

AGENDA
BOARD OF CITY COMMISSIONERS
JUNE 16, 2025 AT 6:00 PM
COMMISSION CHAMBERS AT CITY HALL
16 WEST 9TH STREET
SHAWNEE, OKLAHOMA

Official action can only be taken on items which appear on the agenda. The public body may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any agenda item. When more information is needed to act on an item, the public body may refer the matter to Staff or back to Committee or the recommending body. Under certain circumstances, items are deferred to a future date or stricken from the agenda entirely.

CALL TO ORDER

DECLARATION OF A QUORUM

INVOCATION

FLAG SALUTE

1. Citizens Participation (A three-minute limit per person)
(A twelve-minute limit per topic)

Citizens may provide comment relevant to City business. Per Oklahoma State Statute 25 O.S. § 311(B)(1), the City Commission may only consider, deliberate, or render decisions on those items of City business that were included in the agenda. For other citizen comments, the City Commission may refer the matter to the City Manager for administrative consideration, or to schedule the matter for Commission consideration at a later date.

2. Consider approval of Consent Agenda:

- a. Minutes from the May 22, 2025, rescheduled regular meeting.
- b. Acknowledge the following minutes and reports:
 - Planning Commission Minutes from the May 7, 2025, regular meeting.
 - Shawnee Beautification, Parks, and Recreation Committee Minutes from the April 17, 2025, regular meeting.
 - License Payment Report for May 2025.
 - Project Payment Report for May 2025.
- c. Budget amendments for Fiscal Year 2024 – 2025:

- Fund 010 - Federal Grant Revenue - Police Department
 - Fund 001 - Federal Grant Revenue - Emergency Management
- d. Renewal of the following agreements for Fiscal Year 2025-2026:
- Agreement with South Central Industries, Inc. for Right-of-Way Maintenance Services.
 - Agreement with the Pottawatomie County Public Safety Center for Jail Services.
 - Agreement with REACT Ambulance Authority for Dispatch Services.
 - Agreement with McLoud Fire Department for Dispatch Services.
 - Agreement with Independent School District North Rock Creek for Police Services.
 - Agreement with Independent School District No. 93, also known as Shawnee Public Schools, for Supplemental Police Services.
 - Agreement with the Housing Authority of the City of Shawnee for Supplemental Police Services.
 - Agreement with Grove Elementary School District for Supplemental Police Services.
 - Agreement with Project H.E.A.R.T., Inc. to provide meals to elderly persons.
 - Agreement with Shawnee Shotgun Club for use of City Property known as Shawnee Twin Lakes Trap Range.
 - Agreement for Shawnee Trap Club for use of City Property known as Shawnee Twin Lakes Trap Range.
 - Agreement with DebrisTech, LLC for emergency disaster preparedness and debris monitoring services.
 - Agreement with DRC Emergency Services for disaster debris removal services.
- e. Mayor Appointments:

- Airport Advisory Board

Colton Crowder	2nd Full Term	Expires: July 1, 2028
<i>Reappointment</i>		

Keith Layne	1st Full Term	Expires: July 1, 2028
<i>Reappointment</i>		

Garrett Roberts	1st Full Term	Expires: July 1, 2028
Effective July 1, 2025		
<i>Replaces Larry Briggs - Term Expired</i>		

- Board of Adjustment

Rex Hennen	1st Full Term	Expires: June 1, 2028
<i>Replaces Holly Gordon - Term Expired</i>		

- Shawnee Library Board

Joyce Parsons	1st Full Term	Expires: June 30, 2028
Effective June 30, 2025		
<i>Replaces Jordan Parsons - Term Expired</i>		

- Shawnee Senior Citizens Advisory Board

Joseph Walker	1st Full Term	Expires: July 1, 2028
Effective July 1, 2025		
<i>Replaces John Belzer - Term Expired</i>		

- f. Acknowledge the Management Agreement with Global Spectrum L.P. d/b/a Oak View Group for Management Services at the Heart of Oklahoma Exposition Center for Fiscal Year 2025-2026.
 - g. Acknowledge receipt of the Pioneer Library System's preliminary budget for Fiscal Year 2025-2026.
 - h. Approval of Agreement with Bethel Acres Fire Department for Dispatch Services for Fiscal Year 2025-2026.
3. Presentation of the Pet of the Month by Animal Control.
 4. Consideration of an agreement with Elevation Land Surveying to provide Professional Survey Services at Shawnee Twin Lake No. 1.
 5. Consideration of a contract for Economic Development Services between the City of Shawnee, Pottawatomie County, and Shawnee Forward, Inc.

6. Consideration of a grant agreement with the Federal Highway Administration (FHWA) and the City of Shawnee to create a Safe Street and Roads for All (SS4A) Action Plan.
7. Consideration of a sub-recipient agreement with the University of Oklahoma Hudson College of Public Health and the City of Shawnee to create a Safe Street and Roads for All (SS4A) Action Plan.
8. Consideration of the acceptance of the 2025 AARP Community Challenge Grant Agreement.
9. Consideration of an agreement between the City of Shawnee and Marvin Planning Consultants to complete a housing study for the City of Shawnee.
10. Consideration of a contract with Redevelopment Resources to assist with the preparation of a new Community Development Block Grant Consolidated Plan.
11. Consideration of a request to transfer properties via donation to the Tiny Homes Foundation, specifically located at 1407 North Center, 545 North Elm, 535 North Bell, 220 North Oklahoma, 223 South Oklahoma, and 1025 East 10th.
12. Consideration of an ordinance creating Article 17 of Chapter 7 of the Shawnee City Code by enacting a new Section 1 establishing regulations for vacant buildings; requiring registration, maintenance, and security of vacant structures; providing for repealer, providing for codification; providing for severability; and setting an effective date.
13. Consideration of a request for a Final Plat for Shawnee Marketplace, Phase 3. Case No. FPL01-25 | Applicant: Brady Ali Properties, LLC
14. Public hearing regarding a request to rezone from R-1 (Low Density Residential District) to R-2 (Medium Density Residential District) for property located at 1402 East 45th.
Case RZ02-25 | Applicant: Salazar Homes, Inc./Allen Engineering Services, Inc.
15. Consideration of an ordinance to rezone from R-1 (Low Density Residential District) to R-2 (Medium Density Residential District) for property located at 1402 East 45th.
Case RZ02-25 | Applicant: Salazar Homes, Inc./Allen Engineering Services,

Inc.

16. Consideration of a resolution adopting the City of Shawnee Five-Year Capital Improvement Plan for Fiscal Years 2026 through 2030.
17. Consideration of a resolution adopting the Fiscal Year 2025-2026 Budget for the City of Shawnee, Oklahoma for the period of July 1, 2025, through June 30, 2026.
18. Consideration to reschedule the July 21, 2025, Regular Meetings of the Board of City Commissioners, the Board of Trustees of the Shawnee Airport Authority, and the Board of Trustees of the Shawnee Municipal Authority.
19. Consideration of establishing a Shawnee Downtown Revitalization Project Amendment Review Committee related to the City of Shawnee's Tax Increment Financing District (TIF). (*Deferred from the May 22, 2025, City Commission Meeting.*)
20. Consider Bid(s):
 - a. Atoka Casing Extension for Highway 9 Widening (Award)
 - b. Roof Repair at the Shawnee Heart of Oklahoma Exposition Center (Award)
21. Acknowledge Monthly Sales Tax and Budget Reports.
22. Administrative Report(s):
 - a. 2025 Point-In-Time Count - Rian Harkins, Community Development Director
23. New Business (Any matter not known or which could not have been reasonably foreseen prior to the posting of the agenda.)
24. Commissioners Comments
25. Consideration to enter into an executive session for discussion in accordance with 25 O.S. §307B(4), confidential communications between a public body and its attorney concerning a pending investigation, claim, or action if the public body, with the advice of its attorney, determines that disclosure will seriously impair the ability of the public body to process the claim or conduct a pending investigation, litigation, or proceeding in the public interest relating to

the Santa Fe Depot.

26. Consideration of matters discussed in executive session for discussion in accordance with 25 O.S. §307B(4), confidential communications between a public body and its attorney concerning a pending investigation, claim, or action if the public body, with the advice of its attorney, determines that disclosure will seriously impair the ability of the public body to process the claim or conduct a pending investigation, litigation, or proceeding in the public interest relating to the Santa Fe Depot.

27. Adjournment

Respectfully submitted,



Lisa Lasyone, MMC, City Clerk

The City of Shawnee encourages participation from its citizens in public meetings. If participation is not possible due to a disability, notify the City Clerk, in writing, at least forty-eight hours prior to the scheduled meeting, and necessary accommodations will be made. (ADA 28 CFR 36)