
CDBG Administration	19,067.94	-	56,082.43	$ 75,150.37
CDBG Housing Rehab	128,703.53	70,436.00	399,025.07	$ 598,164.60
Total	**$ 147,771.47**	**$ 70,436.00**	**$ 455,107.50**	**$ 673,314.97**

Capital Improvement Fund

REVENUES:

Breakdown by Source

Source	Projected Revenue	Current Collections	Uncollected
Taxes	2,153,073.56	1,100,032.07	1,053,041.49
Interest Income	13,153.07	871.34	12,281.73
Other Revenues	100,000.00	28,011.13	71,988.87
Total	**$ 2,266,226.63**	**$ 1,128,914.54**	**$ 1,137,312.09**

Expenditures:

Breakdown by Account Group

	Capital Outlay	Debt Service	Transfers	Total
YTD Actuals	133,720.11	129,253.13	239,026.76	$ 502,000.00
Encumbrances	558,682.87	-	231,033.63	$ 789,716.50
Remaining Budget	-	-	861,000.00	$ 861,000.00
Total Budget	**$ 692,402.98**	**$ 129,253.13**	**$ 1,331,060.39**	**$ 2,152,716.50**

Breakdown by Department

Department	YTD Actuals	Outstanding Encumbrances	Remaining Budget	Total Budget
Information Systems	33,121.19	19,645.00	97,233.81	$ 150,000.00
Police Patrol	38,784.00	3,600.00	26,516.00	$ 68,900.00
Fire Suppression	-	-	95,500.00	$ 95,500.00
Streets	28,012.30	0.00	1,987.70	$ 30,000.00
Parks	21,198.99	75,917.00	10,484.01	$ 107,600.00
Library	7,450.00	-	2,550.00	$ 10,000.00
Municipal Auditorium	-	-	10,000.00	$ 10,000.00
Community Center	-	-	10,000.00	$ 10,000.00
Senior Center	88.24	-	9,911.76	$ 10,000.00
Building Maintenance	5,065.39	30,091.13	(25,156.52)	$ 10,000.00
Debt Service	558,682.87	0.00	231,033.63	$ 789,716.50
Transfers Out	-	-	861,000.00	$ 861,000.00
Total	**$ 692,402.98**	**$ 129,253.13**	**$ 1,331,060.39**	**$ 2,152,716.50**

Street Improvement Fund

REVENUES:

Breakdown by Source

Source	Projected Revenue	Current Collections	Uncollected
Taxes	2,430,889.38	1,241,971.63	1,188,917.75
Intergovernmental Rev.	900,000.00	-	900,000.00
Interest Income	33,930.88	569.90	33,360.98
Other Revenues	-	175,412.43	-
Total	**$ 3,364,820.26**	**$ 1,417,953.96**	**$ 1,946,866.30**

Expenditures:

Breakdown by Account Group

	Capital Outlay	Transfers	Total
YTD Actuals	652,335.17	-	$ 652,335.17
Encumbrances	55,668.20		$ 55,668.20
Remaining Budget	5,353,883.30	1,148,713.21	$ 6,502,596.51
Total Budget	**$ 6,061,886.67**	**$ 1,148,713.21**	**$ 7,210,599.88**

Breakdown by Department

Department	YTD Actuals	Outstanding Encumbrances	Remaining Budget	Total Budget
Engineering	478,533.66	-	5,133,353.01	$ 5,611,886.67
Streets	140,722.51	55,668.20	203,609.29	$ 400,000.00
Traffic Control	33,079.00	-	16,921.00	$ 50,000.00
Transfers Out	-	-	1,148,713.21	$ 1,148,713.21
Total	**$ 652,335.17**	**$ 55,668.20**	**$ 6,502,596.51**	**$ 7,210,599.88**

2018 Capital Improvement Fund

REVENUES:

Breakdown by Source

Source	Projected Revenue	Current Collections	Uncollected
Taxes	2,778,159.35	1,419,396.18	1,358,763.17
Interest Income	110,778.15	1,623.82	109,154.33
Other Revenue	-	6.07	(6.07)
Total	**$ 2,888,937.50**	**$ 1,421,026.07**	**$1,467,911.43**

Expenditures:

Breakdown by Account Group

	Other Services & Charges	Capital Outlay	Debt Service	Total
YTD Actuals	9,683.34	1,200,669.06		$ 1,210,352.40
Encumbrances	198,745.00	2,001,257.73		$ 2,200,002.73
Remaining Budget	(28,428.34)	4,626,366.36	921,040.00	$ 5,518,978.02
Total Budget	**$ 180,000.00**	**$ 7,828,293.15**	**$ 921,040.00**	**$ 8,929,333.15**

Breakdown by Department

Department	YTD Actuals	Outstanding Encumbrances	Remaining Budget	Total Budget
Police Patrol	1,153,646.47	2,023,422.73	(172,465.05)	$ 3,004,604.15
Streets	28,000.00	17,500.00	4,409,200.00	$ 4,454,700.00
Parks	13,850.00	159,080.00	270,059.00	$ 442,989.00
Library	14,855.93	-	71,144.07	$ 86,000.00
Senior Citizens Center			20,000.00	$ 20,000.00
Debt Service			921,040.00	$ 921,040.00
Total	**$ 1,210,352.40**	**$ 2,200,002.73**	**$ 5,518,978.02**	**$ 8,929,333.15**

Aquatic Center

REVENUES:

Breakdown by Source

Source	Projected Revenue	Current Collections	Uncollected
Charges for Services	102,500.00	40,132.50	62,367.50
Other Revenues	12,000.00	4,917.15	7,082.85
Interest Income	37,500.00	21,860.67	15,639.33
Transfers In	202,366.73	112,672.74	89,693.99
Total	**$ 354,366.73**	**$ 179,583.06**	**$ 174,783.67**

Expenditures:

Breakdown by Account Group

	Personnel Services	Materials and Supplies	Other Services & Charges	Total
YTD Actuals	143,539.65	16,429.35	15,808.58	$ 175,777.58
Encumbrances	-	2,458.23	3,800.00	$ 6,258.23
Remaining Budget	98,297.07	54,812.42	19,221.42	$ 172,330.91
Total Budget	**$ 241,836.72**	**$ 73,700.00**	**$ 38,830.00**	**$ 354,366.72**

Breakdown by Department

Department	YTD Actuals	Outstanding Encumbrances	Remaining Budget	Total Budget
Pool	175,777.58	6,258.23	172,330.91	$ 354,366.72
Total	**$ 175,777.58**	**$ 6,258.23**	**$ 172,330.91**	**$ 354,366.72**

Shawnee Municipal Authority

REVENUES:

Breakdown by Source

Source	Projected Revenue	Current Collections	Uncollected
Intergovernmental Rev	-	68,609.89	(68,609.89)
Licenses and Permits	25,460.00	11,776.00	13,684.00
Charges for Services	14,254,668.00	6,388,360.88	7,866,307.12
Interest Income	35,000.00	15,619.88	19,380.12
Other Revenues	3,922,029.80	1,079,353.31	2,842,676.49
Transfers In	1,979,713.21	-	1,979,713.21
Total	**$ 20,216,871.01**	**$ 7,563,719.96**	**$ 12,653,151.05**

Expenditures:

Breakdown by Account Group

	Personnel Services	Materials and Supplies	Other Services & Charges	Capital Outlay	Debt Service	Transfers	Total
YTD Actuals	1,059,432.99	321,562.66	2,308,393.93	622,425.85	220,666.91	-	$ 4,532,482.34
Encumbrances		156,713.28	541,113.20	146,522.00	-	-	$ 844,348.48
Remaining Budget	1,815,221.21	216,664.06	4,123,997.52	1,483,095.95	2,125,326.18	4,866,000.00	$ 14,630,304.92
Total Budget	**$ 2,874,654.20**	**$ 694,940.00**	**$ 6,973,504.65**	**$ 2,252,043.80**	**$ 2,345,993.09**	**$ 4,866,000.00**	**$ 20,007,135.74**

Breakdown by Department

Department	YTD Actuals	Outstanding Encumbrances	Remaining Budget	Total Budget
Utility Billing	224,920.17	36,111.87	397,726.76	$ 658,758.80
Utility Administration	2,069,402.40	227,029.32	3,520,331.51	$ 5,816,763.23
Lake Operations	2,948.41	7,350.00	144,551.59	$ 154,850.00
Water Production	507,782.49	254,712.21	680,133.05	$ 1,442,627.75
Water Distribution	888,174.24	178,613.11	1,284,168.19	$ 2,350,955.54
North Sewer Treatment Plt	189,158.54	86,296.15	299,279.46	$ 574,734.15
South Sewer Treatment Plt	231,455.76	32,221.93	482,673.34	$ 746,351.03
Sewer Collection	197,973.42	22,013.89	830,114.84	$ 1,050,102.15
Debt Service	220,666.91	-	2,125,326.18	$ 2,345,993.09
Transfers Out	-	-	4,866,000.00	$ 4,866,000.00
Total	**$ 4,532,482.34**	**$ 844,348.48**	**$ 14,630,304.92**	**$ 20,007,135.74**

Shawnee Airport Authority

REVENUES:

Breakdown by Source

Source	Projected Revenue	Current Collections	Uncollected
Intergovernmental Rev	1,023,439.80	111,221.00	912,218.80
Rental Revenues	284,002.70	87,994.22	196,008.48
Other Revenues	131,850.00	50,349.68	81,500.32
Transfers In	192,460.00	62,460.00	130,000.00
Total	**$ 1,631,752.50**	**$ 312,024.90**	**$ 1,319,727.60**

Expenditures:

Breakdown by Account Group

	Personnel Services	Materials and Supplies	Other Services & Charges	Capital Outlay	Total
YTD Actuals	71,666.55	39,603.47	25,487.93	466,393.02	$ 603,150.97
Encumbrances	0	201,525.57	15,486.96	328,723.88	$ 545,736.41
emaining Budge	128,916.14	5,220.96	90,522.11	258,705.10	$ 483,364.31
Total Budget	**$ 200,582.69**	**$ 246,350.00**	**$ 131,497.00**	**$ 1,053,822.00**	**$ 1,632,251.69**

Breakdown by Department

Department	YTD Actuals	Outstanding Encumbrances	Remaining Budget	Total Budget
Airport	603,150.97	545,736.41	483,364.31	$ 1,632,251.69
Total	**$ 603,150.97**	**$ 545,736.41**	**$ 483,364.31**	**$ 1,632,251.69**

Workers' Compensation Self-Insurance Fund

REVENUES:

Breakdown by Source

Source	Projected Revenue	Current Collections	Uncollected
Other Revenues	-	6,962.64	(6,962.64)
Transfers In	809,683.00	169,232.30	640,450.70
Total	**$ 809,683.00**	**$ 176,194.94**	**$ 633,488.06**

Expenditures:

Breakdown by Account Group

	Other Services & Charges	Total
YTD Actuals	181,707.01	$ 181,707.01
Encumbrances		$ -
Remaining Budget	627,975.93	$ 627,975.93
Total Budget	**$ 809,682.94**	**$ 809,682.94**

Breakdown by Department

Department	YTD Actuals	Outstanding Encumbrances	Remaining Budget	Total Budget
Workers' Comp Self- Insurance Fund	181,707.01		627,975.93	$ 809,682.94
Total	**$ 181,707.01**	**$ -**	**$ 627,975.93**	**$ 809,682.94**

Library Fund

REVENUES:

Breakdown by Source

Source	Projected Revenue	Current Collections	Uncollected
Transfers In	97,802.63	35,190.72	62,611.91
Total	**$ 97,802.63**	**$ 35,190.72**	**$ 62,611.91**

Expenditures:

Breakdown by Account Group

	Personnel Services	Materials and Supplies	Other Services & Charges	Total
YTD Actuals	13,860.00	636.43	14,733.49	$ 29,229.92
Encumbrances	-	1,000.00	5,562.11	$ 6,562.11
Remaining Budget	18,182.61	2,743.57	41,084.40	$ 62,010.58
Total Budget	**$ 32,042.61**	**$ 4,380.00**	**$ 61,380.00**	**$ 97,802.61**

Breakdown by Department

Department	YTD Actuals	Outstanding Encumbrances	Remaining Budget	Total Budget
Library	29,229.92	6,562.11	62,010.58	$ 97,802.61
Total	**$ 29,229.92**	**$ 6,562.11**	**$ 62,010.58**	**$ 97,802.61**

Cemetery Perpetual Fund

REVENUES:

Breakdown by Source

Source	Projected Revenue	Current Collections	Uncollected
Transfers In	4,000.00	3,850.62	149.38
Total	**$ 4,000.00**	**$ 3,850.62**	**$ 149.38**

Expenditures:

Breakdown by Account Group

	Other Services & Charges	Capital Outlay	Total
YTD Actuals	-	-	$ -
Encumbrances	-	-	$ -
Remaining Budget	4,500.00	20,000.00	$ 24,500.00
Total Budget	**$ 4,500.00**	**$ 20,000.00**	**$ 24,500.00**

Breakdown by Department

Department	YTD Actuals	Outstanding Encumbrances	Remaining Budget	Total Budget
Cemetery			24,500.00	$ 24,500.00
Total	**$ -**	**$ -**	**$ 24,500.00**	**$ 24,500.00**

Gifts & Contributions Fund

REVENUES:

Breakdown by Source

Source	Projected Revenue	Current Collections	Uncollected
Gifts and Donations	13,531.97	13,531.97	-
Total	**$ 13,531.97**	**$ 13,531.97**	**$ -**

Expenditures:

Breakdown by Account Group

	Materials and Supplies	Total
YTD Actuals	3,986.10	$ 3,986.10
Encumbrances	-	$ -
Remaining Budget	1,013.90	$ 1,013.90
Total Budget	**$ 5,000.00**	**$ 5,000.00**

Breakdown by Department

Department	YTD Actuals	Outstanding Encumbrances	Remaining Budget	Total Budget
Senior Citizen Center	199.71	-	(199.71)	-
Animal Shelter	3,786.39	-	1,213.61	5,000.00
Total	**3,986.10**	**-**	**1,013.90**	**5,000.00**

Sister Cities Fund

REVENUES:

Breakdown by Source

Source	Projected Revenue	Current Collections	Uncollected
Other Revenue	15,000.00	-	15,000.00
Transfers In	15,000.00	-	15,000.00
Total	**$ 30,000.00**	**$ -**	**$ 30,000.00**

Expenditures:

Breakdown by Account Group

	Other Services & Charges	Total
YTD Actuals	-	$ -
Encumbrances	-	$ -
Remaining Budget	30,000.00	$ 30,000.00
Total Budget	**$ 30,000.00**	**$ 30,000.00**

Breakdown by Department

Department	YTD Actuals	Outstanding Encumbrances	Remaining Budget	Total Budget
Sister Cities	-	-	30,000.00	$ 30,000.00
Total	**$ -**	**$ -**	**$ 30,000.00**	**$ 30,000.00**