

## SHAWNEE AIRPORT AUTHORITY PROCEEDINGS

DECEMBER 16, 2024 AT 6:00 PM

The Shawnee Airport Authority of the City of Shawnee, County of Pottawatomie, State of Oklahoma, met in Regular Session in the Commission Chambers at City Hall, 16 West 9th Street, Shawnee, Oklahoma on Monday, December 16, 2024, at 6:00 PM, pursuant to notice duly posted as prescribed by law on Thursday, December 12, 2024, at 7:14 PM. Chairman Stephens presided and called the meeting to order. Upon roll call, the following members were in attendance.

Eric Stephens  
Chairman/Mayor

Daniel Matthews  
Trustee Ward 1

Greta Madson  
Trustee Ward 2

Absent  
Trustee Ward 3

Ashley Fichtner  
Trustee Ward 4

Mark Sehorn  
Trustee Ward 5

Lauren Richter  
Trustee Ward 6

ABSENT: Chris Odneal

### CALL TO ORDER

### DECLARATION OF QUORUM

#### 1. Consider approval of Consent Agenda:

- a. Minutes from the November 18, 2024, regular meeting and December 9, 2024, special call meeting.
- b. Acknowledge the Airport Advisory Board Minutes from the October 16, 2024, rescheduled regular meeting.

A motion was made by Trustee Matthews, seconded by Trustee Richter, to approve Consent Agenda Item Nos. 1(a-b). Motion carried 6-0-0.

AYE: Matthews, Richter, Madson, Stephens, Fichtner, Sehorn

NAY: None

ABSTAIN: None

2. Public Hearing on an Amendment to the City of Shawnee Capital Improvement Plan (CIP) for Fiscal Years 2025 through 2029, encompassing multiple changes.

Finance Director Kimberly Smith stated that the CIP for Fiscal Years 2025 through 2029 was adopted on June 17, 2024. Staff is requesting an amendment to the City of Shawnee CIP to adjust estimated project costs, change commencement years, and include revised funding information for existing projects and new projects identified by the Shawnee Airport Authority. The proposed amendment to the CIP includes updates to existing projects and the addition of new projects for the development of the Shawnee Regional Airport. The list of proposed new projects include:

- Repairs to an existing taxi lane providing access to t-hangars and box hangars, and the main aircraft parking apron.
- An upgrade to the Precision Approach Path Indicator (PAPI) lighting system from iridescent lighting to LED technology.
- Construction of a new t-hangar taxi lane to support construction of two new ten-unit t-hangars.
- Construction of two new ten-unit t-hangars to replace those damaged beyond repair by the 2023 storm event.
- Construction of a new Airport terminal building and ground vehicle parking lot to replace the terminal damaged beyond repair by the 2023 storm event.
- Construction of a new taxi lane, parking apron, large scale box hangar, roadway and utilities to support development in the southeast quadrant of the airport.
- Construction of a new aircraft fuel storage and distribution system.
- Strengthening Runway 17-35, parallel Taxiway Alpha and connecting taxiways Bravo, Delta, and Echo.
- Reconstruction of the main aircraft parking ramp and apron to improve current conditions and provide for additional aircraft taxiing and parking surfaces.

Mayor Stephens declared a public hearing in session to consider an amendment to the City of Shawnee Capital Improvement Plan for Fiscal Years 2025 through 2029, encompassing multiple changes. Mr. Rob Morris spoke during the public hearing. The public hearing was closed.

3. Consideration of an Amendment to the Capital Improvement Plan (CIP) for the

City of Shawnee Fiscal Years 2025 through 2029, encompassing multiple changes.

Finance Director Kimberly Smith stated that the projects included in the current CIP requiring an amendment to the current project budgets are:

- Replace Precision Approach Pathway Indicator (PAPI) lighting system - Increase project budget total by Two Hundred Thirty-Three Thousand Seven Hundred Dollars (\$233,700.00).
- Taxi Lane Reconstruction - Amend project scope to crack repair and seal coat of taxi lane, and inclusion of similar repair to main aircraft parking apron - Decrease total project budget by Two Million One Hundred Fifty-Eight Thousand Six Hundred Seventy-Five Dollars (\$2,158,675.00).
- Reconstruct Main Aircraft Parking Apron - Decrease total project budget due to a reduction in scope of work to Two Million Seven Hundred Thousand Dollars (\$2,700,000.00).

The list of proposed project amendments and inclusions in a revised City of Shawnee CIP are:

- Construction of a new t-hangar taxi lane to support construction of two new ten-unit t-hangars to replace those damaged beyond repair by the 2023 storm event.
- Construction of a new taxi lane, parking apron, large scale box hangar, roadway and utilities to support development in the southeast quadrant of the airport.
- Construction of a new Airport terminal building and ground vehicle parking lot to replace the terminal damaged beyond repair by the 2023 storm event.
- Construction of a new aircraft fuel storage and distribution system.
- Strengthening Runway 17-35, parallel Taxiway Alpha and connecting taxiways Bravo, Delta, and Echo.

A motion was made by Trustee Matthews, seconded by Trustee Richter, to approve an Amendment to the Capital Improvement Plan (CIP) for the City of Shawnee Fiscal Years 2025 through 2029, encompassing multiple changes. Motion carried 6-0-0.

AYE: Matthews, Richter, Madson, Stephens, Fichtner Sehorn

NAY: None

ABSTAIN: None

4. Consideration of approval of the Capital Improvement Plan (CIP) for the Shawnee Regional Airport for Fiscal Years 2025-2031 and authorization of the Oklahoma Department of Aerospace and Aeronautics, in their capacity as agent for the Shawnee Airport Authority, to submit the CIP to the Federal Aviation Administration.

City Manager Andrea Weckmueller-Behringer introduced Oklahoma Department of Aerospace and Aeronautics (ODAA) Executive Director Grayson Ardies. Mr. Ardies handed out an updated CIP for the Shawnee Regional Airport. He outlined the changes from the original CIP to the updated.

A motion was made by Trustee Richter, seconded by Trustee Fichtner, to approve the Capital Improvement Plan (CIP) for the Shawnee Regional Airport for Fiscal Years 2025-2031 and authorization of the Oklahoma Department of Aerospace and Aeronautics, in their capacity as agent for the Shawnee Airport Authority, to submit the CIP to the Federal Aviation Administration. Motion carried 6-0-0.

AYE: Richter, Fichtner, Sehorn, Matthews, Madson, Stephens

NAY: None

ABSTAIN: None

5. New Business

There was no new business.

6. Adjournment

There being no further business to be considered, the meeting was adjourned by power of the Chair. (8:48 p.m.)



ERIC STEPHENS, MAYOR  
CHAIRMAN

ATTEST:



LISA LASZYONE, MMC, CITY CLERK  
SECRETARY

