

AGENDA
BOARD OF CITY COMMISSIONERS
AUGUST 18, 2025 AT 6:00 PM
COMMISSION CHAMBERS AT CITY HALL
16 WEST 9TH STREET
SHAWNEE, OKLAHOMA

Official action can only be taken on items which appear on the agenda. The public body may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any agenda item. When more information is needed to act on an item, the public body may refer the matter to Staff or back to Committee or the recommending body. Under certain circumstances, items are deferred to a future date or stricken from the agenda entirely.

CALL TO ORDER

DECLARATION OF A QUORUM

INVOCATION

FLAG SALUTE

1. Citizens Participation (A three-minute limit per person)
(A twelve-minute limit per topic)

Citizens may provide comment relevant to City business. Per Oklahoma State Statute 25 O.S. § 311(B)(1), the City Commission may only consider, deliberate, or render decisions on those items of City business that were included in the agenda. For other citizen comments, the City Commission may refer the matter to the City Manager for administrative consideration, or to schedule the matter for Commission consideration at a later date.

2. Consider approval of Consent Agenda:

- a. Minutes from the July 14, 2025, regular rescheduled meeting.

- b. Acknowledge the following minutes and reports:

- Planning Commission Minutes from the July 2, 2025, regular meeting.
- Shawnee Beautification, Parks, and Recreation Committee Minutes from the May 15, 2025, regular meeting.
- Shawnee Senior Citizens Advisory Board Minutes from the February 11, 2025, regular meeting and June 26, 2025, special call.
- License Payment Report for July 2025.

- Project Payment Report for July 2025.
- c. Budget amendments for Fiscal Year 2024 - 2025:
- Fund 190 - Community Development Block Grant - To appropriate funds from Fund 191 to Fund 190.
- d. Budget amendments for Fiscal Year 2025 – 2026:
- Fund 001 - Federal Grant - Emergency Management - To appropriate grant monies into Equipment & Parts & Supplies for expenditures in FY26.
 - Fund 001 - General Fund - To appropriate fund balance for FY25 Encumbrances for which goods or services will be received or rendered in FY26.
 - Fund 001 - General Fund - Parks Department - To appropriate grant monies into Other Contractual Services for expenditures in FY26 for the Parks Department.
 - Fund 010 - Grant Fund - To appropriate fund balance for FY25 Encumbrances for which goods or services will be received or rendered in FY26.
 - Fund 190 - Community Development Block Grant - To appropriate funds from Fund 191 to Fund 190.
 - Fund 301 - Capital Improvement Fund - To appropriate fund balance for FY25 Encumbrances for which goods or services will be received or rendered in FY26.
 - Fund 302 - Street Improvement Fund - To appropriate fund balance for FY25 Encumbrances for which goods or services will be received or rendered in FY26.
 - Fund 303 - 2018 Capital Improvement Fund - To appropriate fund balance for FY25 Encumbrances for which goods or services will be received or rendered in FY26.
 - Fund 304 - American Rescue Plan Fund - To appropriate fund balance for FY25 Encumbrances for which goods or services will be received or rendered in FY26.

- Fund 350 - Aquatic Fund - To appropriate fund balance for FY25 Encumbrances for which goods or services will be received or rendered in FY26.
 - Fund 603 - Insurance Funds - Building Maintenance Vehicle - To appropriate insurance proceeds received for Building Maintenance Vehicle.
 - Fund 603 - Insurance Funds - Police Department - To appropriate insurance proceeds received for Police vehicle.
 - Fund 603 - Insurance Proceeds - Pool and Cemetery - To appropriate insurance proceeds received from the April 2023 Tornado.
 - Fund 603 - Insurance Recovery Fund - To appropriate fund balance for FY25 Encumbrances for which goods or services will be received or rendered in FY26.
 - Fund 706 - Donations Fund - To appropriate fund balance for FY25 Encumbrances for which goods or services will be received or rendered in FY26.
- e. Lake Lease Transfer:
- Seck Tract Lot 4, 33712 Post Office Neck
From: Richard & Melissa Fair
To: James & Vickie Bundy
- f. Approval of Change Order No. 1 for Roof Repair at Shawnee Heart of Oklahoma Exposition Center.
- g. Approval of the purchase of a Mobile Command Trailer in compliance with the City of Shawnee's approved Capital Improvement Plan for 2026-2030.
- h. Approval of the purchase of a used 2017 Kenworth T270 2000 gallon tank truck in the amount of \$65,500.00 from Stewart Wholesale, Inc. for utilization at the Heart of Oklahoma Exposition Center in compliance with the City of Shawnee's approved Capital Improvement Plan for 2026-2030.
3. Consideration of a modification agreement with the Oklahoma Department of Transportation (ODOT) regarding the Grade, Drain, & Surface Kickapoo Street Project. State Job No. 32255(04).

4. Consideration of a resolution declaring certain items of personal property surplus and no longer needed for City purposes; describing said items; and authorizing the sale or disposal at the City's discretion. (Emergency Management).
5. Consideration of a resolution declaring certain items of personal property surplus and no longer needed for City purposes; describing said items; and authorizing the sale of said items to the Stroud Fire Department. (Fire Department).
6. Consideration of establishing a Shawnee Downtown Revitalization Project Amendment Review Committee related to the City of Shawnee's Tax Increment Financing District (TIF). (*Deferred from the June 16, 2025, City Commission Meeting.*)
7. Public hearing regarding a request to amend the Planned Unit Development (PUD) restrictions for the Unity Medical Plaza.
Case No. PUD02-25 | Applicant: Saint Anthony Shawnee Hospital c/o Mission Energy Development LLC
8. Consideration of an ordinance to amend the Planned Unit Development (PUD) restrictions for the Unity Medical Plaza.
Case No. PUD02-25 | Applicant: Saint Anthony Shawnee Hospital c/o Mission Energy Development LLC
9. Public hearing of a request to rezone property located at a tract of land directly west of 4308 Faith Boulevard from TA (Transitional Agriculture District) to C-1 (Local Commercial District).
Case No. RZ03-25 | Applicant: Rickey Crain c/o Landes Engineering
10. Consideration of an ordinance to rezone property located at a tract of land directly west of 4308 Faith Boulevard from TA (Transitional Agriculture District) to C-1 (Local Commercial District).
Case No. RZ03-25 | Applicant: Rickey Crain c/o Landes Engineering
11. Acknowledge Monthly Sales Tax Report.
12. Administrative Report(s):
 - a. Presentation of the Quarterly 2018 Half-Cent Sales Tax Report - Seth Barkhimer, Interim Assistant City Manager

13. New Business (Any matter not known or which could not have been reasonably foreseen prior to the posting of the agenda.)
14. Commissioners Comments
15. Consider an executive session to discuss the evaluation of the Interim City Manager pursuant to 25 O.S. § 307 (B)(1) "Discussing the employment, hiring, appointment, promotion, demotion, disciplining, or resignation of any individual salaried public officer or employee."
16. Consider an executive session in accordance with 25 O.S. § 307(B)(4) to discuss confidential communications between a public body and its attorney concerning a pending investigation, claim, or action if the public body, with the advice of its attorney, determines that disclosure will seriously impair the ability of the public body to process the claim or conduct a pending investigation, litigation, or proceeding in the public interest, specifically regarding Pottawatomie County Case No. CJ-2023-468 relating to the Fairview Mausoleum.
17. Consider matters discussed in executive session regarding discussion of the evaluation of the Interim City Manager pursuant to 25 O.S. § 307 (B)(1) "Discussing the employment, hiring, appointment, promotion, demotion, disciplining, or resignation of any individual salaried public officer or employee."
18. Consider matters discussed in executive session in accordance with 25 O.S. § 307(B)(4) to discuss confidential communications between a public body and its attorney concerning a pending investigation, claim, or action if the public body, with the advice of its attorney, determines that disclosure will seriously impair the ability of the public body to process the claim or conduct a pending investigation, litigation, or proceeding in the public interest, specifically regarding Pottawatomie County Case No. CJ-2023-468 relating to the Fairview Mausoleum.
19. Adjournment

Respectfully submitted,

A handwritten signature in blue ink that reads "Lisa Kasyore". The signature is written in a cursive style and is positioned below the "Respectfully submitted," text.

Lisa Lasyone, MMC, City Clerk

The City of Shawnee encourages participation from its citizens in public meetings. If participation is not possible due to a disability, notify the City Clerk, in writing, at least forty-eight hours prior to the scheduled meeting, and necessary accommodations will be made. (ADA 28 CFR 36)