

AGENDA
SHAWNEE MUNICIPAL AUTHORITY
MARCH 17, 2025 AT 6:00 PM
COMMISSION CHAMBERS AT CITY HALL
16 WEST 9TH STREET
SHAWNEE, OKLAHOMA

Official action can only be taken on items which appear on the agenda. The public body may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any agenda item. When more information is needed to act on an item, the public body may refer the matter to Staff or back to Committee or the recommending body. Under certain circumstances, items are deferred to a future date or stricken from the agenda entirely.

CALL TO ORDER

DECLARATION OF QUORUM

1. Consider approval of Consent Agenda:
 - a. Minutes from the January 21, 2025, regular meeting.
2. Consideration of renewing leases for various pieces of equipment to maintain City infrastructure from CNH Industrial Capital America, LLC.
3. New Business
4. Adjournment

Respectfully submitted,



Lisa Lasyone, MMC, City Clerk

The City of Shawnee encourages participation from its citizens in public meetings. If participation is not possible due to a disability, notify the City Clerk, in writing, at least forty-eight hours prior to the scheduled meeting, and necessary accommodations will be made. (ADA 28 CFR 36)

DRAFT

SHAWNEE MUNICIPAL AUTHORITY PROCEEDINGS

JANUARY 21, 2025 AT 6:00 PM

The Shawnee Municipal Authority of the City of Shawnee, County of Pottawatomie, State of Oklahoma, met in Regular Session in the Commission Chambers at City Hall, 16 West 9th Street, Shawnee, Oklahoma on Tuesday, January 21, 2025 at 6:00 PM, pursuant to notice duly posted as prescribed by law on Thursday, January 16, 2025, at 6:19 PM. Chairman Stephens presided and called the meeting to order. Upon roll call, the following members were in attendance.

Eric Stephens
Chairman/Mayor

Daniel Matthews
Trustee Ward 1

Greta Madson
Trustee Ward 2

Chris Odneal
Trustee Ward 3

Ashley Fichtner
Trustee Ward 4

Mark Sehorn
Trustee Ward 5

Lauren Richter
Trustee Ward 6

ABSENT: None

CALL TO ORDER

DECLARATION OF QUORUM

1. Consider approval of Consent Agenda:

- a. Minutes from the December 16, 2024, regular meeting.

A motion was made by Trustee Matthews, seconded by Trustee Richter, to approve Consent Agenda Item No. 1(a). Motion carried 7-0-0.

AYE: Matthews, Richter, Madson, Odneal, Stephens, Fichtner, Sehorn

NAY: None

ABSTAIN: None

2. Consideration of a resolution approving the purchase of root control services from Duke's Root Control, Inc. under the Cooperative Purchasing Agreement with Houston-Galveston Area Council (HGAC).

Public Works Director Brad Schmidt stated that under the umbrella of the Cooperative Purchasing Agreement with the Houston-Galveston Area Council

(HGAC), Staff proposes an agreement with Duke's Root Control, Inc. to allow for root treatment of approximately fifty-five thousand (55,000) linear feet of the City's wastewater collection system.

A motion was made by Trustee Richter, seconded by Trustee Matthews, to approve a resolution approving the purchase of root control services from Duke's Root Control, Inc. under the Cooperative Purchasing Agreement with Houston-Galveston Area Council (HGAC).

Resolution No. SMA-2025-1 was introduced.

A RESOLUTION OF THE SHAWNEE MUNICIPAL AUTHORITY
APPROVING THE PURCHASE OF ROOT CONTROL SERVICES FROM
DUKE'S ROOT CONTROL INC, UNDER THE COOPERATIVE
PURCHASING AGREEMENT WITH HOUSTON GALVESTON AREA
COUNCIL.

Motion carried 7-0-0.

AYE: Richter, Matthews, Madson, Odneal, Stephens, Fichtner, Sehorn

NAY: None

ABSTAIN: None

3. New Business

There was no new business.

4. Adjournment

There being no further business to be considered, the meeting was adjourned by power of the Chair. (7:47 p.m.)

ERIC STEPHENS, MAYOR
CHAIRMAN

ATTEST:

LISA LASYONE, MMC, CITY CLERK
SECRETARY



Public Works Department
111 S. Kickapoo St.
Shawnee, OK 74801
ShawneeOK.org

Date: March 17, 2025
To: Shawnee Municipal Authority
From: Brad Schmidt, Public Works Director
Subject: Consideration of renewing leases for various pieces of equipment to maintain City infrastructure from CNH Industrial Capital America, LLC.

Background: Staff is requesting approval to renew the equipment lease agreement, initially approved in 2021, with CNH Industrial Capital. This lease program has allowed the City to utilize quality equipment while reducing overall maintenance costs and streamlining operations.

Financial Impact: 501-5-1010-55500, \$270,000, lease payments - equipment.

Attachments: CNH Equipment Lease Quotes

Staff Recommendation: Approval of item.

Quote

Date : Jan 13, 2025

Prepared By : Robert Looney

Dealer / Quote #: 061269/483424

"Buyer(s)": (Legal Name(s) and Address)
CITY OF SHAWNEE TR310B
SHAWNEE, OK 74801

"Seller": (Dealer's Legal Name and Address)
ASSOCIATED SUPPLY COMPANY, INC.
2102 EAST SLATON ROAD
LUBBOCK, TX 79404
Phone: (806) 745 2000

EQUIPMENT AND TRADE-IN DETAILS

N/U	"EQUIPMENT" (Make and Type)	MODEL	IDENTIFICATION NO. (PIN)	HOURS
N	Case Compact Track Loader	TR310B	JAFTR310ARM459350	0

MAKE	"TRADE-IN EQUIPMENT" TYPE	MODEL	IDENTIFICATION NO. (PIN)	HOURS	GROSS ALLOWANCE (In Dollars)	SECURED DEBT DUE (In Dollars)	NET TRADE-IN ALLOWANCE (In Dollars)

CONTRACT / LEASE QUOTE DETAILS	Option 1	Option 2	Option 3	Option 4
Quote Type	Lease-Mu	Lease-Mu		
Solve For	Payment	Payment		
Sales Program				
Term in Months	36	48		
APR% / Chart#	7.00	7.00		
Frequency	Monthly	Monthly		
Payment Structure	Eq! Even	Eq! Even		
Skip Months				
Split Rates	N	N		
Effective Date	01/13/2025	01/13/2025		
Interest/Lease Start Date	01/13/2025	01/13/2025		
First Payment Date	02/13/2025	02/13/2025		
Sale / Lease Price	\$74,041.60	\$74,041.60		
Cash Down Payment	\$0.00	\$0.00		
Net Trade-In	\$0.00	\$0.00		
Manufacturer Rebate	\$0.00	\$0.00		
Sales Tax	\$0.00	\$0.00		
PDI Insurance	\$0.00	\$0.00		
CLI Insurance	\$0.00	\$0.00		
Disability Insurance				
PPP	\$0.00	\$0.00		
Admin Fee	\$500.00	\$500.00		
Other Charges	\$0.00	\$0.00		
Official/Filing Fee	\$42.00	\$42.00		
Amount Financed / Lease Price	\$74,583.60	\$74,583.60		
Purchase Option	\$26,787.09	\$24,423.52		
# Advance Payments	1	1		
Irregular Advance	\$0.00	\$0.00		
Annual Hourly Usage	600	600		
Excess Usage Rate/Hr	\$45.00	\$45.00		
Security Deposit	N/A	N/A		
Estimated Payment *	\$1,622.62	\$1,335.83		
Total Cost To Own	\$85,201.04	\$88,543.02		

* Plus applicable taxes.

Quote

Date : Jan 13, 2025

Prepared By : Robert Looney

Dealer / Quote #: 061269/483424

"Buyer(s)": (Legal Name(s) and Address)
CITY OF SHAWNEE CX80C
SHAWNEE, OK 74801

"Seller": (Dealer's Legal Name and Address)
ASSOCIATED SUPPLY COMPANY, INC.
2102 EAST SLATON ROAD
LUBBOCK, TX 79404
Phone: (806) 745 2000

EQUIPMENT AND TRADE-IN DETAILS

N/U	"EQUIPMENT" (Make and Type)	MODEL	IDENTIFICATION NO. (PIN)	HOURS
N	Case Midi Excavator	CX80C	DAC080K6NRS6B3428	0

MAKE	"TRADE-IN EQUIPMENT" TYPE	MODEL	IDENTIFICATION NO. (PIN)	HOURS	GROSS ALLOWANCE (In Dollars)	SECURED DEBT DUE (In Dollars)	NET TRADE-IN ALLOWANCE (In Dollars)

CONTRACT / LEASE QUOTE DETAILS	Option 1	Option 2	Option 3	Option 4
Quote Type	Lease-Mu	Lease-Mu		
Solve For	Payment	Payment		
Sales Program				
Term in Months	36	48		
APR% / Chart#	7.00	7.00		
Frequency	Monthly	Monthly		
Payment Structure	Eql Even	Eql Even		
Skip Months				
Split Rates	N	N		
Effective Date	01/13/2025	01/13/2025		
Interest/Lease Start Date	01/13/2025	01/13/2025		
First Payment Date	02/13/2025	02/13/2025		
Sale / Lease Price	\$128,121.34	\$128,121.34		
Cash Down Payment	\$0.00	\$0.00		
Net Trade-In	\$0.00	\$0.00		
Manufacturer Rebate	\$0.00	\$0.00		
Sales Tax	\$0.00	\$0.00		
PDI Insurance	\$0.00	\$0.00		
CLI Insurance	\$0.00	\$0.00		
Disability Insurance				
PPP	\$0.00	\$0.00		
Admin Fee	\$500.00	\$500.00		
Other Charges	\$0.00	\$0.00		
Official/Filing Fee	\$42.00	\$42.00		
Amount Financed / Lease Price	\$128,663.34	\$128,663.34		
Purchase Option	\$42,159.91	\$37,341.63		
# Advance Payments	1	1		
Irregular Advance	\$0.00	\$0.00		
Annual Hourly Usage	600	600		
Excess Usage Rate/Hr	\$60.00	\$60.00		
Security Deposit	N/A	N/A		
Estimated Payment *	\$2,899.99	\$2,390.70		
Total Cost To Own	\$146,559.55	\$152,094.83		

* Plus applicable taxes.

Quote

Date : Jan 13, 2025

Prepared By : Robert Looney

Dealer / Quote #: 061269/483424

"Buyer(s)": (Legal Name(s) and Address)
CITY OF SHAWNEE CX60C
SHAWNEE, OK 74801

"Seller": (Dealer's Legal Name and Address)
ASSOCIATED SUPPLY COMPANY, INC.
2102 EAST SLATON ROAD
LUBBOCK, TX 79404
Phone: (806) 745 2000

EQUIPMENT AND TRADE-IN DETAILS

N/U	"EQUIPMENT" (Make and Type)	MODEL	IDENTIFICATION NO. (PIN)	HOURS
N	Case Compact Excavator	CX60C	HHKHMC15PE0002447	0

MAKE	"TRADE-IN EQUIPMENT" TYPE	MODEL	IDENTIFICATION NO. (PIN)	HOURS	GROSS ALLOWANCE (In Dollars)	SECURED DEBT DUE (In Dollars)	NET TRADE-IN ALLOWANCE (In Dollars)

CONTRACT / LEASE QUOTE DETAILS	Option 1	Option 2	Option 3	Option 4
Quote Type	Lease-Mu	Lease-Mu		
Solve For	Payment	Payment		
Sales Program				
Term in Months	36	48		
APR% / Chart#	7.00	7.00		
Frequency	Monthly	Monthly		
Payment Structure	Eq! Even	Eq! Even		
Skip Months				
Split Rates	N	N		
Effective Date	01/13/2025	01/13/2025		
Interest/Lease Start Date	01/13/2025	01/13/2025		
First Payment Date	02/13/2025	02/13/2025		
Sale / Lease Price	\$90,777.65	\$90,777.65		
Cash Down Payment	\$0.00	\$0.00		
Net Trade-In	\$0.00	\$0.00		
Manufacturer Rebate	\$0.00	\$0.00		
Sales Tax	\$0.00	\$0.00		
PDI Insurance	\$0.00	\$0.00		
CLI Insurance	\$0.00	\$0.00		
Disability Insurance				
PPP	\$0.00	\$0.00		
Admin Fee	\$500.00	\$500.00		
Other Charges	\$0.00	\$0.00		
Official/Filing Fee	\$42.00	\$42.00		
Amount Financed / Lease Price	\$91,319.65	\$91,319.65		
Purchase Option	\$26,891.03	\$24,518.29		
# Advance Payments	1	1		
Irregular Advance	\$0.00	\$0.00		
Annual Hourly Usage	600	600		
Excess Usage Rate/Hr	\$30.00	\$30.00		
Security Deposit	N/A	N/A		
Estimated Payment *	\$2,133.79	\$1,732.55		
Total Cost To Own	\$103,707.28	\$107,681.15		

* Plus applicable taxes.

Quote

Date : Feb 04, 2025

Prepared By : Robert Looney

Dealer / Quote #: 061269/486043

"Buyer(s)": (Legal Name(s) and Address)
 ASCO CITY OF SHAWNEE SV340B
 SHAWNEE, OK 74801

"Seller": (Dealer's Legal Name and Address)
 ASSOCIATED SUPPLY COMPANY, INC.
 2102 EAST SLATON ROAD
 LUBBOCK, TX 79404
 Phone: (806) 745 2000

EQUIPMENT AND TRADE-IN DETAILS

N/U	"EQUIPMENT" (Make and Type)	MODEL	IDENTIFICATION NO. (PIN)	HOURS
	CASE SKID STEER LOADER	SV340B		

MAKE	"TRADE-IN EQUIPMENT" TYPE	MODEL	IDENTIFICATION NO. (PIN)	HOURS	GROSS ALLOWANCE (In Dollars)	SECURED DEBT DUE (In Dollars)	NET TRADE-IN ALLOWANCE (In Dollars)

CONTRACT / LEASE QUOTE DETAILS	Option 1	Option 2	Option 3	Option 4
Quote Type	Lease-Mu	Lease-Mu		
Solve For	Payment	Payment		
Sales Program				
Term in Months	36	48		
APR% / Chart#	7.00	7.00		
Frequency	Monthly	Monthly		
Payment Structure	Eq! Even	Eq! Even		
Skip Months				
Split Rates	N	N		
Effective Date	02/04/2025	02/04/2025		
Interest/Lease Start Date	02/04/2025	02/04/2025		
First Payment Date	03/04/2025	03/04/2025		
Sale / Lease Price	\$74,660.96	\$74,660.96		
Cash Down Payment	\$0.00	\$0.00		
Net Trade-In	\$0.00	\$0.00		
Manufacturer Rebate	\$0.00	\$0.00		
Sales Tax	\$0.00	\$0.00		
PDI Insurance	\$0.00	\$0.00		
CLI Insurance	\$0.00	\$0.00		
Disability Insurance				
PPP	\$0.00	\$0.00		
Admin Fee	\$500.00	\$500.00		
Other Charges	\$0.00	\$0.00		
Official/Filing Fee	\$42.00	\$42.00		
Amount Financed / Lease Price	\$75,202.96	\$75,202.96		
Purchase Option	\$27,982.43	\$24,690.38		
# Advance Payments	1	1		
Irregular Advance	\$0.00	\$0.00		
Annual Hourly Usage	600	600		
Excess Usage Rate/Hr	\$30.00	\$30.00		
Security Deposit	N/A	N/A		
Estimated Payment *	\$1,611.87	\$1,345.76		
Total Cost To Own	\$86,009.39	\$89,287.07		

* Plus applicable taxes.

Quote

Date : Jan 13, 2025

Prepared By : Robert Looney

Dealer / Quote #: 061269/483425

"Buyer(s)": (Legal Name(s) and Address)
CITY OF SHAWNEE 856C
SHAWNEE, OK 74801

"Seller": (Dealer's Legal Name and Address)
ASSOCIATED SUPPLY COMPANY, INC.
2102 EAST SLATON ROAD
LUBBOCK, TX 79404
Phone: (806) 745 2000

EQUIPMENT AND TRADE-IN DETAILS

N/U	"EQUIPMENT" (Make and Type)	MODEL	IDENTIFICATION NO. (PIN)	HOURS
N	Case Motor Grader	856C	FNH856CANPHF01701	0

MAKE	"TRADE-IN EQUIPMENT" TYPE	MODEL	IDENTIFICATION NO. (PIN)	HOURS	GROSS ALLOWANCE (In Dollars)	SECURED DEBT DUE (In Dollars)	NET TRADE-IN ALLOWANCE (In Dollars)

CONTRACT / LEASE QUOTE DETAILS	Option 1	Option 2	Option 3	Option 4
Quote Type	Lease-Mu	Lease-Mu		
Solve For	Payment	Payment		
Sales Program				
Term in Months	36	48		
APR% / Chart#	7.00	7.00		
Frequency	Monthly	Monthly		
Payment Structure	Eq1 Even	Eq1 Even		
Skip Months				
Split Rates	N	N		
Effective Date	01/13/2025	01/13/2025		
Interest/Lease Start Date	01/13/2025	01/13/2025		
First Payment Date	02/13/2025	02/13/2025		
Sale / Lease Price	\$318,003.11	\$318,003.11		
Cash Down Payment	\$0.00	\$0.00		
Net Trade-In	\$0.00	\$0.00		
Manufacturer Rebate	\$0.00	\$0.00		
Sales Tax	\$0.00	\$0.00		
PDI Insurance	\$0.00	\$0.00		
CLI Insurance	\$0.00	\$0.00		
Disability Insurance				
PPP	\$0.00	\$0.00		
Admin Fee	\$500.00	\$500.00		
Other Charges	\$0.00	\$0.00		
Official/Filing Fee	\$42.00	\$42.00		
Amount Financed / Lease Price	\$318,545.11	\$318,545.11		
Purchase Option	\$82,693.02	\$72,356.39		
# Advance Payments	1	1		
Irregular Advance	\$0.00	\$0.00		
Annual Hourly Usage	600	600		
Excess Usage Rate/Hr	\$55.00	\$55.00		
Security Deposit	N/A	N/A		
Estimated Payment *	\$7,719.77	\$6,280.74		
Total Cost To Own	\$360,604.80	\$373,831.80		

* Plus applicable taxes.

Quote

Date : Jan 13, 2025

Prepared By : Robert Looney

Dealer / Quote #: 061269/483423

"Buyer(s)": (Legal Name(s) and Address)
CITY OF SHAWNEE 621G2
SHAWNEE, OK 74801

"Seller": (Dealer's Legal Name and Address)
ASSOCIATED SUPPLY COMPANY, INC.
2102 EAST SLATON ROAD
LUBBOCK, TX 79404
Phone: (806) 745 2000

EQUIPMENT AND TRADE-IN DETAILS

N/U	"EQUIPMENT" (Make and Type)	MODEL	IDENTIFICATION NO. (PIN)	HOURS
N	Case Wheel Loader	621G	FNH0621GNZHE17253	0

MAKE	"TRADE-IN EQUIPMENT" TYPE	MODEL	IDENTIFICATION NO. (PIN)	HOURS	GROSS ALLOWANCE (In Dollars)	SECURED DEBT DUE (In Dollars)	NET TRADE-IN ALLOWANCE (In Dollars)

CONTRACT / LEASE QUOTE DETAILS	Option 1	Option 2	Option 3	Option 4
Quote Type	Lease-Mu	Lease-Mu		
Solve For	Payment	Payment		
Sales Program				
Term in Months	36	48		
APR% / Chart#	7.00	7.00		
Frequency	Monthly	Monthly		
Payment Structure	Eql Even	Eql Even		
Skip Months				
Split Rates	N	N		
Effective Date	01/13/2025	01/13/2025		
Interest/Lease Start Date	01/13/2025	01/13/2025		
First Payment Date	02/13/2025	02/13/2025		
Sale / Lease Price	\$208,093.87	\$208,093.87		
Cash Down Payment	\$0.00	\$0.00		
Net Trade-In	\$0.00	\$0.00		
Manufacturer Rebate	\$0.00	\$0.00		
Sales Tax	\$0.00	\$0.00		
PDI Insurance	\$0.00	\$0.00		
CLI Insurance	\$0.00	\$0.00		
Disability Insurance				
PPP	\$0.00	\$0.00		
Admin Fee	\$500.00	\$500.00		
Other Charges	\$0.00	\$0.00		
Official/Filing Fee	\$42.00	\$42.00		
Amount Financed / Lease Price	\$208,635.87	\$208,635.87		
Purchase Option	\$165,712.28	\$151,090.61		
# Advance Payments	1	1		
Irregular Advance	\$0.00	\$0.00		
Annual Hourly Usage	600	600		
Excess Usage Rate/Hr	\$50.00	\$50.00		
Security Deposit	N/A	N/A		
Estimated Payment *	\$2,278.71	\$2,246.25		
Total Cost To Own	\$247,746.14	\$258,910.66		

* Plus applicable taxes.