

SHAWNEE AIRPORT AUTHORITY PROCEEDINGS

JUNE 16, 2025 AT 6:00 PM

The Shawnee Airport Authority of the City of Shawnee, County of Pottawatomie, State of Oklahoma, met in Regular Session in the Commission Chambers at City Hall, 16 West 9th Street, Shawnee, Oklahoma on Monday, June 16, 2025, at 6:00 PM, pursuant to notice duly posted as prescribed by law on Thursday, June 12, 2025, at 4:02 PM. Chairman Stephens presided and called the meeting to order. Upon roll call, the following members were in attendance.

Eric Stephens
Chairman/Mayor

Absent
Trustee Ward 1

Chris Odneal
Trustee Ward 3

Mark Sehorn
Trustee Ward 5

Greta Madson
Trustee Ward 2

Ashley Fichtner
Trustee Ward 4

Lauren Richter
Trustee Ward 6

ABSENT: Daniel Matthews

CALL TO ORDER

DECLARATION OF QUORUM

1. Consider approval of Consent Agenda:

- a. Minutes from the May 22, 2025, rescheduled regular meeting.
- b. Acknowledge the Airport Advisory Board Minutes from the November 20, 2025, regular meeting.
- c. Confirm action taken by the City Commission on Agenda Item No. 18 regarding rescheduling the July 21, 2025, Regular Meetings of the Board of City Commissioners, the Board of Trustees of the Shawnee Airport Authority, and the Board of Trustees of the Shawnee Municipal Authority.

A motion was made by Trustee Odneal, seconded by Trustee Richter, to approve Consent Agenda Item Nos. 1(a-c). Motion carried 6-0-0.

AYE: Odneal, Richter, Madson, Stephens, Fichtner, Sehorn

NAY: None

ABSTAIN: None

2. Consideration of Amendment to Commercial Aeronautical Use Agreement for Red Cloud Aviation. (*Deferred from the May 22, 2025, Shawnee Airport Authority meeting.*)

Airport Manager Bonnie Wilson provided a Staff report. She stated that Red Cloud Aviation, LLC (RCA) has been a commercial aeronautical service tenant at the Shawnee Regional Airport since January 1, 2015, operating under a Commercial Aeronautical Use Lease Agreement, which authorizes the use and occupancy of a box hangar, and business office, along with authorizing RCA to provide certain services to the public, including aircraft powerplant and airframe maintenance and restoration, flight instruction, aircraft leasing, and storage. RCA has submitted written requests to amend the current Agreement to include authorization to provide commercial air service operations and agricultural services to include crop dusting and spraying. The Airport Authority Board recommend approval.

A motion was made by Trustee Madson, seconded by Trustee Sehorn, to approve an Amendment to the Commercial Aeronautical Use Agreement for Red Cloud Aviation. Motion carried 6-0-0.

AYE: Madson, Sehorn, Richter, Odneal, Stephens, Fichtner

NAY: None

ABSTAIN: None

3. Consideration of Commercial Non-Aeronautical Land Use Agreement for Property Development for Young Men's Christian Association of Shawnee Oklahoma, Inc. (YMCA).

Airport Manager Bonnie Wilson provided a Staff report. She stated The Young Men's Christian Association of Shawnee Oklahoma, Inc. (YMCA), is requesting the opportunity to enter into a non-aeronautical use land lease for approximately 136,800 square feet (3.14 acres) of undeveloped property generally located at the intersection of West Federal Street and North Pottenger Avenue. The Airport Authority Board and Staff recommend approval.

A motion was made by Chairman Stephens, seconded by Trustee Fichtner, to defer the item to a future meeting. Motion carried 6-0-0.

AYE: Stephens, Fichtner, Sehorn, Richter, Madson, Odneal

NAY: None

ABSTAIN: None

4. Consideration of a resolution adopting the Fiscal Year 2025-2026 Budget for the Shawnee Airport Authority for the period of July 1, 2025, through June 30, 2026.

Assistant Finance Director Courtney Conrad gave a Staff report.

A motion was made by Trustee Richter, seconded by Trustee Fichtner, to approve a resolution adopting the Fiscal Year 2025-2026 Budget for the Shawnee Airport Authority for the period of July 1, 2025, through June 30, 2026.

Resolution No. SAA-2025-2 was introduced.

A RESOLUTION APPROVING AND ADOPTING THE FISCAL YEAR 2025-2026 BUDGET FOR THE SHAWNEE AIRPORT AUTHORITY, OKLAHOMA FOR THE PERIOD JULY 1, 2025, THROUGH JUNE 30, 2026.

Motion carried 6-0-0.

AYE: Richter, Fichtner, Sehorn, Madson, Odneal, Stephens

NAY: None

ABSTAIN: None

5. New Business

There was no new business.

6. Adjournment

There being no further business to be considered, the meeting was adjourned by power of the Chair. (8:28 p.m.)



ERIC STEPHENS, MAYOR
CHAIRMAN

ATTEST:

Lisa Lasyone

LISA LASYONE, MMC, CITY CLERK
SECRETARY