

AGENDA
SHAWNEE AIRPORT AUTHORITY
MAY 22, 2025 AT 6:00 PM
RESCHEDULED FROM MAY 19, 2025 AT 6:00 P.M.
COMMISSION CHAMBERS AT CITY HALL
16 WEST 9TH STREET
SHAWNEE, OKLAHOMA

Official action can only be taken on items which appear on the agenda. The public body may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any agenda item. When more information is needed to act on an item, the public body may refer the matter to Staff or back to Committee or the recommending body. Under certain circumstances, items are deferred to a future date or stricken from the agenda entirely.

CALL TO ORDER

DECLARATION OF QUORUM

1. Consider approval of Consent Agenda:
 - a. Minutes from the April 21, 2025, regular meeting.
2. Consideration of Amendment to Commercial Aeronautical Use Agreement for Red Cloud Aviation.
3. Consideration of Aircraft Storage Rental Rate Increases for Fiscal Year 2025-2026.
4. Consideration of Non-Aeronautical Use Rental Rate Increases for Fiscal Year 2025-2026.
5. New Business
6. Adjournment

Respectfully submitted,



Lisa Lasyone, MMC, City Clerk

The City of Shawnee encourages participation from its citizens in public meetings. If participation is not possible due to a disability, notify the City Clerk, in writing, at least forty-eight hours prior to the scheduled meeting, and necessary accommodations will be made. (ADA

28 CFR 36)

DRAFT

SHAWNEE AIRPORT AUTHORITY PROCEEDINGS

APRIL 21, 2025 AT 6:00 PM

The Shawnee Airport Authority of the City of Shawnee, County of Pottawatomie, State of Oklahoma, met in Regular Session in the Commission Chambers at City Hall, 16 West 9th Street, Shawnee, Oklahoma on Monday, April 21, 2025, at 6:00 PM, pursuant to notice duly posted as prescribed by law on Thursday, April 17, 2025 at 3:56 PM. Chairman Stephens presided and called the meeting to order. Upon roll call, the following members were in attendance.

Eric Stephens
Chairman/Mayor

Daniel Matthews
Trustee Ward 1

Greta Madson
Trustee Ward 2

Chris Odneal
Trustee Ward 3

Ashley Fichtner
Trustee Ward 4

Mark Sehorn
Trustee Ward 5

Lauren Richter
Trustee Ward 6

ABSENT: None

CALL TO ORDER

DECLARATION OF QUORUM

1. Consider approval of Consent Agenda:

a. Minutes from the March 17, 2025, regular meeting.

A motion was made by Trustee Fichtner, seconded by Trustee Odneal, to approve Consent Agenda Item No. 1(a). Motion carried 7-0-0.

AYE: Fichtner, Odneal, Stephens, Sehorn, Richter, Matthews, Madson

NAY: None

ABSTAIN: None

2. Consideration of a resolution authorizing the City Manager to accept grant offers from the United States Department of Transportation Federal Aviation Administration (FAA) for Construction of a Taxilane for T-Hangars, Rehabilitation of an Existing T-Hangar Taxilane, and Rehabilitation of the Main Aircraft Parking Apron at the Shawnee Regional Airport (CIP Task Order 1).

Airport Manager Bonnie Wilson stated that adoption of the proposed resolution would provide for the acceptance of grant offers from the U.S. Department of Transportation Federal Aviation Administration (FAA), for the Construction of a Taxilane for T-Hangars, Rehabilitation of an Existing T-Hangar Taxilane, and Rehabilitation of the Main Aircraft Parking Apron at the Shawnee Regional Airport.

A motion was made by Trustee Matthews, seconded by Trustee Sehorn, to approve a resolution authorizing the City Manager to accept grant offers from the United States Department of Transportation Federal Aviation Administration (FAA) for Construction of a Taxilane for T-Hangars, Rehabilitation of an Existing T-Hangar Taxilane, and Rehabilitation of the Main Aircraft Parking Apron at the Shawnee Regional Airport (CIP Task Order 1).

Resolution No. SAA-2025-1 was introduced.

A RESOLUTION AUTHORIZING THE CITY MANAGER TO ACCEPT GRANT OFFERS FROM THE UNITED STATES DEPARTMENT OF TRANSPORTATION FEDERAL AVIATION ADMINISTRATION (FAA) FOR CONSTRUCTION OF A TAXILANE FOR T-HANGARS, REHABILITATION OF AN EXISTING T-HANGAR TAXILANE, AND REHABILITATION OF THE MAIN AIRCRAFT PARKING APRON AT THE SHAWNEE REGIONAL AIRPORT (CIP TASK ORDER 1).

Motion carried 7-0-0.

AYE: Matthews, Sehorn, Richter, Madson, Odneal, Stephens, Fichtner

NAY: None

ABSTAIN: None

3. Consideration to authorize the Interim City Manager to enter into contracts to obtain appraisals of Airport property.

Interim City Manager Mark Simpson stated that this item is requesting the Authority to authorize the City Manager to enter into contracts to appraise the Airport property.

A motion was made by Trustee Odneal, seconded by Trustee Sehorn, to authorize the Interim City Manager to enter into contracts to obtain appraisals of Airport property. Motion carried 7-0-0.

AYE: Odneal, Sehorn, Richter, Matthews, Madson, Stephens, Fichtner

NAY: None
ABSTAIN: None

4. New Business

There was no new business.

5. Adjournment

There being no further business to be considered, the meeting was adjourned by power of the Chair. (7:36 p.m.)

ERIC STEPHENS, MAYOR
CHAIRMAN

ATTEST:

LISA LASYONE, MMC, CITY CLERK
SECRETARY



Shawnee Regional Airport
2202 N. Airport Dr.
Shawnee, OK 74804
ShawneeOK.org

Date: May 22, 2025
To: Shawnee Airport Authority
From: Bonnie Wilson, Airport Manager
Subject: Consideration of Amendment to Commercial Aeronautical Use Agreement for Red Cloud Aviation.

Background: Red Cloud Aviation, LLC (“RCA”) has been a commercial aeronautical service tenant at the Shawnee Regional Airport (SNL) since January 1, 2015, operating under a Commercial Aeronautical Use Lease Agreement (Agreement) with the Shawnee Airport Authority, which authorizes the use and occupancy of a box hangar, and business office. The agreement also authorizes RCA to provide certain services to the general public to include aircraft powerplant and airframe maintenance and restoration, flight instruction, aircraft leasing, and storage.

RCA has submitted written requests to amend the current Agreement to include authorization to provide commercial air service operations and agricultural services to include crop dusting and spraying. The proposals (attached) address each of the requirements for providing these services as established by the Shawnee Airport Authority Minimum Standards and Requirements for Capital Development on Airport Property Commercial Aeronautical Services Commercial Non-Aeronautical Services and Non-Commercial Aeronautical Activities at the Shawnee Regional Airport (Minimum Standards).

Financial Impact: It is expected the expansion of services will increase the number of customers utilizing the airport, increasing annual operations counts and fuel sales.

Attachments: RCA Proposal 135 Operations, RCA Proposal AG Operation, 3rd Amendment to Additional Authorized Use

Staff Recommendation: Authorize the Interim City Manager to execute the proposed amendment to the current Agreement.



January 16, 2025

Shawnee Airport Advisory Board
Shawnee Regional Airport
2202 Airport Drive
Shawnee, OK 74804

Proposal to Amend Red Cloud Aviation's Commercial Lease Agreement
Request for Authorization to Include Charter Operations of Subsidiary: GB Airlink, Inc.
Presented to the Airport Advisory Board

Introduction

This proposal seeks approval to amend Red Cloud Aviation's (RCA) current commercial lease agreement to authorize the operations of its subsidiary, GB Airlink, Inc., an on-demand passenger and/or cargo charter service. This amendment would officially authorize our subsidiary to utilize airport facilities leased by RCA for its operations, ensuring full compliance with FAA and TSA regulations and the airport's Minimum Standards prior to initiating services.

Part 135 Certification

GB Airlink, Inc. is fully certificated under FAA Part 135, authorizing it to operate as an on-demand passenger and/or cargo charter service in compliance with federal safety, security, operational, and maintenance standards.

- **Regulatory Compliance:** The FAA Part 135 certificate ensures strict adherence to federal regulations governing all aspects of charter operations.
- **Documentation Submission:** All necessary FAA documentation will be provided to the airport manager prior to the start of operations, ensuring transparency and compliance with the airport's Minimum Standards.

Overview of Operations

GB Airlink, Inc. will operate under the following regulatory standards:

- **Passenger Capacity:** Aircraft will carry a maximum of 9 passengers.
- **TSA Compliance:** Operations are exempt from the TSA's 12-5 Standard Security Program requirement, as all aircraft will have a maximum takeoff weight (MTOW) under 12,500 pounds.
- **Flight Scheduling:** Services will be available on demand, offering customized travel options for clients.

- **Passenger Processing:** Bookings will be handled via an online reservation system and phone, with on-site staff providing support for check-in, boarding, and customer service needs.

Benefits to the Airport and Community

- **Increased Revenue:** On-demand passenger and/or cargo charter operations will generate additional operations and fuel sales.
- **Enhanced Services:** Providing charter options will elevate the airport's profile and appeal to business and leisure travelers.
- **Community Engagement:** Local businesses and individuals will benefit from increased connectivity and travel options.

Supporting Documents

1. **Organizational Chart** – Outlining roles and responsibilities.
2. **Aircraft Information** – Specifications for each aircraft operating out of SNL.
3. **FAA Compliance Documentation** – To be submitted to the Airport Manager prior to the commencement of operations.

Request for Approval

RCA respectfully requests the Airport Advisory Board approve and recommend to the Shawnee Airport Authority an amendment to Red Cloud Aviation's lease agreement to include GB Airlink, Inc.'s on-demand passenger and/or cargo charter operations. This addition will enhance the airport's profile, expand service offerings, and support local economic growth.

Organizational Chart and Team Roles

Role	Name	Responsibilities
Director of Operations	Jostein Lavoll	Oversees all charter operations and ensures FAA Part 135 compliance.
Chief Pilot	Chris Davids	Manages pilot training, scheduling, and adherence to flight regulations.
Director of Maintenance	Scott Lee	Ensures aircraft are maintained to FAA standards and schedules routine inspections.
Charter Sales Manager	Jay Mazzone	Coordinates client bookings, manages customer relationships, and markets services.
Pilot 1	Scott Lee	Operates designated aircraft and ensures safe, reliable transportation.
Pilot 2	Jay Mazzone	Operates designated aircraft and ensures safe, reliable transportation.
Pilot 3	Chris Davids	Operates designated aircraft and ensures safe, reliable transportation.
Pilot 4	Mark Overman	Operates designated aircraft and ensures safe, reliable transportation.

Role	Name	Responsibilities
Ground Support Staff	Christina Lee	Manages on-the-ground logistics, including fueling, cargo, baggage, and passenger services.

GB Airlink, Inc.'s Fleet to Operate out of SNL

GB Airlink, Inc. will operate the following aircraft under its charter services. All aircraft meet FAA Part 135 and TSA 12-5 Rule requirements:

Aircraft Model	Capacity	MTOW	Primary Use
King Air 90	9 or less	10,100	Regional on-demand charter services.
King Air 200	9 or less	12,500	Regional on-demand charter services.
Citation CJ1	9 or less	10,600	Regional on-demand charter services.
Citation CJ2	9 or less	12,375	Regional on-demand charter services.

Thank you for your consideration of the proposal.

Regards,

Scott D. Lee
Owner Operator/Chief Inspector/A&P/IA Mechanic/Chief Pilot





April 4, 2025

Shawnee Airport Advisory Board
Shawnee Regional Airport
2202 Airport Drive
Shawnee, OK 74804

Proposal to Amend Red Cloud Aviation's Commercial Lease Agreement Request for Authorization to Include Crop Dusting and Spraying

Presented to the Airport Advisory Board

Introduction

This proposal seeks approval to amend Red Cloud Aviation's (RCA) current commercial lease agreement to authorize the operations of its subsidiary, Red Cloud Aerial Spraying, LLC (RCAS), an agricultural aerial application service. This amendment would officially authorize our subsidiary to utilize airport facilities leased by RCA for its operations, ensuring full compliance with section 9.6. Crop Dusting and Spraying, of the airport's Minimum Standards prior to initiating services.

Overview of Operations

RCAS's activities at the Shawnee Regional Airport will be limited to the storage maintenance and repair of N5412, a Grumman G-164A aircraft.

RCAS will not be storing or utilizing any noxious chemical materials, poisonous or inflammable materials, on the leased premises at the Airport.

RCAS has properly certificated pilot/operators for the agricultural operation.

Benefits to the Airport and Community

- **Increased Revenue:** Agricultural support operations will generate additional operations and fuel sales.
- **Community Engagement:** Local businesses and individuals will benefit from increased availability of spraying services.

Request for Approval

RCA respectfully requests the Airport Advisory Board approve and recommend to the Shawnee Airport Authority an amendment to Red Cloud Aviation's lease agreement to include Red Cloud Aerial Spraying, LLC (RCAS), as an authorized agricultural aerial application service.

This addition will enhance the airport's profile, expand service offerings, and support local economic growth.

Thank you for your consideration of the proposal.

Regards,



Scott D. Lee
Owner Operator/Chief Inspector/A&P/IA Mechanic/Chief Pilot

DRAFT

**THIRD AMENDMENT TO
TEMPORARY MODIFICATION TO
COMMERCIAL AERONAUTICAL SERVICES LEASE AGREEMENT**

This Amendment to the Agreement of Lease made and entered into this 1ST day of June 2025, by and between the Shawnee Airport Authority, on behalf of the City of Shawnee, Oklahoma, and together hereinafter referred to as "Lessor," and Red Cloud Aviation, LLC, hereinafter referred to as "Lessee."

WITNESSETH THAT:

WHEREAS, the Lessor is the owner operator of the premises known as Shawnee Regional Airport (the Airport); and

WHEREAS, on 26th day of June 2023, the Lessor made and entered into a certain temporary modification to commercial aeronautical services lease agreement granting the Lessor the right to use and occupy certain space within a commercial aeronautical use hangar, constructed on the Shawnee Regional Airport, and owned by the Lessor commonly known as Hangar No. 100; and

WHEREAS, on the 1st day of December 2023, the agreement was amended to reflect a change to the address of the hangar designating it as Hangar #16, and

WHEREAS, on the 1st day of December 2024 the Lessee requested, and was provided with, an amendment to that certain temporary modification to commercial aeronautical services lease agreement to grant the Lessor the right to use and occupy certain space, constructed on the Shawnee Regional Airport, and owned by the Lessor commonly known as the 100 Series T-Hangar Office, consisting of five hundred (500) square feet of conditioned office space; and

WHEREAS, the Lessee is now requesting to further modify that certain temporary modification to the commercial aeronautical services lease agreement granting the Lessor the right to use and occupy certain space, constructed on the Shawnee Regional Airport,

NOW, THEREFORE, the Lessor and Lessee agree that certain temporary modification to commercial aeronautical services lease agreement be amended as follows herein:

1. Paragraph 1. AGREEMENT REMAINS IN EFFECT be specifically amended by the addition of the following.

1.1. Additional Authorized Use of Lease Premises. As a part of the consideration for this Lease, and in accordance with the Shawnee Airport Authority Minimum Standards and Requirements for Capital Development on Airport Property Commercial Aeronautical Services Commercial Non-Aeronautical Services and Non-Commercial Aeronautical Activities at the Shawnee Regional Airport ("Minimum Standards and Rules") applicable to the operation and management of the Airport, aircraft operation, and conduct of persons

DRAFT

at the Airport, Lessee agrees to provide at reasonable rates and without discrimination, the following services to the general public at and within the Leased Premises:

1.1.1. Commercial Air Service Operations

1.1.2. Crop Dusting and Spraying

2. All remaining provisions of the Commercial Aeronautical Lease Agreement are to remain in full force and effect.

IN WITNESS WHEREOF, the parties hereto have executed this Amendment to the Lease Agreement on the day and year written above.

LESSOR:

SHAWNEE AIRPORT AUTHORITY
CITY OF SHAWNEE, OKLAHOMA
A Municipal Corporation

By: _____
MARK SIMPSON
INTERIM CITY MANAGER

ATTEST:

LISA LASYONE, CMC
CITY CLERK

LESSEE:
RED CLOUD AVIATION
An Oklahoma Limited Liability Company

By: _____
SCOTT. D. LEE
MANAGING MEMBER

RED CLOUD AVIATION, LLC
AMENDMENT TO LEASE ADDITIONAL AUTHORIZED USE OF LEASED PREMISES
PAGE 2 OF 2
JUNE 1, 2025



Shawnee Regional Airport
 2202 N. Airport Dr.
 Shawnee, OK 74804
 ShawneeOK.org

Date: May 22, 2025
To: Shawnee Airport Authority
From: Bonnie Wilson, Airport Manager
Subject: Consideration of Aircraft Storage Rental Rate Increases for Fiscal Year 2025-2026.

Background: Per standard aircraft storage agreements, rental rates for aircraft storage are subject to adjustment at the commencement of each fiscal year. The Shawnee Airport Authority's Airport Facilities Lease and Development Policy provides methods for assessing the current market value of aircraft storage to support staff recommendations for annual adjustments. The policy options include conducting a survey of rates charged at comparable airports and consideration of the rate of inflation as established by the Consumer Price Index (CPI) change from the prior calendar year (CY).

Based on the survey conducted by staff (attached), the average rental rate at National Business Airports in our area for Standard T-hangars is \$186 per month. Application of the rise in the CPI rate of inflation for CY '24 of 2.9% to the current Standard T-Hangar rental rate at the Shawnee Regional Airport, produces the same monthly rental rate as recommended by the survey.

Using the Standard T-Hangar rental rate as a base, staff is recommending an increase in the rental rates for Standard T-Hangars of 2.9% and increasing all other aircraft storage rates, in relation to the base rate. Staff is recommending the T-Hangar Office and Storage Room increase at the same percentage rate.

If the recommendation is accepted, aircraft storage rates for Fiscal Year 2026 will increase as follows:

	FY '25	FY '26	% Of Base
Standard Tie-Down (1,000 SQFT)	\$ 90	\$ 93	50%
Large Tie-Down (1,500 SQFT)	\$ 136	\$ 140	75%
5Standard Community Hangar Space (1,000 SQFT)	\$ 154	\$ 158	85%
Standard T-Hangar (1,000 SQFT)	\$ 181	\$ 186	Base
Large Community Hangar Space (1,500 SQFT)	\$ 208	\$ 214	115%
Extended Community Hangar Space (2,000 SQFT)	\$ 218	\$ 223	120%

	FY '25	FY '26
T-Hangar Office	\$ 71	\$ 73
T-Hangar Storage Room	\$ 51	\$ 53

In addition to the request to increase rental rates, staff is also seeking authorization for the City Manager to renew and/or execute any standard hangar/hangar space leases throughout Fiscal Year 2026.

Financial Impact: Estimated annual revenue increase of \$1,626. The total aeronautical use revenue estimated for FY '26 is \$66,091, which will be deposited to Shawnee Airport Authority Fund, Revenue,

511-46260 Aeronautical Revenue.

Attachments: Hangar Lease Rate Memo DRAFT, Hangar Rates with average

Staff Recommendation: Approve request to increase aircraft storage rental rate increases; and authorize the Interim City Manager to execute standard aircraft storage agreements for the duration of Fiscal Year 2026.

Subject: Discussion and Consideration of Aircraft Storage Rental Rate Increases – FY 2026

Per standard aircraft storage agreements, rental rates for aircraft storage are subject to adjustment at the commencement of each fiscal year. The Shawnee Airport Authority's Airport Facilities Lease and Development Policy provides methods for assessing the current market value of aircraft storage to support staff recommendations for annual adjustments. The policy options include conducting a survey of rates charged at comparable airports and consideration of the rate of inflation as established by the Consumer Price Index (CPI) change from the prior calendar year (CY).

Based on the survey conducted by staff (attached), the average rental rate at National Business Airports in our area for Standard T-hangars is \$186 per month. Application of the rise in the CPI rate of inflation for CY '24 of 2.9% to the current Standard T-Hangar rental rate at the Shawnee Regional Airport, produces the same monthly rental rate as recommended by the survey.

Using the Standard T-Hangar rental rate as a base, staff is recommending an increase in the rental rates for Standard T-Hangars of 2.9% and increasing all other aircraft storage rates, in relation to the base rate. Staff is recommending the T-Hangar Office and Storage Room increase at the same percentage rate.

If the recommendation is accepted aircraft storage rates for Fiscal Year 2026 will increase as follows:

	FY '25	FY '26	% Of Base
Standard Tie-Down (1,000 SQFT)	\$ 90	\$ 93	50%
Large Tie-Down (1,500 SQFT)	\$ 136	\$ 140	75%
5Standard Community Hangar Space (1,000 SQFT)	\$ 154	\$ 158	85%
Standard T-Hangar (1,000 SQFT)	\$ 181	\$ 186	Base
Large Community Hangar Space (1,500 SQFT)	\$ 208	\$ 214	115%
Extended Community Hangar Space (2,000 SQFT)	\$ 218	\$ 223	120%

	FY '25	FY '26
T-Hangar Office	\$ 71	\$ 73
T-Hangar Storage Room	\$ 51	\$ 53

In addition to the request to increase rental rates, staff is also seeking authorization for the City Manager to renew and/or execute any standard hangar/hangar space leases throughout Fiscal Year 2026.

Financial Impact: Estimated annual revenue increase of \$1,626. The total aeronautical use revenue estimated for FY '26 is \$66,091 which will be deposited to Shawnee Airport Authority Fund, Revenue, 511-46260 Aeronautical Revenue.

Staff Recommendation: Approve request to increase aircraft storage rental rate increases; and authorize the Interim City Manager to execute standard aircraft storage agreements for the duration of Fiscal Year 2026.

CITY	AIRPORT	T-HANGAR MONTHLY RENTAL RATE RANGE ACROSS VARIABLE SIZES		COMMUNITY HANGAR SPACE MIN. MONTHLY	COMMUNITY HANGAR SPACE MAX. MONTHLY
Shawnee, OK	SNL Current Rates	\$181	\$181	\$154	\$218
	SNL Proposed FY26 Rates	\$186	\$186	\$158	\$223

NATIONAL BUSINESS AIRPORTS - Classified by ODAA's State Airport System Plan					
CITY	AIRPORT	T-HANGAR MONTHLY RENTAL RATE RANGE ACROSS VARIABLE SIZES		COMMUNITY HANGAR SPACE MIN. MONTHLY	COMMUNITY HANGAR SPACE MAX. MONTHLY
Ada, OK	Ada Regional	\$175	\$375		
Ardmore, OK	Ardmore Municipal	\$175	\$500	\$175	\$500
Bartlesville, OK	Bartlesville Municipal	\$50	\$280	\$50	\$220
Duncan, OK	DUC - Halliburton Field	\$200	\$350		
Durant, OK	Durant Regional	\$230	\$340	\$310	\$440
Enid, OK	Enid Woodring Regional	\$140	\$146	\$165	\$550
Guthrie, OK	Guthrie-Edmond	\$150	\$225	\$150	\$1,000
Lawton, OK	Lawton-Fort Sill Regional	\$145	\$250	\$160	\$160
Muskogee, OK	Muskogee-Davis Regional	\$150	\$225	\$150	\$1,000
Norman, OK	OUN-Max Westheimer	\$265	\$450		
OKC, OK	PWA-Wiley Post	\$355	\$1,500		
Ponca City, OK	Ponca City Regional	\$135	\$135	\$600	\$600
Stillwater, OK	SWO-Stillwater Regional	\$250	\$250	\$140	\$175
AVERAGE MONTHLY		\$186	\$387	\$211	\$516

PEER CITY AIRPORTS					
CITY	AIRPORT	T-HANGAR MONTHLY RENTAL RATE RANGE ACROSS VARIABLE SIZES		COMMUNITY HANGAR SPACE MIN. MONTHLY	COMMUNITY HANGAR SPACE MAX. MONTHLY
Chickasha, OK	Chickasha Municipal	\$170	\$350	\$150	\$280
Claremore, OK	Claremore Regional	\$250	\$300	\$150	\$150
Edmond, OK	Guthrie Edmond Regional	\$285	\$450		
El Reno, OK	El Reno Regional	\$230	\$350	\$150	\$150
Enid, OK	Enid Woodring Regional	\$127	\$139	\$165	\$550
Goldsby, OK	David Jay Perry Airport	\$280	\$350		
OKC, OK	Sundance Airport	\$457	\$647		
Owasso, OK	Gundy's Airport	\$185	\$275		
Sand Springs, OK	William R. Pogue Municipal	\$221	\$265		
Skiatook, OK	Skiatook Municipal	\$135	\$135		
AVERAGE MONTHLY		\$234	\$326	\$154	\$283

NOTES

Industry Standard for Pre-Fabricated T-Hangars is 900sqft-1800sqft. SNL's T-Hangars are 1,000 sqft.

Shawnee Regional Airport is classified as a National Business Airport.

ODAA's Classification of a National Business Airport includes:

Size of Aircraft Serviced, Fuel Services Offered, and Navigational Aids Utilized by Jet Aircraft.

"Peer City" Cities are those utilized by the COS for Statistical Comparisons.



Shawnee Regional Airport
2202 N. Airport Dr.
Shawnee, OK 74804
ShawneeOK.org

Date: May 22, 2025
To: Shawnee Airport Authority
From: Bonnie Wilson, Airport Manager
Subject: Consideration of Non-Aeronautical Use Rental Rate Increases for Fiscal Year 2025-2026.

Background: Rental rates for certain non-aeronautical use properties, owned by the Shawnee Airport Authority, are subject to adjustment at the commencement of each fiscal year. These lease agreements provide for an annual increase in rental rates based on the rate of inflation as established by the Consumer Price Index (CPI) change from the prior calendar year. The rise in inflation for calendar year 2024 has been established as 2.9%.

Financial Impact: Increase in annual revenue of \$5,670. The total estimated annual non-aeronautical use rental revenue will be \$231,212, deposited to Shawnee Airport Authority Fund, Revenue, 511-46250 Non-Aeronautical Revenue.

Attachments:

Staff Recommendation: Approve request to increase rental rates per lease terms.