

AGENDA  
SHAWNEE BEAUTIFICATION, PARKS, AND RECREATION COMMITTEE  
JANUARY 16, 2025 AT 4:00 PM  
COMMISSION CHAMBERS AT CITY HALL  
16 WEST 9TH STREET  
SHAWNEE, OKLAHOMA

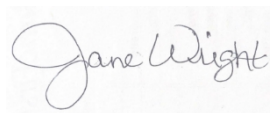
Official action can only be taken on items which appear on the agenda. The public body may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any agenda item. When more information is needed to act on an item, the public body may refer the matter to Staff or back to Committee or the recommending body. Under certain circumstances, items are deferred to a future date or stricken from the agenda entirely.

CALL TO ORDER

DECLARATION OF QUORUM

1. Consideration of approval of the Minutes from the December 19, 2024 regular meeting.
2. Staff Reports
3. Discussion of Artwork Project.
4. Citizens Participation (A three-minute limit per person)  
(A twelve-minute limit per topic)
5. Committee Comments
6. Adjournment

Respectfully submitted,



Jane Wright, Secretary

The City of Shawnee encourages participation from its citizens in public meetings. If participation is not possible due to a disability, notify the City Clerk, in writing, at least forty-eight hours prior to the scheduled meeting, and necessary accommodations will be made. (ADA 28 CFR 36)

# DRAFT

## SHAWNEE BEAUTIFICATION, PARKS, AND RECREATION COMMITTEE PROCEEDINGS

DECEMBER 19, 2024 AT 4:00 PM

The Shawnee Beautification, Parks, and Recreation Committee of the City of Shawnee, County of Pottawatomie, State of Oklahoma, met in Regular Session in the Commission Chambers at City Hall, 16 West 9th Street, Shawnee, Oklahoma on, December 19, 2024 at 4:00 P.M., pursuant to notice duly posted as prescribed by law at 8:53 A.M. on December 18, 2024. Chairperson Payne presided and called the meeting to order. Upon roll call, the following members were in attendance.

Chad Payn  
Chairperson

Sherry Lankford  
Vice Chairperson

Raymond Lutomski Jr.  
Committee Member

Kerri Keck  
Committee Member

Absent  
Committee Member

Absent  
Committee Member

Lauren Richter  
Commissioner/Committee Member

ABSENT: Vickie Winters and Sue Nelson

### CALL TO ORDER

### DECLARATION OF QUORUM

1. Consideration of approval of the Minutes from the November 21, 2024 regular meeting.

A motion to approve the November 21, 2024 minutes was made by Kerri Keck. A 2nd was made by Lauren Richter. Motion carried 5-0.

Aye: Chad Payn, Sherry Lankford, Lauren Richter, Raymond Lutomski, and Kerri Keck.

Nay: None

### 2. Staff Reports

1. Carols and Cocoa event will be held in Woodland Park on December 19, 2024.

2. The cemetery office is currently being remodeled.

3. The staff had their first meeting with the US Forestry Service and were given an abundance of information pertaining to the tree grant that was awarded to the Parks and Recreation Department. More site visits will take place in the future.

4. We are currently working on spring and summer programming activities for the Recreation Center and Splash.

5. Parks employees have been selected to become certified arborists and crews are currently working on water sources for the parks that will be getting new trees planted using the tree grant.

3. Discussion of a date for a public forum for Lions Club Park.

The committee discussed holding a public forum about the rebuilding of Lions Club Park. It was determined that more discussion needed to take place at the next meeting and members would be looking into the regulations as to what can be built on the property. An agenda item will be added to the January 16, 2025 agenda.

4. Discussion of continuing to plant items in beds and pots on Bell Street or reconsider how to use/decorate them.

It was determined that the committee would reach out to local tribes to potentially get artwork painted on the flowerpots at the intersection of 9th and Bell Street. The committee would also like to see if a piece of art could be donated to place in the flower bed at that intersection.

5. Citizens Participation (A three-minute limit per person)  
(A twelve-minute limit per topic)

Mr. Morris, Mr. Crawford, and Mr. Way spoke during citizens participation.

6. Committee Comments

1. Kerri Keck thanked staff for helping the community celebrate Thanksgiving by providing a Thanksgiving meal at the Recreation Center.

2. Mr. Lutomski let the committee know he has contacted different baseball clubs to get on lists for grant funding for Lions Club Park.

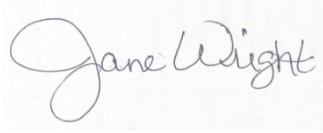
7. Adjournment

The meeting was adjourned at 4:52 P.M.

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CHAD PAYN  
CHAIRPERSON

ATTEST:

A handwritten signature in cursive script that reads "Jane Wright". The signature is written in dark ink on a light-colored, slightly textured background.

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JANE WRIGHT  
SECRETARY