

AGENDA  
BOARD OF CITY COMMISSIONERS  
JANUARY 21, 2025 AT 6:00 PM  
COMMISSION CHAMBERS AT CITY HALL  
16 WEST 9TH STREET  
SHAWNEE, OKLAHOMA

Official action can only be taken on items which appear on the agenda. The public body may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any agenda item. When more information is needed to act on an item, the public body may refer the matter to Staff or back to Committee or the recommending body. Under certain circumstances, items are deferred to a future date or stricken from the agenda entirely.

CALL TO ORDER

DECLARATION OF A QUORUM

INVOCATION

FLAG SALUTE

1. Citizens Participation (A three-minute limit per person)  
(A twelve-minute limit per topic)

Citizens may provide comment relevant to City business. Per Oklahoma State Statute 25 O.S. § 311(B)(1), the City Commission may only consider, deliberate, or render decisions on those items of City business that were included in the agenda. For other citizen comments, the City Commission may refer the matter to the City Manager for administrative consideration, or to schedule the matter for Commission consideration at a later date.

2. Consider approval of Consent Agenda:

- a. Minutes from the December 16, 2024, regular meeting.
- b. Acknowledge the following minutes and reports:
  - Shawnee Beautification, Parks, and Recreation Committee Minutes from the November 21, 2024 regular meeting.
  - License Payment Report for December 2024.
  - Project Payment Report for December 2024.
- c. Budget amendments for Fiscal Year 2024 – 2025:

- Fund 603 - Insurance Recovery - To appropriate insurance proceeds for traffic signal cabinet claim.
- Fund 706 - Donations - To appropriate donations received by the Police Department for use in Fiscal Year 2024-2025.
- Fund 113 - Drug Forfeiture (State) - To appropriate funds to cover K-9 funeral expenses.

d. Mayor Appointments:

Shawnee Housing Authority

Cyndi Berger                      1st Full Term                      Expires: February 1, 2028  
*Replaces Mike Vorndran, Term Expired*

Shawnee Urban Renewal Authority

Sydney Davidson                      1st Full Term                      Expires: February 2, 2028  
*Reappointment*

- e. Approval of the purchase of a traffic control service truck utilizing state bid pricing for the Public Works Department.
- f. Approval of the purchase of Genesis extrication tools from Equipment Management Company for the Fire Department.
- g. Approval of a lease agreement between the City of Shawnee and Enterprise FM Trust to replace vehicles for the Police Department.
- h. Approval of a Task Order in accordance with the agreement between the City of Shawnee and Cowan Group Engineering, LLC for Water System Improvements along Walnut Street.

3. Mayor's Proclamation(s)

- a. "School Board Appreciation Month", January 2025
- b. "United Acts of Kindness Day", February 14, 2025

4. Presentation of the Pet of the Month by Animal Control.

5. Consideration of a Change Order with Conrad Fire Equipment from a Commercial Rescue Vehicle to a Light Duty Rescue Vehicle.

6. Consideration of a resolution approving the purchase of Ford F550 Skeeter Rescue from Conrad Fire Equipment under the Cooperative Purchasing Agreement with Houston-Galveston Area Council (HGAC).
7. Consideration of renewal contract with Latham Consulting Group and Dunnington Consulting for legislative consulting services. (*Deferred from the December 16, 2024, regular meeting.*)
8. Consider Bid(s):
  - a. North Midland Addition Water Line Replacement (Award)
9. Acknowledge Monthly Sales Tax and Budget Reports.
10. Administrative Report(s):
  - a. Short-Term Rentals and the Occupancy Tax - Stacy Moore, Director of Tourism
  - b. Presentation of the Quarterly 2018 Half-Cent Sales Tax Report - Kimberly Smith, Finance Director
11. New Business (Any matter not known or which could not have been reasonably foreseen prior to the posting of the agenda.)
12. Commissioners Comments
13. Consider an executive session in accordance with 25 O.S. § 307(B)(4) to discuss confidential communications between a public body and its attorney concerning a pending investigation, claim, or action if the public body, with the advice of its attorney, determines that disclosure will seriously impair the ability of the public body to process the claim or conduct a pending investigation, litigation, or proceeding in the public interest, specifically regarding Pottawatomie County Case No. CJ-2023-468 relating to the Fairview Mausoleum.
14. Consider an executive session to discuss a confidential personnel matter relating to the City Manager pursuant to 25 O.S. § 307 (B)(1) "Discussing the employment, hiring, appointment, promotion, demotion, disciplining, or resignation of any individual salaried public officer or employee."

15. Consider matters discussed in executive session in accordance with 25 O.S. § 307(B)(4) to discuss confidential communications between a public body and its attorney concerning a pending investigation, claim, or action if the public body, with the advice of its attorney, determines that disclosure will seriously impair the ability of the public body to process the claim or conduct a pending investigation, litigation, or proceeding in the public interest, specifically regarding Pottawatomie County Case No. CJ-2023-468 relating to the Fairview Mausoleum.
16. Consider matters discussed in executive session relating to a confidential personnel matter relating to the City Manager pursuant to 25 O.S. § 307 (B)(1) "Discussing the employment, hiring, appointment, promotion, demotion, disciplining, or resignation of any individual salaried public officer or employee."
17. Adjournment

Respectfully submitted,



Lisa Lasyone, MMC, City Clerk

The City of Shawnee encourages participation from its citizens in public meetings. If participation is not possible due to a disability, notify the City Clerk, in writing, at least forty-eight hours prior to the scheduled meeting, and necessary accommodations will be made. (ADA 28 CFR 36)