

AGENDA
BOARD OF CITY COMMISSIONERS
MARCH 17, 2025 AT 6:00 PM
COMMISSION CHAMBERS AT CITY HALL
16 WEST 9TH STREET
SHAWNEE, OKLAHOMA

Official action can only be taken on items which appear on the agenda. The public body may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any agenda item. When more information is needed to act on an item, the public body may refer the matter to Staff or back to Committee or the recommending body. Under certain circumstances, items are deferred to a future date or stricken from the agenda entirely.

CALL TO ORDER

DECLARATION OF A QUORUM

INVOCATION

FLAG SALUTE

1. Citizens Participation (A three-minute limit per person)
(A twelve-minute limit per topic)

Citizens may provide comment relevant to City business. Per Oklahoma State Statute 25 O.S. § 311(B)(1), the City Commission may only consider, deliberate, or render decisions on those items of City business that were included in the agenda. For other citizen comments, the City Commission may refer the matter to the City Manager for administrative consideration, or to schedule the matter for Commission consideration at a later date.

2. Consider approval of Consent Agenda:

- a. Minutes from the January 21, 2025, regular meeting, and the January 28, 2025, special call meeting.
- b. Acknowledge the following minutes and reports:
 - Board of Adjustment Minutes from the September 19, 2024, regular meeting.
 - Shawnee Arts and Culture Commission Minutes from the February 28, 2024, special call meeting.
 - Shawnee Beautification, Parks, and Recreation Committee Minutes from

the December 19, 2024, regular meeting.

- Shawnee Senior Citizens Advisory Board Minutes from the August 13, 2024, regular meeting.
 - License Payment Reports for January and February 2025.
 - Project Payment Reports for January and February 2025.
- c. Budget amendments for Fiscal Year 2024 – 2025:
- Fund 104 - Other Contractual Services - Sales Tax Rebates
 - Fund 603 - Capital Outlays Buildings & Improvements - Public Works Buildings
 - Fund 603 - Insurance Recovery - Truck Damaged in Water Distribution
 - Fund 603 - Insurance Recovery - Patrol Car Totaled - Police Department
 - Fund 001 - State Grant Revenue - Emergency Management
 - Fund 603 - Insurance Recovery - Patrol Car Accident - Police Department
- d. Mayor Appointments:
- Shawnee Housing Authority
Holly Gordon 2nd Full Term Expires: February 1, 2028
Reappointment
- e. Authorize a Right-of-Way Easement to be given to Canadian Valley Electric Cooperative, Inc., to serve an existing City lake lot lease at Shawnee Twin Lakes.
- f. Acceptance of a Right-of-Way Utility Easement Agreement with Oklahoma Baptist University.
- g. Acceptance of Oklahoma Baptist University waterline and placing maintenance bonds into effect.
- h. Acceptance of Kickapoo Street Retail Center infrastructure and placing the maintenance bonds into effect.

- i. Acknowledge Change Order No. 2 for Sewer Pipe Bursting.
 - j. Acknowledge Change Order No. 2 for Thompson Heights Waterline Project.
 - k. Ratification of the contract with Mark Simpson as Interim City Manager.
 - l. Approval of a Task Order in accordance with the agreement between the City of Shawnee and Cowan Group Engineering, LLC for Sewer System improvements.
 - m. Approval of the purchase and installation of splash pad equipment for Optimist and Boy Scout parks, through National Purchasing Partners, in compliance with the City of Shawnee's approved Capital Improvement Plan for 2025-2029.
 - n. Approval of the renewal of an agreement for beautification services for the City of Shawnee with South Central Industries, Inc for trash removal and janitorial services.
3. Presentation of the Pet of the Month by Animal Control.
4. Shawnee Forward Presentation.
5. Presentation of update and Final Report on Shawnee Twin Lake #1 Dam.
6. Consideration of a resolution updating the City Fee Schedule by: (1) setting the water rates for residential and commercial use, both inside and outside the city limits, pursuant to Subsections (a) and (b), Section 26-26, Article II, Chapter 26 of the City Code; and (2) setting the sanitary sewer rates for residential and commercial use, both inside and outside the city limits, pursuant to Subsections (b) and (c), Section 26-27, Article II, Chapter 26 of the Code of the City of Shawnee.
7. Consideration of a resolution updating the City Fee Schedule by setting the monthly rates and fees for solid waste services pursuant to Subsections (a), Section 23-38, Article II, Chapter 23 of the City Code; and providing for the re-adoption of the City Fee Schedule in whole.
8. Consideration to enter into a Permit in Lieu of Franchise with CoxCom, LLC for placing equipment in the Rights of Way of the City of Shawnee in order to

provide services to Shawnee Public Schools.

9. Public Hearing regarding a request to rezone a parcel of land from TA (Transitional Agriculture District) to C-2 (Regional Commercial District) located at 1474 East 45th Street, Shawnee, Oklahoma.
Case No. RZ01-25 | Applicant: Tracey Nugyen/Landes Engineering
10. Consideration of an ordinance to rezone property at 1474 East 45th Street, Shawnee, Oklahoma from TA (Transitional Agriculture District) to C-2 (Regional Commercial District).
Case No. RZ01-25 | Applicant: Tracey Nugyen/Landes Engineering
11. Consideration of a resolution declaring it to be a matter of public necessity to acquire certain easements for the purpose of construction and expansion improvements known as the proposed 45th Street Widening Phase I project, describing said fee simple and easements and authorizing the City Manager and City Attorney to acquire said easements by purchase or by way of eminent domain.
12. Consideration of a contract between OK End Homelessness and the City of Shawnee for the administration of a Transitional Housing Program for Shawnee Urban Renewal Authority property located at 104 South Chapman, Units A and B, Shawnee, Oklahoma.
13. Consider Bid(s):
 - a. Unit Rate Paving and Drainage Project, Contract No. 25-0920-01 (Award)
14. Acknowledge Monthly Sales Tax and Budget Reports received February and March 2025.
15. Administrative Report(s):
 - a. Overview and History of the Adaptive Kayak Dock - Joe Vorndran, City Attorney
16. New Business (Any matter not known or which could not have been reasonably foreseen prior to the posting of the agenda.)
17. Commissioners Comments

18. Adjournment

Respectfully submitted,

A handwritten signature in blue ink that reads "Lisa Lasyone". The signature is written in a cursive style and is positioned above the printed name.

Lisa Lasyone, MMC, City Clerk

The City of Shawnee encourages participation from its citizens in public meetings. If participation is not possible due to a disability, notify the City Clerk, in writing, at least forty-eight hours prior to the scheduled meeting, and necessary accommodations will be made. (ADA 28 CFR 36)