

AGENDA
SHAWNEE BEAUTIFICATION, PARKS, AND RECREATION COMMITTEE
NOVEMBER 21, 2024 AT 4:00 PM
COMMISSION CHAMBERS AT CITY HALL
16 WEST 9TH STREET
SHAWNEE, OKLAHOMA

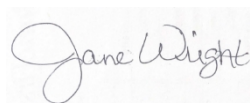
Official action can only be taken on items which appear on the agenda. The public body may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any agenda item. When more information is needed to act on an item, the public body may refer the matter to Staff or back to Committee or the recommending body. Under certain circumstances, items are deferred to a future date or stricken from the agenda entirely.

CALL TO ORDER

DECLARATION OF QUORUM

1. Swearing in of Raymond Lutomski Jr. as a Committee Member.
2. Consideration of approval of the Minutes from the September 19, 2024 regular meeting.
3. Staff Reports
4. Discussion of Tree Grant
5. Citizens Participation (A three-minute limit per person)
(A twelve-minute limit per topic)
6. Committee Comments
7. Adjournment

Respectfully submitted,



Jane Wright, Secretary

The City of Shawnee encourages participation from its citizens in public meetings. If participation is not possible due to a disability, notify the City Clerk, in writing, at least forty-eight hours prior to the scheduled meeting, and necessary accommodations will be made. (ADA 28 CFR 36)

DRAFT

SHAWNEE BEAUTIFICATION, PARKS, AND RECREATION COMMITTEE PROCEEDINGS

SEPTEMBER 19, 2024 AT 4:00 PM

The Shawnee Beautification, Parks, and Recreation Committee of the City of Shawnee, County of Pottawatomie, State of Oklahoma, met in Regular Session in the Commission Chambers at City Hall, 16 West 9th Street, Shawnee, Oklahoma on, September 19, 2024 at 4:00 P.M., pursuant to notice duly posted as prescribed by law at 9:54 A.M. on September 18, 2024. Chairperson Payn presided and called the meeting to order. Upon roll call, the following members were in attendance.

Chad Payn
Chairperson

Absent
Vice Chairperson

Vacant
Committee Member

Kerri Keck
Committee Member

Sue Nelson
Committee Member

Vickie Winters
Committee Member

Absent
Commissioner/Committee Member

ABSENT: Sherry Lankford and Lauren Richter

CALL TO ORDER

DECLARATION OF QUORUM

1. Consideration of approval of the Minutes from the August 15, 2024 regular meeting.

A motion to approve the August 15, 2024 minutes was made by Kerri Keck. A 2nd was made by Vickie Winters. Motion carried 4-0.

Aye: Chad Payn, Kerri Keck, Vickie Winters, and Sue Nelson

Nay: None

2. Staff Reports

1. Kwame Thomas was introduced as the new Parks/Maintenance Supervisor.
2. Amy Riggins was introduced as the new Special Events and Volunteer Supervisor.
3. Angie Kelly was introduced as the new Senior Program Supervisor.
4. Some repairs are being done at the Sister Cities Park. Assistance was requested to raise funds to replace the flag poles at the Sister Cities Park as they were

destroyed by the 2023 tornado.

5. Ongoing repairs at Splash.

6. Cemetery mapping is ongoing with a possibility of going live at the end of September or beginning of October.

3. Consideration of Shawnee Beautification, Parks, and Recreation Regular 2025 Meeting Schedule.

A motion to approve the Shawnee Beautification, Parks, and Recreation Regular 2025 meeting schedule was made by Vickie Winters. A 2nd was made by Kerri Keck. Motion carried 4-0.

Aye: Chad Payn, Kerri Keck, Vickie Winters, and Sue Nelson

Nay: None

4. Consideration of date for the Committee Service Project in October to plant pansies in beds and pots on the corner of 9th and Bell Streets.

A motion to approve the date of October 17, 2024 at 4:00 P.M. for the Committee Service Project to plant pansies and shrubs in the flower beds and pots on the corner of 9th and Bell Streets was made by Kerri Keck. A 2nd was made by Vickie Winters. Motion carried 4-0.

Aye: Chad Payn, Kerri Keck, Vickie Winters, and Sue Nelson

Nay: None

5. Consideration of spending \$150.00 from Beautification Fund to purchase pansies for the Committee Service Project.

A motion to approve spending \$150.00 from Beautification Fund to purchase pansies and shrubs for the Committee Service Project was made by Kerri Keck. A 2nd was made by Sue Nelson. Motion carried 4-0.

Aye: Chad Payn, Kerri Keck, Vickie Winters, and Sue Nelson

Nay: None

6. Citizens Participation (A three-minute limit per person)
(A twelve-minute limit per topic)

Mr. Lutomski spoke during citizens participation.

7. Committee Comments

Kerri Keck let the committee know of Veterans Memorial events coming up in November. Sue Nelson will check on getting some items donated for the

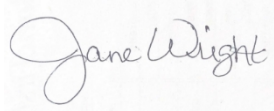
Committee Service Project.

8. Adjournment

The meeting was adjourned at 4:40 P.M.

CHAD PAYN
CHAIRPERSON

ATTEST:

A handwritten signature in cursive script that reads "Jane Wright". The signature is written in dark ink on a light-colored, slightly textured background.

JANE WRIGHT
SECRETARY