

SHAWNEE CIVIC AND CULTURAL DEVELOPMENT AUTHORITY PROCEEDINGS
APRIL 3, 2025 AT 12:30 PM

The Shawnee Civic and Cultural Development Authority of the City of Shawnee, County of Pottawatomie, State of Oklahoma, met in Special Call Session in the Commission Chambers at City Hall, 16 West 9th Street, Shawnee, Oklahoma on Thursday, April 3, 2025 at 12:30 PM, pursuant to notice duly posted as prescribed by law on Tuesday, April 1, 2025, at 11:48 AM. Chairman Gilbert presided and called the meeting to order. Upon roll call, the following members were in attendance.

Randy Gilbert
Chairman

Absent
Vice Chairman

Rob Morris
Trustee

Carl Packwood
Trustee

Mark Simpson
Secretary

Lance Wortham
Trustee

Vacant
Trustee

ABSENT: Tim Barrick

CALL TO ORDER

DECLARATION OF QUORUM

1. Swearing in of Mark Simpson, Interim City Manager, as Secretary to the Shawnee Civic and Cultural Development Authority Trust.

Kacie Eck, Senior Deputy City Clerk, swore in Mark Simpson, Interim City Manager, as Secretary of the Shawnee Civic and Cultural Development Authority.

2. Consideration of approval of the Minutes from the November 21, 2024, regular meeting.

Trustee Morris stated that he wanted to change his vote on Agenda Item No. 3 from the November 21, 2024, Shawnee Civic and Cultural Development Authority regular meeting. He was advised that the Minutes reflect what occurred at said meeting; therefore, the proposed Minutes could not be changed.

A motion was made by Trustee Packwood, seconded by Trustee Wortham, to approve the Minutes from the November 21, 2024, regular meeting. Motion carried 4-1.

AYE: Packwood, Wortham, Gilbert, Simpson

NAY: Morris

3. Discussion and consideration of an Engagement Letter with Arledge and Associates, P.C. for Audit Services for the Year Ended December 31, 2023. *(Deferred from the November 21, 2024, regular meeting.)*

Chairman Gilbert recommended this item be deferred to the next meeting.

A motion was made by Trustee Packwood, seconded by Trustee Wortham, to defer the consideration of an Engagement Letter with Arledge and Associates, P.C. for Audit Services for the Year Ended December 31, 2023, to the next Shawnee Civic and Cultural Development Authority meeting. Motion carried 5-0.

AYE: Packwood, Wortham, Gilbert, Morris, Simpson

NAY: None

4. Discussion and consideration to allow Pottawatomie County to use Shawnee Civic and Cultural Development Authority assets, if any, that have been used in the past for the International Finals Youth Rodeo (IFYR).

Chairman Gilbert explained that assets owned by the Shawnee Civic and Cultural Development Authority were still at the Heart of Oklahoma Exposition Center. Per the Mediation Agreement, intangible assets have been transferred to Pottawatomie County; however, physical assets cannot be transferred yet.

The Board discussed details of an asset list and asset usage.

A motion was made by Trustee Morris, seconded by Trustee Wortham, for Pottawatomie County to draft a contract between Pottawatomie County, Global Spectrum, L.P. d/b/a Oak View Group, and the International Pro Rodeo Association (IPRA) for use of the required assets for the 2025 International Finals Youth Rodeo. Motion carried 5-0.

AYE: Morris, Wortham, Gilbert, Packwood, Simpson

NAY: None

5. Discussion and consideration to designate the Chairman of the Shawnee Civic and Cultural Development Authority as the contact person and person in charge of working with Pottawatomie County in using Shawnee Civic and Cultural Development Authority assets for the International Finals Youth Rodeo.

A motion was made by Trustee Morris, seconded by Trustee Wortham, to designate Chairman Gilbert and Secretary Simpson of the Shawnee Civic and Cultural Development Authority as the contact persons regarding Pottawatomie County using Shawnee Civic and Cultural Development Authority assets for the International Finals Youth Rodeo. Motion carried 5-0.

AYE: Morris, Wortham, Gilbert, Packwood, Simpson

NAY: None

- 6. Discussion and consideration to hire an attorney (to be paid by Pottawatomie County per the mediation agreement) to represent the Shawnee Civic and Cultural Development Authority in the dissolution of the Shawnee Civic and Cultural Development Authority Trust.**

Chairman Gilbert advised he confirmed that Attorney Brad West is willing to continue representing the SCCDA with the dissolution of the Trust.

A motion was made by Trustee Packwood, seconded by Trustee Wortham, to hire Attorney Brad West to represent the Shawnee Civic and Cultural Development Authority in the dissolution of the Shawnee Civic and Cultural Development Authority Trust. Motion carried 5-0.

AYE: Packwood, Wortham, Gilbert, Morris, Simpson

NAY: None

- 7. Discussion and consideration to authorize the Chairman of the Shawnee Civic and Cultural Development Authority to execute an employment contract with an attorney and be designated as the person with authority to act on behalf of the Shawnee Civic and Cultural Development Authority and execute all documents needed to dissolve the Shawnee Civic and Cultural Development Authority Trust.**

Chairman Gilbert explained he would be happy to work with Attorney Brad West regarding the dissolution. Trustee Morris expressed that Chairman Gilbert and Secretary Simpson should be in agreement before making any decisions on behalf of the SCCDA Trust.

A motion was made by Trustee Morris, seconded by Trustee Wortham, to authorize Chairman Gilbert and Secretary Simpson of the Shawnee Civic and Cultural Development Authority to execute an employment contract with an attorney and be designated as the persons with authority to act on behalf of the Shawnee Civic and Cultural Development Authority and execute all documents needed to dissolve the Shawnee Civic and Cultural Development Authority Trust. Motion carried 5-0.

AYE: Morris, Wortham, Gilbert, Packwood, Simpson

NAY: None

8. Discussion and consideration to request the City of Shawnee to waive debts or reduce the amount of debt owned to Global Spectrum, L.P. d/b/a Oak View Group by the International Pro Rodeo Association (IPRA) and Shawnee Civic and Cultural Development Authority for the 2024 International Finals Youth Rodeo.

The Board discussed the current financial situation of the Shawnee Civic and Cultural Development Authority, outstanding debts, and the Mediation Agreement. City Attorney Joe Vorndran explained that the Mediation Agreement includes a good-faith cooperation provision.

The Board encouraged the City of Shawnee and Pottawatomie County to work with Global Spectrum, L.P. d/b/a Oak View Group regarding Shawnee Civic and Cultural Development Authority debt.

No action was taken.

9. Discussion and consideration to request Pottawatomie County to pay the debt owed to Global Spectrum, L.P. d/b/a Oak View Group by the International Pro Rodeo Association and Shawnee Civic and Cultural Development Authority for the 2024 International Finals Youth Rodeo.

The Board encouraged the City of Shawnee and Pottawatomie County to work with Global Spectrum, L.P. d/b/a Oak View Group regarding Shawnee Civic and Cultural Development Authority debt.

No action was taken.

10. Adjournment

There being no further business to conduct, a motion was made by Trustee Worhtam, seconded by Trustee Packwood, to adjourn the meeting. Motion carried 5-0. (1:20 PM)

AYE: Wortham, Packwood, Gilbert, Morris, Simpson


NAY: None



RANDY GILBERT
CHAIRMAN

ATTEST:





MARK SIMPSON
SECRETARY

