

AGENDA
SHAWNEE AIRPORT AUTHORITY
DECEMBER 16, 2024 AT 6:00 PM
COMMISSION CHAMBERS AT CITY HALL
16 WEST 9TH STREET
SHAWNEE, OKLAHOMA

Official action can only be taken on items which appear on the agenda. The public body may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any agenda item. When more information is needed to act on an item, the public body may refer the matter to Staff or back to Committee or the recommending body. Under certain circumstances, items are deferred to a future date or stricken from the agenda entirely.

CALL TO ORDER

DECLARATION OF QUORUM

1. Consider approval of Consent Agenda:
 - a. Minutes from the November 18, 2024, regular meeting and December 9, 2024, special call meeting.
 - b. Acknowledge the Airport Advisory Board Minutes from the October 16, 2024, rescheduled regular meeting.
2. Public Hearing on an Amendment to the City of Shawnee Capital Improvement Plan (CIP) for Fiscal Years 2025 through 2029, encompassing multiple changes.
3. Consideration of an Amendment to the Capital Improvement Plan (CIP) for the City of Shawnee Fiscal Years 2025 through 2029, encompassing multiple changes.
4. Consideration of approval of the Capital Improvement Plan (CIP) for the Shawnee Regional Airport for Fiscal Years 2025-2031 and authorization of the Oklahoma Department of Aerospace and Aeronautics, in their capacity as agent for the Shawnee Airport Authority, to submit the CIP to the Federal Aviation Administration.
5. New Business
6. Adjournment

Respectfully submitted,

A handwritten signature in blue ink that reads "Lisa Lasyone". The signature is written in a cursive, flowing style.

Lisa Lasyone, MMC, City Clerk

The City of Shawnee encourages participation from its citizens in public meetings. If participation is not possible due to a disability, notify the City Clerk, in writing, at least forty-eight hours prior to the scheduled meeting, and necessary accommodations will be made. (ADA 28 CFR 36)

DRAFT

SHAWNEE AIRPORT AUTHORITY PROCEEDINGS

NOVEMBER 18, 2024 AT 6:00 PM

The Shawnee Airport Authority of the City of Shawnee, County of Pottawatomie, State of Oklahoma, met in Regular Session in the Commission Chambers at City Hall, 16 West 9th Street, Shawnee, Oklahoma on Monday, November 18, 2024 at 6:00 PM, pursuant to notice duly posted as prescribed by law on Thursday, November 14, 2024 at 5:54 PM. Mayor Stephens presided and called the meeting to order. Upon roll call, the following members were in attendance.

Eric Stephens
Chairman/Mayor

Absent
Trustee Ward 1

Chris Odneal
Trustee Ward 3

Mark Sehorn
Trustee Ward 5

Greta Madson
Trustee Ward 2

Ashley Fichtner
Trustee Ward 4

Lauren Richter
Trustee Ward 6

ABSENT: Daniel Matthews

CALL TO ORDER

DECLARATION OF QUORUM

1. Consider approval of Consent Agenda:

- a. Minutes from the October 21, 2024, regular meeting.
- b. Acknowledge action taken by the Board of City Commission on Agenda Item No. 13(d) to appropriate funds to cover fuel expenses purchased in Fiscal Year 2024-2025 at Airport.

A motion was made by Trustee Odneal, seconded by Trustee Stephens, to approve Consent Agenda Item Nos. 1(a-b). Motion carried 6-0-0.

AYE: Odneal, Stephens, Fichtner, Sehorn, Richter, Madson

NAY: None

ABSTAIN: None

2. Presentation by Grayson Ardies, Executive Director of the Oklahoma Department of Aerospace and Aeronautics on the Proposed Capital Improvement Plan (CIP) for the Shawnee Regional Airport Fiscal Years 2025-2031.

City Manager Andrea Weckmueller-Behringer introduced Oklahoma Department of Aerospace and Aeronautics Executive Director Grayson Ardies. Mr. Ardies provided a presentation on the Proposed Capital Improvement Plan (CIP) for the Shawnee Regional Airport Fiscal Years 2025-2031. Topics discussed included:

Overall Development Objectives (ODO) by year:

2025

- ODO 1 - Rehabilitate Taxilane (Design & Construction)
- ODO 2 - Construct New T-Hangar Taxilane (Design & Construction)
- ODO 3 - Construct 2-10 Unit T-Hangar (Design & Construction)
- ODO 4 - Construct Taxilane for SE Hangar (Design & Construction)

2026

- ODO 5 - Construct Terminal (Design & Construction)
- ODO 6 - Construct Terminal Parking Lot (Design)
- ODO 7 - Construct SE Hangar & Apron Phase 1 (Design)
- ODO 8 - Construct SE Road & Utilities (Design)

2027

- ODO 6 - Construct Terminal Parking Lot (Construction)
- ODO 7a - Construct SE Hangar Phase 1 (Construction)
- ODO 7b - Construct SE Hangar Apron PHase 1 (Construction)
- ODO 8 - Construct SE Road & Utilities (Construction)

2028

- Rollover Funds

2029

- ODO 9 - Strengthen Runway 17-35 and Taxiways (Design)

2030

- ODO 9 - Strengthen Runway 17-35 and Taxiways (Construction)

2031

- ODO 10 - Reconstruct Terminal Apron (Design)

3. Consideration of a Resolution authorizing the City Manager to accept a grant offer from the U.S. Department of Transportation Federal Aviation Administration (FAA) for the Reconstruct T-Hangar Taxilane project for the Shawnee Regional Airport. *(Deferred from October 21, 2024, Shawnee Airport Authority meeting.)*

Airport Manager Bonnie Wilson stated this item was deferred from last meeting. She advised that due to the proposed Capital Improvement Plan, this item is no longer relevant.

A motion was made by Trustee Odneal, seconded by Trustee Richter, to reject a Resolution authorizing the City Manager to accept a grant offer from the U.S. Department of Transportation Federal Aviation Administration (FAA) for the Reconstruct T-Hangar Taxilane project for the Shawnee Regional Airport. Motion carried 6-0-0.

AYE: Odneal, Richter, Madson, Stephens, Fichtner, Sehorn

NAY: None

ABSTAIN: None

4. New Business

There was no new business.

5. Adjournment

There being no further business to be considered, the meeting was adjourned by power of the Chair. (7:22 p.m.)

ERIC STEPHENS, MAYOR
CHAIRMAN

ATTEST:

LISA LASYONE, MMC, CITY CLERK
SECRETARY

DRAFT

SHAWNEE AIRPORT AUTHORITY PROCEEDINGS

DECEMBER 9, 2024 AT 4:30 PM

The Shawnee Airport Authority of the City of Shawnee, County of Pottawatomie, State of Oklahoma, met in Special Call Session in the Commission Chambers at City Hall, 16 West 9th Street, Shawnee, Oklahoma on Monday, December 9, 2024 at 4:30 PM, pursuant to notice duly posted as prescribed by law on Thursday, December 5, 2024, at 4:26 PM. Chairman Stephens presided and called the meeting to order. Upon roll call, the following members were in attendance.

Eric Stephens
Chairman/Mayor

Daniel Matthews
Trustee Ward 1

Greta Madson
Trustee Ward 2

Chris Odneal
Trustee Ward 3

Ashley Fichtner
Trustee Ward 4

Mark Sehorn
Trustee Ward 5

Lauren Richter
Trustee Ward 6

ABSENT: None

CALL TO ORDER

DECLARATION OF QUORUM

1. Work Session on Shawnee Regional Airport - Development, Restoration, and Maintenance Projects.

Airport Manager Bonnie Wilson provided a presentation regarding the Shawnee Regional Airport - Development, Restoration, and Maintenance Projects. Topics discussed included:

- Development Projects
 - Taxilane Rehabilitation Project - Overall Development Objective (ODO) 1
 - T-Hangar Construction Options - ODO 2 & 3
 - Construct Taxilane for Southeast (SE) Hangar Development - ODO 4
 - Terminal and Parking Lot Relocation and Construction - ODO 5 & 6
 - Construct Southeast (SE) Hangar, Apron and Roadway - ODO 7 & 8
 - Strengthen Runway 17-35 and Taxiways - ODO 9
 - Reconstruct Terminal Apron (Design Only) ODO 10
- Restoration and Maintenance Projects

- Precision Approach Path Indicators (PAPI) Upgrade Project
- Relocate/New Fuel Farm
- Taxiway/Maintenance Ramp Supporting Commercial Use Hangars
- Tractor Shed
- Aircraft Tug/Utility Tractor Purchase
- Hangar #14 Repairs and Upgrades
- Seal and Stripe Parking Lot
- 100 Series T-Hangars
- Operations Truck Replacement
- Crew Car Replacement
- Storm Damage Properties
 - Hangar #14
 - Hangar #15
 - 100 Series T-Hangar
 - Department of Public Safety (DPS)/Vyve Building
- Airport Advisory Board Motion

2. Consideration of Alternative FEMA Project Designation for select Shawnee Regional Airport assets affected by the April 19, 2023, tornado.

City Manager Andrea Weckmueller-Behringer stated that City staff has been pursuing "like-for-like" replacements of damaged or destroyed infrastructure and facilities due to the April 19, 2023, tornado event. In cases where "like-for-like" restoration may not be possible or feasible, the Federal Emergency Management Association (FEMA) has established an alternative procedure for public assistance projects. This Alternative Project (428) designation would result in seventy-five percent (75%) FEMA reimbursement of a "Fixed-Cost Offer," based on the estimated cost of repair or reconstruction. At this time, there are three (3) projects at the Shawnee Regional Airport for which the FEMA's alternative project designation could be considered:

- 200-Series T-Hangars - where re-building at the original location would not be compliant with the latest Federal Aviation Administration (FAA) standards.
- Airport Terminal - for which a shift to the east as well as an altered layout is currently being contemplated.
- Indoor Skatepark (702 W Independence) - where re-building at the original location may not offer the highest and best use for the associated lot.

Staff is requesting that the Shawnee Airport Authority authorize the City Manager to request 428 Project Designation from FEMA. Further discussion was held among Trustees and Staff.

A motion was made by Trustee Sehorn, seconded by Trustee Richter, to authorize the City Manager to request 428 Project Designation from FEMA. Motion carried 7-0-0.

AYE: Sehorn, Richter, Matthews, Madson, Odneal, Stephens, Fichtner

NAY: None

ABSTAIN: None

3. Adjournment

There being no further business to be considered, the meeting was adjourned by power of the Chair. (6:11 p.m.)

ERIC STEPHENS, MAYOR
CHAIRMAN

ATTEST:

LISA LASYONE, MMC, CITY CLERK
SECRETARY

AIRPORT ADVISORY BOARD PROCEEDINGS

OCTOBER 16, 2024 AT 5:30 PM

The Airport Advisory Board of the City of Shawnee, County of Pottawatomie, State of Oklahoma, met in Rescheduled Regular Session at the Shawnee Regional Airport 2202 North Airport Drive, Shawnee, Oklahoma on, October 16, 2024 at 5:30 pm, pursuant to notice duly posted as prescribed by law at 1:13 PM, October 10, 2024. Chairman Lee presided and called the meeting to order. Upon roll call, the following members were in attendance.

Scott Lee
Chairman

Colton Crowder
Board Member

Harmik DerSahakin
Board Member

Randall Rogers
Board Member

Keith Layne
Board Member

Blake White
Board Member

ABSENT: Larry Briggs

CALL TO ORDER

DECLARATION OF QUORUM

1. Acknowledge the Minutes from the June 26, 2024, Rescheduled Regular Meeting.

A motion was made by Mr. White, seconded by Mr. Layne, to acknowledge the Minutes of the June 26, 2024, Rescheduled Regular Meeting Motion carried 6-0-0.

AYE: CROWDER, DERSAHAKIAN, LAYNE, LEE, ROGERS, WHITE

NAY: NONE

ABSTAIN: NONE

2. Citizens Participation (A three-minute limit per person)
(A twelve-minute limit per topic)

3. Approve Calendar Year 2025 Meeting Schedule

A motion was made by Mr. Rogers, seconded by Mr. Crowder, to approve the Calendar Year 2025 Meeting Schedule for the Airport Advisory Board. Motion carried 6-0-0.

AYE: CROWDER, DERSAHAKIAN, LAYNE, LEE, ROGERS, WHITE

NAY: NONE

ABSTAIN: NONE

4. Airport Development Projects - Overview and Discussion

Staff provided a report on the progress of planned repairs and construction projects.

5. Staff Reports

Staff provided reports on fuel pricing and sales, and budget figures for fiscal year 2025 to date as part of the agenda package.

6. Board Comments

7. Adjournment

The meeting was adjourned at 6:09 pm.



SCOTT LEE
CHAIRMAN

ATTEST:



BONNIE A. WILSON
SECRETARY



Finance
16 W. 9th St.
Shawnee, OK 74801
ShawneeOK.org

Date: December 16, 2024
To: Shawnee Airport Authority
From: Kimberly Smith, Finance Director
Subject: Public Hearing on an Amendment to the City of Shawnee Capital Improvement Plan (CIP) for Fiscal Years 2025 through 2029, encompassing multiple changes.

Background: The Capital Improvement Plan (CIP) for Fiscal Years (FY) 2025-2029 was adopted on June 17, 2024. Staff is now requesting an amendment to the City of Shawnee CIP to adjust estimated project costs, change commencement years, and include revised funding information for existing projects and new projects identified by the Shawnee Airport Authority. This agenda item provides for the required public hearing as set forth in the CIP Policy. Notice of date, time and location of the public hearing was published in the Shawnee News Star on December 5, 2024.

The details of the proposed amendments are as follows:

Fund 511 - Shawnee Airport Authority - The proposed amendment to the City of Shawnee CIP includes updates to existing projects, and the addition of new projects for the development of the Shawnee Regional Airport. Per the City of Shawnee Capital Improvement Plan Policy (CIP Policy), the City of Shawnee CIP may be amended by the Board of Commissioners as recommended by the City Manager, and after a public hearing is held during a public meeting of the Board of Commissioners. Amendments may include any change to the City of Shawnee CIP such as the addition of a new project, change in the priority of a project, change in the proposed commencement year, or adjustment of the estimated project costs. In addition to the requirements of the CIP Policy, including these projects in the revised City of Shawnee CIP will allow staff to apply for grant funding from the Federal Aviation Administration (FAA) and the Oklahoma Department of Aerospace and Aeronautics (ODAA).

The list of new projects in the request to amend the City of Shawnee CIP are:

- Repairs to an existing taxi lane providing access to t-hangars and box hangars, and the main aircraft parking apron.
- An upgrade to the Precision Approach Path Indicator lighting system from iridescent lighting to LED technology.
- Construction of a new T-Hangar taxi lane to support construction of two new ten-unit T-Hangars.
- Construction of two new ten-unit T-Hangars to replace those damaged beyond repair by the 2023 storm event.
- Construction of a new Airport Terminal Building and ground vehicle parking lot to replace the terminal damaged beyond repair by the 2023 storm event.
- Construction of a new taxi lane, parking apron, large scale box hangar, roadway and utilities to

- support development in the southeast quadrant of the airport.
- Construction of a new aircraft fuel storage and distribution system.
- Strengthening Runway 17-35, parallel Taxiway Alpha and connecting taxiways Bravo, Delta and Echo.
- Reconstruction of the main aircraft parking ramp and apron to improve current conditions and provide for additional aircraft taxiing and parking surfaces.

Financial Impact: Fiscal impact is contingent on funding provided by the Federal Aviation Administration (FAA), Federal Emergency Management Agency (FEMA), and the Oklahoma Department of Aerospace and Aeronautics (ODAA).

Attachments: Capital_Projects Amended - SAA

Staff Recommendation: Conduct Public Hearing

City of Shawnee

FY 2025-2029 Capital Improvement Plan

Project Title	Rehabilitate Taxilane and Apron	
Category	Public Facilities	
Department	0120 - AIRPORT	Pending Project
Ward	Ward 6	
ID		
Project Description This project includes engineering design and construction to rehabilitate/repair the existing taxilane servicing the t-hangars, box hangars, and planned new t-hangars generally to the south of the main parking apron; it also includes repairs to the main aircraft parking apron to address surface and subsurface conditions including crack seal, full depth repairs as required, and a seal coat to the surface.		



	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	FY30-34
Equipment	\$0	\$0	\$0	\$0	\$0	\$0
Vehicle	0	0	0	0	0	0
Infrastructure	263,740	0	0	0	0	0
Facilities	0	0	0	0	0	0
Facility Improvements	0	0	0	0	0	0
Land	0	0	0	0	0	0
Land Improvements	0	0	0	0	0	0

City of Shawnee
FY 2025-2029 Capital Improvement Plan

Project Title	Rehabilitate Precision Approach Pathway Indicator (PAPI) Light System	
Category	Public Facilities	
Department	0120 - AIRPORT	Pending Project
Ward	Ward 6	
ID		
Project Description Replace the Precision Approach Pathway Indicator (PAPI) Light System, originally installed in 1997, with a new LED type system.		



	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	FY30-34
Equipment	\$	\$297,700	\$0	\$0	\$0	\$0
Vehicle	0	0	0	0	0	0
Infrastructure	0	0	0	0	0	0
Facilities	0	0	0	0	0	0
Facility Improvements	0	0	0	0	0	0
Land	0	0	0	0	0	0
Land Improvements	0	0	0	0	0	0
Professional Services	86,000	0	0	0	0	0
Total	\$	\$297,700	\$0	\$0	\$0	\$0

Professional Services	65,935	0	0	0	0	0
Total	\$329,675	\$0	\$0	\$0	\$0	\$0

City of Shawnee

FY 2025-2029 Capital Improvement Plan

Project Title	Construct New T-Hangar Taxilane		 Maxar, Microsoft Esri Community Maps Contributors, City of S... Powered by Esri			
Category	Public Facilities					
Department	0120 - AIRPORT	Pending Project				
Ward	Ward 6					
ID						
Project Description Design and construct a new taxilane to support ten new t-hangars.						
	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	FY30-34
Equipment	\$0	\$0	\$0	\$0	\$0	\$0
Vehicle	0	0	0	0	0	0
Infrastructure	1,404,000	0	0	0	0	0
Facilities	0	0	0	0	0	0
Facility Improvements	0	0	0	0	0	0
Land	0	0	0	0	0	0
Land Improvements	0	0	0	0	0	0
Professional Services	351,000	0	0	0	0	0
Total	\$1,755,000	\$0	\$0	\$0	\$0	\$0

City of Shawnee
FY 2025-2029 Capital Improvement Plan

Project Title	Design and Construct Two New Ten-Unit T-hangars	
Category	Public Facilities	
Department	0120 - AIRPORT	Pending Project
Ward	Ward 6	
ID		
Project Description Design and construction of two new ten-unit T-hangars to replace the 18-unit t-hangars damaged beyond repair by the 2023 storm event.		



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	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	FY30-34
Equipment	\$0	\$0	\$0	\$0	\$0	\$0
Vehicle	0	0	0	0	0	0
Infrastructure	0	0	0	0	0	0
Facilities	1,760,000	0	0	0	0	0
Facility Improvements	0	0	0	0	0	0
Land	0	0	0	0	0	0
Land Improvements	0	0	0	0	0	0
Professional Services	440,000	0	0	0	0	0
Total	\$2,200,000	\$0	\$0	\$0	\$0	\$0

City of Shawnee

FY 2025-2029 Capital Improvement Plan

Project Title	Design and Construct Taxilane for South East Hangar		 Maxar Esri Community Maps Contributors, City of Shawnee, T... Powered by Esri			
Category	Public Facilities					
Department	0120 - AIRPORT	Pending Project				
Ward	Ward 6					
ID						
Project Description Design and construction of a new taxilane, adjacent to existing parallel Taxiway Alpha to provide access to a future hangar development site, generally on the south east quadrant of the Shawnee Regional Airport.						
	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	FY30-34
Equipment	\$0	\$0	\$0	\$0	\$0	\$0
Vehicle	0	0	0	0	0	0
Infrastructure	2,184,000	0	0	0	0	0
Facilities	0	0	0	0	0	0
Facility Improvements	0	0	0	0	0	0
Land	0	0	0	0	0	0
Land Improvements	0	0	0	0	0	0
Professional Services	546,000	0	0	0	0	0
Total	\$2,730,000	\$0	\$0	\$0	\$0	\$0

City of Shawnee
FY 2025-2029 Capital Improvement Plan

Project Title	Design and Construction of New Airport Terminal	
Category	Public Facilities	
Department	0120 - AIRPORT	Pending Project
Ward	Ward 6	
ID		
Project Description Design and construction of new airport terminal		



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	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	FY30-34
Equipment	\$0	\$0	\$0	\$0	\$0	\$0
Vehicle	0	0	0	0	0	0
Infrastructure	0	0	0	0	0	0
Facilities	0	3,060,000	0	0	0	0
Facility Improvements	0	0	0	0	0	0
Land	0	0	0	0	0	0
Land Improvements	0	0	0	0	0	0
Professional Services	0	765,000	0	0	0	0
Total	\$0	\$3,825,000	\$0	\$0	\$0	\$0

City of Shawnee

FY 2025-2029 Capital Improvement Plan

Project Title	Terminal Parking Lot Design and Construction		 Maxar, Microsoft Esri Community Maps Contributors, City of S... Powered by Esri			
Category	Public Facilities					
Department	0120 - AIRPORT	Pending Project				
Ward	Ward 6					
ID						
Project Description Design and construct a new parking lot in support of a new terminal.						
	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	FY30-34
Equipment	\$0	\$0	\$0	\$0	\$0	\$0
Vehicle	0	0	0	0	0	0
Infrastructure	0	0	827,000	0	0	0
Facilities	0	0	0	0	0	0
Facility Improvements	0	0	0	0	0	0
Land	0	0	0	0	0	0
Land Improvements	0	0	0	0	0	0
Professional Services	0	100,000	0	0	0	0
Total	\$0	\$100,000	\$827,000	\$0	\$0	\$0

City of Shawnee

FY 2025-2029 Capital Improvement Plan

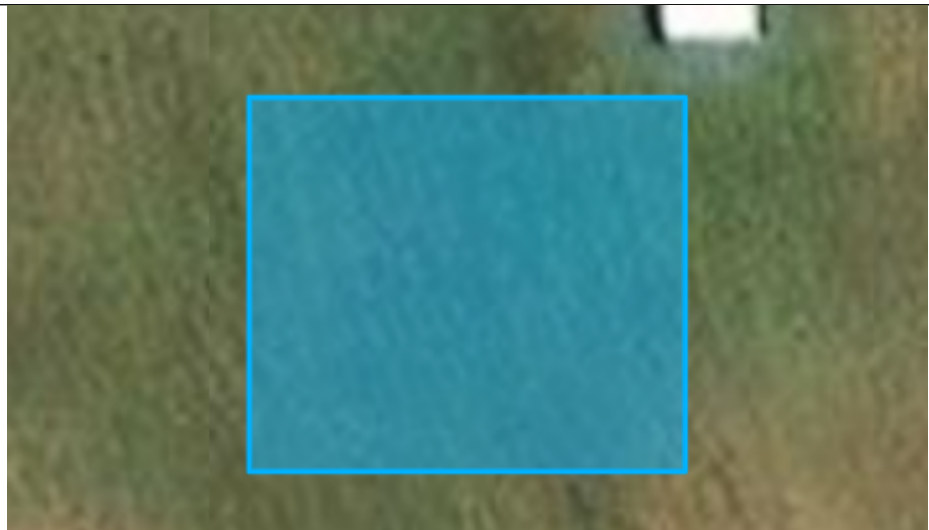
Project Title	Design and Construct South East Hangar and Apron					
Category	Public Facilities					
Department	0120 - AIRPORT	Pending Project				
Ward	Ward 6					
ID						
Project Description Design and construction of a new large scale hangar and supporting aircraft parking apron on the south eastern quadrant of the Shawnee Regional Airport.						
	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	FY30-34
Equipment	\$0	\$0	\$0	\$0	\$0	\$0
Vehicle	0	0	0	0	0	0
Infrastructure	0	0	0	0	0	0
Facilities	0	0	6,925,500	0	0	0
Facility Improvements	0	0	0	0	0	0
Land	0	0	0	0	0	0
Land Improvements	0	0	0	0	0	0
Professional Services	0	400,000	0	0	0	0
Total	\$0	\$400,000	\$6,925,500	\$0	\$0	\$0

City of Shawnee
FY 2025-2029 Capital Improvement Plan

Project Title	Design and Construction of South East Roadway and Supporting Utilities					
Category	Public Facilities, Utilities, Streets/Traffic					
Department	0120 - AIRPORT	Pending Project				
Ward	Ward 6					
ID						
Project Description Design and construction of a surface roadway and utilities to provide ground access, and utility services to the south east quadrant of the Shawnee Regional Airport						
	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	FY30-34
Equipment	\$0	\$0	\$0	\$0	\$0	\$0
Vehicle	0	0	0	0	0	0
Infrastructure	0	0	1,650,000	0	0	0
Facilities	0	0	0	0	0	0
Facility Improvements	0	0	0	0	0	0
Land	0	0	0	0	0	0
Land Improvements	0	0	0	0	0	0
Professional Services	0	225,000	0	0	0	0
Total	\$0	\$225,000	\$1,650,000	\$0	\$0	\$0

City of Shawnee

FY 2025-2029 Capital Improvement Plan

Project Title	Rehabilitate Fuel Farm		 Maxar, Microsoft Esri Community Maps Contributors, City of S... Powered by Esri			
Category	Public Facilities					
Department	0120 - AIRPORT	Pending Project				
Ward	Ward 6					
ID						
Project Description Design and construct a new fuel farm south of the main aircraft parking ramp. Project includes all procurement of new tanks, containment system, and self-service kiosk.						
	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	FY30-34
Equipment	\$0	\$0	\$0	\$1,139,136	\$0	\$0
Vehicle	0	0	0	0	0	0
Infrastructure	0	0	0	0	0	0
Facilities	0	0	0	0	0	0
Facility Improvements	0	0	0	0	0	0
Land	0	0	0	0	0	0
Land Improvements	0	0	0	0	0	0
Professional Services	0	0	0	284,784	0	0
Total	\$0	\$0	\$0	\$1,423,920	\$0	\$0

City of Shawnee

FY 2025-2029 Capital Improvement Plan

Project Title	Strengthen Runway 17-35 and Taxiways Design and Construction	
Category	Public Facilities	
Department	0120 - AIRPORT	Pending Project
Ward	Ward 6	
ID		
Project Description Design and construct repairs/rehabilitation for Runway 17/35, the parallel taxiway Alpha, and the connecting taxiways Bravo, Delta, and Echo, to support current and projected aircraft activities.		



	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	FY30-34
Equipment	\$0	\$0	\$0	\$0	\$0	\$0
Vehicle	0	0	0	0	0	0
Infrastructure	0	0	0	0	0	11,000,000
Facilities	0	0	0	0	0	0
Facility Improvements	0	0	0	0	0	0
Land	0	0	0	0	0	0
Land Improvements	0	0	0	0	0	0
Professional Services	0	0	0	0	1,000,000	0
Total	\$0	\$0	\$0	\$0	\$1,000,000	\$11,000,000

City of Shawnee

FY 2025-2029 Capital Improvement Plan

Project Title	Reconstruct Terminal Apron		 Maxar Esri Community Maps Contributors, City of Shawnee, T... Powered by Esri			
Category	Public Facilities					
Department	0120 - AIRPORT	Pending Project				
Ward	Ward 6					
ID						
Project Description Design and construction services to reconstruct/rehabilitate the main aircraft parking apron adjacent to the terminal building.						
	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	FY30-34
Equipment	\$0	\$0	\$0	\$0	\$0	\$0
Vehicle	0	0	0	0	0	0
Infrastructure	0	0	0	0	0	2,200,000
Facilities	0	0	0	0	0	0
Facility Improvements	0	0	0	0	0	0
Land	0	0	0	0	0	0
Land Improvements	0	0	0	0	0	0
Professional Services	0	0	0	0	0	500,000
Total	\$0	\$0	\$0	\$0	\$0	\$2,700,000



Shawnee Regional Airport
16 W. 9th St.
Shawnee, OK 74801
ShawneeOK.org

Date: December 16, 2024
To: Shawnee Airport Authority
From: Kimberly Smith, Finance Director
Subject: Consideration of an Amendment to the Capital Improvement Plan (CIP) for the City of Shawnee Fiscal Years 2025 through 2029, encompassing multiple changes.

Background: The Capital Improvement Plan for Fiscal Years (FY) 2024-2028 was adopted on June 17, 2024. Staff is requesting consideration and approval of several amendments to that approved document to incorporate the proposed projects and funding plans included in the Capital Improvement Plan prepared by the Oklahoma Department of Aerospace and Aeronautics in their role as the Shawnee Airport Authority's authorized agent per 3 O.S. § 85.

Projects included in the current City of Shawnee CIP requiring an amendment to the current project budgets are:

- Replace Precision Approach Pathway Indicator Light System - Increase project budget total by \$233,700
- Taxi Lane Reconstruction - Amend project scope to crack repair and seal coat of taxi lane, and inclusion of similar repair to Public Access Aircraft Parking Apron - Decrease total project budget by \$2,158,675
- Reconstruct Public Access Aircraft Parking Apron - Decrease total project budget due to a reduction in scope of work to \$2,700,000

The list of proposed project amendments and inclusions in a revised City of Shawnee CIP are:

- Construction of a new T-Hangar taxi lane to support construction of two new ten-unit T-Hangars to replace those damaged beyond repair by the 2023 storm event.
- Construction of a new taxi lane, parking apron, large scale box hangar, roadway and utilities to support development in the southeast quadrant of the airport.
- Construction of a new Airport Terminal Building and ground vehicle parking lot to replace the terminal damaged beyond repair by the 2023 storm event.
- Construction of a new aircraft fuel storage and distribution system.
- Strengthening Runway 17-35, parallel Taxiway Alpha and connecting taxiways Bravo, Delta and Echo.

The complete list of projects, proposed schedules, and funding resources is included as an attachment.

Financial Impact: All projects are contingent on receiving funds from the Federal Aviation Administration (FAA), Federal Emergency Management Agency (FEMA), and Oklahoma Department of Aerospace and Aeronautics. Fiscal Year 2025 local matching share funds will be provided from

Shawnee Airport Authority accounts: 511-5-0120-54200 Capital Outlay Buildings and Improvements, and 603-5-0120-54200 Capital Outlay - Buildings & Improvements

Attachments: ODAA CIP 2025-2031

Staff Recommendation: Amend the City of Shawnee's Capital Improvement Plan

7 Year Capital Improvement Plan (CIP)

Airport Name (Loc ID), ST: Shawnee Regional Airport (SNL) - Shawnee, OK

CIP START YEAR: 2025

2022 NPE (Expires FY25)	\$159,000	2022 AIG (Expires FY25)	Federal Share	90%
2023 NPE (Expires FY26)	\$145,000	2023 AIG (Expires FY26)	100% PREP Funds	\$ 6,500,000
\$150,000 2024 NPE (Expires FY27)	\$144,000	2024 AIG (Expires FY27)	Available through ODAA	
\$150,000 2025 NPE (for planning through 2030)	\$144,000	2025 AIG (for planning through 2026)		

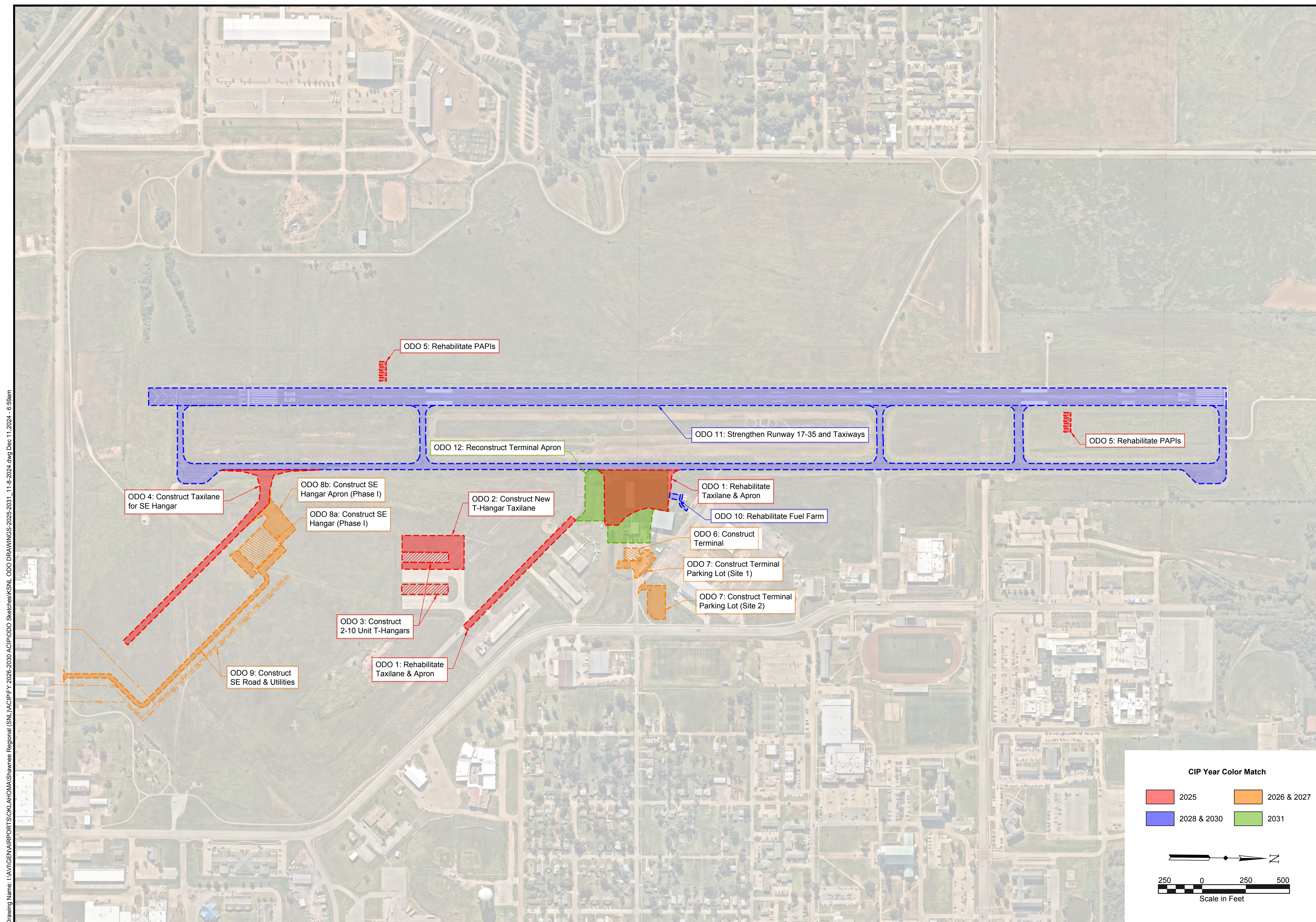
ESTIMATES BELOW ARE ROUGH ORDER OF MAGNITUDE ESTIMATES NOT BASED ON DETAILED COST BREAKDOWNS

Version: Oct 2024

Fed FY	Available		Funding Source	Data Sheet - Project Component/Phase		Estimated Cost	Funding Plan					
	NPE	AIG					NPE	AIG	Additional AIP	Other	Match	
2025	\$300,000	\$592,000	State	ODO 1: Rehabilitate Taxilane and Apron (Design & Construction)		ODAA 95%-5%	\$329,675				\$313,191	\$16,484
			AIP/BIL	ODO 2: Construct New T-Hangar Taxilane (Design & Construction)		FAA 95%-5% & ODAA 95%-5%	\$1,755,000	\$300,000	\$592,000		\$775,250	\$87,750
	Total = \$892,000		State	ODO 3: Construct 2-10 Unit T-Hangar (Design & Construction)		ODAA 40%-60%	\$2,200,000				\$880,000	\$1,320,000
			State	ODO 4: Construct Taxilane for SE Hangar (Design & Construction)		ODAA 95%-5%	\$2,730,000				\$2,593,500	\$136,500
			State	ODO 5: Rehabilitate PAPIs (Design)		ODAA 95%-5%	\$86,000				\$81,700	\$4,300
			Remaining Funds		2025 Annual Subtotals:	\$7,100,675	\$300,000	\$592,000		\$4,643,641	\$1,565,034	
2026	\$150,000	\$144,000	State	ODO 5: Rehabilitate PAPIs (Construction)		ODAA 95%-5%	\$297,700				\$282,815	\$14,885
			State	ODO 6: Construct Terminal (Design & Construction)		ODAA 50%-50% , ODAA Share NTE \$1,000,000	\$3,825,000				\$1,000,000	\$2,825,000
	Total = \$294,000		State	ODO 7: Construct Terminal Parking Lot (Design)		ODAA 95%-5%	\$100,000				\$95,000	\$5,000
			State	ODO 8: Construct SE Hangar & Apron Phase I (Design)		ODAA PREP 100%-0%	\$400,000				\$400,000	
			State	ODO 9: Construct SE Road & Utilities (Design)		ODAA 95%-5%	\$225,000				\$213,750	\$11,250
	\$150,000	\$144,000	Remaining Funds		2026 Annual Subtotals:	\$4,847,700				\$1,991,565	\$2,856,135	
2027	\$300,000	\$144,000	State	ODO 7: Construct Terminal Parking Lot (Construction)		ODAA 95%-5%	\$827,000				\$785,650	\$41,350
			State	ODO 8a: Construct SE Hangar Phase I (Construction)		ODAA PREP 100%-0%	\$5,690,000				\$5,690,000	
	Total = \$444,000		State	ODO 8b: Construct SE Hangar Apron Phase I (Construction)		ODAA PREP \$410000 @ 100%-0% & \$825,500 @ 95%-5%	\$1,235,500				\$1,194,225	\$41,275
			State	ODO 9: Construct SE Road & Utilities (Construction)		ODAA 95%-5%	\$1,650,000				\$1,567,500	\$82,500
	\$300,000	\$144,000	Remaining Funds		2027 Annual Subtotals:	\$9,402,500				\$9,237,375	\$165,125	
2028	\$450,000	\$144,000	State	ODO 10: Rehabilitate Fuel Farm (Design & Construction)		ODAA 50%-50% , ODAA Share NTE \$500,000 Per Fuel Type	\$1,423,920				\$711,960	\$711,960
	Total = \$594,000											
	\$450,000	\$144,000	Remaining Funds		2028 Annual Subtotals:	\$1,423,920				\$711,960	\$711,960	
2029	\$600,000	\$144,000	AIP/BIL	ODO 11: Strengthen Runway 17-35 and Taxiways (Design)		FAA & ODAA 90%-5%-5% CDS Funding:	\$1,000,000	\$600,000	\$144,000	\$156,000	\$50,000	\$50,000
	Total = \$744,000											
			Remaining Funds		2029 Annual Subtotals:	\$1,000,000	\$600,000	\$144,000	\$156,000	\$50,000	\$50,000	
2030	\$150,000		AIP	ODO 11: Strengthen Runway 17-35 and Taxiways (Construction)		FAA & ODAA 90%-5%-5% CDS Funding:	\$11,000,000	\$150,000		\$9,750,000	\$550,000	\$550,000
	Total = \$150,000											
			Remaining Funds		2030 Annual Subtotals:	\$11,000,000	\$150,000		\$9,750,000	\$550,000	\$550,000	
2031	\$150,000		AIP	ODO 12: Reconstruct Terminal Apron (Design)		FAA & ODAA 90%-5%-5% CDS Funding:	\$500,000	\$150,000		\$300,000	\$25,000	\$25,000
	Total = \$150,000											
			Remaining Funds		2030 Annual Subtotals:	\$500,000	\$150,000		\$300,000	\$25,000	\$25,000	
7 Year CIP Totals:						\$35,274,795	\$1,200,000	\$736,000	\$10,206,000	\$17,209,541	\$5,923,254	

Sponsor Name & Title: _____

Date: _____





City Manager
16 W. 9th St.
Shawnee, OK 74801
ShawneeOK.org

Date: December 16, 2024
To: Shawnee Airport Authority
From: Andrea Weckmueller-Behringer, City Manager
Subject: Consideration of approval of the Capital Improvement Plan (CIP) for the Shawnee Regional Airport for Fiscal Years 2025-2031 and authorization of the Oklahoma Department of Aerospace and Aeronautics, in their capacity as agent for the Shawnee Airport Authority, to submit the CIP to the Federal Aviation Administration.

Background: Through the passage of Resolution Number SAA-2024-2 (21 October 2024), the Trustees of the Shawnee Airport Authority (SAA) appointed the Oklahoma Department of Aerospace and Aeronautics (ODAA) to act as the SAA's agent as authorized in 3 O.S. § 85 for the development of the Shawnee Regional Airport's Capital Improvement Plan (CIP).

Following that action, ODAA staff coordinated the development of a draft CIP with the airport's engineer of record, H.W. Lochner Engineering, the City Manager, the Director of Finance, and the airport staff.

An initial draft of the CIP was shared with the Shawnee Airport Advisory Board (AAB) for their consideration and comments at their Rescheduled Regular Meeting on November 20, 2024. The AAB's recommendations were provided to the ODAA staff and reviewed by the SAA at the Special Call Meeting on December 9, 2024.

A final draft CIP, reflecting the input from all parties, is included in the agenda package for SAA review and approval prior to submitting the CIP to the Federal Aviation Administration.

Financial Impact: All projects are contingent on receiving funds from the Federal Aviation Administration (FAA), Federal Emergency Management Agency (FEMA) and Oklahoma Department of Aerospace and Aeronautics. Fiscal Year 2025 local matching share funds will be provided from Shawnee Airport Authority accounts: 511-5-0120-54200 Capital Outlay - Buildings & Improvements, and 603-5-0120-54200 Capital Outlay - Buildings & Improvements

Attachments: KSNL CIP 2025-2031 - FINAL DRAFT

Staff Recommendation: Approval of the draft Capital Improvement Plan for the Shawnee Regional Airport, and authorize the Oklahoma Department of Aerospace and Aeronautics, in their capacity as the SAA's agent, to submit the final document to the Federal Aviation Administration

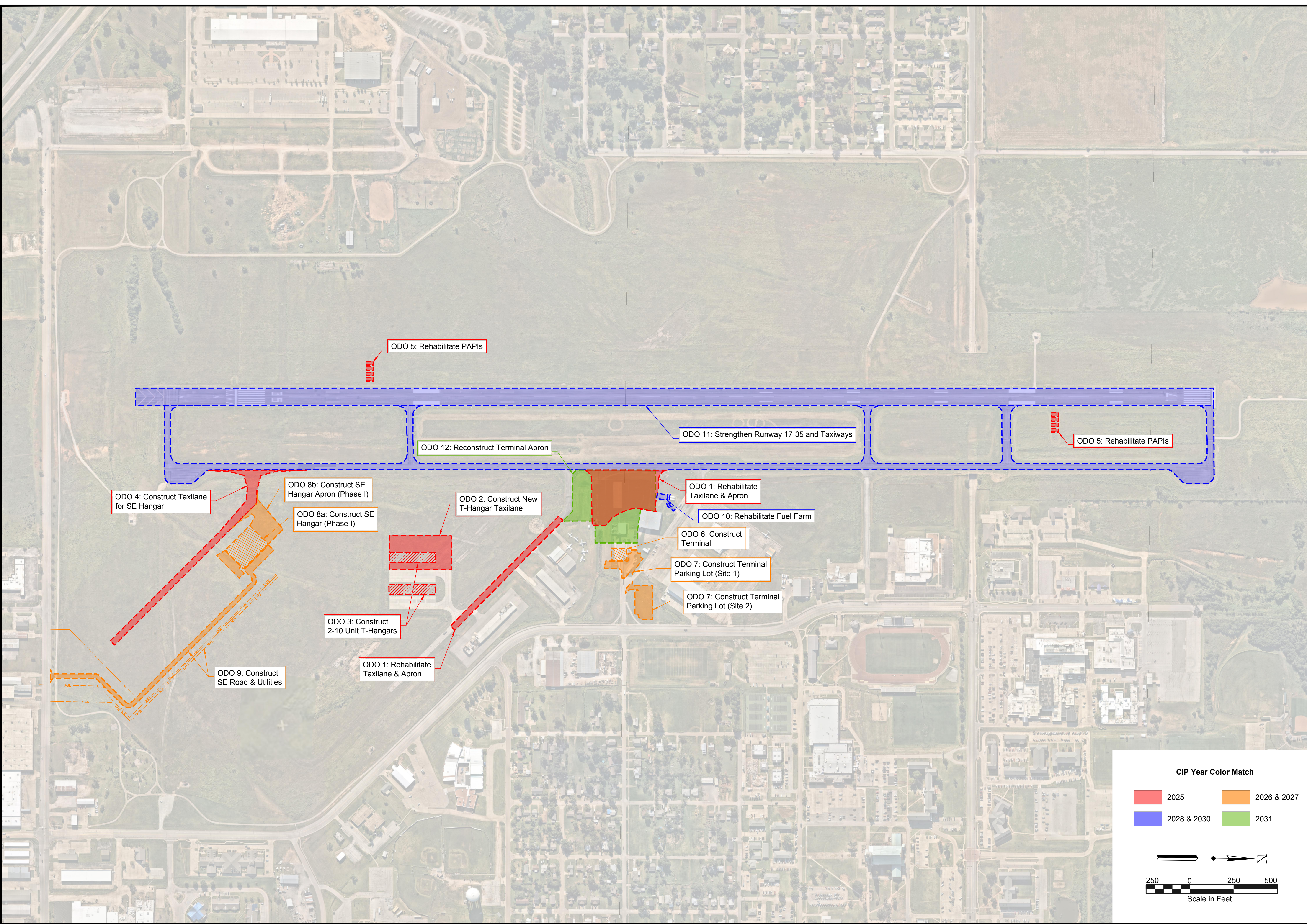
7 Year Capital Improvement Plan (CIP)

Airport Name (Loc ID), ST: Shawnee Regional Airport (SNL) - Shawnee, OK						CIP START YEAR: 2025				
2022 NPE (Expires FY25) \$159,000 2022 AIG (Expires FY25) Federal Share 90%										
2023 NPE (Expires FY26) \$145,000 2023 AIG (Expires FY26) 100% PREP Funds \$ 6,500,000										
\$150,000	2024 NPE (Expires FY27) \$144,000 2024 AIG (Expires FY27) Available through ODAA									
\$150,000	2025 NPE (for planning through 2030) \$144,000 2025 AIG (for planning through 2026)									
ESTIMATES BELOW ARE ROUGH ORDER OF MAGNITUDE ESTIMATES NOT BASED ON DETAILED COST BREAKDOWNS						Version: Oct 2024				
Fed FY	Available		Funding Source	Data Sheet - Project Component/Phase	Estimated Cost	Funding Plan				
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			AIP/BIL	ODO 2: Construct New T-Hangar Taxilane (Design & Construction) FAA 95%-5% & ODA 95%-5%	\$1,755,000	\$300,000	\$592,000		\$775,250	\$87,750
	State	ODO 3: Construct 2-10 Unit T-Hangar (Design & Construction) ODA 40%-60%	\$2,200,000				\$880,000	\$1,320,000		
	Total = \$892,000	State	ODO 4: Construct Taxilane for SE Hangar (Design & Construction) ODA 95%-5%	\$2,730,000				\$2,593,500	\$136,500	
		State	ODO 5: Rehabilitate PAPIs (Design) ODA 95%-5%	\$86,000				\$81,700	\$4,300	
			Remaining Funds 2025 Annual Subtotals:		\$7,100,675	\$300,000	\$592,000		\$4,643,641	\$1,565,034
2026	\$150,000	\$144,000	State	ODO 5: Rehabilitate PAPIs (Construction) ODA 95%-5%	\$297,700				\$282,815	\$14,885
			State	ODO 6: Construct Terminal (Design & Construction) ODA 50%-50%, ODA						

Sponsor Name & Title: _____

Date: _____

Drawing Name: I:\AVI\GENAIRPORTS\OKLAHOMA\Shawnee Regional (SNL)\ACIP\FY 2026-2030 ACIP\ODO Sketches\KSNL ODO DRAWINGS-2025-2031_11-8-2024.dwg Dec 11, 2024 - 6:58am



6301 Waterford Blvd.
Suite 310
Oklahoma City, OK 73118
P 405.748.6651
www.hwlochner.com

CITY OF SHAWNEE, OKLAHOMA

SHAWNEE REGIONAL AIRPORT
SHAWNEE, OKLAHOMA

PROJECT NO.	
DRAWN BY	DATE
CHECKED BY	DATE
DESIGNED BY	DATE
REVISIONS	DATE

OVERALL
DEVELOPMENT
OBJECTIVES

1