

airport are permitted to serve on the Advisory Board.

3. Discussion and Consideration of Request to Amend Commercial Aeronautical Services Lease Agreement - Red Cloud Aviation, LLC - Limited On-demand Passenger and/or Cargo Charter Services

The Vice Chairman, Dr. Keith Layne, assumed the Chair at 5:37 pm to lead the discussion regarding proposals received from Red Cloud Aviation, LLC (RCA), to amend their current commercial aeronautical use agreement to allow for limited on-demand passenger and/or cargo charter services at the Shawnee Regional Airport, and to provide Crop Dusting and Agricultural Spraying Service. Staff noted the written proposals received addressed each of the requirements for providing the services as established by the Minimum Standards.

The Vice Chairman opened the floor to questions related to the two proposals and requested Mr. Lee remain in the room to support the discussion. Mr. Lee generally described the two business operations RCA proposed to undertake if authorized and responded to questions from the floor. Mr. Rogers inquired about the necessity to amend RCA's current agreement. Mr. Lee responded that RCA's current commercial aeronautical use agreement does not specifically authorize the two operations contemplated by the proposals and therefore RCA is seeking to amend their agreement to have written authorization to support the two proposed services at the Shawnee Regional Airport as necessary or desired. Mr. Briggs inquired about the storage of chemicals on or about RCA's leasehold. Mr. Lee responded that no chemicals would be stored at RCA's leasehold. Mr. Rogers further inquired about the company holding the operating certificate for the charter operations. Mr. Lee responded that the original certificate holder, GB Aviation, is no longer in business and sold the operating certificate.

Mr. Lee absented himself from the room at 5:59 pm. The Vice Chairman asked if there were any questions or any additional discussion of the matters prior to calling for votes on items 3 and 4.

Vice Chairman Layne requested a motion to recommend the proposal be presented to the Shawnee Airport Authority with a request to authorize the City Manager to execute an amendment to Red Cloud's current agreement to authorize limited on-demand passenger and/or cargo charter services.

Mr. Briggs made the motion; Mr. White provided a second.
The Motion carried 5-0-0.

AYE: Briggs, Crowder, Layne, Rogers, White

NAY: None

ABSTAIN: Lee

4. Discussion and Consideration of Request to Amend Commercial Aeronautical Services Lease Agreement – Red Cloud Aviation, LLC - Crop Dusting and Agricultural Spraying Service

The Board considered Red Cloud Aviation's request to amend its lease agreement to include Crop Dusting and Agricultural Spraying Services. Vice Chairman Layne requested a motion to recommend the proposal be presented to the Shawnee Airport Authority with a request to authorize the City Manager to execute an amendment to Red Cloud's current agreement to authorize Crop Dusting and Agricultural Spraying Services.

The motion was made by Mr. White, seconded by Mr. Crowder.
Motion carried 5-0-0.

AYE: Briggs, Crowder, Layne, Rogers, White

NAY: None

ABSTAIN: Lee

At the conclusion of the vote, Vice Chairman Layne invited Mr. Lee to return to the meeting and assume the Chair.

5. Discussion and Consideration of a Request to Lease Non-Aeronautical Use Property for Development - Young Men's Christian Association of Shawnee Oklahoma, Inc.

Staff presented a memo and draft non-aeronautical use lease agreement to lease land to the Young Men's Christian Association (YMCA), for the purpose of constructing a facility to provide childcare and other YMCA-supported activities. Staff noted the actual square footage of the lease and final plans/specifications for the building remain pending. The term, price per square foot, and reversion of personal property included in the lease are fixed and not subject to further

negotiation.

A motion was made by Mr. Rogers, seconded by Mr. Layne, to recommend the Shawnee Airport Authority enter into a non-aeronautical use lease agreement with the Young Men's Christian Association of Shawnee. The Motion carried 6-0-0.

AYE: Lee, Briggs, Crowder, Layne, Rogers, White

NAY: None

ABSTAIN: None

6. Presentation on Capital Improvement Plan Presentation - Construction Plans and Schedules (P. Barnas of H.W. Lochner)

Mr. Barnas presented a summary of three upcoming capital projects, discussed project timelines, and addressed anticipated closures and impacts to airfield operations.

7. Staff Reports

Staff presented fuel pricing and sales reports, along with current fiscal year 2025 budget figures, as part of the agenda package. An update was also provided on the status of ongoing construction projects and airport activities.

8. Board Comments

The Chairman opened the floor for board member comments. Mr. Briggs expressed his appreciation to airport staff for their helpfulness and professionalism and noted his positive experience during his time on the board.

The Chairman extended thanks to Mr. Briggs and Mr. Rogers for their service, as this was their final meeting as members of the board.

9. Adjournment

The meeting was adjourned at 7:00 p.m.



SCOTT LEE
CHAIRMAN

ATTEST:



BONNIE A. WILSON
SECRETARY