

AGENDA  
BOARD OF CITY COMMISSIONERS  
JULY 14, 2025 AT 6:00 PM  
RESCHEDULED FROM JULY 21, 2025 AT 6:00 P.M.  
COMMISSION CHAMBERS AT CITY HALL  
16 WEST 9TH STREET  
SHAWNEE, OKLAHOMA

Official action can only be taken on items which appear on the agenda. The public body may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any agenda item. When more information is needed to act on an item, the public body may refer the matter to Staff or back to Committee or the recommending body. Under certain circumstances, items are deferred to a future date or stricken from the agenda entirely.

CALL TO ORDER

DECLARATION OF A QUORUM

INVOCATION

FLAG SALUTE

1. Citizens Participation (A three-minute limit per person)  
(A twelve-minute limit per topic)

Citizens may provide comment relevant to City business. Per Oklahoma State Statute 25 O.S. § 311(B)(1), the City Commission may only consider, deliberate, or render decisions on those items of City business that were included in the agenda. For other citizen comments, the City Commission may refer the matter to the City Manager for administrative consideration, or to schedule the matter for Commission consideration at a later date.

2. Consider approval of Consent Agenda:
  - a. Minutes from the June 16, 2025, regular meeting.
  - b. Acknowledge the following minutes and reports:
    - Planning Commission Minutes from the June 4, 2025, regular meeting.
    - License Payment Report for June 2025.
    - Project Payment Report for June 2025.
  - c. Budget amendments for Fiscal Year 2025 – 2026:
    - Fund 603 - Insurance Proceeds - Police Department

- Fund 603 - Insurance Proceeds - South Wastewater Treatment Plant
  - Fund 001 - Emergency Management
- d. Renewal of the following agreements for Fiscal Year 2025-2026:
- Interlocal Agreement with Pottawatomie County Commissioners for repair of public roads within the City Limits.
  - Agreement with Central Oklahoma Community Action Agency (COCAA) operating as Central Oklahoma Transit System (COTS) for Public Transportation Services.
- e. Lake Lease Transfer:
- Magnino A Tract Lot 13, 17308 Magnino Rd  
From: Barbara Cochrane & Pam Griffin  
To: William & Kristin Jones
- f. Mayor Appointments:
- Shawnee Urban Renewal Authority  
Raymond Burrell      1st Partial Term      Expires: February 2, 2026  
*Replaces Carol Valentine, Resigned*
  - Shawnee Library Board  
David Dinsmore      1st Full Term      Expires: June 30, 2028  
*Replaces Justin Wood, Term Expired*
3. Presentation of the Pet of the Month by Animal Control.
  4. Commission appointment of a Vice Mayor (per Article III, Section 6 of the City Charter).
  5. Discussion, consideration, and possible action to approve a new engagement letter with Stuart & Clover, PLLC to continue to serve as City Attorney.
  6. Consideration of the transfer of previously owned City property from South Central Industries to Dunbar Heights Community Group, known specifically as 618 South Broadway.
  7. Consideration of a request to transfer properties via donation to the Tiny Homes Foundation, specifically located at 1407 North Center, 545 North Elm,

535 North Bell, 220 North Oklahoma, 223 South Oklahoma, and 1025 East 10th. (*Deferred from the June 16, 2025, City Commission Meeting.*)

8. Public Hearing for a request to amend the Planned Unit Development (PUD) restrictions for the Shawnee Marketplace commercial area.  
Case No. PUD01-25 | Applicant: Santa Fe Properties, LLC. c/o Kimley Horn Engineering
9. Consideration of an ordinance to amend the Planned Unit Development (PUD) restrictions for the Shawnee Marketplace commercial area.  
Case No. PUD01-25 | Applicant: Santa Fe Properties, LLC. c/o Kimley Horn Engineering
10. Consideration of an ordinance creating Article 17 of Chapter 7 of the Shawnee City Code by enacting a new Section 1 establishing regulations for vacant buildings; requiring reporting, maintenance, and security of vacant structures; providing for repealer, providing for codification; providing for severability; and setting an effective date. (*Deferred from the June 16, 2025, City Commission meeting.*)
11. Discussion and consideration regarding a Request for Proposal for the Santa Fe Depot.
12. Discussion and consideration regarding a Request for Proposal for the Franklin School Building.
13. Consider Bid(s):
  - a. Walnut Street Waterline Replacement (Award)
14. Acknowledge Monthly Sales Tax and Budget Reports.
15. New Business (Any matter not known or which could not have been reasonably foreseen prior to the posting of the agenda.)
16. Commissioners Comments
17. Adjournment

Respectfully submitted,



Lisa Lasyone, MMC, City Clerk

The City of Shawnee encourages participation from its citizens in public meetings. If participation is not possible due to a disability, notify the City Clerk, in writing, at least forty-eight hours prior to the scheduled meeting, and necessary accommodations will be made. (ADA 28 CFR 36)