

SHAWNEE AIRPORT AUTHORITY PROCEEDINGS

AUGUST 18, 2025 AT 6:00 PM

The Shawnee Airport Authority of the City of Shawnee, County of Pottawatomie, State of Oklahoma, met in Regular Session in the Commission Chambers at City Hall, 16 West 9th Street, Shawnee, Oklahoma on Monday, August 18, 2025, at 6:00 PM, pursuant to notice duly posted as prescribed by law on Thursday, August 14, 2025, at 5:32 PM. Chairman Stephens presided and called the meeting to order. Upon roll call, the following members were in attendance.

Eric Stephens
Chairman/Mayor

Daniel Matthews
Trustee Ward 1

Greta Madson
Trustee Ward 2

Chris Odneal
Trustee Ward 3

Absent
Trustee Ward 4

Absent
Trustee Ward 5

Lauren Richter
Trustee Ward 6

ABSENT: Ashley Fichtner, Mark Sehorn

CALL TO ORDER

DECLARATION OF QUORUM

1. Consider approval of Consent Agenda:

- a. Minutes from the July 14, 2025, regular rescheduled meeting.
- b. Acknowledge the Airport Advisory Board Minutes from the June 10, 2025 Special meeting.
- c. Budget amendment for Fiscal Year 2025 – 2026:
 - Fund 511 - Shawnee Airport Authority - To appropriate fund balance for FY25 Encumbrances for which goods or services will be received or rendered in FY26.

A motion was made by Trustee Matthews, seconded by Trustee Richter, to approve Consent Agenda Item Nos. 1(a-c). Motion carried 5-0-0.

AYE: Matthews, Richter, Madson, Odneal, Stephens

NAY: None

ABSTAIN: None

2. Consideration of an Intergovernmental Agreement with the Oklahoma Department of Aerospace and Aeronautics for Construction Services to support Capital Improvement Projects identified in the Shawnee Regional Airport Capital Improvement Plan for Fiscal Year 2026.

Airport Manager Bonnie Wilson provided a Staff report. She stated that Staff is requesting execution of an Intergovernmental Agreement with the Oklahoma Department of Aerospace and Aeronautics (ODAA) to authorize ODAA, acting as Agent for the Shawnee Airport Authority (SAA), to award a contract for construction and execute an agreement for engineering services in support of Shawnee Regional Airport Capital Improvement Plan Task Order 1 - Construct a New T-Hangar Taxiway and Rehabilitate the Existing Main Taxiway and Apron.

A motion was made by Trustee Matthews, seconded by Trustee Richter, to approve an Intergovernmental Agreement with the Oklahoma Department of Aerospace and Aeronautics for Construction Services to support Capital Improvement Projects identified in the Shawnee Regional Airport Capital Improvement Plan for Fiscal Year 2026. Motion carried 5-0-0.

AYE: Matthews, Richter, Madson, Odneal, Stephens

NAY: None

ABSTAIN: None

3. New Business

There was no new business.

4. Adjournment

There being no further business to be considered, the meeting was adjourned by power of the Chair. (6:52 pm)



ERIC STEPHENS, MAYOR
CHAIRMAN

ATTEST:



LISA LASYONE, MMC, CITY CLERK
SECRETARY