

AGENDA  
SHAWNEE BEAUTIFICATION, PARKS, AND RECREATION COMMITTEE  
JULY 17, 2025 AT 4:00 PM  
COMMISSION CHAMBERS AT CITY HALL  
16 WEST 9TH STREET  
SHAWNEE, OKLAHOMA

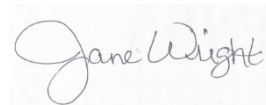
Official action can only be taken on items which appear on the agenda. The public body may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any agenda item. When more information is needed to act on an item, the public body may refer the matter to Staff or back to Committee or the recommending body. Under certain circumstances, items are deferred to a future date or stricken from the agenda entirely.

CALL TO ORDER

DECLARATION OF QUORUM

1. Consideration of approval of the Minutes from the May 15, 2025 regular meeting.
2. Staff Reports
3. Consideration of next steps for Artwork Project.
4. Consideration of scheduling board members to volunteer with Parks and Recreation Department.
5. Citizens Participation (A three-minute limit per person)  
(A twelve-minute limit per topic)
6. Committee Comments
7. Adjournment

Respectfully submitted,



Jane Wright, Secretary

The City of Shawnee encourages participation from its citizens in public meetings. If participation is not possible due to a disability, notify the City Clerk, in writing, at least forty-eight hours prior to the scheduled meeting, and necessary accommodations will be made. (ADA 28 CFR 36)



# DRAFT

## SHAWNEE BEAUTIFICATION, PARKS, AND RECREATION COMMITTEE PROCEEDINGS

MAY 15, 2025 AT 4:00 PM

The Shawnee Beautification, Parks, and Recreation Committee of the City of Shawnee, County of Pottawatomie, State of Oklahoma, met in Regular Session in the Commission Chambers at City Hall, 16 West 9th Street, Shawnee, Oklahoma on May 15, 2025 at 4:00 P. M., pursuant to notice duly posted as prescribed by law at 2:08 P.M. on May 14, 2025. Chairperson Payn presided and called the meeting to order. Upon roll call, the following members were in attendance.

Chad Payn  
Chairperson

Sherry Lankford  
Vice Chairperson

Absent  
Committee Member

Kerri Keck  
Committee Member

Absent  
Committee Member

Chris Johnston  
Committee Member

Lauren Richter  
Commissioner/Committee Member

ABSENT: Sue Nelson and Raymond Lutomski Jr.

CALL TO ORDER

DECLARATION OF QUORUM

1. Consideration of approval of the Minutes from the April 17, 2025 regular meeting.

Chris Johnston was sworn in before the meeting started to ensure we had enough members for a quorum. A motion to approve the April 17, 2025 minutes was made by Kerri Keck. A 2nd was made by Sherry Lankford. Motion carried 4-0.

Aye: Chad Payn, Kerri Keck, Sherry Lankford, and Chris Johnston.

Nay: None

2. Staff Reports

1. Many of the trees from the tree grant have been planted.
2. Dirtwork at Wildwood Park will be starting soon.
3. New trees have been planted at Fairview Cemetery.
4. Splash is opening next week with a lot of last year's staff returning.
5. Contractors will be breaking ground on the new splash pad at Boy Scout Park the first of June.

6. KidSpace Park is seeing lots of activity with this weekend being booked solid with parties.

7. Many different activities are taking place in the Recreation Center with high attendance.

Lauren Richter joined the meeting at this time.

3. Consideration of next steps of Artwork Project.

The committee discussed a possible theme for the artwork project and considered different types of artwork to be put in different areas of Shawnee.

Kerri Keck will talk with the Shawnee Arts and Culture Committee about ideas for the project, and she will also talk more with Rian Harkings about a request for proposal and give an update at the next committee meeting.

4. Citizens Participation (A three-minute limit per person)  
(A twelve-minute limit per topic)

We had no citizen participation at this meeting.

5. Committee Comments

No committee comments.

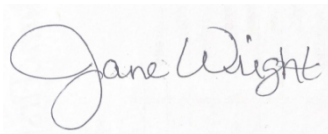
6. Adjournment

Meeting was adjourned at 4:52 p.m.

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CHAD PAYN  
CHAIRPERSON

ATTEST:



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JANE WRIGHT  
SECRETARY

# Shawnee Parks and Recreation Quarterly Report

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## I. Executive Summary

- Splash attendance came near a record-breaking attendance on June 20 of 925 participants that day. However, our regular attendance is trailing our normal trends due to record rain and weather closures. As of July 1<sup>st</sup>, we had 13,299 check-ins.
  - Our recreation center had over 2,000 check-ins for the month of June alone. This year's attendance is trending up over our 2019 attendance.
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## II. Park Operations & Maintenance

- Began construction of Rotary Briscoe Boy Scout Park Splash Pad.
  - Parks hosted 107 park pavilion rentals.
  - Early summer, parks experienced a rash of vandalism at Twin Lakes, KidSpace and Boy Scout Park that cost over \$10,000 for repairs. We are still working on vandalism repairs.
  - To assist summer police staff at lakes this summer, a process of communication on current events, rentals and rules have developed. This has had a positive impact on both departments.
  - 152 hours of permitted rental time for Lilac and Milstead Park fields.
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## III. Recreation Programs & Events

- Open Gym began as a new program early this spring. It has been well attended on Friday evenings. Plans to continue into fall are being created.
  - Freedom Fest was held July 5<sup>th</sup> at Kid Space Park.
  - Splash partnered with Pioneer Library for safety breaks again this year. The library loaned books to read at each safety break, and youth volunteers and staff read to children during the 15 minute break from swimming. (see photo.)
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## V. Staffing & Volunteers

- We have brought on board 5 new crew members this quarter and still working to fill a supervisor position. We still have three vacancies within the parks division at the end of this quarter.

- Grateful to 41 volunteers late spring-early summer to assist in planting native trees throughout our park system through our ARPA grant.

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## VI. Community Engagement

- Co-hosted Community-Wide Block Party at Woodland Veterans Park with Community Renewal, over 800 in attendance with 40+ local organizations
- Hosted many events of Avedis Health Week this year, seeing over 600 in attendance.

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## VII. Next Quarter Outlook

- For the upcoming quarter, we plan to have two complete, new splash pads. They are located at Rotary Briscoe Boy Scout Park and Optimist Park.
- We will continue trash receptacles, sign, and table replacement plan throughout the park system.



