

AMENDED

AGENDA BOARD OF CITY COMMISSIONERS JULY 17, 2023 AT 6:00 PM COMMISSION CHAMBERS AT CITY HALL 16 WEST 9TH STREET SHAWNEE, OKLAHOMA

Official action can only be taken on items which appear on the agenda. The public body may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any agenda item. When more information is needed to act on an item, the public body may refer the matter to Staff or back to Committee or the recommending body. Under certain circumstances, items are deferred to a future date or stricken from the agenda entirely.

CALL TO ORDER

DECLARATION OF A QUORUM

INVOCATION

FLAG SALUTE

1. Recognition of the Potawatomi Fire Basketball Team.
2. Recognition of the new Salvation Army Captains.
3. Citizens Participation (A three-minute limit per person)
(A twelve-minute limit per topic)
4. Consider approval of Consent Agenda:
 - a. Acknowledge staff will proceed in the instant meeting with the opening and consideration of bids as set forth in Item No. 19.
 - b. Minutes from the June 20, 2023 regular meeting.
 - c. Acknowledge the following minutes and reports:
 - Shawnee Beautification, Parks, and Recreation Committee Minutes from the May 18, 2023 regular meeting.
 - Planning Commission Minutes from the May 3, 2023 regular meeting.
 - License Payment Report for June 2023.
 - Project Payment Report for June 2023.

d. Lake Lease Transfer:

- Skipper Tract Lot 5, 16614 Archery Range Rd
From: Mike Vinson
To: Mike Vinson, Kayla Vinson, Eric Vinson, and Ashlee Vinson

e. Approve renewal of the following agreements for Fiscal Year 2023-2024:

- Agreement with Independent School District No. 93, also known as Shawnee Public Schools, for Supplemental Police Services.
- Interlocal Cooperation Agreement with Gordon Cooper Technology Center (GCTC) for District No. 5 to provide repaving and repair of public roadways and parking lots used by students, faculty, employees, and patrons of GCTC.

f. Approval of the FY-2023 Audit Engagement Letter with Arledge & Associates, P.C.

g. Approval of an Agreement with Grove Elementary School District for Supplemental Police Services.

h. Mayor Appointments:

Shawnee Senior Citizens Advisory Board

Albert Rice	2nd Full Term	Expires: July 1, 2026
<i>Reappointment</i>		

5. Presentation of the Pet of the Month by Animal Control.
6. Commission appointment of a Vice Mayor (per Article III, Section 6 of the City Charter).
7. Consideration of a revision to an Agreement, previously approved but not executed, with Shawnee Forward for Fiscal Year 2023-2024.
8. Consideration of the purchase of five (5) vehicles from Bob Howard under state contract pricing in the total amount of \$180,990.00.
9. Public Hearing on an amendment to the Capital Improvement Plan to change the project scope and increase the cost to include an anticipated pressure paving

project.

10. Consideration of an amendment to the Capital Improvement Plan to change the project scope and increase the cost to include an anticipated pressure paving project.
11. Public hearing and review of a proposed text amendment to Section 22-295 of the Zoning Code regarding Traditional Neighborhood (TN) infill standards.
(Deferred from June 20, 2023 City Commission meeting.)
12. Consideration of an ordinance amending Section 22-295 of the Zoning Ordinance of the City of Shawnee, Pottawatomie County, Oklahoma, more specifically known as the Traditional Neighborhood Infill Standards, by adding a Section 22-295(5) to said zoning ordinance.
13. Public hearing of a request for a Conditional Use Permit (CUP) for a brewery/taproom at the property located at 313 East Main Street.
Case No. CUP01-23 | Applicant: Vortex Alley Brewing, LLC. *(Deferred from June 20, 2023 City Commission meeting.)*
14. Consideration of an approval for a Conditional Use Permit (CUP) for a brewery/taproom at the property located at 313 East Main Street.
15. Public hearing of a request to rezone from I-2 (Light Industrial District) and R-1 (Single-Family Residential District) to A-1 (Rural Agricultural District) on property located at 1804 W. Dewey Street.
Case No. RZ10-23 | Applicant: Larry LeRay
16. Consideration of an ordinance rezoning from I-2 (Light Industrial District) and R-1 (Single-Family Residential District) to A-1 (Rural Agricultural District) on property located at 1804 W. Dewey Street.
17. Consideration of an ordinance relating to arts in public places, amending Chapter 22 of the Shawnee Municipal Code by amending Article IX of Chapter 22, providing for arts in public places; providing for repeal; providing for severability; and providing for codification.
18. Consideration of a resolution updating the City Fee Schedule by setting the art project application fee for review by the Shawnee Arts & Culture Commission pursuant to Article IX of Chapter 22 of the Shawnee Municipal Code; and providing for the readoption of the City Fee Schedule in whole.

19. Consideration of the following budget amendments for Fiscal Year 2023 – 2024:

- a. 2018 Capital Improvement Fund - Fund 303 - to fund an anticipated pressure paving project in the Streets Department.

20. Consider Bid(s):

- a. Wet Demolition and Clearing of 1, 7, and 9 West Main (Open)

21. Acknowledge Monthly Sales Tax Report.

22. Administrative Report(s):

- a. 2018 Half-Cent Sales Tax Quarterly Update - Lindsey McNabb-Fox, Finance Director
- b. Pressure Pave Project - Brad Schmidt, Public Works Director

23. New Business (Any matter not known or which could not have been reasonably foreseen prior to the posting of the agenda.)

24. Commissioners Comments

25. Adjournment

Respectfully submitted,



Lisa Lasyone, CMC, City Clerk

The City of Shawnee encourages participation from its citizens in public meetings. If participation is not possible due to a disability, notify the City Clerk, in writing, at least forty-eight hours prior to the scheduled meeting, and necessary accommodations will be made. (ADA 28 CFR 36)



Certificate of Recognition

ON THIS 17TH DAY OF JULY, 2023, TO THE
POTAWATOMI FIRE BASKETBALL TEAM

ON BEHALF OF THE CITY OF SHAWNEE
TO CELEBRATE THEIR

2023 TBL National Championship

ED BOLT, MAYOR

LISA LASYONE, CITY CLERK



Certificate of Recognition

ON THIS 17TH DAY OF JULY, 2023, TO
BRITTANY CARR & IAN CARR

ON BEHALF OF THE CITY OF SHAWNEE
TO WELCOME THEM AS THE NEW

Salvation Army Captains

ED BOLT, MAYOR

LISA LASYONE, CITY CLERK

DRAFT

BOARD OF CITY COMMISSIONERS PROCEEDINGS

JUNE 20, 2023 AT 6:00 PM

The Board of City Commissioners of the City of Shawnee, County of Pottawatomie, State of Oklahoma, met in Regular Session in the Commission Chambers at City Hall, 16 West 9th Street, Shawnee, Oklahoma on, Tuesday, June 20, 2023 at 6:00 PM, pursuant to notice duly posted as prescribed by law on Thursday, June 15, 2023, at 4:33 PM. Mayor Bolt presided and called the meeting to order. Upon roll call, the following members were in attendance.

Ed Bolt
Mayor

Daniel Matthews
Commissioner Ward 1

Cami Engles
Commissioner Ward 2

Travis Flood
Commissioner Ward 3

Darren Rutherford
Commissioner Ward 4 - Vice Mayor

Mark Sehorn
Commissioner Ward 5

Lauren Richter
Commissioner Ward 6

ABSENT: None

CALL TO ORDER

DECLARATION OF A QUORUM

INVOCATION

FLAG SALUTE

1. Citizens Participation (A three-minute limit per person)
(A twelve-minute limit per topic)

Mr. Fred Turner, Mr. Terry Compton, Mr. Tate Monroe, Ms. Shelley Byrd, and Mr. Rick Young spoke during Citizens Participation.

2. Consider approval of Consent Agenda:

- a. Acknowledge Staff will proceed in the instant meeting with the opening and consideration of bids as set forth in Shawnee Airport Authority Item No. 3.

b. Minutes from the May 15, 2023 regular meeting and the June 9, 2023 special call meeting.

c. Acknowledge the following minutes and reports:

- Board of Adjustment Minutes from the March 16, 2023, regular meeting.
- Shawnee Beautification, Parks, and Recreation Committee Minutes from the March 16, 2023 regular meeting.
- Shawnee Senior Citizens Advisory Board Minutes from the March 14, 2023 regular meeting.
- License Payment Report for May 2023.
- Project Payment Report for May 2023.

d. Lake Lease Transfer:

Coffman Tract Lot 2, 15405 Perry Rd
From: Jesse and Kobi Abbott
To: Faron and Cathy Kincheloe

e. Approve renewal of the following agreements for Fiscal Year 2023-2024:

- Agreement with the Housing Authority of the City of Shawnee for Supplemental Police Services.
- Agreement with Independent School District North Rock Creek for Police Services.
- Interlocal Agreement with Pottawatomie County for the paving/repair of streets and roads owned by the City of Shawnee.
- Agreement with the Pottawatomie County District Court (Judicial District 23) to enable the Municipal Court to establish, develop, and implement programs for juvenile misdemeanor offenders.
- Agreement with REACT Ambulance Authority for Dispatch Services.
- Agreement with South Central Industries, Inc. for Right-of-Way Maintenance Services.
- Agreement with Youth and Family Resource Center, Inc. for Juvenile Services.
- Agreement with the Pottawatomie County Public Safety Center for Jail Services.
- Professional Services Agreement with Crawford and Associates for the period of July 1, 2023 through June 30, 2024.

f. Acknowledge the request of an Inter-Governmental Agreement with the

City of Oklahoma City for Regional Household Hazardous Waste
Collection and Management Service.

g. Mayor's appointments:

Airport Advisory Board

Scott Lee <i>Reappointment</i>	2nd Full Term	Expires: July 1, 2026
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Blake White <i>Reappointment</i>	2nd Full Term	Expires: July 1, 2026
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Planning Commission

Amanda Johnson <i>Reappointment</i>	1st Full Term	Expires: June 1, 2026
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John "Jack" Barrett <i>Reappointment</i>	1st Full Term	Expires: June 1, 2026
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Monty Porter <i>Reappointment</i>	1st Full Term	Expires: June 1, 2026
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Steve Reese <i>Reappointment</i>	1st Full Term	Expires: June 1, 2026
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Board of Adjustment

Dana Austin <i>Reappointment</i>	1st Full Term	Expires: June 1, 2026
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Crystal Richardson <i>Reappointment</i>	2nd Full Term	Expires: June 1, 2026
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Shawnee Arts & Culture Commission

Nicki Sherman <i>Reappointment</i>	1st Full Term	Expires: May 1, 2025
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Delaynna Trim <i>Reappointment</i>	1st Full Term	Expires: May 1, 2025
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Carmen Wolf <i>Reappointment</i>	2nd Full Term	Expires: May 1, 2025
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Shawnee Library Board

Brent Newsom <i>Reappointment</i>	2nd Full Term	Expires: June 30, 2026
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A motion was made by Commissioner Matthews, seconded by Vice Mayor Rutherford, to approve Consent Agenda Item Nos. 2(a-g). Motion Carried 7-0-0.

AYE: Matthews, Rutherford, Sehorn, Richter, Engles, Flood, Bolt

NAY: None

ABSTAIN: None

3. Presentation of the Pet of the Month by Animal Control.

Animal Control Officer Theresa Touchet introduced Shadow, a five to six-year old male blue heeler.

4. Public Hearing for the City of Shawnee Five-Year Capital Improvement Plan for Fiscal Years 2024 through 2028.

Finance Director Lindsey McNabb-Fox provided details of the Capital Improvement Plan for Fiscal Years 2024 through 2028.

Mayor Bolt declared a public hearing in session to consider the City of Shawnee Five-Year Capital Improvement Plan for Fiscal Years 2024 through 2028. Mr. Fred Turner spoke during the public hearing. The public hearing was closed.

5. Consideration of a resolution approving and adopting the City of Shawnee Five-Year Capital Improvement Plan for Fiscal Years 2024 through 2028.

Finance Director Lindsey McNabb-Fox provided a staff report. She explained a new five-year plan should be adopted by the City Commission every two years, per the Capital Improvement Plan (CIP) Policy.

A motion was made by Commissioner Matthews, seconded by Commissioner Engles, to approve a resolution approving and adopting the City of Shawnee Five-Year Capital Improvement Plan for Fiscal Years 2024 through 2028.

Resolution No. 6704 was introduced.

A RESOLUTION APPROVING AND ADOPTING THE FISCAL YEARS 2024-2028 CAPITAL IMPROVEMENT PLAN.

Motion Carried 7-0-0.

AYE: Matthews, Engles, Flood, Bolt, Rutherford, Sehorn, Richter

NAY: None

ABSTAIN: None

6. Annual review of Public Safety Fee.

City Manager Andrea Weckmueller-Behringer explained that staff recommends that the Public Safety Fee be continued throughout the next fiscal year until a potential alternative long-term funding source can be secured.

A motion was made by Commissioner Flood, seconded by Vice Mayor Rutherford, to approve the continuance of the Public Safety Fee. Motion Carried 7-0-0.

AYE: Flood, Rutherford, Sehorn, Richter, Matthews, Engles, Bolt

NAY: None

ABSTAIN: None

The original item was not a consideration/action item and therefore the motion has no merit. No official action was taken.

7. Consideration of a resolution adopting the Fiscal Year 2023-2024 Budget for the City of Shawnee, Oklahoma for the period of July 1, 2023 through June 30, 2024.

Finance Director Lindsey McNabb-Fox explained the proposed resolution adopting the Fiscal Year 2023-2024 budget.

A motion was made by Commissioner Matthews, seconded by Commissioner Sehorn, to approve a resolution adopting the Fiscal Year 2023-2024 Budget for the City of Shawnee, Oklahoma for the period of July 1, 2023 through June 30, 2024.

Resolution No. 6705 was introduced.

A RESOLUTION APPROVING AND ADOPTING THE FISCAL YEAR 2023-2024 BUDGET FOR THE CITY OF SHAWNEE, OKLAHOMA FOR THE PERIOD JULY 1, 2023 THROUGH JUNE 30, 2024.

Motion Carried 7-0-0.

AYE: Matthews, Sehorn, Richter, Engles, Flood, Bolt, Rutherford

NAY: None

ABSTAIN: None

8. Consideration of an Agreement with Community Renewal of Pottawatomie County for Fiscal Year 2023-2024.

Senior Deputy City Clerk Kacie Eck provided a staff report. Staff recommends approval of the proposed Agreement.

A motion was made by Commissioner Matthews, seconded by Vice Mayor Rutherford, to approve an Agreement with Community Renewal of Pottawatomie County for Fiscal Year 2023-2024. Motion Carried 5-0-2.

AYE: Matthews, Rutherford, Sehorn, Richter, Bolt

NAY: None

ABSTAIN: Engles, Flood

9. Consideration of an Agreement with Central Oklahoma Community Action

Agency / Central Oklahoma Transit System for Fiscal Year 2023-2024.

Senior Deputy City Clerk Kacie Eck provided a staff report. Staff recommends approval of the proposed Agreement.

A motion was made by Commissioner Engles, seconded by Commissioner Flood, to approve an Agreement with Central Oklahoma Community Action Agency / Central Oklahoma Transit System for Fiscal Year 2023-2024. Motion Carried 7-0-0.

AYE: Engles, Flood, Bolt, Rutherford, Sehorn, Richter, Matthews

NAY: None

ABSTAIN: None

10. Consideration of an Agreement with Shawnee Forward for Fiscal Year 2023-2024.

City Manager Andrea Weckmueller-Behringer provided a staff report. Shawnee Forward has asked to amend Section 8 of the Agreement from thirty (30) days' to sixty (60) days' regarding termination. Staff recommends approval of the Agreement with the requested change to Section 8.

A motion was made by Commissioner Matthews, seconded by Commissioner Sehorn, to approve an Agreement with Shawnee Forward for Fiscal Year 2023-2024, with the requested amendment to Section 8. Motion Carried 6-0-1.

AYE: Matthews, Sehorn, Richter, Flood, Bolt, Rutherford

NAY: None

ABSTAIN: Engles

11. Consideration of a resolution decommissioning the Contract Review Committee for the City of Shawnee.

City Manager Andrea Weckmueller-Behringer provided a staff report. The Contract Review Committee and staff recommend approval of the proposed resolution to decommission the Contract Review Committee.

A motion was made by Commissioner Flood, seconded by Commissioner Matthews, to approve a resolution decommissioning the Contract Review Committee for the City of Shawnee.

Resolution No. 6706 was introduced.

A RESOLUTION DECOMMISSIONING THE CONTRACT REVIEW

COMMITTEE FOR THE CITY OF SHAWNEE.

Motion Carried 7-0-0.

AYE: Flood, Matthews, Engles, Bolt, Rutherford, Sehorn, Richter

NAY: None

ABSTAIN: None

12. Consideration of an Amendment to a Grant Agreement between the City of Shawnee, the Shawnee Civic & Cultural Development Authority, and the Avedis Foundation.

City Manager Andrea Weckmueller-Behringer provided a staff report. The Shawnee Civic and Cultural Development Authority approved the Amendment to the Grant Agreement on June 15, 2023. Staff also recommends approval of the Amendment.

A motion was made by Vice Mayor Rutherford, seconded by Commissioner Sehorn, to approve an Amendment to a Grant Agreement between the City of Shawnee, the Shawnee Civic & Cultural Development Authority, and the Avedis Foundation. Motion Carried 7-0-0.

AYE: Rutherford, Sehorn, Richter, Matthews, Engles, Flood, Bolt

NAY: None

ABSTAIN: None

13. Consideration of a task order in accordance with the agreement between the City of Shawnee and Del Sol Consulting for consulting services related to the April 19, 2023 storm event.

Assistant City Manager Danny Vise, Jr. provided a staff report. He explained the contract was approved at the June 9, 2023 Special Call City Commission meeting. Staff recommends approval of the proposed task order.

A motion was made by Commissioner Sehorn, seconded by Commissioner Flood, to approve a task order in accordance with the agreement between the City of Shawnee and Del Sol Consulting for consulting services related to the April 19, 2023 storm event. Motion Carried 7-0-0.

AYE: Sehorn, Flood, Bolt, Rutherford, Richter, Matthews, Engles

NAY: None

ABSTAIN: None

14. Declaration that an emergency exists pursuant to 61 O.S. § 130 and authorization for an emergency installation of traffic signal equipment on Kickapoo Avenue at the following intersections: Kickapoo and Interstate Parkway, Kickapoo and 45th, Kickapoo and Federal, and Kickapoo Spur and Kennedy, related to the April 19, 2023 storm event.

Public Works Director Brad Schmidt explained the severe storm event that occurred on April 19, 2023 caused extensive damage to traffic signal equipment at multiple intersections. It has been determined the installation of temporary signal equipment is necessary. Staff requests emergency approval for the temporary signal equipment installation at the selected intersections.

A motion was made by Commissioner Flood, seconded by Vice Mayor Rutherford, to approve a declaration that an emergency exists pursuant to 61 O.S. § 130 and authorization for an emergency installation of traffic signal equipment at the following intersections: Kickapoo and Interstate Parkway, Kickapoo and 45th, Kickapoo and Federal, and Kickapoo Spur and Kennedy. Motion Carried 7-0-0.

AYE: Flood, Rutherford, Sehorn, Richter, Matthews, Engles, Bolt

NAY: None

ABSTAIN: None

15. Discussion, consideration, and possible action to convey real estate owned by the City of Shawnee by entering into, signing, and acknowledging a certain proposed Warranty Deed, between the City of Shawnee, as Grantor, and Shawnee Bridges Out of Poverty, Oklahoma, as Grantee, specifically regarding the following property: A tract of land and improvements within the City of Shawnee, Pottawatomie County, Oklahoma described as follows: 3703 through 3721 North Beard and 3801 through 3809 North Beard (Vista Heights Block 1 Lots 1 through 24, Block 2 Lots 1 through 33, and Block 3 Lots 1 through 33), and containing 9 acres, more or less; and authorizing the City Manager to sign, execute, and enter into said Deed on behalf of the City.

Community Development Director Rian Harkins provided a staff report. He explained that the transfer of this property would allow Shawnee Bridges Out of Poverty to begin a transitional housing project. Mr. Harkins answered questions from the Commission.

A motion was made by Commissioner Sehorn, seconded by Commissioner Flood, to approve the proposed Warranty Deed, between the City of Shawnee, as Grantor, and Shawnee Bridges Out of Poverty, Oklahoma, as Grantee, specifically regarding the following property: A tract of land and improvements within the

City of Shawnee, Pottawatomie County, Oklahoma described as follows: 3703 through 3721 North Beard and 3801 through 3809 North Beard (Vista Heights Block 1 Lots 1 through 24, Block 2 Lots 1 through 33, and Block 3 Lots 1 through 33), and containing 9 acres, more or less; and authorizing the City Manager to sign, execute, and enter into said Deed on behalf of the City. Motion Carried 7-0-0.

AYE: Sehorn, Flood, Bolt, Rutherford, Richter, Matthews, Engles

NAY: None

ABSTAIN: None

16. Public hearing and review of a proposed text amendment to Section 22-295 of the Zoning Code regarding Traditional Neighborhood (TN) infill standards.

Community Development Director Rian Harkins explained the June 7, 2023 Planning Commission meeting was cancelled due to a lack of quorum. Therefore, Staff recommends this item be deferred to the July 17, 2023 City Commission meeting to allow the Planning Commission to hear the item at their July 5, 2023 meeting.

A motion was made by Commissioner Flood, seconded by Vice Mayor Rutherford, to defer the public hearing and review of a proposed text amendment to Section 22-295 of the Zoning Code regarding Traditional Neighborhood (TN) infill standards to the July 17, 2023 City Commission meeting. Motion Carried 7-0-0.

AYE: Flood, Rutherford, Sehorn, Richter, Matthews, Engles, Bolt

NAY: None

ABSTAIN: None

17. Public hearing of a request for a Conditional Use Permit (CUP) for a brewery/taproom at the property located at 313 East Main Street.
Case No. CUP01-23 | Applicant: Vortex Alley Brewing, LLC.

Community Development Director Rian Harkins explained the June 7, 2023 Planning Commission meeting was cancelled due to a lack of quorum. Therefore, Staff recommends this item be deferred to the July 17, 2023 City Commission meeting to allow the Planning Commission to hear the item at their July 5, 2023 meeting.

A motion was made by Commissioner Matthews, seconded by Vice Mayor Rutherford, to defer the public hearing of a request for a Conditional Use Permit

(CUP) for a brewery/taproom at the property located at 313 East Main Street to the July 17, 2023 City Commission meeting. Motion Carried 7-0-0.

AYE: Matthews, Rutherford, Sehorn, Richter, Engles, Flood, Bolt

NAY: None

ABSTAIN: None

18. Discussion and consideration of rescheduling the remaining 2023 Regularly Scheduled Meetings for the Board of City Commissioners, the Board of Trustees of the Shawnee Airport Authority, and the Board of Trustees of the Shawnee Municipal Authority.

City Manager Andrea Weckmueller-Behringer provided a staff report. Discussion was held among the Commission.

A motion was made by Vice Mayor Rutherford to reschedule the remaining 2023 Regularly Scheduled Meetings for the Board of City Commissioner, the Board of Trustees of the Shawnee Airport Authority, and the Board of Trustees of the Shawnee Municipal Authority to 2:00 p.m. The motion died for lack of a second motion.

No action was taken.

19. Consideration of an appeal of an Administrative Order regarding property located at 528 North Cleveland Avenue.

Chief Building Inspector Kevin Moore provided a staff report regarding the property located at 528 North Cleveland Avenue. Ms. Betty Scott, property owner, spoke regarding said property.

A motion was made by Commissioner Sehorn, seconded by Vice Mayor Rutherford, to deny the appeal of an Administrative Order regarding property located at 528 North Cleveland Avenue. Motion Carried 6-0-1.

AYE: Sehorn, Rutherford, Richter, Engles, Flood, Bolt

NAY: None

ABSTAIN: Matthews

20. Consider Bid(s):

- a. Demolition and Clearing of 623 Kickapoo Spur "The Cinderella Hotel" (Award)

Chief Building Inspector Kevin Moore announced that six (6) bids had been received. Staff recommends awarding the bid to Midwest Wrecking of Oklahoma City, Oklahoma at the base bid amount of Two Hundred Ninety-Four Thousand Two Hundred Twenty Dollars (\$294,220.00).

RECESS CITY COMMISSION MEETING BY POWER OF THE CHAIR AT 8:17 P.M.

RECONVENE CITY COMMISSION MEETING BY POWER OF THE CHAIR AT 8:24 P.M.

A motion was made by Commissioner Sehorn, seconded by Commissioner Engles, to award the demolition and clearing of 623 Kickapoo Spur "The Cinderella Hotel" bid to Midwest Wrecking in the amount of Two Hundred Ninety-Four Thousand Two Hundred Twenty Dollars (\$294,220.00). Motion Carried 7-0-0.

AYE: Sehorn, Engles, Flood, Bolt, Rutherford, Richter, Matthews

NAY: None

ABSTAIN: None

21. Consideration of the following budget amendments for Fiscal Year 2022 – 2023:

- a. General Fund - 001 - to fund the demolition of the Cinderella Hotel and other year-end operational needs.
- b. Aquatic Center Fund - 350 - to fund year-end operations at Shawnee Splash.
- c. Street & Alley Fund - 101 - to fund an increase in the cost of electricity for traffic signals.
- d. E-911 Fund - 102 - to fund contractual services for temporary employees in Dispatch.

- e. Police Sales Tax Fund - 107 - to fund the year-end transfer to the General Fund.
- f. Fire Sales Tax Fund - 108 - to fund the year-end transfer to the General Fund.

Finance Director Lindsey McNabb-Fox explained each proposed budget amendment.

A motion was made by Commissioner Matthews, seconded by Vice Mayor Rutherford, to approve the budget amendment listed in Agenda Item No. 21(a). The motion was withdrawn.

A motion was made by Commissioner Matthews, seconded by Commissioner Sehorn, to approve the budget amendments listed in Agenda Item Nos. 21(a-f). Motion Carried 7-0-0.

AYE: Matthews, Sehorn, Richter, Engles, Flood, Bolt, Rutherford

NAY: None

ABSTAIN: None

22. Acknowledge Monthly Sales Tax Report.

Finance Director Lindsey McNabb-Fox reported sales tax collections are up Three Million Two Hundred Seventy-Four Thousand Nine Hundred Ninety Dollars (\$3,274,990.00) or Thirteen Point Eight Percent (13.8%), over the projected budget year-to-date. She stated that use tax collections are up approximately Two Hundred Forty-Four Thousand Nine Hundred Ninety-Eight Dollars (\$244,998.00) or Seven Point Four Percent (7.4%), above the projected budget year-to-date.

23. Administrative Report(s):

- a. Goals for 2023-2028 Strategic Plan - Andrea Weckmueller-Behringer, City Manager

City Manager Andrea Weckmueller-Behringer discussed the goals for the 2023-2028 strategic plan.

b. Election Results for 2023 Proposed City Charter Amendments - Danny Vise, Jr., Assistant City Manager

Assistant City Manager Danny Vise, Jr. explained the June 13, 2023 election results regarding proposed City Charter Amendments.

24. New Business (Any matter not known or which could not have been reasonably foreseen prior to the posting of the agenda.)

There was no new business.

25. Commissioners Comments

Commissioner Matthews thanked citizens for voting in the recent election. He also spoke regarding the Capital Improvement Plan, contingency fund, budget, sales tax, ongoing tornado/storm clean-up, KidSpace Park opening, and the Potawatomi Fire Basketball Team.

Commissioner Engles spoke regarding the strategic planning meeting, Kickapoo traffic lights, Shawnee Bridges Out of Poverty, the recent community survey, and the KidSpace Park opening.

Commissioner Flood spoke regarding the Kickapoo traffic lights, strategic planning meeting, the recent community survey, and Shawnee Bridges Out of Poverty. He also thanked City Staff and fellow Commissioners.

Vice Mayor Rutherford spoke regarding the KidSpace Park opening, Woodland Veterans Park, and progress since the April tornado event.

Commissioner Sehorn spoke regarding the new fiscal year budget, Cinderella Hotel demolition, Kickapoo traffic signals, and sales tax collections.

Commissioner Richter echoed comments from other Commissioners.

Mayor Bolt expressed his appreciation for the citizens that voted in the recent election. He also spoke regarding sales tax collections, KidSpace Park opening, the Potawatomi Fire Basketball Team, and City Commission meeting times.

RECESS CITY COMMISSION MEETING BY POWER OF THE CHAIR AT 9:22 PM

RECONVENE CITY COMMISSION MEETING BY POWER OF THE CHAIR
AT 9:24 PM

26. Adjournment

There being no further business to be considered, the meeting was adjourned
by power of the Chair. (9:25 p.m.)

ED BOLT, MAYOR

ATTEST:

KACIE ECK, CMC
SENIOR DEPUTY CITY CLERK

**SHAWNEE BEAUTIFICATION, PARKS, AND RECREATION COMMITTEE
PROCEEDINGS**

MAY 18, 2023 AT 4:00 PM

The Shawnee Beautification, Parks, and Recreation Committee of the City of Shawnee, County of Pottawatomie, State of Oklahoma, met in Regular Session in the Downstairs Conference Room at City Hall, 16 West 9th Street, Shawnee, Oklahoma on, Thursday, May 18, 2023 at 4:00 p.m., pursuant to notice duly posted as prescribed by law at 10:14 on May 15, 2023. Chairperson Payn presided and called the meeting to order. Upon roll call, the following members were in attendance.

Chad Payn
Chairman

Sherry Lankford
Vice Chairperson

Sue Nelson
Board Member

Ian Hayes
Board Member

Zach Foster
Board Member

Vickie Winters
Board Member

Travis Flood
Commissioner

ABSENT: None

CALL TO ORDER

DECLARATION OF QUORUM

1. Consideration of approval of the Minutes from the March 16, 2023 regular meeting.

A motion to approve minutes was made by Sherry Lankford. A 2nd was made by Zach Foster. Motion carried 6-0.

Aye: Chad Payn, Sherry Lankford, Ian Hayes, Vickie Winters, Sue Nelson, Zach Foster

Obtain: Travis Flood

2. Staff Reports

Kerri informed the committee that we are in the process of opening Splash. Due to construction, we are moving the entrance of Splash to the back gate. The parks crew has been helping to get the cemetery ready for Memorial Day. Amy and Kerri talked about the community activities that took place the past month,

such as 2nd Saturday Walk, Star Wars scavenger hunt, Movie in the Park which had to be moved to the gymnasium due to rain, a pet adoption.

3. Park Re-opening Update

Ian Hayes discussed with the group that food trucks are scheduled to be at the opening. Sherry Lankford let the group know about some of the activities that would take place and discussed the t-shirt design for the event. Vickie Winters is getting prizes such as gift cards. Travis Flood might have some kids that could come out and do a skate board demonstration. Kerri let the group know KidSpace opening ceremony will for sure be on June 23, 2023. She also gave an update on Woodland Park. Sherry Lankford discussed opening the time capsule after the ribbon cutting ceremony and putting things back in the capsule and where to put it back.

4. Park Rules Update

Kerri discussed cemetery rule signs that are being put out now in the cemetery. She also discussed going over city ordinances and getting signs made to cover all of our areas throughout all the parks.

5. Review and Approval of KidSpace Rental Pricing

Amy went over the pricing structure for rentals at KidSpace, comparing the pricing to our other park pavilions. Kerri told the group that QR codes would be posted which would take you right to the Parks and Recreation site. Chad Payne asked if some of the proceeds from pavilion rentals went back to the parks department. He would like to make this an agenda item for the next committee meeting to possibly get a portion back to the department for upkeep of the park. A motion to approve pricing was made by Zach Foster. A 2nd was made by Sherry Lankford. Motion carried 7-0.

Aye: Chad Payn, Sherry Lankford, Ian Hayes, Travis Flood, Sue Nelson, Vickie Winters, Zach Foster

Nay: None

6. Discussion of community garden grant

Ian Hayes talked with the group about a grant for a community garden. The grant has a June 2, 2023 deadline to apply. The group discussed where the garden might be located and all the work that would go into maintaining such a garden. Travis Flood asked if the funds could go to families that might want to plant trees

in on their property. Ian will take all information from discussion to the grant committee.

7. Citizens Participation (A three-minute limit per person)
(A twelve-minute limit per topic)

We had no citizens participation at this meeting.

8. Committee Comments

Ian asked about when to start planning the events for Woodland Park re-opening. Are we going to have the same sub committee members or do we want a new group of people? Possible date for the re-opening ceremony to partner with the Fall Festival / Monsters on Main.

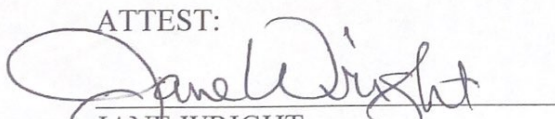
9. Adjournment

A motion to adjourn was made at 5:07 by Ian Hayes. A 2nd was made by Zach Foster. Motion carried 7-0.

Aye: Chad Payn, Sherry Lankford, Ian Hayes, Vickie Winters, Travis Flood, Zach Foster, Sue Nelson

Nay: None


CHAD PAYN
CHAIRPERSON

ATTEST:

JANE WRIGHT
SECRETARY

REGULAR PLANNING COMMISSION MINUTES

DATE: May 3, 2023

The Planning Commission of the City of Shawnee, County of Pottawatomie, State of Oklahoma, met in person for a regular meeting on May 3, 2023, at 1:30 p.m., according to notice duly posted as prescribed by law.

Chair Reese called the meeting to order at 1:30 p.m. Community Development Director, Rian Harkins, called Roll and stated a quorum was present.

The following Commissioners were present:

Present: Walker, Johnson, Reese, Barrett, Porter, Rowell, Mew-Palmer

Absent: none

Item 1. Approval of Minutes – Regular Meeting

Consideration of approval of the minutes from the regular meeting of March 1, 2023. Chair Reese asked for questions or corrections to the minutes.

Commissioner Walker made a motion to **Approve** the amended minutes as presented, which Commissioner Johnson seconded.

Motion **passed 7-0-0**.

Aye: Walker, Johnson, Reese, Barrett, Porter, Rowell, Mew-Palmer

Nay: None

Abstain: None

Item 2. Case No. **RZ04-23** – Public hearing and consideration of a request to rezone from C-1 (Neighborhood Commercial District) to C-3 (Automotive Commercial District) on property located at 1320 N. Harrison Avenue.

City Planner, Rachel Clyne, provided a staff report and the following information and recommendation.

Findings and Facts:

- The subject property is located along a Commercially zoned strip of N. Harrison Avenue, an arterial street.
- The request, if approved, increases the conformance with the Comprehensive Plan.
- The proper notification for a public hearing was served.

Based on the Findings and Facts, staff recommended that the Planning Commission recommend to the City Commission **APPROVAL** of **RZ04-23** to rezone the subject property from C-1 (Neighborhood Commercial District) to C-3 (Automotive Commercial District).

Commissioner Johnson made a motion to recommend the **Approval** of Case No. RZ04-23, which Commissioner Mew-Palmer seconded.

Motion **passed 7-0-0**.

Aye: Walker, Johnson, Reese, Barrett, Porter, Rowell, Mew-Palmer

Nay: None

Abstain: None

It was noted the application would be on the agenda of the City Commission at its regular meeting on May 15, 2023, at 6:00 p.m.

Item 3. Case No. **RZ06-23** – Public hearing and consideration of a request to rezone from I-2 (Light Industrial District) and R-1 (Single-Family Residential District) to A-1 (Rural Agricultural District) on property located at 1804 W. Dewey Street.

Planner Clyne explained to the Planning Commissioners that the applicant had withdrawn the application as the property had sold. The item was on the agenda since notification of a public hearing had been served; however, no action was required.

It was noted the application would be on the agenda of the City Commission at its regular meeting on May 15, 2023, at 6:00 p.m.

Item 4. Case No. **RZ07-23** – Public hearing and consideration of a request to rezone from A-1 (Rural Agricultural District) to C-1 (Neighborhood Commercial District) on property located at 15301 Hwy 102.

Planner Clyne provided a staff report and provided the following information and recommendation.

Findings and Facts:

- The subject property is located along a State Highway, which is appropriate for limited commercial uses.
- The request, if approved, increases the conformance with the Comprehensive Plan.
- The proper notification for a public hearing was served.

Based on the Findings and Facts, staff recommended that the Planning Commission recommend to the City Commission **APPROVAL** of **RZ07-23** to rezone the subject property from A-1 (Rural Agricultural District) to C-1 (Neighborhood Commercial District).

Commissioner Johnson made a motion to recommend the Approval of Case No. RZ07-23, which Commissioner Mew-Palmer seconded.

Motion **passed 7-0-0**.

Aye: Walker, Johnson, Reese, Barrett, Porter, Rowell, Mew-Palmer

Nay: None

Abstain: None

It was noted the application would be on the agenda of the City Commission at its regular meeting on May 15, 2023, at 6:00 p.m.

Item 5. Case No. **PPL03-23** – Consideration of a request for a Preliminary Plat, Shawnee Twin Lakes, Lake No. 2, of approximately 1,754.59 acres.

Planner Clyne explained that the subject property is located in Township 10 North, Range 2 East, and part of Sections 2, 3, 4, 8, 9, 10, and 11. The Preliminary Plat includes approximately 1,754.59 acres. The property is zoned A-1 (Rural Agricultural District). The Preliminary Plat of the Shawnee Twin Lakes – Lake No. 2 subdivision was completed to define the boundaries of the land located within the city limits of Shawnee, Oklahoma.

Findings and Facts:

- Staff has reviewed the document for accuracy and found it sufficient.
- The Preliminary and Final Plat applications are submitted together for expediency.
- The City Engineer is satisfied with the Preliminary Plat as submitted.

Based on the Findings and Facts, staff recommended that the Planning Commission recommend to the City Commission **APPROVAL** of **PPL03-23** for the Preliminary Plat, Shawnee Twin Lakes, Lake No. 2.

Commissioner Rowell made a motion to recommend the Approval of Case No. PPL03-23, which Commissioner

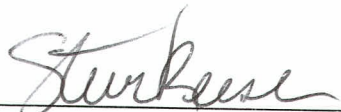
that the focus was on removing the lot size minimum with a focus on minimum street width to maximize the coverage ratio, which is intended to increase housing opportunities. Harkins provided an update that the Twin Lakes Master Plan draft summary was expected early next week. He stated that the Infill Housing Palette contract had been signed and that he expected to see blueprints after 30 days. Lastly, Director Harkins explained there were no additional resources for the Love Your Block (LYB) program to take a second neighborhood but will reassess in the fall.

Item 9. Planning Commissioners' Comments

The Commissioners voiced appreciation for the training received and looked forward to additional training. Additionally, they thanked staff for their work and appreciated the updates on the tornado relief efforts and the Twin Lakes update.

Item 10. Adjournment

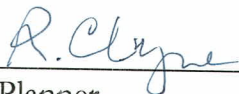
The meeting adjourned at 2:13 p.m.



Chair/Vice-Chair

7/5/23

Date



City Planner

7/5/2023

Date



Entity Payment Report

06/01/2023 - 06/30/2023

Payment Date	Name	Payment Type	Receipt #	Payment Amount
6/30/2023	SPARKS HEATING & AIR	Check	2363	75.00
6/30/2023	IMMANUEL BAPTIST CHURCH	Check	2361	15.00
6/30/2023	MOORE WATER & AIR TREATMENT	IBX CC	2362	100.00
6/30/2023	STELLAR SIGNS OF OKLAHOMA	IBX CC	2364	75.00
6/29/2023	D & R DEMOLITION & REMOVAL	Cash	2355	75.00
6/29/2023	RICHARD & MELISSA FAIR	Check	2353	776.00
6/29/2023	CNR ELECTRIC	Check	2352	75.00
6/29/2023	VALIR PHYSICAL THERAPY	IBX CC	2359	50.00
6/29/2023	CUSTOM PRO ROOFING AND SOLAR	IBX CC	2357	100.00
6/29/2023	VISION ELECTRIC LLC	IBX CC	2360	100.00
6/29/2023	ON THE HOOK FISH AND CHIPS	IBX CC	2354	50.00
6/29/2023	ARIZONA SOLAR SOLUTIONS, INC dba SUNTRIA	IBX CC	2356	100.00
6/29/2023	CUSTOM PRO ROOFING AND SOLAR	IBX CC	2358	75.00
6/28/2023	RED PLAINS PLUMBING	Check	2349	75.00
6/28/2023	METRO HVAC	IBX CC	2350	75.00
6/28/2023	DAVIS AIR CONDITIONING.	IBX CC	2347	100.00

	LLC			
6/28/2023	METRO TECH ELECTRIC LLC	IBX CC	2348	100.00
6/28/2023	ENLIGHTEN ELECTRIC LLC	IBX CC	2351	100.00
6/27/2023	WALGREEN CO	Check	2343	450.00
6/27/2023	WALGREEN CO	Check	2342	450.00
6/27/2023	MCDONALDS #10857	Check	2340	40.00
6/27/2023	DOZERBOY LLC	IBX CC	2341	75.00
6/27/2023	MOMENTUM ELECTRIC	IBX CC	2345	100.00
6/27/2023	SLATER MECHANICAL	IBX CC	2344	100.00
6/27/2023	O'COLLINS ELECTRIC AND CONSTRUCTION	IBX CC	2346	100.00
6/27/2023	SHOCK ELECTRICAL CONTRACTORS	IBX CC	2339	100.00
6/26/2023	MUSTANG PLUMBING AND HEAT	Cash	2338	100.00
6/26/2023	BELLA DERMA	Check	2336	15.00
6/26/2023	IN AND OUT PLUMBING LLC	Check	2335	75.00
6/26/2023	SOUTHWEST ORTHOPAEDIC & RECONSTRUCTIVE SPECIALISTS PLLC	Check	2334	15.00
6/26/2023	ALDI (TEXAS) LLC	Check	2332	15.00
6/26/2023	KRISTI PETERSON	Check	2331	776.00
6/26/2023	QUICK CALL ELECTRIC, INC	Check	2330	75.00
6/26/2023	QUICK CALL ELECTRIC, INC	Check	2329	75.00
6/26/2023	THE SIGN DEPOT	IBX CC	2337	75.00
6/26/2023	NIVO SOLAR	IBX CC	2333	100.00
6/23/2023	HARRIS SOONER ELECTRIC SERVICE INC	Check	2327	100.00
6/23/2023	HYDROGEN FOR	Check	2325	15.00

	HEALTH			
6/23/2023	JON MCDANIEL	Check	2324	15.00
6/23/2023	BANCFIRST	Check	2323	15.00
6/23/2023	BANCFIRST	Check	2322	15.00
6/23/2023	BANCFIRST	Check	2321	15.00
6/23/2023	BANCFIRST	Check	2320	15.00
6/23/2023	BUTLER PLUMBING, INC	Check	2319	75.00
6/23/2023	MCDONALDS #03673	IBX CC	2326	15.00
6/22/2023	METRO MART INC, dba EXPO MART	Check	2318	450.00
6/22/2023	SCOTTS TREE SERVICE	Check	2317	25.00
6/22/2023	SANTA FE CATTLE COMPANY	Check	2315	905.00
6/22/2023	BMF ELECTRIC LLC	Check	2328	100.00
6/21/2023	RAYMOND BURTON	Check	2314	776.00
6/21/2023	SELECT SERVICE ELECTRIC	Check	2312	75.00
6/21/2023	ACTION PLUMBING SVC, LLC	Check	2311	75.00
6/21/2023	SOWDER HEATING & AIR	Check	2310	75.00
6/21/2023	CUSTOM PLUMBING BY CHRIS	IBX CC	2313	75.00
6/20/2023	WHATABURGER RESTAURANTS, LP	Check	2308	15.00
6/20/2023	LINE ELECTRIC & LIGHTING, LLC	Check	2301	75.00
6/20/2023	ROWAN C RENNIE	IBX CC	2300	15.00
6/20/2023	WALMART #103	IBX CC	2299	450.00
6/20/2023	STORY'S PLUMBING & MORE, LLC	IBX CC	2309	100.00
6/20/2023	JASON CHRISTOPHER	IBX CC	2302	50.00

	VASHON GABAY-CURRY			
6/20/2023	BENJAMIN DAVID CLAUSEN	IBX CC	2303	50.00
6/20/2023	NIGEL PIERRE ROBINSON	IBX CC	2307	50.00
6/20/2023	ADRIEN PAUL KING	IBX CC	2306	50.00
6/20/2023	DANIAL SHOJAEINIA	IBX CC	2305	50.00
6/20/2023	MAXIMILIAN KWIATKOWSKI	IBX CC	2304	50.00
6/16/2023	SELLERS AIR CONDITIONING	Check	2296	100.00
6/16/2023	KEMPER REFRIGERATION	Check	2294	75.00
6/16/2023	CURTIS P MOBLY	IBX CC	2295	15.00
6/16/2023	GENERAL LIGHTING & SIGN	IBX CC	2298	75.00
6/16/2023	PROLINE ELECTRIC	IBX CC	2297	100.00
6/15/2023	EVERETT R LOMAN	Cash	2292	15.00
6/15/2023	RICHARD AND MELISSA FAIR	Check	2290	25.00
6/15/2023	NATHAN SNYDER ELECTRIC LLC	IBX CC	2291	100.00
6/15/2023	STOLHAND - WELLS GROUP	IBX CC	2293	75.00
6/14/2023	BUSHY BEAVER POT COMPANY	Cash	2289	1,500.00
6/14/2023	INDUSTRIAL CONTROLS OF OKLAHOMA LLC	IBX CC	2288	100.00
6/13/2023	HAROLD HECK	Check	2285	15.00
6/13/2023	SHAWNEE ELECTRIC	Check	2284	75.00
6/13/2023	MIMBELA ELECTRIC, LLC	IBX CC	2286	100.00
6/13/2023	SPACEK PLUMBING	IBX CC	2287	100.00
6/12/2023	JACK'S ICE CREAM INC	Cash	2283	50.00
6/12/2023	BELL STREET	Cash	2279	50.00

	TATTOOS			
6/12/2023	EMI	IBX CC	2280	100.00
6/12/2023	BARNETT ELECTRICAL & HOME SERVICES	IBX CC	2282	75.00
6/12/2023	BARNETT ELECTRICAL & HOME SERVICES	IBX CC	2281	75.00
6/9/2023	M & K MECHANICAL	Check	2276	100.00
6/9/2023	DREAM BUILDERS LLC	IBX CC	2275	75.00
6/9/2023	SHINE SOLAR, LLC - SHINE AIR	IBX CC	2278	100.00
6/9/2023	ACTS29 SOLAR AND ELECTRIC	IBX CC	2274	100.00
6/9/2023	A-MAX SIGNS CO., INC	IBX CC	2277	75.00
6/8/2023	TRAVIS HOWARD	Check	2273	50.00
6/8/2023	STEPHENIE COLLINS	Check	2272	50.00
6/8/2023	PAYTON COPPAGE- VAUGHN	Check	2271	50.00
6/8/2023	KENNETH D SKAGGS	Check	2270	50.00
6/8/2023	KEITH JAYNE	Check	2268	50.00
6/8/2023	JOSH ADAMS	Check	2267	50.00
6/8/2023	DOUG OMENSKI	Check	2266	50.00
6/8/2023	RUBY F SAULSBERRY	Check	2265	15.00
6/8/2023	J W PLUMBING	IBX CC	2269	100.00
6/7/2023	BENS ELECTRIC LLC	Check	2263	100.00
6/7/2023	HERRING STEEL CO	IBX CC	2262	75.00
6/7/2023	MARSHALL'S HEAT AND AIR	IBX CC	2264	150.00
6/6/2023	LONNIE M COX	Check	2261	776.00
6/6/2023	4W PRO CLEAN SERVICES, LLC	Cash	2260	50.00
6/6/2023	SAM EVANS	IBX CC	2259	15.00
6/5/2023	RAYMOND BURRELL	Check	2258	776.00

6/5/2023	RAYMOND & JENNIFER BURRELL	Check	2257	776.00
6/5/2023	WAUGH HEAT AND AIR	Check	2255	100.00
6/5/2023	GARAGE - SHAWNEE, LLC	Check	2254	905.00
6/5/2023	THE GARAGE	Check	2253	30.00
6/5/2023	TJ MAXX #1433	Check	2252	15.00
6/5/2023	STREETS, LLC	Check	2251	75.00
6/5/2023	STREETS, LLC	Check	2250	75.00
6/5/2023	JOSEPH & LETA ROSTOCHIL	Check	2249	776.00
6/5/2023	CASEY'S	Check	2247	450.00
6/5/2023	REBA MCDOWELL	Check	2246	15.00
6/5/2023	ERICS PHARMACY	Check	2244	25.00
6/5/2023	ERICS PHARMACY	Check	2243	50.00
6/5/2023	CLARK COLSON	IBX CC	2256	776.00
6/5/2023	ONE HEAT AND AIR LLC	IBX CC	2245	75.00
6/5/2023	ACOCK CLIMATE CONTROL	IBX CC	2248	75.00
6/2/2023	SOUTHEASTERN PLUMBING	Check	2242	75.00
6/2/2023	C FORD ELECTRIC, LLC	Check	2241	75.00
6/1/2023	PLATINUM PLUMBING	Check	2240	75.00
6/1/2023	UNITED DYNAMICS, INC	Check	2239	15.00
				18,778.00

Total Records: 125

7/3/2023



Monthly - City Clerk

06/01/2023 - 06/30/2023

Permit #	Permit Date	Permit Type	Parcel Address	Applicant Name	Description	Project Cost	Square Feet	Total Fees
20230977	6/23/2023		31109 Ingram rd	leith & Jana laws	boat dock	30,000	0	
20230943	6/20/2023		1309 W. WHEELER			0	0	
20230942	6/20/2023		1309 W. WHEELER			0	0	
20230805	6/6/2023		8032 INDUSTRIAL DR			0	0	
20231005	6/27/2023	B - Accessory Structure	39307 MACARTHUR RD	JAMES YERGAS	PICNIC SHELTER	14,000	800	\$204.50
20231003	6/27/2023	B - Accessory Structure	120 PONTOTOC AVE	PALMAR BROS WELDING	NEW CONSTRUCTION	10,000	1,800	\$387.00
20230978	6/26/2023	B - Accessory Structure	205 N LEO	CLIFFORD HOELZ	NEW CONSTRUCTION	20,000	420	\$93.75
20230961	6/21/2023	B - Accessory Structure	14 JONCO RD	DEEPER ROOTS WELDING	ACCESSORY STRUCTURE	18,200	1,584	\$341.10
20230958	6/21/2023	B - Accessory Structure	1 RED OAK	FIRESTORM SEPTICS AND SHELTERS	STORM SHELTER	3,700	48	\$29.50
20230940	6/20/2023	B - Accessory Structure	1309 W. WHEELER	STORM SAFE SHELTERS		3,300	0	\$29.50
20230939	6/20/2023	B - Accessory Structure	1309 W. WHEELER	STROM SAFE SHELTERS		3,300	0	
20230874	6/14/2023	B - Accessory Structure	2202 N AIRPORT DR	ENTERPRISE RENT A CAR	MOVE ON	16,000	320	\$84.50
20230819	6/8/2023	B - Accessory Structure	432 N WASHINGTON AVE	STORM SAFE SHELTERS	STORM SHELTER	3,500	0	\$29.50
20230757	6/5/2023	B -	7207 N	LEGACY	CAR PORT	0	0	\$50.00

		Accessory Structure	KICKAPOO	BUILDING LLC	REPLACING DUE TO STORM DAMAGE			
20231025	6/29/2023	B - Carport	1116 N LOUISA AVE	HERD CONSTRUCTION	CARPORT / TORNADO DAMAGE	4,300	240	\$54.50
20231024	6/29/2023	B - Carport	1320 N PARK AVE	HERD CONSTRUCTION	CARPORT REPLACE FROM TORNADO	3,500	360	\$54.50
20230913	6/16/2023	B - Commercial - Add On	4940 N AUTOMALL DR	COOPER AUTO GROUP	ADD ON	350,000	1,500	\$379.50
20231021	6/29/2023	B - Commercial - New	400 W MACARTHUR ST	CELIO TERRONES	NEW/REMODEL AFTER TORNADO	0	2,701	
20230852	6/12/2023	B - Commercial - New	602 N HARRISON	JOEL VILLALOBOS	NEW CONTRUCTION	107,750	5,000	\$1,254.50
20231041	6/30/2023	B - Commercial - Remodel	535 W FEDERAL ST	ROOF 66	REPAIR	325,000	47,000	\$4.50
20230997	6/27/2023	B - Commercial - Remodel	600 W INDEPENDENCE ST	OKLAHOMA COMMERCIAL CONSTRUCTION LLC	REMODEL	750,000	27,000	\$6,754.50
20230996	6/27/2023	B - Commercial - Remodel	1510 N KICKAPOO	OKLAHOMA COMMERCIAL CONSTRUCTION LLC	REMODEL	1,000,000	9,200	\$2,304.50
20230972	6/22/2023	B - Commercial - Remodel	1502 AIRPORT DR	HOWARD J HUDSON	TORNADO DAMAGE	100,000	1,800	\$454.50
20230971	6/22/2023	B - Commercial - Remodel	624 KICKAPOO SPUR	DELBERT TEMPSEY		0	0	\$29.50
20230954	6/21/2023	B - Commercial - Remodel	1301 N KENNEDY	GARDEN HOMES INC	REMODEL	15,000	5,000	\$1,254.50
20230938	6/20/2023	B - Commercial - Remodel	4901 N KICKAPOO	REROOF AMERICA CONTRACTORS OK LLC	REMODEL	750,000	12,810	
20230933	6/20/2023	B - Commercial - Remodel	622 W AYRE	JOURY ZOUZH/ BOB XAMP	REMODEL	40,000	0	\$29.50
20230856	6/13/2023	B - Commercial - Remodel	2403 OVAL DR	LINGO CONSTRUCTION	REMODEL	728,750	11,880	
20230825	6/8/2023	B - Commercial	1821 N KICKAPOO AVE	JOSH LITTLE	TORNADO REPAIR	22,000	35	\$29.50

		- Remodel						
20230818	6/8/2023	B - Commercial - Remodel	25 W KEN DEL DR	JIM WILMOTH	REMODEL	300,000	0	
20230803	6/6/2023	B - Commercial - Remodel	1830 N KICKAPOO	LS CONSTRUCTION	REMODEL	60,000	3,423	\$860.25
20230765	6/5/2023	B - Commercial - Remodel	304 E MACARTHUR ST	AMY PRICE		0	1,000	\$254.50
20230930	6/20/2023	B - Residential - New	1416 LEXI DR	RAUSCH COLEMAN HOMES	NEW CONSTRUCTION	160,000	1,947	\$1,143.24
20230928	6/20/2023	B - Residential - New	1417 MADISON AVE	RAUSCH COLEMAN HOMES	NEW CONSTRUCTION	160,000	2,112	\$1,178.30
20230923	6/20/2023	B - Residential - New	1408 MADISON AVE	RAUSCH COLEMAN HOMES	NEW HOME	160,000	1,947	\$1,143.24
20230846	6/12/2023	B - Residential - New	2692 LEGACY PL	GREG BROWN HOMES	NEW CONSTRUCTION	375,000	2,700	\$1,303.25
20231023	6/29/2023	B - Residential - Remodel	100 PONTOTOC AVE	MARK MARSHALL	REMODEL	0	0	
20231013	6/28/2023	B - Residential - Remodel	125 MEADOWS LN	VEGA'S GENERAL CONSTRUCTION LLC	REMODEL	60,000	1,559	\$335.79
20231011	6/28/2023	B - Residential - Remodel	6 OAK HOLLOW RD	TYLER GEOHAGAN	REMODEL	149,328	1,643	\$353.64
20231002	6/27/2023	B - Residential - Remodel	1820 N PARK	JBT LLC, CHRISTINE CAPULONG	REMODEL	0	0	
20231001	6/27/2023	B - Residential - Remodel	1810 N PARK AVE	JBT LLC, CHRISTINE CAPULONG	REMODEL	0	0	
20230976	6/23/2023	B - Residential - Remodel	813 S PHILADELPHIA	TAMAS LEHMANN		20,000	1,810	\$312.20
20230937	6/20/2023	B - Residential - Remodel	520 W DEWEY ST	DOUGLAS PLUNKET	CITY PROJECT	9,500	1,000	
20230909	6/16/2023	B - Residential - Remodel	70 SEQUOYAH BLVD	RYKER RESTORATION	FIRE RESTORATION	126,000	1,800	\$387.00
20230816	6/7/2023	B -	518 W	DAVID COOK	REPLACE 4	40,000	2,527	\$29.50

		Residential - Remodel	FEDERAL ST		RAFTERS			
20230811	6/7/2023	B - Residential - Remodel	323 W 32ND ST.	JOHNNY LEWIS	REMODEL	24,000	2,085	
20230804	6/6/2023	B - Residential - Remodel	604 S POTTENGER AVE	NICK KINCANNON	REMODEL / REPLACE	20,480	768	
20230797	6/6/2023	B - Residential - Remodel	117 MEADOWS LN	DALENE QUINNETTE	REMODEL	120,000	2,225	\$477.31
20230796	6/6/2023	B - Residential - Remodel	3 TIMBER CREEK CIR	DAVID JAMES	REMODEL	78,000	2,600	\$557.00
20230759	6/5/2023	B - Residential - Remodel	232 S OAK	TRAVIS GOURLEY	REMODEL	25,000	1,400	\$302.00
20230745	6/2/2023	B - Residential - Remodel	601 S PARK	INDEPENDENCE INVESTING LLC	ABATEMENT	322,500	5,200	\$1,109.50
20231042	6/30/2023	B - Roof Redeck	2403 OVAL DR	STANDARD ROOFING COMPANY	REDECK	256,500	0	\$54.50
20231040	6/30/2023	B - Roof Redeck	2505 OVAL DR	STANDARD ROOFING COMPANY	REDECK	186,000	0	\$54.50
20231038	6/30/2023	B - Roof Redeck	2600 RALEY DR	STANDARD ROOFING COMPANY	REDECK	382,500	0	\$54.50
20231037	6/30/2023	B - Roof Redeck	701 MACARTHUR ST	STANDARD ROOFING COMPANY	REDECK	123,000	0	\$54.50
20231035	6/30/2023	B - Roof Redeck	708 UNIVERSITY ST	STANDARD ROOFING COMPANY	REDECK	207,000	0	\$54.50
20231034	6/30/2023	B - Roof Redeck	601 UNIVERSITY ST	STANDARD ROOFING COMPANY	REDECK	120,000	0	\$54.50
20231033	6/30/2023	B - Roof Redeck	517 W UNIVERSITY ST	STANDARD ROOFING COMPANY	REDECK	252,000	0	\$54.50
20231032	6/30/2023	B - Roof Redeck	2402 OVAL DR	STANDARD ROOFING COMPANY	REROOF	208,500	0	\$54.50
20231016	6/28/2023	B - Roof Redeck	415 W MACARTHUR	ACTS 29 ROOFING		15,000	1,700	\$54.50
20231015	6/28/2023	B - Roof Redeck	602 W DEWEY	WHITE ROOFING	ROOF RE-DECK	11,820	3,000	\$54.50

20230966	6/22/2023	B - Roof Redeck	657 n market	LANES ROOFING AND COSTRUCTION	ROOF REDECK	0	0	\$54.50
20230963	6/22/2023	B - Roof Redeck	1009 E WAYNE ST	PARKER BROTHERS ROOFING	REDECK	0	0	\$54.50
20230957	6/21/2023	B - Roof Redeck	4009 N POTTENGER AVE	PARKER BROTHERS ROOFING	ROOFING	0	0	\$54.50
20230953	6/21/2023	B - Roof Redeck	9 CASTLE CREEK	RANDY USSERY	REROOF/ REDECK	35,000	3,000	
20230922	6/16/2023	B - Roof Redeck	715 W WOOD	ALEXI OJEDA ROOFING LLC	REROOF DUE TO TORNADO DAMAGE	0	0	\$54.50
20230921	6/16/2023	B - Roof Redeck	101 E MIDLAND	ALEXI OJEDA ROOFING	REROOF DUE TO STORM DAMAGE	0	0	\$54.50
20230920	6/16/2023	B - Roof Redeck	1818 N MARKET AVE	ALEXI OJEDA ROOFING LLC	REROOF FROM TORNADO DAMAGE	0	0	\$54.50
20230919	6/16/2023	B - Roof Redeck	705 W WOOD	ALEXI OJEDA ROOFING LLC	REROOF FROM TORNADO DAMAGE	0	0	\$54.50
20230918	6/16/2023	B - Roof Redeck	223 E INDEPENDENCE	ALEXI OJEDA ROOFING LLC	REROOF FROM TORNADO DAMAGE	0	0	\$54.50
20230917	6/16/2023	B - Roof Redeck	1822 N MARKET AVE	ALEXI OJEDA ROOFING LLC	REROOF FROM TORNADO DAMAGE	0	0	\$54.50
20230907	6/15/2023	B - Roof Redeck	632 N KICKAPOO AVE	MAGUIRE OHARA CONSTRUCTION INC	REROOF	300,000	0	\$54.50
20230881	6/14/2023	B - Roof Redeck	1924 N UNION AVE	ALEXI OJEDA ROOFING	ROOF RE-DECK	0	0	\$54.50
20230872	6/14/2023	B - Roof Redeck	2025 N BEARD	PARKER BROTHERS ROODING	REROOF	0	0	\$54.50
20230871	6/14/2023	B - Roof Redeck	909 N CENTER AVE	PARKER BROTHERS ROOFING	REROOF	0	0	
20230870	6/14/2023	B - Roof Redeck	2601 N BROADWAY	PARKER BROTHERS ROOFING	REROOF	0	0	
20230799	6/6/2023	B - Roof Redeck	1605 N PARK	JONES ROOFING	ROOFING	18,292	0	\$54.50
20230772	6/5/2023	B - Roof Redeck	525 N LOUISA	WILLIAM RINDERER	REDECK	0	0	\$29.50
20230771	6/5/2023	B - Roof Redeck	521 N LOUISA	WILLIAM RINDERER		0	0	\$29.50
20230767	6/5/2023	B - Roof Redeck	2618 N BROADWAY AVE	WHITE ROOFING	REDECK FROM TORNADO	7,854	0	\$29.50

20231043	6/30/2023	B - Solar Panels	42 SEQUOYAH	ARIZONA SOLAR SOLUTIONS INC dba SUNTRIA	NEW INSTALLATION	84,542	826	\$180.03
20231017	6/29/2023	B - Solar Panels	130 MEADOWS LN	NIVO SOLAR	NEW INSTALLATION	44,193	462	\$102.68
20230998	6/27/2023	B - Solar Panels	614 W WALLACE ST	NIVO SOLAR	NEW INSTALLATION	35,000	336	\$75.90
20230988	6/26/2023	B - Solar Panels	2005 LANTANA CIR	CUSTOM PRO ROOFING AND SOLAR	SOLAR PANES	66,899	1,200	\$314.00
20230985	6/26/2023	B - Solar Panels	1808 HENSON CT	CUSTOM PRO ROOFING AND SOLAR	SOLAR PANELS	45,705	1,800	\$441.50
20230981	6/26/2023	B - Solar Panels	2689 SOMERSET DR	small town solar	NEW INSTALLATION	30,000	255	\$58.69
20230965	6/22/2023	B - Solar Panels	1304 rickey rd	CUSTOM PRO ROOFING AND SOLAR	NEW INSTALLATION	22,787	1,000	\$229.00
20230964	6/22/2023	B - Solar Panels	2707 LEGACY PL.	CUSTOM PRO ROOFING AND SOLAR	NEW INSTALLATION	31,018	1,800	\$419.00
20230941	6/20/2023	B - Solar Panels	623 S LOUISA AVE	SMALL TOWN SOLAR	SOLAR PANELS	30,000	207	\$48.49
20230926	6/20/2023	B - Solar Panels	1302 MANCHESTER DR	NIVO SOLAR	SOLAR PANEL	71,286	756	\$165.23
20230924	6/20/2023	B - Solar Panels	1513 MESA VERDE	NIVO SOLAR	SOLAR PANEL	22,679	233	\$53.99
20230862	6/13/2023	B - Solar Panels	4405 HYATT RD	SMALL TOWN SOLAR	NEW INSTALLATION	40,000	310	\$70.38
20230824	6/8/2023	B - Solar Panels	4402 N AYDELOTTE AVE	NIVO SOLAR	NEW INSTALLATION	54,660	350	\$78.88
20230810	6/7/2023	B - Solar Panels	1306 BERKSHIRE PL	MYROOF SOLAR	NEW INSTALLATION	31,322	274	\$62.73
20231006	6/27/2023	B - Storm Shelter	4305 ELOISE DR	STORM SAFE SHELTERS	STORM SHELTER	0	0	\$29.50
20230944	6/20/2023	B - Storm Shelter	1509 W. WHEELER	STORM SAFE SHELTERS		3,300	0	\$29.50
20230906	6/15/2023	B - Storm Shelter	4306 N CHAPMAN AVE	STORM SAFE SHELTER	STORM SHELTER	0	0	\$29.50
20230873	6/14/2023	B - Storm Shelter	2301 BENT TREE RD	FLATSAFE	STORM SHELTER	3,700	0	\$29.50
20230858	6/13/2023	B - Storm Shelter	2 ROBBY RD	FIRESTORM SEPTICS AND SHELTERS	NEW INSTALLATION	3,700	0	

20230841	6/9/2023	B - Storm Shelter	18 KIOWA	OKLAHOMA SHELTERS	STORM SHELTER	0	0	\$29.50
20230790	6/6/2023	B - Storm Shelter	1301 CAMBRIDGE DR	FIRESTORM SEPTICS AND SHELTERS	STORM SHELTER	6,795	0	\$29.50
20230744	6/2/2023	B - Storm Shelter	1818 N PENNSYLVANIA AVE	FIRESTORM SEPTICS AND SHELTERS		0	0	\$29.50
20231000	6/27/2023	B - Swimming Pool	2505 WINGED FOOT WAY	TRIBAL CUSTOM POOLS	NEW INSTALLATION	100,000	724	\$64.50
20230738	6/1/2023	B - Swimming Pool	1216 CHARLES DR	GALAXY HOME RECREATION	NEW INSTALLATION	6,100	0	\$60.00
20231044	6/30/2023	E - Electrical	42 SEQUOYAH	ARIZONA SOLAR SOLUTIONS INC dba SUNTRIA	NEW INSTALLATION	0	0	\$54.50
20231039	6/30/2023	E - Electrical	3303 N HARRISON	MARSH ELECTRIC LLC	NEW SERVICE	0	0	\$54.50
20231031	6/29/2023	E - Electrical	2202 N AIRPORT DR	RETHFORD ELECTRIC	TEMP POLE FOR TRAILER	0	0	\$29.50
20231028	6/29/2023	E - Electrical	100 PONTOTOC AVE	MARK MARSHALL	REPLACE	0	0	
20231027	6/29/2023	E - Electrical	8 RED OAK	O'COLLINS ELECTRIC & CONSTRUCTION	REPLACE	0	0	\$54.50
20231026	6/29/2023	E - Electrical	314 W 36TH	O'COLLINS ELECTRIC & CONSTRUCTION	REPLACE	0	0	\$54.50
20231020	6/29/2023	E - Electrical	2323 N HARRISON AVE	ADVANCED ELECTRIC INC	BRANCH CIRCUIT WIRING	0	0	\$54.50
20231018	6/29/2023	E - Electrical	130 MEADOWS LN	NIVO SOLAR	NEW INSTALLATION	0	0	\$54.50
20231010	6/28/2023	E - Electrical	805 E GRANT	METRO TECH ELECTRIC LLC	200 AMP SERVICE / MISC WORK	0	0	\$104.50
20230999	6/27/2023	E - Electrical	614 W WALLACE ST	NIVO SOLAR	NEW INSTALLATION	0	0	\$54.50
20230995	6/27/2023	E - Electrical	70 SEQUOYAH BLVD	MOMENTUM ELECTRIC	REMODEL - TEMP POLE	0	0	\$79.50
20230987	6/26/2023	E - Electrical	603 W INDEPENDENCE	CONCEPT ELECTRIC	BCW	0	0	\$54.50
20230986	6/26/2023	E - Electrical	4901 N KICKAPOO	CONCEPT ELECTRIC	BCW	0	0	\$54.50
20230983	6/26/2023	E - Electrical	2689 SOMERSET DR	small town solar	SOLAR	0	0	\$54.50
20230982	6/26/2023	E - Electrical	624 KICKAPOO	AMERICAN AIR	METER BASE	0	0	\$54.50

			SPUR	CONDITIONING AND HEATING	REPLACEMENT			
20230980	6/26/2023	E - Electrical	25 W KEN DEL DR	ADVANCED ELECTRIC INC	REPLACE	0	0	\$104.50
20230974	6/22/2023	E - Electrical	9 OAK HILL	SELECT SERVICE ELECTRIC	REPLACE	0	0	\$54.50
20230973	6/22/2023	E - Electrical	2218 ELLIS DR	BRYAN TOMLINSON	BRANCH CIRCUIT	0	0	\$54.50
20230955	6/21/2023	E - Electrical	901 W 7TH ST	FULL SPEED ELECTRIC		0	0	\$29.50
20230951	6/21/2023	E - Electrical	623 S LOUISA AVE	SMALL TOWN SOLAR	FLUSH SOLAR ROOF INSTALL WITH UTILITY INTERCONNECTION 4.4KW	0	0	\$54.50
20230946	6/20/2023	E - Electrical	804 N UNION	LINE ELECTRIC & LIGHTING LLC	NEW SERVICE	0	0	\$54.50
20230927	6/20/2023	E - Electrical	1302 MANCHESTER DR	NIVO SOLAR	SOLAR PANEL	0	0	\$54.50
20230925	6/20/2023	E - Electrical	1513 MESA VERDE	NIVO SOLAR	SOLAR PANEL	0	0	\$54.50
20230916	6/16/2023	E - Electrical	311 N MCKINLEY	PROLINE ELECTRIC	100 AMP SERVICE	0	0	\$54.50
20230914	6/16/2023	E - Electrical	816 N HARRISON	ALL BOLT ELECTRIC, INC	200 AMP SERVICE	0	0	\$54.50
20230903	6/15/2023	E - Electrical	2223 W BENEDICT	NATHAN SNYDER ELECTRIC LLC	GENERATOR	0	0	\$54.50
20230902	6/15/2023	E - Electrical	40601 WOLVERINE RD	WILSON ELECTRIC	TEMP POLE	0	0	\$29.50
20230879	6/14/2023	E - Electrical	205 N CLEVELAND	FULL SPEED ELECTRIC	SERVICE	0	0	\$54.50
20230876	6/14/2023	E - Electrical	1220 E 11TH ST	GENERATOR SUPER CENTER	NEW INSTALLATION	0	0	\$54.50
20230875	6/14/2023	E - Electrical	2320 N HARRISON AVE	GENERATOR SUPER CENTER	NEW INSTALLATION	0	0	\$54.50
20230867	6/14/2023	E - Electrical	517 W UNIVERSITY ST	DELTA ELECTRICAL CONTRACTORS	REMODEL	0	0	\$54.50
20230863	6/13/2023	E - Electrical	4405 HYATT RD	SMALL TOWN SOLAR	NEW INSTALLATION	0	0	\$54.50
20230861	6/13/2023	E - Electrical	1723 N AIRPORT RD	MIMBELA ELECTRIC, LLC	BRANCH CIRCUIT WIRING	0	0	\$54.50
20230860	6/13/2023	E - Electrical	1212 E	SHAWNEE	SERVICE REPAIR	0	0	\$54.50

			HIGHLAND ST	ELECTRIC, INC				
20230848	6/12/2023	E - Electrical	1829 N LOUISA	5 C ELECTRIC	100 AMP TEMP POWER	0	0	\$54.50
20230844	6/9/2023	E - Electrical	4845 N KICKAPOO AVE	INSIGHT ELECTRIC LLC	REMODEL	0	0	\$54.50
20230836	6/9/2023	E - Electrical	701 W AYRE	INDUSTRIAL CONTROLS OF OKLAHOMA, LLC	TORNADO DAMAGE	0	0	\$104.50
20230834	6/8/2023	E - Electrical	22 W MAIN ST SUITE B	ABOVE ALL ELECTRICAL SOLUTIONS LLC	EXTERIOR REMODEL	0	0	\$54.50
20230809	6/7/2023	E - Electrical	1921 N MARKET	SELECT SERVICE ELECTRIC	GAS BOND / HVAC CLOSET	0	0	\$54.50
20230808	6/7/2023	E - Electrical	1306 BERKSHIRE PL	MYROOF SOLAR	NEW INSTALLATION	0	0	\$54.50
20230807	6/7/2023	E - Electrical	302 N KIMBERLY	BENS ELECTRIC LLC	temp pole / rewire house	0	0	\$79.50
20230793	6/6/2023	E - Electrical	4901 N KICKAPOO #1515	ABOVE ALL ELECTRICAL SOLUTIONS, LLC	HOOK UP SIGN	0	0	\$54.50
20230792	6/6/2023	E - Electrical	1701 W SLOVER ST	ADVANCED ELECTRICAL TECHNOLOGIES LLC	RECONNECT FROM TORNADO	0	0	\$54.50
20230791	6/6/2023	E - Electrical	4510 GRACELANN	ADVANCED ELECTRICAL TECHNOLOGIES LLC	WHOLE HOME GENERATOR	0	0	\$54.50
20230788	6/6/2023	E - Electrical	716 W AYER ST	FARMERS ELECTRIC LLC	PARKING LOT LIGHTS	0	0	\$54.50
20230787	6/6/2023	E - Electrical	4402 N AYDELOTTE AVE	NIVO SOLAR	NEW INSTALLATION	0	0	\$54.50
20230766	6/5/2023	E - Electrical	1209 E MAIN	RED RIVER ELECTRIC		0	0	\$54.50
20230763	6/5/2023	E - Electrical	1124 ADELINE	LARRISON ELECTRIC	NEW INSTALLATION	0	0	\$54.50
20230762	6/5/2023	E - Electrical	1101 MUIRFIELD DR	LARRISON ELECTRIC	NEW INSTALLATION	0	0	\$54.50
20230761	6/5/2023	E - Electrical	2231 WHISPERING PINE BLVD	LARRISON ELECTRIC	NEW INSTALLATION	0	0	\$54.50
20230760	6/5/2023	E - Electrical	4504 CHURCHILL	ACOCK CLIMATE CONTROL	CUT OVER	0	0	\$54.50

20230741	6/1/2023	E - Electrical	1201 N DRAPER	RODGERS ELECTRIC	NEW SERVICE	0	0	\$54.50
20230945	6/20/2023	F - Burn	34004 BELCHER RD	LONNIE SHANKS	BURN PERMIT	0	0	\$29.50
20230865	6/14/2023	F - Burn	2205 COPPER CREEK LN	KEVIN HANNA	BURN PERMIT	0	0	\$29.50
20230864	6/13/2023	F - Burn	16216 PATTERSON RD	MADDISON EPPERLEY	BURN PERMIT	0	0	\$29.50
20230817	6/7/2023	F - Burn		BILL CRUMB	BURN PERMIT	0	0	\$29.50
20230764	6/5/2023	F - Burn	104 SAINT JOHN RD	MICA KIMBERLY	BURN PERMIT	0	0	\$29.50
20230750	6/5/2023	F - Fire Alarm / Smoke Control System	4832 MARKETPLACE BOULEVARD	ARTHUR VANZANT	FIRE ALARM/SMOKE CONTROL SYSTEM	0	0	\$104.50
20230748	6/5/2023	F - Fire Alarm / Smoke Control System	4832 MARKETPLACE BOULEVARD SUITE 600	ARTHUR VANZANT	FIRE ALARM/SMOKE CONTROL SYSTEM	0	0	\$104.50
20230833	6/8/2023	F - Fire Suppression	3900 N UNION AVE #301	FIRE SAFE SYSTEMS - MARK TACKETT	NEW INSTALLATION	0	8,304	\$270.58
20230832	6/8/2023	F - Fire Suppression	3900 N UNION AVE #201	FIRE SAFE SYSTEMS - MARK TACKETT	NEW INSTALLATION	0	8,008	\$264.66
20230831	6/8/2023	F - Fire Suppression	3900 N UNION AVE #601	FIRE SAFE SYSTEMS - MARK TACKETT	NEW INSTALLATION	0	4,460	\$193.70
20230830	6/8/2023	F - Fire Suppression	3900 N UNION AVE #801	FIRE SAFE SYSTEMS - MARK TACKETT	NEW INSTALLATION	0	10,734	\$319.18
20230829	6/8/2023	F - Fire Suppression	3900 N UNION AVE #901	FIRE SAFE SYSTEMS - MARK TACKETT	NEW INSTALLATION	0	10,734	\$319.18
20230747	6/2/2023	F - Fire Suppression	3947 N KICKAPOO ST	RODNEY ROWE	HOOD SUPPRESSION SYSTEM	0	0	\$104.50
20230880	6/14/2023	F - Open Air / Tent	1601 N BRYAN	TEAM SOUL WINNERS	OPEN AIR / TENT	0	0	\$54.50
20231036	6/30/2023	M - Mechanical	612 N HOBSON	ADVENT	CHANGE OUT	0	0	\$64.50
20231029	6/29/2023	M - Mechanical	7 JANEWAY	SPARKS HEATING AND AIR	CONDENSER REPLACE	0	0	\$84.50
20231019	6/29/2023	M -	315 N EASTERN	AIRCO SERVICE	CHANGE OUT	0	0	\$74.50

		Mechanical						
20231012	6/28/2023	M - Mechanical	1322 N MARKET AVE	METRO HVAC	REPLACE CONDENSER / 4 TON	0	0	\$84.50
20231009	6/28/2023	M - Mechanical	9 OAK HILL	LUCKY DAY HVAC	CHANGE OUT / 4	0	0	\$84.50
20231008	6/28/2023	M - Mechanical	805 W AYRE	DAVIS AIR CONDITIONING, LLC	CHANGE OUT	0	0	\$644.50
20230990	6/26/2023	M - Mechanical	312 N HARRISON	SPARKS HVAC, INC	CHANGE OUT	0	0	\$64.50
20230947	6/20/2023	M - Mechanical	1234 E HIGHLAND ST	SUNBELT HEATING AND AIR CONDITIONING		0	0	\$404.50
20230936	6/20/2023	M - Mechanical	517 N MARKET	SPARKS HEAT AND AIR	3.5 New SYSTEM	0	0	\$84.50
20230935	6/20/2023	M - Mechanical	11 COMANCHE DR	AIR COMFORT SOLUTIONS	NEW 4 TON SYSTEM/ 4 TON CONDENSER	0	0	\$164.50
20230934	6/20/2023	M - Mechanical	406 W ROSA	AIR COMFORT SOLUTIONS		0	0	\$54.50
20230929	6/20/2023	M - Mechanical	3906 N AYDELOTTE AVE	Jason Jordan	4 ton new system	0	0	\$84.50
20230868	6/14/2023	M - Mechanical	1709 HUNTERS RIDGE DR	SPARKS HVAC, INC	CHANGE OUT	0	0	\$84.50
20230843	6/9/2023	M - Mechanical	1919 W SLOVER ST	DAVIS AIR AND HEAT	NEW SYSTEM	0	0	\$104.50
20230826	6/8/2023	M - Mechanical	2000 N BROADWAY AVE	SPENCER HEAT AND AIR	CHANGE OUT	0	0	\$104.50
20230820	6/8/2023	M - Mechanical	3700 N KICKAPOO AVE	PRUDHOM HEATING AND AIR CONDITIONING	NEW SYSTEM / MINI SPLIT	0	0	\$1,884.50
20230815	6/7/2023	M - Mechanical	4501 N KICKAPOO AVE	AC DOCTORS	CONDENSOR CHANGE OUT	0	0	\$64.50
20230814	6/7/2023	M - Mechanical	1001 E MACARTHUR ST	AC DOCTORS	NEW SYSTEM	0	0	\$204.50
20230806	6/7/2023	M - Mechanical	700 N TUCKER AVE	AIR KNOCKOUT LLC	NEW SYSTEM	0	0	\$144.50
20230794	6/6/2023	M - Mechanical	2306 LAKESIDE CIR	SPARKS	NEW SYSTEM	0	0	\$54.50
20230756	6/5/2023	M - Mechanical	128 MEADOWS LN	A TEAM HGT AND COOLING	NEW SYSTEM	0	0	\$74.50

20230739	6/1/2023	M - Mechanical	4817 N KICKAPOO	WAUGH HEAT AND AIR	NEW SYSTEM	0	0	\$4,704.50
20230883	6/15/2023	O - Boat Dock	33712 POST OFFICE NECK	HARRISON CONSTRUCTION	660' boat dock, 270' walk way	45,300	930	\$202.13
20230849	6/12/2023	O - Curb Cut, Driveway and Sidewalk	516 N CLEVELAND	DAVIDSON CONCRETE	DRIVEWAY	0	0	\$50.00
20231014	6/28/2023	O - Demolition and Moving	1512 E WALNUT	WADE'S SERVICES	DEMOLITION	0	0	
20231007	6/28/2023	O - Demolition and Moving	317W 32ND ST	MIDWEST WRECKING CO	DEMOLITION	0	0	
20230960	6/21/2023	O - Demolition and Moving	2619 N MARKET	MEIER AND SON DEMOLITION	DEMOLITION	0	0	\$50.00
20230959	6/21/2023	O - Demolition and Moving	112 MEADOWS LN	MEIER AND SON DEMOLITION	DEMOLITION	0	0	\$50.00
20230952	6/21/2023	O - Demolition and Moving	718 N POTTENGER AVE	MEIER AND SON DEMOLITION	GARAGE ONLY	0	0	\$50.00
20230950	6/21/2023	O - Demolition and Moving	1710 N PARK	KW SERVICES LLC	DETACHED GARAGE AT ALLEY	0	0	\$50.00
20230932	6/20/2023	O - Demolition and Moving	40006 HARDESTY RD	MEIER AND SON DEMOLITION LLC	DEMOLITION	0	0	
20230931	6/20/2023	O - Demolition and Moving	1313 N KICKAPOO	BOBBY JOE SHERWOOD	DEMOLITION	0	0	\$50.00
20230912	6/16/2023	O - Demolition and Moving	714 W MIDLAND ST	MIDWEST WRECKING	DEMOLITION - 2 STRUCTURES	0	0	
20230901	6/15/2023	O - Demolition and Moving	747 W UNIVERSITY	MIDWEST WRECKING CO	DEMOLITION	0	0	
20230900	6/15/2023	O - Demolition and Moving	709 W UNIVERSITY	MIDWEST WRECKING CO	DEMOLITION	0	0	
20230899	6/15/2023	O - Demolition and Moving	4412 N POTTENGER AVE	MIDWEST WRECKING CO	DEMOLITION	0	0	
20230898	6/15/2023	O - Demolition	2226 N POTTENGER	MIDWEST WRECKING CO	DEMOLITION	0	0	

		and Moving	AVE					
20230897	6/15/2023	O - Demolition and Moving	2219 N POTTENGER	MIDWEST WRECKING CO	DEMOLITION	0	0	
20230896	6/15/2023	O - Demolition and Moving	2216 N POTTENGER AVE	MIDWEST WRECKING CO	DEMOLITION	0	0	
20230895	6/15/2023	O - Demolition and Moving	30 W KEN DEL DR	MIDWEST WRECKING CO	DEMOLITION	0	0	
20230894	6/15/2023	O - Demolition and Moving	2224 N IONE AVE	MIDWEST WRECKING CO	DEMOLITION	0	0	
20230893	6/15/2023	O - Demolition and Moving	2203 N IONE	MIDWEST WRECKING CO	DEMOLITION	0	0	
20230892	6/15/2023	O - Demolition and Moving	815 W FRANKLIN	MIDWEST WRECKING CO	DEMOLITION	0	0	
20230891	6/15/2023	O - Demolition and Moving	2233 N DOROTHY AVE	MIDWEST WRECKING CO	DEMOLITION	0	0	
20230890	6/15/2023	O - Demolition and Moving	2217 N DOROTHY	MIDWEST WRECKING CO	DEMOLITION	0	0	
20230889	6/15/2023	O - Demolition and Moving	2226 N CHAPMAN	MIDWEST WRECKING CO	DEMOLITION	0	0	
20230888	6/15/2023	O - Demolition and Moving	2224 N CHAPMAN	MIDWEST WRECKING CO	DEMOLITION	0	0	
20230887	6/15/2023	O - Demolition and Moving	2227 N BONITA	MIDWEST WRECKING CO	DEMOLITION	0	0	
20230886	6/15/2023	O - Demolition and Moving	2225 N BONITA	MIDWEST WRECKING CO	DEMOLITION	0	0	
20230885	6/15/2023	O - Demolition and Moving	2215 N BONITA	MIDWEST WRECKING CO	DEMOLITION	0	0	
20230884	6/15/2023	O - Demolition and Moving	2202 N BONITA AVE	MIDWEST WRECKING CO	DEMOLITION	0	0	
20230882	6/15/2023	O - Demolition and Moving	2215 N AYDELOTTE AVE	MIDWEST WRECKING CO	DEMOLITION	0	0	
20230853	6/12/2023	O - Demolition	120 MEADOWS LN	A-1 DOZER	DEMOLITION	0	0	

		and Moving						
20230822	6/8/2023	O - Demolition and Moving	14904 PATTERSON RD	TOTAL DEMOLITION SERVICES, LLC	DEMO	0	0	\$50.00
20230821	6/8/2023	O - Demolition and Moving	10 OAK HOLLOW RD	JAMES HERRING	DEMOLITION	0	0	\$50.00
20230755	6/5/2023	O - Demolition and Moving	1629 W ELIZABETH	MIDWEST WRECKING	DEMOLITION	0	0	\$50.00
20230751	6/5/2023	O - Demolition and Moving	121 W 45TH ST	MIDWEST WRECKING	DEMOLITION	0	0	\$50.00
20230749	6/5/2023	O - Demolition and Moving	1321 E 10TH	ZANE QUALLS	DEMOLITION	0	0	\$50.00
20230740	6/1/2023	O - Demolition and Moving	245 S OKLAHOMA	JACOB LACKEY	DEMOLITION	0	0	
20230956	6/21/2023	O - Paving Cut and Boring		B&H Construction	N Park Ave, W. 9th St., Market North to W. 10th St., and S. 8th St.	0	0	
20230869	6/14/2023	O - Paving Cut and Boring	2208 DUKES REALM	B&H CONSTRUCTION	CORNER OF E 45TH ST AND BRYAN STREET	0	0	
20230855	6/13/2023	O - Paving Cut and Boring	217 OUTLANDER WAY	TSU 1	ROAD BORE	0	0	
20230837	6/9/2023	O - Paving Cut and Boring	126 S CENTER	ARIAS UTILITY LLC	ROAD BORE	0	0	
20230835	6/9/2023	O - Paving Cut and Boring	39004 W MACARTHUR SUITE 100	ARIAS UTILITY	ROAD BORE	0	0	
20230789	6/6/2023	O - Paving Cut and Boring	716 W AYER ST	FARMERS ELECTRIC LLC	ROAD BORE	0	0	\$60.00
20231022	6/29/2023	O - Sign	1830 N KICKAPOO	REBEL SIGN COMPANY	NEW INSTALLATION	0	0	\$50.00
20230992	6/27/2023	O - Sign	4845 N KICKAPOO AVE	METRO SIGN CORPORATION	REPLACE EXISTING	10,000	240	
20230979	6/27/2023	O - Sign	1005 N KICKAPOO AVE	SIGNS AND WONDERS LLC	PYLON SIGN	0	0	\$50.00
20230968	6/22/2023	O - Sign	1005 N KICKAPOO AVE	SIGNS AND WONDERS LLC	REPLACE SIGNS	10,000	180	
20230948	6/20/2023	O - Sign	126 N	REBEL SIGN	NEW	8.600	13	\$50.00

			BROADWAY	COMPANY	INSTALLATION			
20230866	6/14/2023	O - Sign	304 E MACARTHUR ST	A-MAX SIGN CO., INC	NEW INSTALLATION	4,000	56	\$50.00
20230847	6/13/2023	O - Sign	4637 N KICKAPOO	SUPERIOR NEON SIGN COMPANY	REPLACE EXISTING	1,500	81	
20230840	6/9/2023	O - Sign	3962 N KICKAPOO AVE	SIGNS & WONDERS, LLC	REPLACE EXISTING	0	0	
20230839	6/9/2023	O - Sign	4826 N KICKAPOO	SIGNS & WONDERS, LLC	REPLACE EXISTING	0	0	
20230838	6/9/2023	O - Sign	4301 N HARRISON AVE	THE SIGN DEPOT	REPLACE EXISTING	36,000	50	\$50.00
20230801	6/6/2023	O - Sign	731 N KICKAPOO	STANFIELD PLUMBING	BANNER	0	0	
20230786	6/9/2023	O - Sign	4500 N KICKAPOO AVE	GENERAL LIGHTING & SIGN SERVICES, INC	REPLACE SIGN	3,000	18	
20230785	6/9/2023	O - Sign	4500 N KICKAPOO AVE	GENERAL LIGHTING & SIGN SERVICES, INC	REPLACE SIGN	3,000	18	
20230784	6/9/2023	O - Sign	4500 N KICKAPOO AVE	GENERAL LIGHTING & SIGN SERVICES, INC	REPLACE SIGN	3,000	41	
20230783	6/9/2023	O - Sign	4500 N KICKAPOO AVE	GENERAL LIGHTING & SIGN SERVICES, INC	REPLACE SIGN	5,000	102	
20230782	6/9/2023	O - Sign	4500 N KICKAPOO AVE	GENERAL LIGHTING & SIGN SERVICES, INC	REPLACE SIGN	5,000	102	
20230781	6/9/2023	O - Sign	4500 N KICKAPOO AVE	GENERAL LIGHTING & SIGN SERVICES, INC	REPLACE SIGN	3,000	32	
20230780	6/9/2023	O - Sign	4500 N KICKAPOO AVE	GENERAL LIGHTING & SIGN SERVICES, INC	REPLACE PYLON	10,000	204	
20230779	6/9/2023	O - Sign	909 E INDEPENDENCE	SIGN FACTORY LLC	REPLACE POLE SIGN CABINET	5,500	32	
20230778	6/9/2023	O - Sign	444 W FEDERAL ST	SIGN FACTORY LLC	REPLACE MONUMENT SIGN	5,700	32	
20230777	6/9/2023	O - Sign	101 W	SIGN FACTORY	REPAIR POLE SIGN	1,400	32	

			MACARTHUR	LLC	CABINET			
20230776	6/9/2023	O - Sign	4151 N HARRISON AVE	SIGN FACTORY LLC	REPLACE 10X20 FLAT PANEL SIGN	2,500	200	\$50.00
20230775	6/9/2023	O - Sign	314 W MACARTHUR ST	SIGN FACTORY LLC	REPLACE POLE SIGN BOX - 4X12	9,000	48	
20230774	6/9/2023	O - Sign	2508 N HARRISON AVE	SIGN FACTORY LLC	NEW INSTALLATION	1,400	32	\$50.00
20230773	6/9/2023	O - Sign	2508 N HARRISON AVE	SIGN FACTORY LLC	REPLACE PANEL	1,400	32	
20230770	6/9/2023	O - Sign	3930 N KICKAPOO AVE	METRO SIGN CORPORATION	TORNADO REPAIR	5,000	57	
20230758	6/9/2023	O - Sign	4603 N Kickapoo	A-MAX SIGN COMPANY	PYLON / ERECT	10,000	98	
20231045	6/30/2023	P - Plumbing	1301 N KENNEDY	HOMETOWN MECHANICAL, LLC	REMODEL	0	0	\$54.50
20231030	6/29/2023	P - Plumbing	2403 OVAL DR	HARRISON ORR AIR CONDITIONING	REMODEL	0	0	\$54.50
20231004	6/27/2023	P - Plumbing	716 W AYER ST	SLATER MECHANICAL	REPAIR GAS LINE	0	0	\$54.50
20230994	6/27/2023	P - Plumbing	812 N PENNSYLVANIA AVE	DALES PLUMBING	SEWER LINE	0	0	\$54.50
20230993	6/27/2023	P - Plumbing	510 N CHAPMAN AVE	DALES PLUMBING	REPLACE	0	0	\$54.50
20230991	6/26/2023	P - Plumbing	700 N TUCKER AVE	MUSTANG PLUMBING AND HEAT	REMODEL	0	0	\$54.50
20230989	6/26/2023	P - Plumbing	20 E AYRE ST	RUSSELL BRANAN PLUMBING	water repipe and service line	0	0	\$54.50
20230984	6/26/2023	P - Plumbing	1822 N UNION AVE	COMPLETE PLUMBING	CHANGE OUT	0	0	\$54.50
20230970	6/22/2023	P - Plumbing	603 W INDEPENDENCE	GOFORTH PLUMBING AND MECANICAL	GAS EXTENSION	0	0	\$54.50
20230969	6/22/2023	P - Plumbing	312 N CENTER	DALES PLUMBING		0	0	\$54.50
20230967	6/22/2023	P - Plumbing	1224 N LOUISA AVE	DALES PLUMBING		0	0	\$54.50
20230949	6/20/2023	P - Plumbing	16 POST OFFICE LN	STORYS PLUMBING AND MORE		0	0	\$54.50
20230915	6/16/2023	P - Plumbing	422 N KICKAPOO	DALES PLUMBING	GAS TEST	0	0	\$54.50

20230911	6/16/2023	P - Plumbing	2524 N HARRISON AVE lot 82	DALES PLUMBING	GAS TEST	0	0	\$54.50
20230910	6/16/2023	P - Plumbing	4014 N AYDELOTTE AVE	DALES PLUMBING	SEWER LINE	0	0	\$54.50
20230908	6/15/2023	P - Plumbing	126 N BROADWAY	CS PLUMBING	MISC WORK	0	0	\$54.50
20230904	6/15/2023	P - Plumbing	101 N UNION	STOLHAND WELLS GROUP	REMODEL	0	0	\$54.50
20230878	6/14/2023	P - Plumbing	730 N PARK AVE	CHAMPION PLUMBING	GAS LINE EXTENSION	0	0	\$54.50
20230877	6/14/2023	P - Plumbing	2223 W BENEDICT	PIPED OUT PLUMBING	GAS LINE	0	0	\$54.50
20230859	6/13/2023	P - Plumbing	311 N MCKINLEY	CACTUS SERVICE PROS	PRESSUE TEST	0	0	\$54.50
20230857	6/13/2023	P - Plumbing	1001 N KENNEDY SUITE 100	HARDESTY TEAM PLUMBING & HVAC	REPLACE GAS LINE	0	0	\$54.50
20230854	6/13/2023	P - Plumbing	2 JANEWAY PL	BRANDON'S PLUMBING	GAS METER RESET	0	0	
20230851	6/12/2023	P - Plumbing	941 N UNION	EMI	GAS LINE EXTENSION	0	0	\$54.50
20230850	6/12/2023	P - Plumbing	209 S PHILADELPHIA	EMI	TOTAL REPLUMB	0	0	\$54.50
20230842	6/9/2023	P - Plumbing	208 W MIDLAND ST	CS PLUMBING	PRESSURE TEST	0	0	\$54.50
20230828	6/8/2023	P - Plumbing	22 W MAIN ST	COMPLETE PLUMBING LLC	REMODEL	0	0	\$54.50
20230827	6/8/2023	P - Plumbing	548 W WOOD	JW PLUMBING		0	0	\$54.50
20230813	6/7/2023	P - Plumbing	1321 N LOUISA	DALES PLUMBING	PRESSURE TEST	0	0	\$54.50
20230812	6/7/2023	P - Plumbing	13 HARDESTY	DALES PLUMBING	SEWER LINE	0	0	\$54.50
20230802	6/6/2023	P - Plumbing	4510 GRACELANN	COLE PLUMBING	GAS LINE EXTENSION	0	0	\$54.50
20230800	6/6/2023	P - Plumbing	1220 E 11TH ST	PIPED OUT PLUMBING	GAS LINE EXTENSION	0	0	\$54.50
20230798	6/6/2023	P - Plumbing	201 W 38TH ST	STANFIELD PLUMBING	GAS PRESSURE TEST / CRAWL SPACE GAS LEAK REPAIR	0	0	\$54.50
20230795	6/6/2023	P - Plumbing	214 S EDEN AVE	DALES PLUMBING	SEWER LINE	0	0	\$54.50
20230769	6/5/2023	P - Plumbing	4405 BISON RD	STANLEY	GAS METER RESET	0	0	

				PLUMBING SERVICES LLC				
20230768	6/5/2023	P - Plumbing	4108 N AYDELOTTE AVE	STANLEY PLUMBING SERVICES LLC	GAS METER RESET	0	0	
20230754	6/5/2023	P - Plumbing	1124 ADELINE	LIBERTY PLUMBING & GAS	GAS LINE	0	0	\$54.50
20230753	6/5/2023	P - Plumbing	1101 MUIRFIELD DR	LIBERTY PLUMBING & GAS	GAS LINE	0	0	\$54.50
20230752	6/5/2023	P - Plumbing	2231 WHISPERING PINE BLVD	LIBERTY PLUMBING & GAS	GAS LINE	0	0	\$54.50
20230746	6/2/2023	P - Plumbing	1208 E 11TH ST	DALES PLUMBING	SEWER LINE	0	0	\$54.50
20230743	6/1/2023	P - Plumbing	1921 N MARKET	STANFIELD PLUMBING	GAS PRESSURE TEST / GAS LINE INSTALL	0	0	\$54.50
20230742	6/1/2023	P - Plumbing	150 S OSAGE	JIMMY B QUICK	GAS TEST	0	0	\$54.50
								\$44,913.00

Total Records: 303

7/3/2023



222 N Broadway
Shawnee, OK
74801
405-878-1666

**SHAWNEE TWIN LAKES CABIN SITE LEASES
SUMMARY / INSPECTION REPORT – FOR RENEWLS / TRANSFERS**

Date: 07/07/2023	License No. 5933
Type	☐ Renewal ☒ Transfer
Commission Meeting Date	07/17/2023
Property Address	16614 Archery Range Rd
Lake Site Location	Skipper Tract - Lot 5
Lease Dates	07/17/2023
Lease Fee (changes annually)	776.00
Inspection Fee	\$75.00 Applicable: ☒ Yes ☐ No
Lessee (Transfer To)	
Name(s)	Mike Vinson, Kayla Vinson, Eric Vinson, and Ashlee Vinson
Address	104007 S 3300 Rd Harrah, OK 73045
Phone	405.863.2082 / 405.863.2063 / 405.863.3338 / 405.922.0426
Current Lessee (Transfer From)	
Name(s)	Mike Vinson
Address	104007 S 3300 Rd Harrah, OK 73045
Phone	405.863.2082
Inspection Information	
Inspection Required	☒ Yes ☐ No
DEQ Report on File	☒ Yes ☐ No
Type of Septic	☐ Conventional ☒ Aerobic
Last Inspected/Pumped	10.07.2020
Miscellaneous Comments:	\$1851.00 - Check 4102
Fees Collected	\$1,851.00



Cabin Site Lease

PLEASE READ CAREFULLY

THIS LEASE IS NOT TRANSFERABLE AND IS SUBJECT TO CANCELLATION BY THE CITY FOR ANY VIOLATIONS OF THE TERMS THEREOF AS MORE SPECIFICALLY SET FORTH IN SECTION 16-326 OF THE SHAWNEE MUNICIPAL CODE:

LEASE # 5933 **TRACT NAME** Skipper **LOT #** 5

STATE OF OKLAHOMA, POTTAWATOMIE COUNTY, SS:

This Lease was made and entered into in duplicate this date of 07/17/2023 by and between the CITY OF SHAWNEE, a municipal Corporation, PARTY OF THE FIRST PART, and

MIKE VINSON / KAYLA VINSON / ERIC VINSON / ASHLEE VINSON,
104007 S 3300 RD
HARRAH, OK 73045

PARTY OF THE SECOND PART.

WITNESSETH: That the first party in consideration of the sum of \$776.00 dollars for 2023, does hereby acknowledge receipt of the applicable rental fee, and other good and valuable considerations, does by these presents demise, lease and let unto the second party the following described real estate situated on, and part of the site, owned by the first party as a City Reservoir and known as Shawnee Twin lake No. 1, in the County of Pottawatomie State of Oklahoma, to-wit:

16614 ARCHERY RANGE RD

TO HAVE AND TO HOLD SAME UNTO the second party for a term of thirty (30) years from the date hereof.

IT IS FURTHER mutually understood and agreed by and between the parties hereto as follows:

The said party of the second part shall and will and does hereby agree to pay to the first party annual lease payments as set forth in "Exhibit A", payable yearly in advance. The City shall retain the right to adjust the lease rate schedule at the termination of the original 30-year lease or at such time that a transfer is approved in accordance with Section 16-321 of the Shawnee Municipal Code (hereafter "SMC").

That at the expiration of the primary term hereof, the lessee shall have the right and option to renew said lease for an additional period of thirty (30) years under the terms and conditions set forth in Section 16-321 SMC. There is no limit to the number of times a lease can be renewed.

The premises of all lots leased by the City shall at all times be kept clean and maintained in a sanitary condition by the lessee. There is a 25-foot lakeshore buffer that extends landward of the ordinary high water mark on all leased lots for the purpose of watershed protection. This area shall not be used by the general public, except during an emergency situation. Within this buffer, leaseholders are encouraged to preserve existing native vegetation. Docks and other approved structures may be located within the buffer area. Fertilizers and other chemicals shall not be used within the buffer area. All other applicable City regulations and rules apply.

That in addition to the possession of the property so leased, the lessee shall have the right and privilege of a site for a boat house and boat dock on the land owned by the City adjoining and immediately in front of a lot leased, which said boat house shall be erected and maintained by and at the cost of the lessee on ground not to exceed

an area of thirty (30) feet by thirty (30) feet, which said boat house shall never be used as a place of human habitation, and which said boat house or boat dock shall conform to the provisions of Section 16-325 SMC, and that said boat dock or boat house shall be the private property of the lessee, who shall have the right of ingress and egress to and from the same, subject to the rights of the public as set forth herein. The lessee shall agree to keep said lot and boat house and dock in a clean and sanitary condition, and to maintain the same in a safe condition, and the City as lessor shall in no manner be liable to lessee for any damages suffered by lessee to said lot or boat house or dock, or the improvements thereon on account of the rise and fall of the water line of said lake, or for the enlargement or decrease by the City of the size of said lake, or on account of any rules or regulation that may hereafter be adopted by lessor, governing the regulations of said lake, and lessee agrees to hold the lessor free and harmless from all damages suffered by him or by any other person, on account of personal injuries or loss of property that may incur upon said lot, boat house, or boat dock.

That the lessee agrees to lease the premises **AS IS** from the lessor with the knowledge and understanding that the lessor does not guarantee access to lots. Should the Lessee determine that an access road is necessary to reach his/her lot from a road already in existence, lessee agrees to use his/her own funds to create said access road. Lessee further agrees that upon access road completion it shall not be a private road, but rather, will be available for public use, including, but not limited to, allowing neighbor lots to connect to it to improve access to their lots or to allow joint access to bordering lots upon the one access road. The location of any access road to be constructed by the lessee must be approved by the City Engineer of the City of Shawnee prior to the beginning of construction.

That should the lessee construct any building or other structure, said construction will be in accordance with City of Shawnee development regulations. Lessee agrees that prior to commencing construction on any structure on the leased premises he/she will obtain an approved building permit from the City.

That lessee is solely responsible for determining the flood elevation on the leased premises and is required to satisfy lessor that prior to any construction on the leased premises the determination of the flood elevation has been done correctly and that any structure or building to be constructed on the leased premises be above the flood elevation. **LESSOR EXPRESSLY MAKES NO WARRANTIES OR REPRESENTATIONS AS TO SAFETY FROM FLOODING ON THE LEASED PREMISES AND LESSEE EXPRESSLY RELEASES THE LESSOR FROM ANY LIABILITY DUE TO FLOOD DAMAGE, BOTH PERSONAL AND PROPERTY, OCCURRING ON THE LEASED PREMISES FROM ANY CAUSE OR CONDITION.**

That all sanitary facilities to be constructed on the premises shall be wholly contained on the leased premises. Sanitary facilities, include, but are not limited to, septic tanks and lateral lines.

All septic systems and waste disposal systems on leased lake lots shall be inspected and subject to the standards set forth in Chapter 16 SMC. The leaseholder shall have sixty (60) days to correct any defects found in the system. Corrections not made within the allotted time shall be grounds for the City to cancel the lease of the leaseholder.

That no lease shall be assigned or sublet, but lessee may at any time during the term of his/her lease, sell and transfer to other parties the improvements on the lot leased by him/her.

That in the event of the sale of the improvements by the lessee, the transfer shall not become effective until approved by the Board of Commissioners of the City of Shawnee at a regular or adjourned meeting held for that purpose and the City as lessor reserves the right to reject and disapprove any transfer when in its opinion it would be to the best interests of the City and its inhabitants to do so. If the transfer is approved, a new lease shall be entered into between the purchaser and the City, and a transfer charge is hereby fixed and established in the sum of one-thousand dollars (\$1000.00) to be paid to the City prior to said transfer in accordance with Section 16-322 SMC.

That the lessee shall be the owner of all improvements which may be placed by him or her, said improvements including cabins or other buildings and boat houses constitute personal property and lessee shall have the right to remove same from the lot at the termination of the lease, subject to the following: whenever a lease has been cancelled by the City as provided herein or by ordinance, the lessee or owner of said improvements shall remove the same within sixty (60) days of the date of the said cancellation of the lease and upon failure to do so, said improvements shall revert to and become the property of the City of Shawnee. And it shall have the right, without further notice or demand to take immediate possession of all said improvements and these will belong to the first party or its assigns, as liquidated damages for the non-fulfillment of the lease by the lessee and for the use and rental thereof.

That the said second party does hereby release the City of Shawnee of any claim or claims for damages by reason of the cancellation of the said lease aforesaid.

That the second party shall at all times during the term of this lease be subject to and does hereby agree to abide by and conform to any rules, regulations or ordinances now in force, or that may hereafter be adopted by the City of Shawnee, governing the regulation of said lake and within the described premises, as to fishing, hunting, boating and other recreational activities upon and around said water reservoir, and to conform to and abide by all further rules, regulations and ordinances now in force, or that hereafter may be adopted by the City of Shawnee, Oklahoma, governing the regulations of said premises and lake.

The City Commission may upon a showing of intentional disregard for the terms of the lease and this division of other city ordinance pertaining to the lake, cancel the city lease upon 30 days notice to the lessee by mailing a copy of such notice to the lessee at his/her last known address. If a lease is cancelled either by the city or the lessee of a city-owned lot prior to the expiration of the lease term, the lessee shall pay the city an early termination fee of \$1,000 in exchange for a release of liability from the remaining term.

That this lease shall be binding upon the representatives, heirs, and assigns and successors in interest of the parties hereto.

It is understood by the parties hereto that a failure to comply with the terms of said Cabin Site Lease shall constitute a misdemeanor and any person, firm, or corporation convicted of such violation shall be punished by a fine not exceeding five hundred dollars (\$500.00) plus costs, or imprisonment for a term not exceeding thirty (30) days, or by such fine and imprisonment.

IN WITNESS WHEREOF, party of the first part has caused its name to be affixed hereto by the Mayor of the City of Shawnee, Oklahoma, and attested by the City Clerk, and the party of the second part hereunto affixed his/her name the day and year first above written.

CITY OF SHAWNEE, OKLAHOMA
A Municipal Corporation,

BY: _____

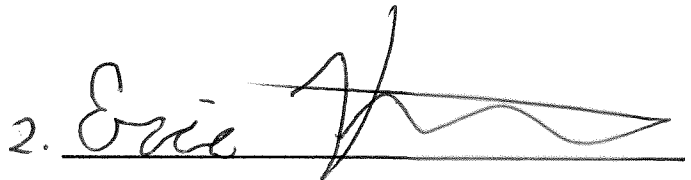
MAYOR
PARTY OF THE FIRST PART

ATTEST:

CITY CLERK



PARTY OF THE SECOND PART

2. 

1. 

PARTY OF THE SECOND PART

3. 

AGREEMENT

This agreement made and entered into this 1st day of July, 2023, by and between the City of Shawnee, Oklahoma, a municipal corporation, hereinafter referred to as the "City", and the Independent School District No. 93 of Pottawatomie County, Oklahoma, hereinafter referred to as "District", WITNESSETH:

PURPOSE: The purpose of this agreement is to provide for the increased safety and security of the public schools of the District through the placement of police officers in said school on a full-time/half-time basis.

TERM: The term of this agreement shall be from the 1st day of July, 2023 through the 30th day of June, 2024. This agreement shall be for the period of one (1) year.

ADMINISTRATION: This agreement shall be administered by the City Manager and the Chief of Police of the City with input from the District administration. These representatives shall be responsible for administering this agreement and shall have the authority to determine the duties to be performed by the officers and the resolution of disputes. The City Manager and the Chief of Police of the City shall receive from District periodic recommendations and suggestions as to needs of the District. These recommendations shall be submitted by the Superintendent of schools for the District.

DUTIES: The officers shall be certified police officers of the City and shall perform those tasks and duties delineated in the schedule of duties as approved by the administrators.

OFFICERS: District and the City shall have the right to mutually select any officer of their own choosing from those police officers of the City who volunteer for consideration for this duty and District and City shall have the right to substitute another officer should they choose to do so. The officers shall at all times, remain as police officers of City, subject to the immediate supervision of the Chief of Police or his designee.

EXCLUSIVE USE: The said officers shall be assigned on a full-time basis to District to serve as police officers to provide increased safety and security within the buildings known as the Shawnee High School and the Shawnee Middle School. Full-time will be considered as 8 hours on site duty time. One officer shall serve the District full-time as assigned to the Shawnee High School; a second officer shall serve on a full-time basis assigned to Shawnee Middle School. Provided that in the event of an emergency as determined by the Chief of Police of city, the City shall have a right to reassign said officers as needed.

CONSIDERATION: In consideration for this agreement, District agrees to pay to City \$136,280.00 to cover the salary, uniform allowance and weapons allowance of the police officers. This consideration to remain unchanged unless there are changes of the actual salary or allowances paid to the officers. City shall be responsible for providing the patrol car and any other necessary equipment required by the officers for the performance of their duties.

LIABILITY: City agrees that it shall be responsible for any liability arising from the actions of the officers in the same manner and to the same extent as it has liability for the actions of any police officer. Each party shall assume and be responsible for any liability or the costs of litigation arising from actions of its own employees.

TERMINATION: This agreement shall be subject to termination upon written notification by either party upon ten (10) days notice.

WITNESS OUR HANDS the parties, by their representatives, set their hands to this Agreement on the _____.

CITY OF SHAWNEE, SHAWNEE, OKLAHOMA

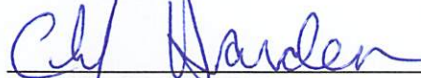
(SEAL)

ANDREA WECKMUELLER-BEHRINGER,
CITY MANAGER

ATTEST:

LISA LASYONE, CMC, CITY CLERK

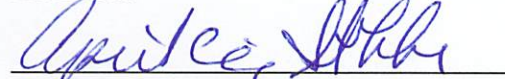
INDEPENDENT SCHOOL DISTRICT NO. 93
OF POTTAWATOMIE COUNTY, STATE OF
OKLAHOMA



BOARD PRESIDENT

(SEAL)

ATTEST:



CLERK OF BOARD OF EDUCATION

Approved as to form and legality on _____.

JOSEPH M. VORNDRAN, CITY ATTORNEY

INTERLOCAL COOPERATION AGREEMENT

THIS AGREEMENT made and entered into this 1st day of July, 2023 by and between the City of Shawnee, Oklahoma, hereinafter referred to as “City” and Gordon Cooper Technology Center District No. 5, hereinafter referred to as “GCTC”.

WITNESSETH:

PURPOSE: The purpose of this agreement is to provide for repair of public roadways and parking lots used by students, faculty, employees and patrons of GCTC. The City shall provide labor and equipment only, and GCTC shall pay for all required materials.

TERM: The term of this agreement shall be for a period of one (1) year commencing on the 1st day of July, 2023 and ending on the 30th day of June, 2024, and this agreement may be renewed for additional successive periods of one (1) year commencing upon the expiration of the original term hereof upon the consent of both parties; provided that any such renewal shall be in accordance with then established federal, state and local laws and regulations.

ADMINISTRATION: This agreement shall be administered by the City Manager of Shawnee or his designees, and the Superintendent of GCTC or his designees. These representatives shall be responsible for administering this agreement and shall have the authority to determine the resolution of disputes. GCTC will provide the City with a schedule of the work to be performed under this agreement, which said work shall be performed subject to the availability of the City workforce and secondarily to the needs of the City. The City Manager may receive from GCTC periodic recommendations and suggestions as to the needs of GCTC. These recommendations shall be submitted by the Superintendent of GCTC or his designees. The GCTC Superintendent may receive from the City periodic recommendations and suggestions as to the needs of the City. These recommendations shall be submitted by the City Manager or his designees.

CONSIDERATION: In consideration for this agreement, GCTC agrees to provide the City with educational services and training for City employees in subject matter normally available at GCTC’s Adult Training and Development Department and/or Industry Specific Department as requested from time to time by the City. GCTC shall provide instruction only, and the City shall pay for all required materials and/or supplies to complete the training.

LIABILITY: Each party shall assume and be responsible for any liability or the costs of litigation arising from the provision of its particular services.

TERMINATION: This agreement shall be subject to termination upon written notification by either party to the other party upon ten (10) days notice.

IN WITNESS WHEREOF, the parties have hereunto affixed their official signatures on the date first above written.

THE CITY OF SHAWNEE, OKLAHOMA
A MUNICIPAL CORPORATION

ANDREA WECKMUELLER-BEHRINGER
CITY MANAGER

(SEAL)
ATTEST:

LISA LASYONE, CMC, CITY CLERK

GORDON COOPER TECHNOLOGY
CENTER DISTRICT NO. 5



JULIE McCORMICK
SUPERINTENDENT

ATTEST:

SECRETARY

Approved as to form and legality on_____.

JOSEPH M. VORNDRAN,
CITY ATTORNEY

FY-2023 AUDIT ENGAGEMENT LETTER

May 30, 2023

To the Honorable Mayor and Members of the City Council

We are pleased to confirm our understanding of the services we are to provide for City of Shawnee, Oklahoma (the “City”) for the year ended June 30, 2023.

Audit Scope and Objectives

We will audit the financial statements of the governmental activities, the business-type activities, the discretely presented component unit, each major fund, and the aggregate remaining fund information, including the disclosures, which collectively comprise the basic financial statements, of the City as of and for the year ended June 30, 2023. Accounting standards generally accepted in the United States of America (GAAS) provide for certain required supplementary information (RSI), such as management’s discussion and analysis (MD&A), to supplement the City’s basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to the City’s RSI in accordance with auditing standards generally accepted in the United States of America (GAAS). These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management’s responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient appropriate evidence to express an opinion or provide any assurance. The following RSI is required by GAAS and will be subjected to certain limited procedures, but will not be audited:

- 1) Management’s Discussion and Analysis
- 2) Budgetary Comparison Schedule – General Fund
- 3) Pension Plan Funding Schedules; and
- 4) OPEB Plan Schedules

We have also been engaged to report on supplementary information other than RSI that accompanies the City’s financial statements. We will subject the following supplementary information to the auditing procedures applied in our audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with GAAS, and we will provide an opinion on it in relation to the financial statements as a whole in a report combined with our auditor’s report on the financial statements:

- 1) Combining Schedules
- 2) Budgetary Comparison Schedule – General Fund Accounts, Nonmajor Governmental Fund and Major Capital Project Fund;
- 3) Schedule of Expenditures of Federal Awards

In connection with our audit of the basic financial statements, we will read the following other information and consider whether a material inconsistency exists between the other information and the basic financial statements, or the other information otherwise appears to be materially misstated. If, based on the work performed, we conclude that an uncorrected material misstatement of the other information exists, we are required to describe it in our report.

1) Statistical Section

The objectives of our audit are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and issue an auditor's report that includes our opinions about whether your financial statements are fairly presented, in all material respects, in conformity with GAAS, and report on the fairness of the supplementary information referred to in the second paragraph when considered in relation to the financial statements as a whole. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS and *Government Auditing Standards* will always detect a material misstatement when it exists. Misstatements, including omissions, can arise from fraud or error and are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment of a reasonable user made based on the financial statements. The objectives also include reporting on:

- Internal control over financial reporting and compliance with provisions of laws, regulations, contracts, and award agreements, noncompliance with which could have a material effect on the financial statements in accordance with *Government Auditing Standards*.
- Internal control over compliance related to major programs and an opinion (or disclaimer of opinion) on compliance with federal statutes, regulations, and the terms and conditions of federal awards that could have a direct and material effect on each major program in accordance with the Single Audit Act Amendments of 1996 and Title 2 U.S. *Code of Federal Regulations* (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance).

Auditor's Responsibilities for the Audit of the Financial Statements and Single Audit

We will conduct our audit in accordance with GAAS; the standards for financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; the Single Audit Act Amendments of 1996; and the provisions of the Uniform Guidance, and will include tests of accounting records, a determination of major program(s) in accordance with Uniform Guidance, and other procedures we consider necessary to enable us to express such opinions. As part of an audit in accordance with GAAS and *Government Auditing Standards*, we exercise professional judgment and maintain professional skepticism throughout the audit.

We will evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management. We will also evaluate the overall presentation of the financial statements, including the disclosures, and determine whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation. We will plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the government or to acts by management or employees acting on behalf of the government. Because the determination of waste and abuse is subjective, *Government Auditing Standards* do not expect auditors to perform specific procedures to detect waste or abuse in financial audits nor do they expect auditors to provide reasonable assurance of detecting waste or abuse.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is an unavoidable risk that some material misstatements or noncompliance may not be detected by us, even though the audit is properly planned and performed in accordance with GAAS and *Government Auditing Standards*. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements or on major programs. However, we will inform the appropriate level of management of any material errors, any fraudulent financial reporting, or misappropriation of assets that come to our attention. We will also inform the appropriate level of management of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential. We will include such matters in the reports required for a Single Audit. Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

We will also conclude, based on the audit evidence obtained, whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the government's ability to continue as a going concern for a reasonable period of time.

In connection with this engagement, we may communicate with you or others via email transmission. As emails can be intercepted and read, disclosed, or otherwise used or communicated by an unintended third party, or may not be delivered



to each of the parties to whom they are directed and only to such parties, we cannot guarantee or warrant that emails from us will be properly delivered and read only by the addressee. Therefore, we specifically disclaim and waive any liability or responsibility whatsoever for interception or unintentional disclosure of emails transmitted by us in connection with the performance of this engagement. In that regard, you agree that we shall have no liability for any loss or damage to any person or entity resulting from the use of email transmissions, including any consequential, incidental, direct, indirect, or special damages, such as loss of revenues or anticipated profits, or disclosure or communication of confidential or proprietary information.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, tests of the physical existence of inventories, and direct confirmation of receivables and certain assets and liabilities by correspondence with selected individuals, funding sources, creditors, and financial institutions. We will also request written representations from your attorneys as part of the engagement.

We have identified the following significant risk(s) of material misstatement as part of our audit planning:

- 1) Management override of controls
- 2) Improper revenue recognition due to fraud

Our audit of financial statements does not relieve you of your responsibilities.

Audit Procedures—Internal Control

We will obtain an understanding of the government and its environment, including internal control relevant to the audit, sufficient to identify and assess the risks of material misstatement of the financial statements, whether due to error or fraud, and to design and perform audit procedures responsive to those risks and obtain evidence that is sufficient and appropriate to provide a basis for our opinions. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentation, or the override of internal control. Tests of controls may be performed to test the effectiveness of certain controls that we consider relevant to preventing and detecting errors and fraud that are material to the financial statements and to preventing and detecting misstatements resulting from illegal acts and other noncompliance matters that have a direct and material effect on the financial statements. Our tests, if performed, will be less in scope than would be necessary to render an opinion on internal control and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to *Government Auditing Standards*.

As required by the Uniform Guidance, we will perform tests of controls over compliance to evaluate the effectiveness of the design and operation of controls that we consider relevant to preventing or detecting material noncompliance with compliance requirements applicable to each major federal award program. However, our tests will be less in scope than would be necessary to render an opinion on those controls and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to the Uniform Guidance.

An audit is not designed to provide assurance on internal control or to identify significant deficiencies or material weaknesses. Accordingly, we will express no such opinion. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards, *Government Auditing Standards*, and the Uniform Guidance.

Audit Procedures—Compliance

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of the City's compliance with provisions of applicable laws, regulations, contracts, and agreements, including grant agreements. However, the objective of those procedures will not be to provide an opinion on overall compliance, and we will not express such an opinion in our report on compliance issued pursuant to *Government Auditing Standards*.

The Uniform Guidance requires that we also plan and perform the audit to obtain reasonable assurance about whether the auditee has complied with federal statutes, regulations, and the terms and conditions of federal awards applicable to major programs. Our procedures will consist of tests of transactions and other applicable procedures described in the *OMB Compliance Supplement* for the types of compliance requirements that could have a direct and material effect on each of the City's major programs. For federal programs that are included in the Compliance Supplement, our compliance and internal control procedures will relate to the compliance requirements that the Compliance Supplement identifies as being

subject to audit. The purpose of these procedures will be to express an opinion on the City's compliance with requirements applicable to each of its major programs in our report on compliance issued pursuant to the Uniform Guidance.

Responsibilities of Management for the Financial Statements and Single Audit

Our audit will be conducted on the basis that you acknowledge and understand your responsibility for (1) designing, implementing, establishing, and maintaining effective internal controls relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error, including internal controls over federal awards, and for evaluating and monitoring ongoing activities to help ensure that appropriate goals and objectives are met; (2) following laws and regulations; (3) ensuring that there is reasonable assurance that government programs are administered in compliance with compliance requirements; and (4) ensuring that management and financial information is reliable and properly reported. Management is also responsible for implementing systems designed to achieve compliance with applicable laws, regulations, contracts, and grant agreements. You are also responsible for the selection and application of accounting principles; for the preparation and fair presentation of the financial statements, schedule of expenditures of federal awards, and all accompanying information in conformity with accounting principles generally accepted in the United States of America; and for compliance with applicable laws and regulations (including federal statutes), rules, and the provisions of contracts and grant agreements (including award agreements). Your responsibilities also include identifying significant contractor relationships in which the contractor has responsibility for program compliance and for the accuracy and completeness of that information.

You are also responsible for making drafts of financial statements, schedule of expenditures of federal awards, all financial records, and related information available to us and for the accuracy and completeness of that information (including information from outside of the general and subsidiary ledgers). You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, such as records, documentation, identification of all related parties and all related-party relationships and transactions, and other matters; (2) access to personnel, accounts, books, records, supporting documentation, and other information as needed to perform an audit under the Uniform Guidance; (3) additional information that we may request for the purpose of the audit; and (4) unrestricted access to persons within the government from whom we determine it necessary to obtain audit evidence. At the conclusion of our audit, we will require certain written representations from you about the financial statements; schedule of expenditures of federal awards; federal award programs; compliance with laws, regulations, contracts, and grant agreements; and related matters.

Your responsibilities include adjusting the financial statements to correct material misstatements and confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements of each opinion unit taken as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the government involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the government received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that the government complies with applicable laws, regulations, contracts, agreements, and grants. You are also responsible for taking timely and appropriate steps to remedy fraud and noncompliance with provisions of laws, regulations, contracts, and grant agreements that we report. Additionally, as required by the Uniform Guidance, it is management's responsibility to evaluate and monitor noncompliance with federal statutes, regulations, and the terms and conditions of federal awards; take prompt action when instances of noncompliance are identified including noncompliance identified in audit findings; promptly follow up and take corrective action on reported audit findings; and prepare a summary schedule of prior audit findings and a separate corrective action plan.

You are responsible for identifying all federal awards received and understanding and complying with the compliance requirements and for the preparation of the schedule of expenditures of federal awards (including notes and noncash assistance received, and COVID-19-related concepts, such as lost revenues, if applicable) in conformity with the Uniform Guidance. You agree to include our report on the schedule of expenditures of federal awards in any document that contains, and indicates that we have reported on, the schedule of expenditures of federal awards. You also agree to make the audited financial statements readily available to intended users of the schedule of expenditures of federal awards no later than the date the schedule of expenditures of federal awards is issued with our report thereon. Your responsibilities include



acknowledging to us in the written representation letter that (1) you are responsible for presentation of the schedule of expenditures of federal awards in accordance with the Uniform Guidance; (2) you believe the schedule of expenditures of federal awards, including its form and content, is stated fairly in accordance with the Uniform Guidance; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the schedule of expenditures of federal awards.

You are also responsible for the preparation of the other supplementary information, which we have been engaged to report on, in conformity with U.S. generally accepted accounting standards (GAAS). You agree to include our report on the supplementary information in any document that contains, and indicates that we have reported on, the supplementary information. You also agree to include the audited financial statements with any presentation of the supplementary information that includes our report thereon. Your responsibilities include acknowledging to us in the written representation letter that (1) you are responsible for presentation of the supplementary information in accordance with GAAS; (2) you believe the supplementary information, including its form and content, is fairly presented in accordance with GAAS; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the supplementary information.

With regard to publishing the financial statements on your website, you understand that websites are a means of distributing information and, therefore, we are not required to read the information contained in those sites or to consider the consistency of other information on the website with the original document.

Management is responsible for establishing and maintaining a process for tracking the status of audit findings and recommendations. Management is also responsible for identifying and providing report copies of previous financial audits, attestation engagements, performance audits, or other studies related to the objectives discussed in the Audit Scope and Objectives section of this letter. This responsibility includes relaying to us corrective actions taken to address significant findings and recommendations resulting from those audits, attestation engagements, performance audits, or studies. You are also responsible for providing management's views on our current findings, conclusions, and recommendations, as well as your planned corrective actions for the report, and for the timing and format for providing that information.

Engagement Administration, Fees, and Other

We understand that your employees will prepare all cash, accounts receivable, or other confirmations we request and will locate any documents selected by us for testing.

At the conclusion of the engagement, we will complete the appropriate sections of the Data Collection Form that summarizes our audit findings. It is management's responsibility to electronically submit the reporting package (including financial statements, schedule of expenditures of federal awards, summary schedule of prior audit findings, auditor's reports, and corrective action plan) along with the Data Collection Form to the federal audit clearinghouse. We will coordinate with you the electronic submission and certification. The Data Collection Form and the reporting package must be submitted within the earlier of 30 calendar days after receipt of the auditor's reports or nine months after the end of the audit period.

We will provide copies of our reports to the Mayor and City Council of the City; however, management is responsible for distribution of the reports and the financial statements. Unless restricted by law or regulation, or containing privileged and confidential information, copies of our reports are to be made available for public inspection.

The audit documentation for this engagement is the property of Arledge & Associates, P.C. and constitutes confidential information. However, subject to applicable laws and regulations, audit documentation and appropriate individuals will be made available upon request and in a timely manner to oversight agent or its designee, a federal agency providing direct or indirect funding, or the U.S. Government Accountability Office for purposes of a quality review of the audit, to resolve audit findings, or to carry out oversight responsibilities. We will notify you of any such request. If requested, access to such audit documentation will be provided under the supervision of Arledge & Associates, P.C. personnel. Furthermore, upon request, we may provide copies of selected audit documentation to the aforementioned parties. These parties may intend, or decide, to distribute the copies or information contained therein to others, including other governmental agencies.

The audit documentation for this engagement will be retained for a minimum of five years after the report release date or for any additional period requested by the State Auditor and Inspector. If we are aware that a federal awarding agency, pass-



through entity, or auditee is contesting an audit finding, we will contact the party(ies) contesting the audit finding for guidance prior to destroying the audit documentation.

Kency Duarte, CPA is the engagement partner and is responsible for supervising the engagement and signing the reports or authorizing another individual to sign them.

Our fee for these services will be \$36,100. This fixed price includes an electronic pdf copy of the report for distribution to your board members and others and 1 bound copy. Additional bound copies are available for \$.50 per page. This fee includes our miscellaneous charges, such as travel and meals. Our invoices for these fees will be rendered each month as work progresses and are payable on presentation. In accordance with our firm policies, work may be suspended if your account becomes 30 days or more overdue and may not be resumed until your account is paid in full. If we elect to terminate our services for nonpayment, our engagement will be deemed to have been completed upon written notification of termination, even if we have not completed our report(s). You will be obligated to compensate us for all time expended and to reimburse us for all out-of-pocket costs through the date of termination. The above fee is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the audit. The fee is also based on the assistance of Crawford & Associates, P.C. in preparing the City's financial statements. If significant additional time is necessary, we will discuss it with you and arrive at a new fee estimate before we incur the additional costs.

Because our Engagement Letter provides ongoing access to the accounting and business advice you need on a fixed-price basis, you are not inhibited from seeking timely advice from us. While the fixed price entitles you to unlimited consultation with us, if your questions or issues require additional research and analysis beyond consultation, that work will be subject to an additional price negotiation before the service is to be performed, an Addendum to the Engagement Letter will be issued before delivery of the additional service is to be performed, with payment terms agreed to in advance. By virtue of signing this document, you have indicated that your reporting entity has been appropriately defined, all trial balances will be reasonably adjusted, your key accounts will be reconciled, unusual transactions, significant financial estimates and disclosures have been communicated to us prior to the date at the top of this letter. Also, you have indicated that the entity has competent personnel in key financial positions and there has been no turnover in the accounting/finance department. If we find that the facts are different for any of the preceding assumptions, we will negotiate an Addendum to the Engagement Letter and negotiate a new engagement fee before we issue our final report.

Reporting

We will issue written reports upon completion of our Single Audit. Our reports will be addressed to the Mayor and City Council of the City. Circumstances may arise in which our report may differ from its expected form and content based on the results of our audit. Depending on the nature of these circumstances, it may be necessary for us to modify our opinions, add a separate section, or add an emphasis-of-matter or other-matter paragraph to our auditor's report, or if necessary, withdraw from this engagement. If our opinions are other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or issue reports, or we may withdraw from this engagement.

The *Government Auditing Standards* report on internal control over financial reporting and on compliance and other matters will state that (1) the purpose of the report is solely to describe the scope of testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance, and (2) the report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. The Uniform Guidance report on internal control over compliance will state that the purpose of the report on internal control over compliance is solely to describe the scope of testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Both reports will state that the report is not suitable for any other purpose.

Cost of Consequential Damages

Any liability of Arledge & Associates, P.C. and its personnel to the City is limited to the amount of the annual fee the City paid for this audit engagement as liquidated damages.

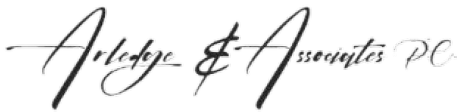
The City agrees that any dispute regarding this engagement will, prior to resorting to litigation, be submitted to mediation upon request by either party. Both parties agree to try in good faith to settle the dispute in mediation. The American Arbitration Association will administer any such mediation in accordance with its Commercial Mediation Rules. The results



of the mediation proceeding shall be binding only if both Arledge & Associates, P.C. and the City agree to be bound. Arledge & Associates, P.C. and the City will share any cost of mediation equally.

We appreciate the opportunity to be of service to you and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the attached copy and return it to us.

Sincerely,



Arledge & Associates, P.C.

RESPONSE:

This letter correctly sets forth the understanding of the City of Shawnee, Oklahoma.

Management signature: _____

Title: _____

Governance signature: _____

Title: _____

Grove Elementary School District
SCHOOL AGREEMENT

This agreement made and entered into this 30th day of June, 2023, by and between the City of Shawnee, Oklahoma, a municipal corporation, hereinafter referred to as the "City", and Grove Elementary School District (63-C027) of Pottawatomie County, Oklahoma, hereinafter referred to as "District", WITNESSETH:

PURPOSE: The purpose of this agreement is to provide for the increased safety and security of Grove School through the placement of a police officer in said school on a full-time basis.

TERM: The term of this agreement shall be from the 1st day of July, 2023 through the 30th day of June, 2024. This agreement shall be for the period of one (1) year.

ADMINISTRATION: This agreement shall be administered by the City Manager and the Chief of Police of the City with input from the District administration. These representatives shall be responsible for administering this agreement and shall have the authority to determine the duties to be performed by the officer and the resolution of disputes. The City Manager and the Chief of Police of the City shall receive from District periodic recommendations and suggestions as to needs of the District. These recommendations shall be submitted by the Superintendent of schools for the District.

DUTIES: The officer shall be a certified police officer of the City and shall perform those tasks and duties delineated in the schedule of duties as approved by the administrators.

OFFICER: District and the City shall have the right to mutually select any officer of their own choosing from those police officers of the City who volunteer for consideration for this duty and District and City shall have the right to substitute another officer should they choose to do so. The officer shall at all times remain as a police officer of City, subject to the immediate supervision of the Chief of Police or his designee.

EXCLUSIVE USE: The said officer shall be assigned on a full-time basis to District to serve as a police officer to provide increased safety and security within the buildings known as the Grove School. Full-time will be considered as 8 hours on site duty time. Officer shall serve the District full-time as assigned to the Grove School. Provided that in the event of an emergency as determined by the Chief of Police of City, the City shall have a right to reassign said officer as needed.

CONSIDERATION: In consideration for this agreement, District agrees to pay to City ACTUAL SALARY to cover the salary, uniform allowance and weapons allowance of the police officer, all of which is prorated to cover 9 months of the officer's salary and allowances, designed to span up to 180 instructional days at each school site. This

consideration to remain unchanged unless there are changes of the actual salary or allowances paid to the officer. City shall be responsible for providing the patrol car and any other necessary equipment required by the officer for the performance of their duties.

LIABILITY: City agrees that it shall be responsible for any liability arising from the actions of the officer in the same manner and to the same extent as it has liability for the actions of any City police officer. Each party shall assume and be responsible for any liability or the costs of litigation arising from actions of its own employees.

TERMINATION: This agreement shall be subject to termination upon written notification by either party upon ten (10) days notice.

WITNESS OUR HANDS the parties, by their representatives, set their hands to this Agreement on 6/30/23.

CITY OF SHAWNEE,
SHAWNEE, OKLAHOMA

(SEAL)

ANDREA WECKMUELLER-
BEHRINGER, CITY MANAGER

ATTEST:

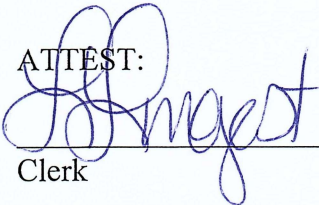
LISA LASYONE, CMC, CITY CLERK

GROVE ELEMENTARY SCHOOL DISTRICT
OF POTTAWATOMIE COUNTY,
STATE OF OKLAHOMA



Superintendent

ATTEST:



Clerk

Approved as to form and legality on _____.

JOSEPH M. VORNDRAN,
CITY ATTORNEY

From: [Kacie Eck](#)
To: [Kacie Eck](#)
Subject: FW: [EXTERNAL EMAIL]RE: Shawnee Senior Citizens Advisory Board
Date: Thursday, June 29, 2023 4:06:51 PM

From: Albert Rice
Sent: Thursday, June 29, 2023 7:05 AM
To: Jane Wright
Subject: [EXTERNAL EMAIL]RE: Shawnee Senior Citizens Advisory Board

"CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe."

TO: Jane Wright
FROM: Albert Rice

I would like to continue to serve on the Shawnee Citizens Advisory Board. There are no changes to my prior application.

Should you need more information please feel free to contact me.

THANKS FOR ALL YOU DO!

Albert Rice

Sent from my T-Mobile 5G Device



APPLICATION TO SERVE
Boards, Committees and Commissions

☒ Appointment
☐ Reappointment – Partial/First/Second Term

Name: Albert B Rice Application Date: _____
Address: 2300 N Bryan Ave Date of Birth: 9-9-48
Mailing Address: Shawnee, OK 74801
Daytime Phone: 469-693-1775 Fax: _____ Email: abswee@hotmail.com
Profession: Retired Educator
Business Name: _____
Business Address: _____
Business Phone: _____ Fax: _____ Email: _____

Do you live within the City Limits of the City of Shawnee? (Yes) or No (please circle)

Do you currently serve on a City board, committee or commission? Yes or (No) (please circle)

If so, please list the board/committee: _____

How many years have you lived in Shawnee? 50 years

Select the Board/Committee/Commission you are interested in serving on: (please check)

☐ Airport Advisory Board	☐ Oklahoma Baptist University Trust Authority
☐ Beautification Committee	☐ Parks and Recreation Committee
☐ Board of Adjustment (Zoning)	☒ Planning Commission
☐ Civic and Cultural Development Authority	☒ Senior Citizens of Shawnee Board
☐ Community Service Contract Review Committee	☐ Shawnee Hospital Authority
☐ Housing Authority	☐ Shawnee Urban Renewal Authority
☐ Library Board	☐ Traffic Commission
	☐ Other

Why are you interested in serving on the Board/Committee/Commission selected above?

To help make our community a better place for
our youth, etc. citizens

Revised July 12, 2019

What will make you a good board member and what skills or knowledge do you have that would be relevant to this board/committee/commission?

I have served on many boards and have the understanding of the working responsible of boards.

What civic or volunteer activities (if any) are you currently involved in?

Church, Kiwanis Club

List education, including degree(s) earned:

BS from East Texas State Univ. Commerce, TX, Master's of Education
Central State Univ. Edmond, OK

Have you ever served on a City-appointed board/committee/commission before? If so, which ones and for how long did you serve?

3 years, Terrell, Texas Planning and Zoning Commission,

Have you ever been charged and/or convicted of a felony? NO

If so, please explain the circumstances and the current status of the charge(s) and/or conviction(s):

Have you ever declared personal or business bankruptcy? NO

If so, please explain:

Please include up to three personal or professional references:

Name	Relationship	Telephone Number
Marilyn Bradford	Friend	405-640-1421
Robert Pitty John	Friend	405-905-9120
Fred Khawari	Friend	405-219-4049

PLEASE READ CAREFULLY:

Appointment by the Commission is for one term and individuals may not serve more than two consecutive full terms. Appointment to a second term remains at the discretion of the City Commission.

My signature affirms that all information contained herein is true to the best of my knowledge, and that I understand that any misstatement of fact or misrepresentation of credentials may result in disqualification from further consideration.

Signature [Signature]

Date 8-11-2019

Revised July 12, 2019

Applications are retained on file for one (1) year. Applicants are encouraged to include a letter of interest with this application. Thank you for your interest in serving Shawnee.

Send completed application to:

Shawnee City Clerk
PO Box 1448
Shawnee OK 74802
Phone 405-878-1605
Fax 405-878-1581
CityClerk@shawneeok.org

Revised July 12, 2019

Section 6. - Vice-mayor.

The council shall appoint one (1) of its members vice-mayor for a term of one (1) year on the first Monday in the month following the general election or after the runoff election if applicable that particular year, or on the first Commission meeting in July in years without an election. The vice-mayor shall act as mayor during the absence of the mayor. If the office of mayor becomes vacant, then the vice-mayor shall serve as mayor until the next general or special municipal election, and until a new mayor is elected and qualified. Provided, where the office of mayor becomes vacant and the vice-mayor serves as mayor until the next general or special municipal election, the commissioner's seat held by the vice-mayor shall not be deemed vacant. The vice-mayor shall have no authority to make appointments or remove officers appointed by the mayor, except where a vacancy exists in the office of mayor and the vice-mayor is serving as mayor until the election of a successor.

(Ord. No. 2465NS, § 2, 12-5-2011; Ord. No. 2626NS, § 2, 3-4-2018)



City Manager Department
16 W. 9th St.
Shawnee, OK 74801
ShawneeOK.org

Date: July 17, 2023
To: Board of City Commissioners
From: Andrea Weckmueller-Behringer, City Manager
Subject: Consideration of a revision to an Agreement, previously approved but not executed, with Shawnee Forward for Fiscal Year 2023-2024.

Background: At their most recent meeting on June 20, 2023, the City of Shawnee Board of Commissioners approved an agreement with Shawnee Forward for the purpose of providing important economic development services to the community, including the promotion of growth and expansion of existing businesses as well as the recruitment of new industries and businesses to Shawnee to diversify the local economy.

Shawnee Forward has previously submitted the related funding proposal to the City of Shawnee, which was reviewed by the Community Service Contract Review Committee (CSCRC) at its public meeting on June 5, 2023. In line with City staff's guidance, the CSCRC approved a recommendation to the City Commission to keep funding steady at \$295,000 for Fiscal Year 2023-2024.

Following the June 20, 2023, City Commission meeting, the Shawnee Forward Board of Directors has requested that minor revisions be made to the scope of work contained in Section 2, with the intent of delineating that all sub-items in that section be considered part of the required long-term Economic Development Plan.

Staff as well as the City Attorney have reviewed the suggested revisions.

Financial Impact: \$295,000 for Fiscal Year 2023-2024, budgeted in the General Fund, City Manager, Community Service Contracts, 001-0110-53300

Attachments: Shawnee Forward-FY2023-2024_revised

Staff Recommendation: Approval of the item

CONTRACT FOR ECONOMIC DEVELOPMENT SERVICES BETWEEN THE CITY OF SHAWNEE AND SHAWNEE FORWARD

This Contract made and entered into this 1st day of July, 2023, is between the City of Shawnee, Oklahoma, a Municipal Corporation (hereinafter "City"), and Shawnee Forward, Inc., an Oklahoma Not For Profit Corporation and 501(c)(6) business organization (hereinafter, "Shawnee Forward") (together, "Parties").

WITNESSETH:

WHEREAS, local economic development is a legally recognized public and municipal purpose; and

WHEREAS, the City wishes to contract with Shawnee Forward to promote economic development in the City of Shawnee, Oklahoma; and

WHEREAS, the City deems this Contract and the services to be performed hereunder to be a unique professional services contract; and

WHEREAS, the desired economic vitality outcomes for the City include an increase in retail sales tax revenues; the attraction, development, retention, and expansion of businesses and industries; and the creation of quality jobs for the purpose of increasing the economic prosperity of the community and its citizens; and

WHEREAS, Shawnee Forward is a private, independent, non-profit organization comprised of private members, with a mission to assure the economic growth of the City of Shawnee.

NOW, THEREFORE, in consideration of the mutual promises, covenants, and conditions herein stated, and in consideration of the mutual benefits that accrue to each of the parties hereto, the City and Shawnee Forward do hereby agree as follows:

1. **Engagement of Shawnee Forward.** The City hereby engages Shawnee Forward to perform certain economic development services for the benefit of the City of Shawnee. Shawnee Forward accepts such engagement pursuant to the terms and conditions set forth herein.
2. **Services Provided by Shawnee Forward.** Shawnee Forward shall during the term of this agreement develop a comprehensive 5- to 10- year economic development plan, which develops and implements programs designed to accomplish the following:
 - a. **Economic Development Plan Measurables.** Develop measurable benchmarks, whose goals and mission statement focus on:
 - Increase in sales tax revenues for the City;
 - Attraction and development of new businesses and industries;
 - Retention and expansion of existing businesses and industries; and
 - Creation of new jobs, with an emphasis on high-paying employment opportunities.

- b. **Marketing.** Implement a comprehensive and aggressive marketing program to attract new businesses to the City. Develop necessary marketing materials, including:
 - “Shawnee at a Glance” marketing brochure;
 - “Starting Your Business” guide;
 - “Growing Your Business” resource clearinghouse; and
 - Special promotional materials specific to outreach events.
 - c. **Primary Contact.** Serve as the first point of contact for economic development services and collaborate with City staff as may be necessary in order to provide timely responses to inquiries from potential new businesses.
 - d. **Site Visit Facilitation.** Encourage, prepare for, and lead industrial and trade team visits, including state sponsored and international trade team visits.
 - e. **Local Support.** Support existing Shawnee area businesses in their effort to maintain a competitive market position, secure ongoing operations and employment levels, and facilitate growth and expansion opportunities.
 - f. **Small Business Support.** Offer access to resources and resource providers to assist small businesses and local entrepreneurs.
 - g. **Retail Attraction.** Attract and recruit new retail businesses to increase the sales tax base and improve the quality of life for Shawnee residents.
 - h. **Shop Local.** Promote a “Shop Local” initiative to retain and grow Shawnee retail sales and tax revenues.
 - i. **Regional and Statewide Engagement.** Participate in professional trade shows as well as regional and statewide cooperative marketing programs that provide access to business intelligence databases and recruitment opportunities.
 - j. **Economic Prosperity Tracking.** Monitor and track changes in economic prosperity indicators, including:
 - Sales and use tax collection;
 - Number of jobs in the City and immediately surrounding areas;
 - Number of new jobs added and lost;
 - Mean hourly wage of jobs created;
 - Growth in assessed property values; and
 - Median household income.
3. **Effective Date.** This Contract shall take effect on July 1, 2023, and shall remain in effect until June 30, 2024.

4. **Compensation.** The City will pay Shawnee Forward the annual sum of Two Hundred Ninety-Five Thousand Dollars (\$295,000.00) payable monthly in Twenty-Four Thousand Five Hundred Eighty-Three Dollars and Thirty-Three Cents (\$24,583.33) installments.
5. **Records and Reporting.** Shawnee Forward shall provide written reports describing economic development activities as well as any other information reasonably requested by the City Manager including but not limited to annual audits of Shawnee Forward and other financial records relating to the Compensation outlined herein. Shawnee Forward shall also provide an quarterly report in an appearance before the City Commission; the report will include activities in the previous quarter and plans for the upcoming quarter.
6. **Employees.** Shawnee Forward agrees to provide qualified and competent personnel to carry out the work program set out by Shawnee Forward.
7. **Independent Contractor Status.** Shawnee Forward is a separate, legal entity subject to direction and control by its Board of Directors. All employees carrying out tasks pursuant to this Contract are employees of Shawnee Forward and shall not be considered employees of the City under any circumstances. Any volunteers utilized by Shawnee Forward shall likewise be considered under the exclusive direction of Shawnee Forward and not employees or agents of the City under any circumstances. In this connection, should any liability arise under the Worker's Compensation Act of the State of Oklahoma due to injury of any employee of Shawnee Forward, the same shall be considered the sole and exclusive liability of Shawnee Forward.
8. **Termination.** At any point, with or without cause, either Party may terminate this Agreement by providing sixty (60) days' written notice of termination to the other Party. In the event of termination, all rights and privileges provided for herein shall cease upon the expiration of the sixty (60) day timeframe provided for within the written termination notice.
9. **Non-Discrimination.** Shawnee Forward shall manage its operations in accordance with federal and state anti-discrimination laws and shall not discriminate against any employee, applicant for employment, or party seeking the services of Shawnee Forward because of race, creed, color, national origin, gender, ancestry, disability.
10. **Compliance with Laws.** Shawnee Forward shall conduct its business under the terms of this Contract in such a manner that it does not violate federal, state, or local laws or regulations applicable to the conduct of economic development organizations.
11. **Assignment.** Neither party shall assign this Contract or any rights, responsibilities, or interests without the prior written approval of the other party.
12. **Indemnification and Hold Harmless.** Shawnee Forward shall defend and hold harmless the City and any and all officers, agents, and employees of the City, against all damages, including but not limited to, any loss, liability, expense, suit, or claim for injury to persons or damages to property arising out of the activities of Shawnee Forward, its employees, and agents under or in connection with this Contract.

13. **Change in Status.** Shawnee Forward shall immediately report to the City any change in its legal or corporate status.
14. **Waiver.** The waiver by any part of any breach of any term, condition, or covenant herein contained shall not be deemed a waiver of any subsequent breach of the same, or any other term, condition, or covenant.
15. **Breach or Default.** If either Party to this Contract fails, refuses, or neglects to abide by its duties and responsibilities hereunder, the other Party may give notice of such breach. The breaching Party shall be notified, in writing, of its alleged breach and shall be given thirty (30) days (unless such time is extended by the non-breaching party) to cure the breach. If the breach is due to violation of law or embezzlement of funds by Shawnee Forward, the Contract shall terminate immediately. If the breach is not remedied, the other party may terminate the Contract.
16. **Notices.** Any notice required or permitted under this Contract shall be deemed sufficiently given or served if hand-delivered or mailed by certified mail, return receipt requested, and directed to the respective parties as follows:
- City of Shawnee:**
Attn: City Manager
16 W 9th Street
Shawnee, Oklahoma 74801
- Shawnee Forward, Inc.:**
Attn: CEO
231 N Bell Avenue
Shawnee, Oklahoma 74801
17. **Governing Law; Submission to Jurisdiction.** Notwithstanding any provision to the contrary, the law of the State of Oklahoma shall govern the construction and enforcement of this Contract. The parties do hereby submit to the personal jurisdiction of, and waive any objection to venue in, Pottawatomie County, Oklahoma State District Court for the resolution of any dispute arising out of this Contract. Prior to the initiation of a district court action, the Parties agree to participate in good faith mediation to attempt to settle any disputes that may arise.
18. **Full and Complete Agreement.** This Contract shall constitute a full and complete understanding between the parties with respect to the subject matter set forth herein. No prior or future representation, inducement, agreement, promise, or undertaking, alteration, amendment, deletion, or other such revision of or to this Contract shall have any force or effect unless the same is in writing and validly executed by both parties hereto.
19. **Severability.** Should any provision herein be determined to be illegal, invalid, void, or unenforceable by a court of competent jurisdiction, the balance of the Contract shall be deemed operative, to the extent possible.

20. **Construction.** Captions and other headings contained in this contract are for reference and identification purposes only and do not alter, modify, amend, limit, or restrict the contractual obligations of the parties.
21. **Identity Theft Prevention.** Shawnee Forward agrees to familiarize itself with 16 CFR §681, Identity Theft Rules and 24 Okla. Stat. §161 et seq., the Security Breach Notification Act. Shawnee Forward agrees to meet or exceed the guidelines set out in those laws, including, but not limited to, its policies and procedures regarding training of personnel, use of any personal information obtained, and reporting of “Red Flag” events.
22. **Governmental Tort Claims Act.** By entering into this Contract, the City of Shawnee and its employees, as defined by the Governmental Tort Claims Act, 51 Okla. Stat. §151 et seq., do not waive sovereign immunity, any defenses, or any limitations of liability as may be provided for by law. No provision of this Contract modifies and/or waives any provision of the Oklahoma Government Tort Claims Act.

WITNESS our hands on _____.

SHAWNEE FORWARD

CHAIRMAN OF THE BOARD

ATTEST:

SECRETARY/NOTARY

APPROVED by the Mayor and the City Commissioners of the City of Shawnee on _____.

THE CITY OF SHAWNEE, OKLAHOMA
A Municipal Corporation

ANDREA WECKMUELLER-BEHRINGER,
CITY MANAGER

ATTEST:

LISA LASYONE, CMC, CITY CLERK

APPROVED as to form and legality on _____.

JOE VORNDRAN, ATTORNEY AT LAW



Police Department
912 E. Independence St.
Shawnee, OK 74801
ShawneeOK.org

Date: July 17, 2023
To: Board of City Commissioners
From: Mason Wilson, Chief of Police
Subject: Consideration of the purchase of five (5) vehicles from Bob Howard under state contract pricing in the total amount of \$180,990.00.

Background: The Police Department manages a significant fleet of vehicles and, per the recently adopted Capital Improvement Plan (CIP), is scheduled to replace five patrol vehicles this year. Automotive dealership Bob Howard currently has 2023 Dodge Charger police vehicles in stock and can provide for immediate delivery.

In line with the City of Shawnee's CIP, the Police Department is requesting to purchase five (5) Dodge Chargers under the current state bid price of \$36,198.00 per vehicle.

Financial Impact: \$180,990.00, Capital Improvement Fund, Police Patrol, 301-5-0620-54500

Attachments: Bob Howard Dodge Charger State Bid 2023

Staff Recommendation: Approval of the item



BOB HOWARD
CHRYSLER JEEP DODGE

June 8, 2023

Captain Ricky Greenland
Shawnee Police Department
912 E. Independence St.
Shawnee, OK 74804

RE: 2023 Dodge Charger AWD Police Pursuit Sedan

Captain Greenland:

Attached please find the pricing for the 2023 Dodge Charger RWD Police Pursuit Sedan.

Pricing is per the State of Oklahoma Vehicle Contract SW035:

Item # 1000009350 Police Pursuit Vehicle – Automobile

BASE \$35,733.00

OPTIONS:

EZH	5.7L Hemi V-8 Gas Engine	Included
LSA	Security Alarm	165.00
GXQ	Additional Keys (6)	165.00
X5X9	Vinyl Rear Bench Seat	135.00
GUK	Power Heated Outside Mirrors	Included
LNK	L.H LED Spot Lamp	Included
JPS	Power Driver Seat	Included
UAG	7.0" UConnect Radio with Bluetooth	Included
XAC	Back Up Camera	Included
LMG	Automatic Headlamps	Included
NHA	H.D. Engine Oil Cooler; H.D. Engine Cooling: H.D.	
	Transmission Oil Cooler	Included
NZ5	High Speed Engine Controller	Included

GX4	Keyless GO	Included
JPS	6 Way Power Driver Seat	Included
BDH	Ready Alert Braking	Included
AXR	Secure Park	Included
NHM	Speed Control and Tilt/Telescopic Steering Wheel	Included

Total for Vehicle	\$36,198.00each
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FIVE (5) Vehicles	\$180,990.00
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COLOR:	PX8	Pitch Black
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INTERIOR:	X5X9	Black Front H.D. Cloth Bucket seats with H.D. Vinyl Rear Bench
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Thank you and if there are any questions please let me know.



Tom Ayers

Governmental/Fleet Sales Manager



Finance Department
16 W. 9th St.
Shawnee, OK 74801
ShawneeOK.org

Date: July 17, 2023
To: Board of City Commissioners
From: Lindsey McNabb-Fox, Finance Director
Subject: Public Hearing on an amendment to the Capital Improvement Plan to change the project scope and increase the cost to include an anticipated pressure paving project.

Background: The Capital Improvement Plan for Fiscal Years (FY) 2024-2028 was adopted on June 20, 2023. City staff is requesting an amendment to a project to include pressure pave-based routine roadway maintenance activities, changing the project title from "Seal Coat, Overlay or Panel Replacement Project" to "Pressure Pave, Seal Coat, Overlay or Panel Replacement Project."

It is also anticipated that the first year of this project will be at a higher expenditure level than subsequent years. Therefore, staff is also requesting an increase to the project's cost from \$1.5 million to \$2.2 million in FY 2024. A separate agenda item will amend the budgeted amount in FY 2023-2024.

Financial Impact: \$700,000, 2018 Capital Improvement Fund, Streets, Capital Outlay-Buildings & Improvements, 303-5-0920-54200

Attachments: Amend-Pressure Pave Project

Staff Recommendation: Conduct public hearing

AMENDMENT

City of Shawnee

FY 2024-2028 Capital Improvement Plan

Project Title	Pressure Pave, Seal Coat, Overlay or Panel Replacement Project					
Project Category	Streets/Traffic					
Department	0920 - STREETS	Approved Project				
Project in Ward	Ward 1, Ward 2, Ward 3, Ward 4, Ward 5, Ward 6					
Project Description Provide routine maintenance activities, including crack seals, pothole fills, pavement patches, pressure pave, overlays, panel replacements, striping and pavement markings, and curb repair.						
	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY29-33
Equipment	\$0	\$0	\$0	\$0	\$0	\$0
Vehicle	0	0	0	0	0	0
Infrastructure	2,200,000	1,500,000	1,500,000	1,500,000	1,500,000	7,500,000
Facilities	0	0	0	0	0	0
Facility Improvements	0	0	0	0	0	0
Land	0	0	0	0	0	0
Land Improvements	0	0	0	0	0	0
Professional Services	0	0	0	0	0	0
Total	\$2,200,000	\$1,500,000	\$1,500,000	\$1,500,000	\$1,500,000	\$7,500,000

**Project is amended to add pressure pave to the project title and increase the cost in FY2024 from \$1.5 million to \$2.2 million. **

AMENDMENT

City of Shawnee

FY 2024-2028 Capital Improvement Plan

Project Title	Pressure Pave, Seal Coat, Overlay or Panel Replacement Project					
Project Category	Streets/Traffic					
Department	0920 - STREETS	Approved Project				
Project in Ward	Ward 1, Ward 2, Ward 3, Ward 4, Ward 5, Ward 6					
Project Description Provide routine maintenance activities, including crack seals, pothole fills, pavement patches, pressure pave, overlays, panel replacements, striping and pavement markings, and curb repair.						
	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY29-33
Equipment	\$0	\$0	\$0	\$0	\$0	\$0
Vehicle	0	0	0	0	0	0
Infrastructure	2,200,000	1,500,000	1,500,000	1,500,000	1,500,000	7,500,000
Facilities	0	0	0	0	0	0
Facility Improvements	0	0	0	0	0	0
Land	0	0	0	0	0	0
Land Improvements	0	0	0	0	0	0
Professional Services	0	0	0	0	0	0
Total	\$2,200,000	\$1,500,000	\$1,500,000	\$1,500,000	\$1,500,000	\$7,500,000

**Project is amended to add pressure pave to the project title and increase the cost in FY2024 from \$1.5 million to \$2.2 million. **



Community Development Department
16 W. 9th St.
Shawnee, OK 74801
ShawneeOK.org

Date: July 17, 2023
To: Board of City Commissioners
From: Rian Harkins, Community Development Director
Subject: Public hearing and review of a proposed text amendment to Section 22-295 of the Zoning Code regarding Traditional Neighborhood (TN) infill standards. *(Deferred from June 20, 2023 City Commission meeting.)*

Background: In the Zoning Code, Sec. 22-295. - Traditional neighborhood infill standards. describes the traditional neighborhood (TN) floating zone that can be applied to legally created lots recorded prior to 1960. The underlying base zoning of the lot does not change. However, additional zoning standards are applied to the base zoning to ensure that construction is compatible with the neighborhood.

To encourage additional infill residential construction, staff recommends the addition of the following language to TN floating zone standards: Minimum Lot Size. The minimum lot size for lots within this zoning overlay district shall be 3,500 square feet. The minimum lot size for lots within R-1 (Single-Family Residential District) is currently 6,000 sq. ft. By allowing the reduction in lot size, new infill housing can more easily be built on the narrow but deep lots platted before 1960. The zoning district remains, but the overlay allows for minimal adjustment to make the smaller lots buildable.

Findings:

- The Traditional Neighborhood (TN) is an existing zoning overlay for residential standards.
- Within City limits, many vacant residential lots are smaller than the required 6,000 sq. ft.
- There is a demand for housing options in established neighborhoods of the City.
- The proper notification for a public meeting was served.

Options:

- Approval of Case No. TXT01-23, for the proposed text amendment to Section 22-295 of the Zoning Code as presented by staff and indicated on the accompanying ordinance.
- Denial of the application for TXT01-23.
- Deferral of Case No. TXT01-23 with a request for additional and specific information to a certain date.

Financial Impact: N/A

Attachments: STAFF TXT01-23, PUBLISH TXT01-23, TXT01-23 Record of Action

Staff Recommendation: Approval of Case No. TXT01-23 for the proposed text amendment to Section 22-295 of the Zoning Code based upon the factors outlined in the staff report and the recommendation of the Planning Commission



Planning Commission Meeting – 7.5.2023 – City of Shawnee, Oklahoma

Staff Report | TXT01-23

Date: 6.8.2023

To: Shawnee Planning Commission

From: Rachel Clyne, City Planner

Subject: **Staff Report** - Review and consider the proposed text amendment to Section 22-295 of the Zoning Code regarding Traditional Neighborhood (TN) infill standards.
Case No. **TXT01-23**

Background

When it is necessary to make an amendment to the language of the Zoning Code, the change must follow the regulations for other Planning Commission cases. The Planning Commission must review and make a recommendation to the City Commission on any text amendments presented by staff.

Sec. 22-645. - Planning commission recommendation required. “The regulations, restrictions, prohibitions and limitations imposed and the districts created may from time to time be amended, supplemented, changed, modified or repealed by ordinance, but no change shall be made until the planning commission, after notice and public hearing, files with the city commission a report and recommendation on the proposed change.”

Discussion

In the Zoning Code, **Sec. 22-295. - Traditional neighborhood infill standards.** Describes the traditional neighborhood (TN) floating zone that can be applied to legally created lots recorded prior to 1960. The underlying base zoning of the lot does not change. However, additional zoning standards are applied to the base zoning to ensure that construction is compatible with the neighborhood.

Typically, the TN overlay is used in residential areas where the original platted lots were narrow but deep. Two of the TN standards are the “build-to line” and “setback averaging”. The intent of a “build-to line” is to ensure that new residences constructed in established neighborhoods are placed in a manner that is compatible with existing homes to maintain a consistent building line. For example, if existing houses are built close to the street with shallow front yards, then the new home should be located in line with the residences on the street. If, however, the adjacent residential build lines (or setbacks) vary in distance, a “setback average” is determined. That distance is based on the average of the building setbacks on the two adjacent lots.

To encourage additional infill residential construction, staff recommends the addition of the following language to TN floating zone standards: Minimum Lot Size. The minimum lot size for lots within this zoning overlay district shall be 3,500 square feet. The minimum lot size for lots within R-1 (Single-Family Residential District) is currently

6,000. By allowing the reduction in lot size, new infill housing can more easily be built on the narrow but deep lots from before 1960. The zoning district remains, but the overlay allows for minimal adjustment to make the smaller lots buildable.

Staff completed the required public notifications for this application. A notice of a public meeting was published in The County Democrat weekly newspaper.

Findings:

- The Traditional Neighborhood (TN) is an existing zoning overlay for residential standards.
- Within city limits, many vacant residential lots are smaller than the required 6,000 sq. ft.
- There is a demand for housing options in established neighborhoods of the City.
- The proper notification for a public meeting was served.

Staff Recommendation:

Based on the review of the application and the listed Findings, staff recommends that the Planning Commission recommend to the City Commission **APPROVAL** of **TXT01-23** for the proposed text amendment to Section 22-295 of the Zoning Code.

Recommendation Options:

- Approval of Case No. TXT01-23, for the proposed text amendment to Section 22-295 of the Zoning Code as presented by staff and indicated on the accompanying ordinance
- Denial of the application for TXT01-23.
- Deferral of Case No. TXT01-23 with a request for additional and specific information to a certain date.

This text amendment will be heard at the City Commission meeting on Monday, July 17, 2023, at 6:00 pm.

(Publish May 26, 2023)

It is hereby noticed that the City of Shawnee Planning Commission will review the proposed text amendment to Section 22-295 of the Zoning Code on June 7, 2023, at 1:30 p.m. in the Commission Chambers at City Hall, 16 W. 9th St, Shawnee, OK. The City of Shawnee City Commission will review that text amendment on June 20, 2023, at 6:00 p.m. in the Commission Chambers at City Hall.

ORDINANCE NO. _____

AN ORDINANCE AMENDING SECTION 22-295 OF THE ZONING ORDINANCE OF THE CITY OF SHAWNEE, POTTAWATOMIE COUNTY, OKLAHOMA, MORE SPECIFICALLY KNOWN AS THE TRADITIONAL NEIGHBORHOOD INFILL STANDARDS, BY ADDING A SECTION 22-295(5) TO SAID ZONING ORDINANCE.

WHEREAS, pursuant to notice duly given as required by law, a public hearing conducted by the Board of Commissioners of the City of Shawnee, Oklahoma on the 20th day of June 2023, to revise certain sections of the zoning ordinance.

WHEREAS, the Planning Commission of the City of Shawnee has conducted one or more public hearings on said amendment pursuant to notice as required by law and has submitted its final report and recommendation regarding said amendment to the Board of Commissioners; and,

WHEREAS, it appears to be in the best interest of the City of Shawnee and the inhabitants thereof for said amendment to be adopted

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF COMMISSIONERS OF THE CITY OF SHAWNEE, OKLAHOMA:

SECTION 1: That the Section 22-295 of the Zoning Ordinance be amended to include the following:

.

- (5) *Minimum Lot Size.* The minimum lot size for lots within this zoning overlay district shall be 3,500 square feet.

SECTION: That all existing provisions of Section 22-295 of the Zoning Ordinance as currently adopted remain unchanged:

PASSED AND APPROVED this ____ day of _____, 2023.

(SEAL)
ATTEST:

ED BOLT, MAYOR

LISA LASYONE, CMC, CITY CLERK

Approved as to form and legality this ____ day of _____, 2023.

JOSEPH M. VORNDRAN,
CITY ATTORNEY

RECORD OF ACTION

DATE: 7/12/2023

TO: Mayor and Board of City Commissioners -- City of Shawnee, OK

FROM: Rachel Clyne, City Planner

SUBJECT: Record of Action by Planning Commission

CASE NO: TX101-23 REQUEST: Text Amendment for

Section 22-295 of the

Applicant: Zoning Code - Traditional

Subject Property Address: n/a Neighborhoods TN

Legal Description: n/a

Current Zoning: n/a Requested Zoning: _____

Staff Recommendation: Approval

Planning Commission Meeting Date: 7/7/2023

PC Recommendation: Approval

Conditions: n/a

Vote: 5 -- 0 -- 0

Members Present: 5

Members:	Motion	2 nd	Aye	Nay	Abstain	Comments
WALKER						
PORTER						
JOHNSON			✓			
REESE (CHAIR)			✓			
MEW-PALMER			✓			
BARRETT		✓	✓			
ROWELL	<u>Approve</u>		✓			

ORDINANCE NO. _____

AN ORDINANCE AMENDING SECTION 22-295 OF THE ZONING ORDINANCE OF THE CITY OF SHAWNEE, POTTAWATOMIE COUNTY, OKLAHOMA, MORE SPECIFICALLY KNOWN AS THE TRADITIONAL NEIGHBORHOOD INFILL STANDARDS, BY ADDING A SECTION 22-295(5) TO SAID ZONING ORDINANCE.

WHEREAS, pursuant to notice duly given as required by law, a public hearing was conducted by the Board of Commissioners of the City of Shawnee, Oklahoma on the 20th day of June, 2023, deferred at that time to and conducted on the 17th day of July, 2023, to revise certain sections of the zoning ordinance; and

WHEREAS, the Planning Commission of the City of Shawnee has conducted one or more public hearings on said amendment pursuant to notice as required by law and has submitted its final report and recommendation regarding said amendment to the Board of Commissioners; and

WHEREAS, it appears to be in the best interest of the City of Shawnee and the inhabitants thereof for said amendment to be adopted.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF COMMISSIONERS OF THE CITY OF SHAWNEE, OKLAHOMA:

SECTION 1: That the Section 22-295 of the Zoning Ordinance be amended to include the following:

- (5) *Minimum Lot Size*. The minimum lot size for lots within this zoning overlay district shall be 3,500 square feet.

SECTION: That all existing provisions of Section 22-295 of the Zoning Ordinance as currently adopted remain unchanged:

PASSED AND APPROVED this ____ day of _____, 2023.

(SEAL)
ATTEST:

ED BOLT, MAYOR

LISA LASYONE, CMC, CITY CLERK

Approved as to form and legality this ____ day of _____, 2023.

JOSEPH M. VORNDRAN,
CITY ATTORNEY



Community Development Department
16 W. 9th St.
Shawnee, OK 74801
ShawneeOK.org

Date: July 17, 2023
To: Board of City Commissioners
From: Rian Harkins, Community Development Director
Subject: Public hearing of a request for a Conditional Use Permit (CUP) for a brewery/taproom at the property located at 313 East Main Street.
Case No. CUP01-23 | Applicant: Vortex Alley Brewing, LLC. *(Deferred from June 20, 2023 City Commission meeting.)*

Background: The subject property is located at 313 E Main Street and is currently a vacant structure. The request for a Conditional Use Permit (CUP) to locate a brewery/taproom in the existing building. The property is zoned C-4 (Central Business District).

Findings:

- The subject property is located in downtown Shawnee and conforms with the Comprehensive Plan.
- The proper notification for a public hearing was served.
- The application was reviewed, and conditions are recommended.

Conditions of Approval:

- Acknowledgment by the applicant that the Approval of a Conditional Use Permit (CUP) does not negate or circumvent the other requirements of development as stated in the City Codes, which include the Zoning Code and the adopted Building and Fire Codes.
- Acknowledgment by the applicant that additional permits may be required and standard inspections will be conducted.
- All licenses, permits, and regulations enforceable by the Oklahoma Alcoholic Beverage Laws Enforcement (ABLE) Commission shall be followed.
- Compliance with all provisions of the Oklahoma Alcoholic Beverage Control (ABC) Act.

Options:

- Approval of Case No. CUP01-23, to locate a brewery/taproom at 313 East Main Street with the conditions presented by staff.
- Denial of the application for CUP01-23, thus preventing the operation of a brewery/taproom at the subject property.
- Deferral of Case No. CUP01-23, with a request for additional and specific information to a certain date.

- Approval of Case No. CUP01-23, to locate a brewery/taproom at 313 East Main Street with the conditions presented by staff plus additional conditions.

Financial Impact: N/A

Attachments: STAFF CUP01-23, CUP01-23 Application, CUP01-23 Notice to PUBLISH, CUP01-23 Record of Action

Staff Recommendation: Approval of Case No. CUP01-23 for a Conditional Use Permit for a brewery/taproom located at 313 E. Main Street, based upon the factors and conditions outlined in the staff report and the recommendation of the Planning Commission



Planning Commission Meeting – 7.5.2023 – City of Shawnee, Oklahoma

Staff Report | CUP01-23 | 313 E Main Street

Date: 6.8.2023

To: Shawnee Planning Commission

From: Rachel Clyne, City Planner

Subject: **Staff Report** - Public hearing and consideration of a request for a Conditional Use Permit (CUP) for a brewpub on property located at 313 E. Main Street.

Case No. **CUP01-23** | Applicant: Vortex Alley Brewing, LLC

Background

The subject property is located at 313 E Main Street and is currently a vacant structure. The request for a Conditional Use Permit (CUP) to locate a brewery/taproom in the existing building. The property is zoned C-4 (Central Business District).

Discussion

Referencing the City of Shawnee Zoning Code (Code) DIVISION 14. – Administration. Section 22-605. – Conditional Use Permit. "The uses designated under the various districts herein as "conditional uses" are so classified because they could more intensely dominate the area in which they are located...." The conditional uses shall be reviewed and authorized or rejected with or without special conditions placed on the project."

In the Code, Section 22-331. Table 22-331. Permitted uses in Commercial Zoning Districts. The table indicates that in zoning district C-4, the use "Drinking establishments; sit-down, alcohol permitted" is permitted subject to acquiring a Conditional Use Permit (CUP).

The applicant met with several different staff members, including Planning, Building Inspections, and the Fire Marshal prior to application submittal. Currently, the applicants own and operate a similar business in Ponca City, Oklahoma, Vortex Alley Brewing. www.facebook.com/vortexalleybrewing/

The Comprehensive Plan Future Land Use Map (FLUM) indicates the subject property has the land use designation of Downtown. According to the Comprehensive Plan, Downtown land use is defined, in part, as "Commercial uses should include activities that extend beyond the standard workday such as restaurants, theaters, or galleries." This Conditional Use Permit request, if granted, would conform with the Comprehensive Plan.

Staff completed the required public hearing notifications for this application. All property owners within 300' from the perimeter of the subject property were mailed a public hearing notification letter. Additionally, a notice of a public

hearing was published in The County Democrat weekly newspaper. A sign providing details and contact information was placed at the subject property.

Findings:

- The subject property is located in downtown Shawnee and conforms with the Comprehensive Plan.
- The proper notification for a public hearing was served.
- The application was reviewed, and conditions are recommended.

Staff Recommendation: Based on the review of the application and the listed Findings, staff recommends that the Planning Commission recommend to the City Commission **APPROVAL** of **CUP01-23** to locate a brewery/taproom at 313 East Main Street with the following conditions:

- Acknowledgment by the applicant that the Approval of a Conditional Use Permit (CUP) does not negate or circumvent the other requirements of development as stated in the City Codes, which include the Zoning Code and the adopted Building and Fire Codes.
- Acknowledgment by the applicant that additional permits may be required and standard inspections will be conducted.
- All licenses, permits, and regulations enforceable by the Oklahoma Alcoholic Beverage Laws Enforcement (ABLE) Commission shall be followed.
- Compliance with all provisions of the Oklahoma Alcoholic Beverage Control (ABC) Act.

Recommendation Options:

- Approval of Case No. CUP01-23, to locate a brewery/taproom at 313 East Main Street with the conditions presented by staff.
- Denial of the application for CUP01-23, thus preventing the operation brewery/taproom at the subject property.
- Deferral of Case No. CUP01-23 with a request for additional and specific information to a certain date.
- Approval of Case No. CUP01-23, to locate a brewery/taproom at 313 East Main Street with the conditions presented by staff plus additional conditions.

This CUP application will be heard at the City Commission meeting on Monday, July 17, 2023, at 6:00 pm.

PLANNING COMMISSION APPLICATION



City of Shawnee Community Development Department

16 W. 9th Street
Shawnee, OK 74801
(405) 878-1672
www.ShawneeOK.org

For Office Use Only

Case Number: _____

Project Number : _____

Date Filed: _____

Planning Commission Secretary

REQUEST:

____ Rezoning

☒ Conditional Use Permit

____ Rezoning w/Conditional Use Permit

____ Planned Unit Development

PROPERTY LOCATION (STREET ADDRESS): 313 E. Main, Shawnee, OK

LEGAL DESCRIPTION: Choctaw BLK 24 LOT 6

PROPERTY OWNER(S): Leaning Tree Homes

PROPERTY APPLICANT: Vortex Alley Brewing LLC

APPLICANT'S ADDRESS: 220 E. Central Ave

CITY: Ponca City **STATE:** OK **ZIP:** 74601

EMAIL ADDRESS: vortexalleybrewing@gmail.com

TELEPHONE NUMBER: (580) 304-4781 **CONTACT NUMBER:** ()

DIMENSIONS OF PROPERTY: **AREA:** 3325 sq ft **WIDTH:** 25 ft

LENGTH: 133 ft **FRONTAGE:** 25 ft

CURRENT ZONING: C-4 **CURRENT USE:** N/A

PROPOSED ZONING: _____ **PROPOSED USE:** Brewery/Taproom

With the filing of this application, I acknowledge that I have been informed of off-street parking, fencing and paving requirements in regard to the zoning I have requested as witnessed by my signature.

**COMPLETED APPLICATION AND ALL CORRESPONDING DOCUMENTS MUST BE
RECEIVED 30 DAYS PRIOR TO MEETING TO MAKE THE AGENDA.**

SIGNATURE OF APPLICANT

FOR STAFF USE ONLY

REZONING &/OR C.U.P FEE \$ 280.00

RECEIPT NO. _____

PLANNED UNIT DEVELOPMENT FEE \$ 550.00

NOTIFICATION SIGN \$ 50.00

PLANNING COMMISSION ACTION: _____ **DATE:** _____

CITY COMMISSION ACTION: _____ **DATE:** _____

PLACE ON ZONING MAP: _____ **ORDINANCE NO.:** _____

Publish May 12, 2023
NOTICE OF PUBLIC HEARING
Rezoning Request (CUP01-23)

It is hereby noticed that the City of Shawnee Planning Commission will hold a public hearing on June 7, 2023, at 1:30 p.m. in the Commission Chambers at City Hall, 16 W. 9th St, Shawnee, OK. The City of Shawnee City Commission will hold a public hearing on June 20, 2023, at 6:00 p.m. in the Commission Chambers at City Hall. The Planning Commission and City Commission will consider a request for a Conditional Use Permit (**CUP01-23**) for a brewery/taproom located at 313 E. Main Street and described as:

Lot Six (6), Block Sixteen (16), Choctaw Addition, to the city of Shawnee, Pottawatomie County, Oklahoma, according to the recorded plat thereof.

Public hearings will be held at the above times and dates. All residents and parties in interest shall have an opportunity to be heard regarding the request above.



RECORD OF ACTION

DATE: 7/12/2023

TO: Mayor and Board of City Commissioners -- City of Shawnee, OK

FROM: Rachel Clyne, City Planner

SUBJECT: Record of Action by Planning Commission

CASE NO: CUP01-23 REQUEST: Conditional Use Permit
for Brewery/Taproom

Applicant: Vertex Alley Brewing

Subject Property Address: 313 E. Main St.

Legal Description: see attached notice

Current Zoning: C-4 Requested Zoning: —

Staff Recommendation: Approval w/ conditions

Planning Commission Meeting Date: 7/7/2023

PC Recommendation: Approval w/ conditions

Conditions: listed in staff report

Vote: 5 -- 0 -- 0

Members Present: 5

Members:	Motion	2 nd	Aye	Nay	Abstain	Comments
WALKER						
PORTER						
JOHNSON	Approve		✓			
REESE (CHAIR)			✓			
MEW-PALMER		✓	✓			
BARRETT			✓			
ROWELL			✓			



Conditional Use Permit (CUP)

ADDRESS: 313 E. Main St., Shawnee, OK

CASE NUMBER: CUP01-23

USE APPROVED: Brewery/Taproom

CONDITIONS OF APPROVAL:

- Acknowledgment by the applicant that the Approval of a Conditional Use Permit (CUP) does not negate or circumvent the other requirements of development as stated in the City Codes, which include the Zoning Code and the adopted Building and Fire Codes.
- Acknowledgment by the applicant that additional permits may be required and standard inspections will be conducted.
- All licenses, permits, and regulations enforceable by the Oklahoma Alcoholic Beverage Laws Enforcement (ABLE) Commission shall be followed.
- Compliance with all provisions of the Oklahoma Alcoholic Beverage Control (ABC) Act.

UPON DUE NOTICE OF THIS PUBLIC HEARING AND CONSIDERATION OF COMMENTS AND RECOMMENDATIONS OF ALL INTERESTED PARTIES, THE BOARD OF COMMISSIONERS OF THE CITY OF SHAWNEE, OKLAHOMA, DOES HEREBY AUTHORIZE THE CONDITIONAL USE OF THE LAND OR BUILDINGS TO OCCUR ON THE SUBJECT PROPERTY ACCORDING TO THE INFORMATION CONTAINED IN THE APPLICATION AND ILLUSTRATED ON THE SITE PLAN. THE USE PERMIT IS GRANTED WITH THE ABOVE-STATED CONDITIONS ON THIS _____ DAY OF _____, 20____.

ED BOLT, MAYOR
SHAWNEE CITY COMMISSION

(SEAL)

ATTEST:

LISA LASYONE, CITY CLERK



Community Development Department
16 W. 9th St.
Shawnee, OK 74801
ShawneeOK.org

Date: July 17, 2023
To: Board of City Commissioners
From: Rian Harkins, Community Development Director
Subject: Public hearing of a request to rezone from I-2 (Light Industrial District) and R-1 (Single-Family Residential District) to A-1 (Rural Agricultural District) on property located at 1804 W. Dewey Street.
Case No. RZ10-23 | Applicant: Larry LeRay

Background: The subject property is located at 1804 W. Dewey and contains approximately 11.43 acres. The request is to rezone the property from I-2 (Light Industrial District) and R-1 (Single-Family Residential District) to A-1 (Rural Agricultural District). The area zoned R-1 contains the applicant's residence. The I-2 land to the north is undeveloped. The applicant intends to have their own livestock or lease the land for grazing on the northern section of the subject property.

Findings:

- The subject property is adjacent to land with the desired zoning district, A-1 (Rural Agricultural District).
- The request is in conformance with the Comprehensive Plan Future Land Use Map (FLUM).
- The request would be a downzone to less intensive use of the land.
- The proper notification for a public hearing was served.

Options:

- Approval of Case No. RZ10-23 to rezone the subject property from I-2 (Light Industrial District) and R-1 (Single-Family Residential District) to A-1 (Rural Agricultural District) as requested by the applicant.
- Denial of the application for RZ10-23 to rezone the subject property.
- Deferral of Case No. RZ10-23 with a request for additional and specific information to a certain date.

Financial Impact: N/A

Attachments: STAFF RZ10-23, RZ10-23 Application, RZ10-23 Notice to PUBLISH, RZ10-23 Record of Action

Staff Recommendation: Approval of Case No. RZ10-23, rezoning from I-2 (Light Industrial District)

and R-1 (Single-Family Residential District) to A-1 (Rural Agricultural District) on property located at 1804 W. Dewey Street, based upon the factors and conditions outlined in the staff report and the recommendation of the Planning Commission



Planning Commission Meeting – 7.5.2023 – City of Shawnee, Oklahoma

Staff Report | RZ10-23 | I-2 & R-1 to A-1 | 1804 W. Dewey St.

Date: 6.15.2023

To: Shawnee Planning Commission

From: Rachel Clyne, City Planner

Subject: **Staff Report** - Public hearing and consideration of a request to rezone from I-2 (Light Industrial District) and R-1 (Single-Family Residential District) to A-1 (Rural Agricultural District) on property located at 1804 W. Dewey Street.
Case No. **RZ10-23** | Applicant: Larry LeRay

Background

The subject property is located at 1804 W. Dewey and contains approximately 11.43 acres. The request is to rezone the property from I-2 (Light Industrial District) and R-1 (Single-Family Residential District) to A-1 (Rural Agricultural District). The area zoned R-1 contains the applicant's residence. The I-2 land to the north is undeveloped. The applicant intends to have their own livestock or lease the land for grazing on the northern section of the subject property.

Discussion

The land adjacent to the southeast is zoned (Single-Family Residential District). Property to the northeast is zoned I-2 (Light Industrial District). The properties located to the south and to the west are zoned A-1 (Rural Agricultural District). If approved, this action would be a downzoning, which may be defined as a change in the zoning district of a tract or parcel of land from a greater to less intense usage.

The Comprehensive Plan Future Land Use Map (FLUM) indicates the subject property has the land use designation of Mixed Use. The Comprehensive Plan defines Mixed Use as areas with access to highways and arterial streets. Although the northern portion of the subject property is adjacent to S.H. 177, there is no direct access to the highway from W. Dewey Street. The FLUM does not prohibit agricultural uses in Mixed Use land designations.

Referencing the City of Shawnee Zoning Code (Code) DIVISION 15. - Amendments; Procedures. Section 22-645. – Planning commission recommendation required. This section gives authority to the Planning Commission to make changes (amendments) to the official Zoning Map. *"...be amended, supplemented, changed, modified, or repealed by ordinance, but no change shall be made until the planning commission, after notice and public hearing, files with the city commission a report and recommendation on the proposed change."*

Staff completed the required public hearing notifications for this application. All property owners within 300' from the perimeter of the subject property were mailed a public hearing notification letter. Additionally, a notice of a public

hearing was published in The County Democrat weekly newspaper. A sign providing details and contact information was placed on the subject property.

Findings and Facts:

- The subject property is adjacent to land with the desired zoning district, A-1 (Rural Agricultural District).
- The request is in conformance with the Comprehensive Plan Future Land Use Map (FLUM).
- The request would be a downzone to less intensive use of the land.
- The proper notification for a public hearing was served.

Recommendation Options:

- Recommending Approval of Case No. RZ10-23 to rezone the subject property from I-2 (Light Industrial District) and R-1 (Single-Family Residential District) to A-1 (Rural Agricultural District) as requested by the applicant.
- Recommending Denial of the application for RZ10-23 to rezone the subject property.
- Recommending Deferral Case No. RZ10-23 with a request for additional and specific information to a certain date.

Recommendation: Based on the Findings and Facts, staff recommends that the Planning Commission recommend to the City Commission **APPROVAL** of **RZ10-23** to rezone the subject property from I-2 (Light Industrial District) and R-1 (Single-Family Residential District) to A-1 (Rural Agricultural District).

This rezoning application will be heard at the City Commission meeting on Monday, July 17, 2023, at 6:00 pm.

Rachel Clyne 405-878-1672

PLANNING COMMISSION APPLICATION



City of Shawnee
Community Development
Department

222 N. Broadway
Shawnee, OK 74801
(405) 878-1672
www.ShawneeOK.org

Ca
Pr
De

Case # RZ10-23

Rec'd 6/7/23 RC

Planning Commission Secretary

REQUEST:

☒ Rezoning ☐ Rezoning w/Conditional Use Permit
☐ Conditional Use Permit ☐ Planned Unit Development

I, the undersigned, do hereby respectfully make application and petition to the City Commission to amend the zoning map, and to change the zoning district of the Shawnee area, from R-2 & R-1 District to A-1 District, as hereinafter requested, and in support of this application, the following facts are shown:

PROPERTY LOCATION (STREET ADDRESS): 1804 W. Dewey Street

LEGAL DESCRIPTION: See attachment

PROPERTY OWNER (S): Larry T. Le Ray

PROPERTY AGENT (APPLICANT): Larry T. Le Ray

APPLICANT'S ADDRESS: 1804 W. Dewey

CITY: Shawnee **STATE:** OK **ZIP:** 74801

EMAIL ADDRESS: gajuntractor@att.net

TELEPHONE NUMBER: (405) 941-3027 **CONTACT NUMBER:** (405) 380-3636
or 405-382-1111

DIMENSIONS OF PROPERTY:

See Survey

AREA: _____ **WIDTH:** _____

LENGTH: _____ **FRONTAGE:** *See Survey*

CURRENT ZONING: Commercial R-1 & R-2

CURRENT USE: unused, Home only

PROPOSED ZONING: Ag A-1

PROPOSED USE: Run live stock

With the filing of this application, I acknowledge that I have been informed of off-street parking, fencing and paving requirements in regard to the zoning I have requested as witnessed by my signature.

COMPLETED APPLICATION AND ALL CORRESPONDING DOCUMENTS MUST BE RECEIVED 30 DAYS PRIOR TO MEETING TO MAKE THE AGENDA.

Larry T. Le Ray
SIGNATURE OF APPLICANT

FOR STAFF USE ONLY

REZONING &/OR C.U.P FEE \$ 280.00

RECEIPT NO. _____

PLANNED UNIT DEVELOPMENT FEE \$ 550.00

NOTIFICATION SIGN \$ 50.00

PLANNING COMMISSION ACTION: _____

DATE: _____

CITY COMMISSION ACTION: _____

DATE: _____

PLACE ON ZONING MAP: _____

ORDINANCE NO.: _____

Publish June 9, 2023
NOTICE OF PUBLIC HEARING
Rezoning Request (RZ10-23)

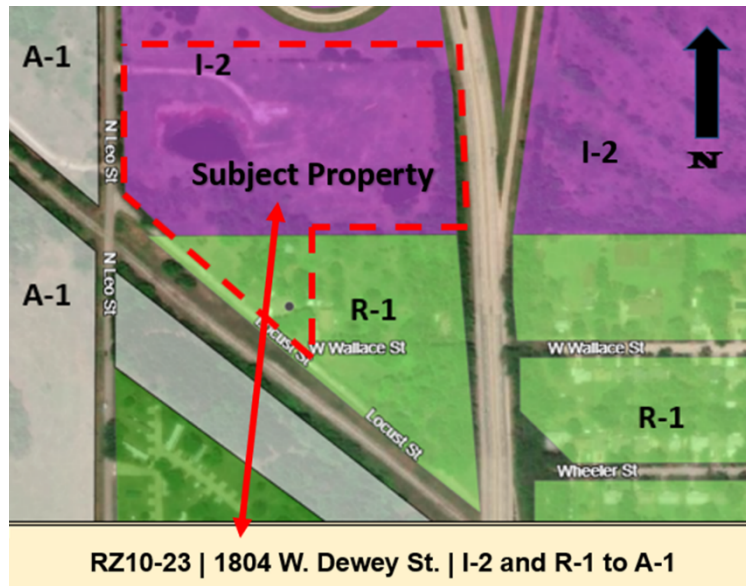
It is hereby noticed that the City of Shawnee Planning Commission will hold a public hearing on July 5, 2023, at 1:30 p.m. in the Commission Chambers at City Hall, 16 W. 9th St, Shawnee, OK. The City of Shawnee City Commission will hold a public hearing on July 17, 2023, at 6:00 p.m. in the Commission Chambers at City Hall. The Planning Commission and City Commission will consider a rezoning request (**RZ10-23**) to rezone from I-2 (Heavy Industrial District) and R-1 (Single-Family Residential District) to A-1 (Rural Agricultural District) on a parcel located at 1804 West Dewey Street and described as:

TRACT 1 - A tract of land lying in a part of the Southwest Quarter of the Southwest Quarter of the Northwest Quarter (SW/4 SW/4 NW/4) and also lying in a part of the West Half of the Southeast Quarter of the Southwest Quarter of the Northwest Quarter (W/2 SE/4 SW/4 NW/4) of Section Thirteen (13), Township Ten (10) North, Range Three (3) East of the Indian Meridian, Pottawatomie County, Oklahoma, and further described as commencing at the Southwest Corner (SW/c) of said SW/4 SW/4 NW/4; thence N00°00'39"E along the West line of said SW/4 SW/4 NW/4 a distance of 131.18 feet to a point on the Northeast right of way line of the C. R. I. & P. Railroad Company, also being the Point of Beginning; thence N00°00'39"E continuing along said West line a distance of 345.62 feet; thence S89°56'54"E a distance of 904.21 feet, to a point on the West right of way line of Highway No. 177, said point also being a point on a non-tangent curve to the right, having a radius of 2764.80 feet; thence Southeasterly along the arc of said curve to the right and along said West right of way line of Highway No. 177 a distance of 341.26 feet, said curve having a cord bearing and distance of (S06°25'10"E 341.05 feet); thence S02°53'00"E continuing along said West right of way line a distance of 134.41 feet, to a point where said West right of way line intersects the South line of the Northwest Quarter of said Section 13; thence S89°49'44"W along said South line a distance of 794.36 feet, to a point on the Northeast right of way line of said C. R. I. & P. Railroad Company; thence N49°49'26"W along said Northeast right of way line a distance of 202.62 feet to the Point of Beginning.

Also described as: The Southwest Quarter of the Southwest Quarter of the Northwest Quarter and the West Half of the Southeast Quarter of the Southwest Quarter of the Northwest Quarter of Section Thirteen (13), Township Ten (10) North, Range Three (3) East of the Indian Meridian, Pottawatomie County, Oklahoma, less the former right of way of the C. R. I. & P. Railroad Company.

AND TRACT 2 - The West Half (W/2), or the West 30 feet and 6 inches, of Lot Two (2), all of Lots Three (3), Four (4), Five (5) and Six (6) and the West Half (W/2) of Lot Seven (7), BRADBURY'S ADDITION, being a Re-plat of Block Seven of Maywood Addition, less and except the Westerly 34 feet of said Block Seven (7), to the City of Shawnee, Pottawatomie County, Oklahoma, according to the recorded plat thereof.

Public hearings will be held at the above times and dates. All residents and parties in interest shall have an opportunity to be heard regarding the request above.



RECORD OF ACTION

DATE: 7/12/2023

TO: Mayor and Board of City Commissioners -- City of Shawnee, OK

FROM: Rachel Clyne, City Planner

SUBJECT: Record of Action by Planning Commission

CASE NO: RZ10-23 REQUEST: Rezone from R-1 and 1-2 to A-1

Applicant: Larry LeRay

Subject Property Address: 1804 W. Dewey St.

Legal Description: see attached notice

Current Zoning: R-1 and 1-2 Requested Zoning: A-1

Staff Recommendation: Approval

Planning Commission Meeting Date: 7/7/2023

PC Recommendation: Approval

Conditions: n/a

Vote: 5 -- 0 -- 0

Members Present: 5

Members:	Motion	2 nd	Aye	Nay	Abstain	Comments
WALKER						
PORTER						
JOHNSON		✓	✓			
REESE (CHAIR)			✓			
MEW-PALMER			✓			
BARRETT	<u>Approve</u>		✓			
ROWELL			✓			

ORDINANCE NO. _____

AN ORDINANCE CONCERNING THE ZONING CLASSIFICATION OF THE FOLLOWING DESCRIBED PROPERTY LOCATED WITHIN THE CORPORATE LIMITS OF THE CITY OF SHAWNEE, POTTAWATOMIE COUNTY, OKLAHOMA, TO-WIT: TRACT 1 A TRACT OF LAND LYING IN A PART OF THE SOUTHWEST QUARTER OF THE SOUTHWEST QUARTER OF THE NORTHWEST QUARTER (SW/4 SW/4 NW/4) AND ALSO LYING IN A PART OF THE WEST HALF OF THE SOUTHEAST QUARTER OF THE SOUTHWEST QUARTER OF THE NORTHWEST QUARTER (W/2 SE/4 SW/4 NW/4) OF SECTION THIRTEEN (13), TOWNSHIP TEN (10) NORTH, RANGE THREE (3) EAST OF THE INDIAN MERIDIAN, POTTAWATOMIE COUNTY, OKLAHOMA, AND FURTHER DESCRIBED AS COMMENCING AT THE SOUTHWEST CORNER (SW/C) OF SAID SW/4 SW/4 NW/4; THENCE N00°00'39"E ALONG THE WEST LINE OF SAID SW/4 SW/4 NW/4 A DISTANCE OF 131.18 FEET TO A POINT ON THE NORTHEAST RIGHT OF WAY LINE OF THE C. R. I. & P. RAILROAD COMPANY, ALSO BEING THE POINT OF BEGINNING; THENCE N00°00'39"E CONTINUING ALONG SAID WEST LINE A DISTANCE OF 345.62 FEET; THENCE S89°56'54"E A DISTANCE OF 904.21 FEET, TO A POINT ON THE WEST RIGHT OF WAY LINE OF HIGHWAY NO. 177, SAID POINT ALSO BEING A POINT ON A NON-TANGENT CURVE TO THE RIGHT, HAVING A RADIUS OF 2764.80 FEET; THENCE SOUTHEASTERLY ALONG THE ARC OF SAID CURVE TO THE RIGHT AND ALONG SAID WEST RIGHT OF WAY LINE OF HIGHWAY NO. 177 A DISTANCE OF 341.26 FEET, SAID CURVE HAVING A CORD BEARING AND DISTANCE OF (S06°25'10"E 341.05 FEET); THENCE S02°53'00"E CONTINUING ALONG SAID WEST RIGHT OF WAY LINE A DISTANCE OF 134.41 FEET, TO A POINT WHERE SAID WEST RIGHT OF WAY LINE INTERSECTS THE SOUTH LINE OF THE NORTHWEST QUARTER OF SAID SECTION 13; THENCE S89°49'44"W ALONG SAID SOUTH LINE A DISTANCE OF 794.36 FEET, TO A POINT ON THE NORTHEAST RIGHT OF WAY LINE OF SAID C. R. I. & P. RAILROAD COMPANY; THENCE N49°49'26"W ALONG SAID NORTHEAST RIGHT OF WAY LINE A DISTANCE OF 202.62 FEET TO THE POINT OF BEGINNING. ALSO DESCRIBED AS: THE SOUTHWEST QUARTER OF THE SOUTHWEST QUARTER OF THE NORTHWEST QUARTER AND THE WEST HALF OF THE SOUTHEAST QUARTER OF THE SOUTHWEST QUARTER OF THE NORTHWEST QUARTER OF SECTION THIRTEEN (13), TOWNSHIP TEN (10) NORTH, RANGE THREE (3) EAST OF THE INDIAN MERIDIAN, POTTAWATOMIE COUNTY, OKLAHOMA, LESS THE FORMER RIGHT OF WAY OF THE C. R. I. & P. RAILROAD COMPANY. AND TRACT 2 THE WEST HALF (W/2), OR THE WEST 30 FEET AND 6 INCHES, OF LOT TWO (2), ALL OF LOTS THREE (3), FOUR (4), FIVE (5) AND SIX (6) AND THE WEST HALF (W/2) OF LOT SEVEN (7), BRADBURY'S ADDITION, BEING A RE-PLAT OF BLOCK SEVEN OF MAYWOOD ADDITION, LESS AND EXCEPT THE WESTERLY 34 FEET OF SAID BLOCK SEVEN (7), TO THE CITY OF SHAWNEE, POTTAWATOMIE COUNTY, OKLAHOMA, ACCORDING TO THE RECORDED PLAT THEREOF.

FROM ZONING CLASSIFICATION I-2 (LIGHT INDUSTRIAL DISTRICT) AND R-1 (SINGLE-FAMILY RESIDENTIAL DISTRICT) TO A-1 (RURAL AGRICULTURAL DISTRICT), AMENDING THE OFFICIAL ZONING MAP OF THE CITY OF SHAWNEE ACCORDINGLY.

WHEREAS, pursuant to notice duly given as required by law, a public hearing conducted by the Board of Commissioners of the City of Shawnee, Oklahoma, on the 17th day of July 2023, upon an application to rezone certain properties located in the City of Shawnee, Oklahoma, from zoning classification I-2 (Light Industrial District) and R-1 (Single-Family Residential District) to A-1 (Rural Agricultural District).

WHEREAS, the Planning Commission of the City of Shawnee has conducted one or more public hearings on said application pursuant to notice as required by law and has submitted its final report and recommendation upon said application to the Board of Commissioners; and,

WHEREAS, it appears to be in the best interest of the City of Shawnee and the inhabitants thereof for said properties to be rezoned to A-1 (Rural Agricultural District).

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF COMMISSIONERS OF THE CITY OF SHAWNEE, OKLAHOMA:

SECTION 1: That the following described property located in the City of Shawnee, Oklahoma, to-wit: TRACT 1 A TRACT OF LAND LYING IN A PART OF THE SOUTHWEST QUARTER OF THE SOUTHWEST QUARTER OF THE NORTHWEST QUARTER (SW/4 SW/4 NW/4) AND ALSO LYING IN A PART OF THE WEST HALF OF THE SOUTHEAST QUARTER OF THE SOUTHWEST QUARTER OF THE NORTHWEST QUARTER (W/2 SE/4 SW/4 NW/4) OF SECTION THIRTEEN (13), TOWNSHIP TEN (10) NORTH, RANGE THREE (3) EAST OF THE INDIAN MERIDIAN, POTTAWATOMIE COUNTY, OKLAHOMA, AND FURTHER DESCRIBED AS COMMENCING AT THE SOUTHWEST CORNER (SW/C) OF SAID SW/4 SW/4 NW/4; THENCE N00°00'39"E ALONG THE WEST LINE OF SAID SW/4 SW/4 NW/4 A DISTANCE OF 131.18 FEET TO A POINT ON THE NORTHEAST RIGHT OF WAY LINE OF THE C. R. I. & P. RAILROAD COMPANY, ALSO BEING THE POINT OF BEGINNING; THENCE N00°00'39"E CONTINUING ALONG SAID WEST LINE A DISTANCE OF 345.62 FEET; THENCE S89°56'54"E A DISTANCE OF 904.21 FEET, TO A POINT ON THE WEST RIGHT OF WAY LINE OF HIGHWAY NO. 177, SAID POINT ALSO BEING A POINT ON A NON-TANGENT CURVE TO THE RIGHT, HAVING A RADIUS OF 2764.80 FEET; THENCE SOUTHEASTERLY ALONG THE ARC OF SAID CURVE TO THE RIGHT AND ALONG SAID WEST RIGHT OF WAY LINE OF HIGHWAY NO. 177 A DISTANCE OF 341.26 FEET, SAID CURVE HAVING A CORD BEARING AND DISTANCE OF (S06°25'10"E 341.05 FEET); THENCE S02°53'00"E CONTINUING ALONG SAID WEST RIGHT OF WAY LINE A DISTANCE OF 134.41 FEET, TO A POINT WHERE SAID WEST RIGHT OF WAY LINE INTERSECTS THE SOUTH LINE OF THE NORTHWEST QUARTER OF SAID SECTION 13; THENCE S89°49'44"W ALONG SAID SOUTH LINE A DISTANCE OF 794.36 FEET, TO A POINT ON THE NORTHEAST RIGHT OF WAY LINE OF SAID C. R. I. & P. RAILROAD COMPANY; THENCE N49°49'26"W ALONG SAID NORTHEAST RIGHT OF WAY LINE A DISTANCE OF 202.62 FEET TO THE POINT OF BEGINNING. ALSO DESCRIBED AS: THE SOUTHWEST QUARTER OF THE SOUTHWEST QUARTER OF THE NORTHWEST QUARTER AND THE WEST HALF OF THE SOUTHEAST QUARTER OF THE SOUTHWEST QUARTER OF THE NORTHWEST QUARTER OF SECTION THIRTEEN (13), TOWNSHIP TEN (10) NORTH, RANGE THREE (3) EAST OF THE INDIAN MERIDIAN, POTTAWATOMIE COUNTY, OKLAHOMA, LESS THE FORMER RIGHT OF WAY OF THE C. R. I. & P. RAILROAD COMPANY. AND TRACT 2 THE WEST HALF (W/2), OR THE WEST 30 FEET AND 6 INCHES, OF LOT TWO (2), ALL OF LOTS THREE (3), FOUR (4), FIVE (5) AND SIX (6) AND THE WEST HALF (W/2) OF LOT SEVEN (7), BRADBURY'S ADDITION, BEING A RE-PLAT OF BLOCK SEVEN OF MAYWOOD ADDITION, LESS AND EXCEPT THE WESTERLY 34 FEET OF SAID BLOCK SEVEN (7), TO THE CITY OF SHAWNEE, POTTAWATOMIE COUNTY, OKLAHOMA, ACCORDING TO THE RECORDED PLAT THEREOF.

FROM ZONING CLASSIFICATION I-2 (LIGHT INDUSTRIAL DISTRICT) AND R-1 (SINGLE-FAMILY RESIDENTIAL DISTRICT) TO A-1 (RURAL AGRICULTURAL DISTRICT), AMENDING THE OFFICIAL ZONING MAP OF THE CITY OF SHAWNEE ACCORDINGLY.

PASSED AND APPROVED this ____ day of July, 2023.

(SEAL)
ATTEST:

ED BOLT, MAYOR

LISA LASYONE, CMC, CITY CLERK

Approved as to form and legality this ____ day of July, 2023.

JOSEPH M. VORNDRAN,
CITY ATTORNEY



Community Development Department
16 W. 9th St.
Shawnee, OK 74801
ShawneeOK.org

Date: July 17, 2023
To: Board of City Commissioners
From: Rian Harkins, Community Development Director
Subject: Consideration of an ordinance relating to arts in public places, amending Chapter 22 of the Shawnee Municipal Code by amending Article IX of Chapter 22, providing for arts in public places; providing for repeal; providing for severability; and providing for codification.

Background: The Shawnee Arts and Cultural Commission was first established with the adoption of Ordinance No. 2714NS in March 2021. The commission was created to further the development of a public art program. As part of that effort, a 1% Public Art fee for construction projects was included in the original ordinance.

Since that time, City staff and members of the Shawnee Arts and Cultural Commission have held discussions on how best to provide further clarification. Those deliberations have resulted in a revised ordinance being brought forward for review and approval by the City Commission.

The proposed ordinance clarifies the types of projects to which the 1% Public Art fee applies, as well as simplifies membership in the Shawnee Arts and Cultural Commission. The revised ordinance also provides for a matching program for public art projects.

Financial Impact: None at this time; any funds associated with the public art matching program would be included in the Community Development Department's annual budget

Attachments: SACC Ordinance

Staff Recommendation: Approval of the item

ORDINANCE NO. _____

AN ORDINANCE RELATING TO ARTS IN PUBLIC PLACES, AMENDING CHAPTER 22 OF THE SHAWNEE MUNICIPAL CODE BY AMENDING ARTICLE IX OF CHAPTER 22, PROVIDING FOR ARTS IN PUBLIC PLACES; PROVIDING FOR REPEAL; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR CODIFICATION.

BE IT ORDAINED BY THE COMMISSIONERS OF THE CITY OF SHAWNEE:

SECTION 1. That Article IX of Chapter 22 of the Shawnee Municipal Code is hereby amended to read as follows:

CHAPTER 22
PLANNING AND DEVELOPMENT

ARTICLE IX.
ARTS IN PUBLIC PLACES

DIVISION 1. – PURPOSE

§22-740. The purpose of this chapter is:

(1) To create an Arts & Culture Commission to help promote art in public places throughout the City of Shawnee, Oklahoma, to assist in the selection of works of art for the City’s collection, and to aid in the development of programs to enhance and maintain the collection.

(2) To provide a means to fund the acquisition, display, and maintenance of works of art by the City, and to integrate art when appropriate into City construction projects.

DIVISION 2. – ESTABLISHMENT OF ARTS & CULTURE COMMISSION

§22-741. **Established; Composition.** A Shawnee Arts & Culture Commission is established in the City. The Shawnee Arts & Culture Commission shall consist of seven (7) members, who shall be appointed by the Mayor with the approval of the City Commission. The Shawnee Arts & Culture Commission may have the following composition:

- (1) One member may represent a local arts and or cultural organization.
- (2) Two members may be professional artists, performers, and or architects or landscape architects.
- (3) Four members at large

§22-742. **Qualifications; Compensation.** All members shall have demonstrated previous support for arts or cultural affairs or have an interest in the arts and cultural history and traditions of the City and have knowledge of or demonstrated experience in the arts and cultural professions. All members of the Shawnee Arts & Culture Commission shall serve without compensation. No more than two at large members shall live outside of the city limits of Shawnee. Professional and organizational positions will not require citizenship due to expertise of their respective roles.

§22-743. **Officers.** In January of each calendar year, the Shawnee Arts & Culture Commission shall elect Executive officers consisting of a Chair and Vice Chair.

§22-744. **Term of Office.** The terms of all members of the Shawnee City Arts & Culture Commission shall be three years from the date of appointment or until their successor takes office. No member shall serve more than three consecutive terms. Members who have served three consecutive terms may be reappointed after having rotated off the Commission for at least one full year. Those serving on the Shawnee Arts & Cultural Commission at the time this ordinance is adopted shall continue serving out the remainder of their existing term, and shall proceed with any new term in accordance with the provisions of this ordinance.

§22-745. Vacancies. Members will be appointed to fill the remainder of vacant terms by the Mayor, with the consent and approval of the City Commission.

DIVISION 3. – POLICY FOR WORKS OF ART; BUDGETING OF PUBLIC FUNDS; SELECTION AND PLACEMENT; DEFINITIONS.

§22-746. Short title. The policy for budgeting of public funds for works of art and for the selection and placement of works of art shall be as follows:

§22-747. New Public Construction. One percent of the total construction cost of the following project types shall be dedicated toward public art projects within the community:

- Any new public building or public park development
- Any major renovation of a public building

Funds budgeted for works of art under this section may be used for:

- A) Works of art incorporated into the project OR
- B) On an alternative property approved by the Shawnee Arts & Cultural Commission and City Commission. OR
- C) A fee in lieu of an actual project, with said funds available to be used by the City at a later date for public art projects.

The provisions of this section shall apply to any Trust of which the City is beneficiary, if said Trust has by Resolution approved one percent for art provisions. It is the policy of the City that all future special sales tax documents, and Tax Increment Financing documents shall include a provision for one percent for art.

All public art purchased by the one percent set aside shall first be approved by the Shawnee Arts & Culture Commission which shall make a recommendation regarding its acquisition to the Shawnee City Commission or beneficiary public trust, pursuant to the provisions of this ordinance.

The amount per project that must be dedicated to public art is 1% of the construction cost, with a total per project limit of \$100,000; however, the Community Development Director shall have discretion to lower the required dollar amount on a case-by-case basis to allow the amount dedicated to fall beneath the required 1% or \$100,000 cap based on the unique circumstances of said project. Appeals of the Director's decision may be made to the Shawnee Arts & Cultural Commission, with recommendation to City Commission for final decision.

This article shall not apply to any municipal projects which are funded by promissory notes or bond proceeds or restricted funds; however, it is the City's policy to work toward the incorporation of public art in all projects, if allowable by law and financing restrictions.

§22-748. Cost Share Program and Donations. The City, in cooperation with the Shawnee Arts & Cultural Commission, shall establish a cost sharing program for the purpose of increasing the number of public art projects within the community.

- A) Said program may receive requests from schools, civic groups, local organizations, businesses, or individuals.
- B) Said requests shall be, when approved by the city, for no more than 50% of the project costs.
- C) Said projects, if on privately owned property, shall be visible from a public street. Otherwise, such projects shall be on public property.
- D) The city shall receive works of art upon approval of the Shawnee Arts & Cultural Commission and the City Commission. Works of art received in this manner shall remain property of the city unless prior arrangements for temporary display have been made.

§22-749. Accounting of Appropriated Arts Funds. Funds appropriated which are not restricted by law, pursuant to the provisions of this section shall be placed in a separate account to be established; and such funds shall be used exclusively for the art selection process, administration costs, artwork maintenance, and the purchase, transport, and installation of works of art. Art obtained as a result of funding that is restricted by law, shall be purchased within the time frame of the project-restricted proposition and funding shall be placed and spent in

accordance with limitations of the restricted funding.

§22-750. Review by the Shawnee Arts & Culture Commission.

The Shawnee Arts & Culture Commission shall review the following art projects:

- a. All public artwork commissioned with funds set aside pursuant to the provisions of this section, shall be reviewed and a recommendation made by the Shawnee Arts & Culture Commission. Final approval for such public art purchases shall be given by the City Commission or public trust as applicable. The Shawnee Arts & Culture Commission may also suggest art for inclusion in any construction or renovation project described in this section. Further, as soon as the proposed art is in schematic and/or rendering form, the Arts Commission shall review said proposed art. The Shawnee Arts & Culture Commission shall make its recommendation within sixty (60) days of its receipt of the schematic and/or rendering form, to be forwarded to the City Commission or public trust for approval.
- b. All artwork visible from a public street, on public or private property, either as a project commissioned independently by a property owner or under the auspices of this ordinance.
- c. All projects shall be reviewed by the Shawnee Arts & Culture Commission after an application that includes the following:
 - a. Artist proposal or scope of work
 - b. Proof of property owner consent
 - c. Site plan(s)
 - d. Landscape/hardscape plan(s)
 - e. Color photographs of proposed artwork location & surrounding area
 - f. Artwork elevation drawings/renderings
 - g. Description of proposed materials, colors and specifications
 - h. Structural engineering design & foundation plan
 - i. Building permit application (as applicable)
 - j. Statement that the project will either be privately maintained or dedicated to the City once accepted by the City of Shawnee.
 - k. Payment of the application fee as proposed and as amended by resolution adopted by the City Commission and set by the city fee schedule.
- d. Failure to obtain approval via the provisions of this ordinance shall require either removal of the work of art until approval is obtained OR payment of four (4) times the application fee OR both.

§22-751. Definitions. For the purposes of this section, the following terms shall have the meanings indicated:

- a. Public Building means a structure designed and used in a manner for the public's benefit, including but not limited to convention centers, police and fire stations, utility stations, City facilities where the public is allowed to use for educational or training sessions, and City office facilities where City staff regularly interact with members of the public.
- b. Total Construction Cost means the amount or cost of a public project before its design begins, and shall include land acquisition costs, testing and consultant fees.
- c. Major Renovation means any change, addition or modification to an existing building that increases the square footage by a minimum of 20 percent or the renovation of an existing building in which a minimum of 25 percent of the interior square footage is the subject of renovation in a manner that invokes the provisions of the City of Shawnee Building Code and requires a permit.
- d. New means where no pre-existing building or park development existed before construction began.
- e. Works of Art shall be defined in the broadest manner as the work of an Artist, and shall include the following artistic expressions:
 1. The imaginative use and interplay of all artistic media and disciplines.
 2. Are accessible in a public space, meaning it must be visually and/or physically

- accessible to the public.
- 3. It is original art that evokes an experience or emotion in the public realm;
 - 4. It can be of a variety of forms and takes into consideration the site, its location and context, and the audience—it is site specific;
 - 5. It may possess functional as well as aesthetic qualities;
 - 6. It may be stand-alone or integrated into its site.

f. Artist shall be defined as an individual generally recognized by critics and peers as a professional practitioner of the visual arts as judged by the quality of the professional practitioner’s body of work, educational background, experience, past public commissions, sale of works, exhibition record, publications, and production of Works of Art. Architects or Landscape Architects of Record on a particular project are disqualified from being considered for commissions of Works of Art on the same project. Disqualification also extends to other design professionals, consultants, and interior designers employed by or consulting with the design team on the same project.

g. Park development - any significant work on an existing park which enhances the function or use of substantial areas of an existing park. Park development shall also include trails meant for recreational purposes.

SECTION 2: REPEAL OF ORDINANCE 2174NS. Ordinance 2174NS, which established the Shawnee Arts & Cultural Commission, is hereby repealed.

SECTION 3: SEVERABILITY. The provisions of this Ordinance are severable and, if any sentence, provision, or other parts of this Ordinance shall be held invalid, the decision of the court so holding shall not affect or impair any of the remaining parts or provisions of this ordinance.

SECTION 4: CODIFICATION. This Ordinance shall be codified in the Shawnee Municipal Code, and the codifier is authorized to set out the ordinance as appropriate.

PASSED AND APPROVED this _____ day of _____, 2023.

ED BOLT, MAYOR

ATTEST:
(SEAL)

LISA LASYONE, CMC, CITY CLERK

Approved as to form and legality this _____ day of _____, 2023.

JOSEPH M. VORNDRAN
CITY ATTORNEY



City Clerk Department

Date: July 17, 2023
To: Board of City Commissioners
From:
Subject: Consideration of a resolution updating the City Fee Schedule by setting the art project application fee for review by the Shawnee Arts & Culture Commission pursuant to Article IX of Chapter 22 of the Shawnee Municipal Code; and providing for the readoption of the City Fee Schedule in whole.

Background:

Financial Impact:

Attachments: Resolution, Exhibit 'A', Exhibit 'B'

Staff Recommendation:

RESOLUTION NO. _____

A RESOLUTION UPDATING THE CITY FEE SCHEDULE BY SETTING THE ART PROJECT APPLICATION FEE FOR REVIEW BY THE SHAWNEE ARTS & CULTURE COMMISSION PURSUANT TO ARTICLE IX OF CHAPTER 22 OF THE SHAWNEE MUNICIPAL CODE; AND PROVIDING FOR THE READOPTION OF THE CITY FEE SCHEDULE IN WHOLE.

WHEREAS, The City, through the passage of Ordinance No.2599NS has adopted a City Fee Schedule as a part of the Code of the City of Shawnee, Oklahoma that contains the description of various fees administered by the City;

WHEREAS, pursuant to Ordinance No. 2599NS Subsequent versions, adoptions, and updates of the City Fee Schedule shall be accomplished by resolution of the City Commission;

WHEREAS, Chapter 22, Article IX, Section 22-750, provides for the setting, and amending, of the art project application fee by resolution of the City Commission, and that such rates shall be described in the City Fee Schedule;

WHEREAS, the City Commission wishes to update the City Fee Schedule in a manner described below so as to set the art project application fee pursuant to Section 22-750.

NOW THEREFORE, BE IT RESOLVED BY THE MAYOR AND CITY COMMISSIONERS OF THE CITY OF SHAWNEE, OKLAHOMA:

Section 1. The art project application fee charged shall be \$50.00.

Section 2. **Adoption and Update of City Fee Schedule.** Attached hereto is the updated portion of the City Fee Schedule as created above (Exhibit “A”), and the updated City Fee Schedule in whole (Exhibit “B”). This Resolution updates and amends City Fee Schedule only to the extent as described above. All other existing fees, fines, bonds, and insurance amounts described in the City Fee Schedule, not expressly updated herein, shall remain the same, and are otherwise re-adopted, for full force and effect, in the Code of the City of Shawnee.

PASSED AND APPROVED this ____ day of _____, 2023.

ED BOLT, MAYOR

ATTEST:
(SEAL)

LISA LASYONE, CMC, CITY CLERK

Shawnee, OK Code of Ordinances - Fee, Fine, Bond, And Insurance Dollar Amount						
<u>MUNICIPAL CODE SITE</u>	<u>DEPARTMENT</u>	<u>DESCRIPTION</u>	<u>FEE</u>	<u>FINE</u>	<u>BOND</u>	<u>INSURANCE</u>
CHAPTER 22: PLANNING AND DEVELOPMENT						
Part II Chapter 22 Art I Sec 22-2	Planning and Development	Fee-in-lieu of providing detention facilities	\$0.15 per square foot			
Part II Chapter 22 Art I Sec 22-3	Planning and Development	Land Disturbance Permit	\$50.00 permit fee; \$50.00 permit renewal fee; \$35.00 re-inspection fee			
Part II Chapter 22 Art VIII Sec 22-728 (2)(c)(2)	Planning and Development	Fee for Submission of an Application to amend the Comprehensive Plan	\$370 application fee; plus an additional \$6 per property owner to be notified			
Part II Chapter 22 Art IX Sec 22-750	Planning and Development	Application Fee	\$50.00			

Shawnee, OK Code of Ordinances - Fee, Fine, Bond, And Insurance Dollar Amount						
<u>MUNICIPAL CODE SITE</u>	<u>DEPARTMENT</u>	<u>DESCRIPTION</u>	<u>FEE</u>	<u>FINE</u>	<u>BOND</u>	<u>INSURANCE</u>
CHARTER						
Part I Art V Sec 4	Charter	Bond of City Manager and Other Appointive Officers and Employees			\$25,000	
CHAPTER 1: GENERAL PROVISIONS						
Part II Chapter 1 Sec 1-10 (a) (1) and (b)	General Provisions	General Penalty. Class A Offenses: Maximum Fine for all alcohol and drug related offenses, plus cost		\$800		
Part II Chapter 1 Sec 1-10 (a) (2) and (b)	General Provisions	General Penalty. Class B Offenses: Maximum Fine for violations of ordinances regulating pretreatment of wastewater and stormwater discharges		\$1,000		
Part II Chapter 1 Sec 1-10 (a) (3) and (b)	General Provisions	General Penalty. Class C Offenses: Maximum Fine for all other violations.		\$750		

<u>MUNICIPAL CODE SITE</u>	<u>DEPARTMENT</u>	<u>DESCRIPTION</u>	<u>FEE</u>	<u>FINE</u>	<u>BOND</u>	<u>INSURANCE</u>
CHAPTER 2: ADMINISTRATION						
Part II Chapter 2 Art IV Div 3 Sec 2-206 (13)	Administration	City Clerk. Fee charge per page for photocopy all ordinances, papers, records, or commission proceedings	\$0.25			
Part II Chapter 2 Art IV Div 3 Sec 2-206 (13)	Administration	City Clerk. Fee charge per page for certifying all ordinances, papers, records, or commission proceedings	\$1			
Part II Chapter 2 Art VI Div 1 Sec 2-358	Administration	Human Rights. Maximum Fine		\$500		
CHAPTER 3: ADVERTISING AND SIGNS						
Part II Chapter 3 Art II Div 1 Sec 3-37 (c)	Advertising and Signs	Redemption fee for impounded sign	\$25			
Part II Chapter 3 Art II Div 2 Sec 3-69 (a) (1)	Advertising and Signs	Portable signs (temporary)	\$25			
Part II Chapter 3 Art II Div 2 Sec 3-69 (a) (2)	Advertising and Signs	Permanent signs	\$25 x 4			
Part II Chapter 3 Art II Div 3 Sec 3-96 (a)	Advertising and Signs	Electrical and Non-Electrical Sign Contractors License	\$75			
Part II Chapter 3 Art II Div 3 Sec 3-97 (a)	Advertising and Signs	Electrical and Neon Sign Hanger's License	\$50			
Part II Chapter 3 Art II Div 3 Sec 3-97 (b)	Advertising and Signs	Late License Renewal Fee		\$15		
Part II Chapter 3 Art II Div 3 Sec 3-98 (a)	Advertising and Signs	Bond Required Prior to any License			\$2,000	

<u>MUNICIPAL CODE SITE</u>	<u>DEPARTMENT</u>	<u>DESCRIPTION</u>	<u>FEE</u>	<u>FINE</u>	<u>BOND</u>	<u>INSURANCE</u>
Part II Chapter 3 Art II Div 3 Sec 3-98 (a)	Advertising and Signs	When the number of permits issued to any person shall cover more than 50 signs, panels or structures of 25 feet in length or less, the penal sum of such bond shall be increased \$2,000.00 for each additional 40 of such panels, signs or structures or fraction thereof for which permits are issued to such person.			\$2,000	
Part II Chapter 3 Art II Div 3 Sec 3-98 (b)	Advertising and Signs	Insurance Policy Required. Minimum Liability Policy Amount for injury or death of one person in one accident				\$5,000
Part II Chapter 3 Art II Div 3 Sec 3-98 (b)	Advertising and Signs	Insurance Policy Required. Minimum Liability Policy Amount for injury or death of any number of persons in any one accident				\$10,000
Part II Chapter 3 Art II Div 3 Sec 3-98 (b)	Advertising and Signs	Insurance Policy Required. Minimum Liability Policy Amount for property damage in any one accident				\$5,000

<u>MUNICIPAL CODE SITE</u>	<u>DEPARTMENT</u>	<u>DESCRIPTION</u>	<u>FEE</u>	<u>FINE</u>	<u>BOND</u>	<u>INSURANCE</u>
CHAPTER 4: ALCOHOLIC BEVERAGES						
Part II Chapter 4 Art I Sec 4-5 (a) (1)	Alcoholic Beverages	Occupation Tax Schedules/Liquor License: Brewer's License	\$1,250			
Part II Chapter 4 Art I Sec 4-5 (a)(2)	Alcoholic Beverages	Occupation Tax Schedules/Liquor License: Oklahoma Brewer's License	\$125			
Part II Chapter 4 Art I Sec 4-5 (a) (3)	Alcoholic Beverages	Occupation Tax Schedules/Liquor License: Distiller's License	\$3,125			
Part II Chapter 4 Art I Sec 4-5 (a) (4)	Alcoholic Beverages	Occupation Tax Schedules/Liquor License: Winemaker's License	\$625			
Part II Chapter 4 Art I Sec 4-5 (a) (5)	Alcoholic Beverages	Occupation Tax Schedules/Liquor License: State winemaker's License	\$75			
Part II Chapter 4 Art I Sec 4-5 (a) (6)	Alcoholic Beverages	Occupation Tax Schedules/Liquor License: Rectifier's License	\$3,125			
Part II Chapter 4 Art I Sec 4-5 (a) (7)	Alcoholic Beverages	Occupation Tax Schedules/Liquor License: Wholesaler's License	\$3,500			

<u>MUNICIPAL CODE SITE</u>	<u>DEPARTMENT</u>	<u>DESCRIPTION</u>	<u>FEE</u>	<u>FINE</u>	<u>BOND</u>	<u>INSURANCE</u>
Part II Chapter 4 Art I Sec 4-5 (a) (8)	Alcoholic Beverages	Occupation Tax Schedules/Liquor License: Interim Wine and Spirits Wholesaler's License	\$3,000			
Part II Chapter 4 Art I Sec 4-5 (a) (9)	Alcoholic Beverages	Occupation Tax Schedules/Liquor License: Class B wholesaler's License	\$625			
Part II Chapter 4 Art I Sec 4-5 (a) (10)	Alcoholic Beverages	Occupation Tax Schedules/Liquor License: Interim beer distributor's License	\$750			
Part II Chapter 4 Art I Sec 4-5 (a) (11)	Alcoholic Beverages	Occupation Tax Schedules/Liquor License: Package store's License	\$905			
Part II Chapter 4 Art I Sec 4-5 (a) (12)	Alcoholic Beverages	Occupation Tax Schedules/Liquor License: Interim retail wine license	\$1,000			
Part II Chapter 4 Art I Sec 4-5 (a) (13)	Alcoholic Beverages	Occupation Tax Schedules/Liquor License: Interim retail beer license	\$ 500			
Part II Chapter 4 Art I Sec 4-5 (a) (14)	Alcoholic Beverages	Occupation Tax Schedules/Liquor License: Mixed beverage license - initial and renewal	\$1,005; and \$905			

<u>MUNICIPAL CODE SITE</u>	<u>DEPARTMENT</u>	<u>DESCRIPTION</u>	<u>FEE</u>	<u>FINE</u>	<u>BOND</u>	<u>INSURANCE</u>
Part II Chapter 4 Art I Sec 4-5 (a) (15)	Alcoholic Beverages	Occupation Tax Schedules/Liquor License: Bottle Club's License--Initial and Renewal	\$1,000; and \$900			
Part II Chapter 4 Art I Sec 4-5 (a) (16)	Alcoholic Beverages	Occupation Tax Schedules/Liquor License: Caterer's License--Initial and Renewal. If caterer is holder of a mixed beverage license issued by the city	\$ 1,250.00			
Part II Chapter 4 Art I Sec 4-5 (a) (17)	Alcoholic Beverages	Occupation Tax Schedules/Liquor License: Caterer's License--Initial and Renewal.	\$1,005; and \$905			
Part II Chapter 4 Art I Sec 4-5 (a) (18)	Alcoholic Beverages	Occupation Tax Schedules/Liquor License: Special Event License, per day	\$50.00			
Part II Chapter 4 Art I Sec 4-5 (a) (19)	Alcoholic Beverages	Occupation Tax Schedules/Liquor License: Special Event License, annual/quarterly	\$55.00			
Part II Chapter 4 Art I Sec 4-5 (a) (20)	Alcoholic Beverages	Occupation Tax Schedules/Liquor License: Beer and Wine License--Initial and Renewal	\$500; and \$450			

<u>MUNICIPAL CODE SITE</u>	<u>DEPARTMENT</u>	<u>DESCRIPTION</u>	<u>FEE</u>	<u>FINE</u>	<u>BOND</u>	<u>INSURANCE</u>
Part II Chapter 4 Art I Sec 4-5 (b)	Alcoholic Beverages	Occupation Tax Schedules/Liquor License: License Fee for Section 501 (c) (19) exempt service organizations	\$500			
Part II Chapter 4 Art I Sec 4-5 (c) (1)	Alcoholic Beverages	Occupation Tax Schedules/Liquor License: Annual Public Event License	\$1,005			
Part II Chapter 4 Art I Sec 4-5 (c) (2)	Alcoholic Beverages	Occupation Tax Schedules/Liquor License: One- time public event license	\$255			
Part II Chapter 4 Art I Sec 4-7 (b)	Alcoholic Beverages	Possession by minors: Maximum Fine		\$500		
Part II Chapter 4 Art I Sec 4-9 (b)	Alcoholic Beverages	Posting of signs by business: Spread of Minimum Fine and Maximum Fine		\$2,500 to \$5,000		
Part II Chapter 4 Art I Sec 4-9 (c)	Alcoholic Beverages	Posting of signs by business: Failure to post a sign Fine		\$500		
Part II Chapter 4 Art II Sec 4-43 (c)	Alcoholic Beverages	License for retail dealer. Annual license fee for retail dealer of nonintoxicating beverages, e.g. 3.2 beer: Sales On Premises versus Sales Off Premises	On Premises \$20; Off Premises \$10			
Part II Chapter 4 Art II Sec 4-47 (b)	Alcoholic Beverages	Possession by minors: Maximum Fine		\$500		

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Part II Chapter 4 Art II Sec 4-49 (a)	Alcoholic Beverages	Posting by business of state penalty for obtaining for persons under 21. Maximum Fine		\$500		
Part II Chapter 4 Art II Sec 4-49 (b)	Alcoholic Beverages	Posting by business of state penalty for obtaining for persons under 21. Maximum Fine, per day		\$50		
CHAPTER 5: ANIMALS						
Part II Chapter 5 Art I Sec 5-1	Animals	Maximum Fine		\$500		
Part II Chapter 5 Art I Sec 5-2 (e)	Animals	Cruelty: Maximum Fine		\$500		
Part II Chapter 5 Art I Sec 5-3 (g)	Animals	Vicious Animals: Maximum Fine		\$200		
Part II Chapter 5 Art I Sec 5-5 (2)	Animals	Keeping porcine, goats, sheep, or hoofed animals other than bovines or equines. Goat, sheep, or hoofed animal -- Permit Fee	\$10			
Part II Chapter 5 Art I Sec 5-5 (3)	Animals	Keeping porcine, goats, sheep, or hoofed animals other an bovines or equines. Porcine--Permit Fee	\$10			

<u>MUNICIPAL CODE SITE</u>	<u>DEPARTMENT</u>	<u>DESCRIPTION</u>	<u>FEE</u>	<u>FINE</u>	<u>BOND</u>	<u>INSURANCE</u>
Part II Chapter 5 Art I Sec 5-17	Animals	Abandoning animals in public or private place: Fine upon conviction		\$200		
Part II Chapter 5 Art I Sec 5-18	Animals	Use of traps: Fine		\$100		
Part II Chapter 5 Art I Sec 5-20 (a)	Animals	Animal a nuisance: Bond			\$500	
Part II Chapter 5 Art I Sec 5-20 (g)	Animals	Animal a nuisance: Fine		\$200		
Part II Chapter 5 Art II Sec 5-50	Animals	Impoundment: Initial Seizure and Impoundment Fee	\$30			
Part II Chapter 5 Art II Sec 5-50	Animals	Impoundment: Per Day Seizure and Impoundment Fee	\$10			
Part II Chapter 5 Art II Sec 5-50	Animals	Impoundment: Seizure and Impoundment-- Use of Tranquilizer Fee	\$20			
Part II Chapter 5 Art II Sec 5-51 (d)	Animals	Redemption: Maximum Fine		\$500		
Part II Chapter 5 Art III Div 2 Sec 5-111 (b)	Animals	Dogs: Annual Fee for Adult Unaltered Male or Female Note: Seniors 50% Discount	\$20			

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Part II Chapter 5 Art III Div 2 Sec 5-111 (b)	Animals	Dogs: Annual Fee for Adult Altered Male or Female Note: Seniors 50% Discount	\$10			
Part II Chapter 5 Art III Div 2 Sec 5-119	Animals	Dogs. Issuance of duplicate tags: Fee to Replaces lost or stolen Dog License Tag	\$1			
Part II Chapter 5 Art III Div 4 Sec 5-178 (1)	Animals	Dogs. Redemption; release: Initial Impoundment Fee; and Per Day Impoundment Fee	\$30; and \$10			
Part II Chapter 5 Art III Div 4 Sec 5-179	Animals	Dogs. Adoption in Lieu of Disposal Fee; together with spay/neuter deposit and cost of city license tag	\$10; and \$50			
Part II Chapter 5 Art III Div 5 Sec 5-208	Animals	Dogs. Kennels: Dog Kennel Operation Annual License	\$200			
Part II Chapter 5 Art IV Div 2 Sec 5-276	Animals	Cats. Annual Fee for Adult Unaltered Male or Female Note: Seniors 50% Discount	\$20			

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Part II Chapter 5 Art IV Div 2 Sec 5-276	Animals	Cats. Annual Fee for Adult altered Male or Female Note: Seniors 50% Discount	\$10			
Part II Chapter 5 Art IV Div 2 Sec 5-281	Animals	Cats. Issuance of duplicate tags: Fee to Replaces lost or stolen Cat License Tag	\$1			
Part II Chapter 5 Art IV Div 3 Sec 5-307 (1)&(2)	Animals	Cats. Redemption; release: Initial Impoundment Fee; and Per Day Impoundment Fee	\$30; and \$10			
Part II Chapter 5 Art IV Div 3 Sec 5-308	Animals	Cats. Adoption in Lieu of Disposal Fee; together with spay/neuter deposit and cost of city license tag	\$10; and \$50			
Part II Chapter 5 Art IV Div 4 Sec 5-338 (a)	Animals	Cats. Kennels: Cat Kennel Operation Annual License	\$200			

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Part II Chapter 5 Art V Sec 5-372	Animals	Dog and Cat Sterilization. Sterilization or agreement and deposit required for adoption	\$50			
Part II Chapter 5 Art V Sec 5-374 (2)	Animals	Maximum Fine of Violation of Form Agreement		\$500		
Part II Chapter 5 Art V Sec 5-379	Animals	Dog and Cat Sterilization. Failure to Comply: Maximum Fine		\$500		
CHAPTER 6: AVIATION						
Part II Chapter 6 Art III Sec 6-58 (b)	Aviation			\$500		
CHAPTER 7: BUILDINGS AND BUILDING REGULATIONS						
Part II Chapter 7 Art II Sec 7-32 (a)(1)	Buildings and Building Regulations	New Construction of a Room, Addition, Building, or Structure Fee--RESIDENTIAL	\$0.17 per square feet			
Part II Chapter 7 Art II Sec 7-32 (a)(1)	Buildings and Building Regulations	New Construction of a Room, Addition, Building, or Structure Fee--COMMERCIAL	\$0.20 per square feet			
Part II Chapter 7 Art II Sec 7-32 (a)(2)	Buildings and Building Regulations	Remodel or Alteration of Existing Structure-- Construction of a Room, Addition, Building, or Structure Fee--RESIDENTIAL	\$0.17 per square feet			

<u>MUNICIPAL CODE SITE</u>	<u>DEPARTMENT</u>	<u>DESCRIPTION</u>	<u>FEE</u>	<u>FINE</u>	<u>BOND</u>	<u>INSURANCE</u>
Part II Chapter 7 Art II Sec 7-32 (a)(2)	Buildings and Building Regulations	Remodel or Alteration of Existing Structure-- Construction of a Room, Addition, Building, or Structure Fee--COMMERCIAL	\$0.20 per square feet			
Part II Chapter 7 Art II Sec 7-32 (a)(3)	Buildings and Building Regulations	Construction of an accessory structure (between 200-400 Feet): Permit Fee	\$50			
Part II Chapter 7 Art II Sec 7-32 (a)(4)	Buildings and Building Regulations	Plan Check Fee for Building Plan Review	25% of the building permit fee			
Part II Chapter 7 Art II Sec 7-32 (a)(5)	Buildings and Building Regulations	Removal of Structure to Another Location Permit Fee	\$50			
Part II Chapter 7 Art II Sec 7-32 (a)(6)	Buildings and Building Regulations	Demolition Permit Fee	\$50			
Part II Chapter 7 Art II Sec 7-32 (a)(7)	Buildings and Building Regulations	Swimming Pool Permit Fee	\$60			
Part II Chapter 7 Art II Sec 7-32 (a)(8)	Buildings and Building Regulations	Driveway Permit Fee	\$50			
Part II Chapter 7 Art II Sec 7-32 (a)(9)	Buildings and Building Regulations	Minimum Permit Fee	\$20			
Part II Chapter 7 Art II Sec 7-32 (a)(11)	Buildings and Building Regulations	Reinspection made because of defective work: First Occurrence	\$25			
Part II Chapter 7 Art II Sec 7-32 (a)(11)	Buildings and Building Regulations	Reinspection made because of defective work: Subsequent occurrence(s)	\$50			
Part II Chapter 7 Art II Sec 7-32 (a)(12)	Buildings and Building Regulations	Oklahoma Uniform Building Code Commission Permit Fee	\$4			
Part II Chapter 7 Art II Sec 7-32 (a)(12)	Buildings and Building Regulations	Permit Processing Fee	.50¢			
Part II Chapter 7 Art II Sec 7-32 Sec 114.4	Buildings and Building Regulations	Maximum Fine		\$500		

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-Part II Chapter 7 Art II Sec 7-32 Sec 115.3	Buildings and Building Regulations	Unlawful Continuance Minimum and Maximum Fine Amounts		\$100, \$500		
		Electricians. Qualifications. Issuance of Certificate of Registration:				
Part II Chapter 7 Art III Div 3 Sec 7-126 (a)	Buildings and Building Regulations	Initial Electrical Contractor Fee	\$100			
		Electricians. Qualifications. Issuance of Certificate of Registration:				
Part II Chapter 7 Art III Div 3 Sec 7-126 (b)	Buildings and Building Regulations	Annual Renewal Electrical Contractor Fee	\$75			
		Electrical Inspection Fees.				
Part II Chapter 7 Art III Div 3 Sec 7-160 (e)	Buildings and Building Regulations	Change of an existing Service, Single Family Residence Fee--Up to 200 amps	\$50			
		Electrical Inspection Fees.				
Part II Chapter 7 Art III Div 3 Sec 7-160 (e)	Buildings and Building Regulations	Change of an existing Service, Single Family Residence Fee--200 to 400 amps	\$100			
		Electrical Inspection Fees.				
Part II Chapter 7 Art III Div 3 Sec 7-160 (e)	Buildings and Building Regulations	Change of an existing Service, Single Family Residence Fee--400+ amps	\$150			

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Part II Chapter 7 Art III Div 3 Sec 7-160 (f)	Buildings and Building Regulations	Electrical Inspection Fees. Reinspection made because of defective work: First Occurrence	\$25			
Part II Chapter 7 Art III Div 3 Sec 7-160 (f)	Buildings and Building Regulations	Electrical Inspection Fees. Reinspection made because of defective work: Subsequent occurrence(s)	\$50			
Part II Chapter 7 Art III Div 3 Sec 7-160 (i)	Buildings and Building Regulations	Oklahoma Uniform Building Code Commission Permit Fee	\$4			
Part II Chapter 7 Art III Div 3 Sec 7-160 (i)	Buildings and Building Regulations	Permit Processing Fee	.50¢			
Part II Chapter 7 Art IV Sec 7-267 Section IFGC-106.6.2. (c)	Buildings and Building Regulations	Fuel and Gas Code. Change of existing service	\$50			
Part II Chapter 7 Art IV Sec 7-267 Section IFGC-106.6.2. (d)	Buildings and Building Regulations	Fuel and Gas Code. Reinspacetion made because of defective work: First Occurance	\$25			
Part II Chapter 7 Art IV Sec 7-267 Section IFGC-106.6.2. (d)	Buildings and Building Regulations	Fuel and Gas Code. Reinspacetion made because of defective work: Subsequent occurance(s)	\$50			
Part II Chapter 7 Art IV Sec 7-267 Section IFGC-106.6.2. (e)	Buildings and Building Regulations	Fuel and Gas Code. Boring Fee	\$60			
Part II Chapter 7 Art IV Sec 7-267 Section IFGC-106.6.2. (g)	Buildings and Building Regulations	Oklahoma Uniform Building Code Commission Permit Fee	\$4			

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Part II Chapter 7 Art IV Sec 7-267 Section IFGC-106.6.2. (g)	Buildings and Building Regulations	Permit Processing Fee	.50¢			
Part II Chapter 7 Art V Div 1 Sec 7-299	Buildings and Building Regulations	Refrigeration, Air Conditioning, and Forced Air Heating. Maximum Fine		\$500		
Part II Chapter 7 Art V Div 1 Sec 7-302 (a)	Buildings and Building Regulations	Refrigeration, Air Conditioning, and Forced Air Heating. Registration with City: Initial Contractor License Fee	\$100			
Part II Chapter 7 Art V Div 1 Sec 7-302 (b)	Buildings and Building Regulations	Refrigeration, Air Conditioning, and Forced Air Heating. Registration with City: Annual Renewal Contractor Fee	\$75			
Part II Chapter 7 Art V Div 2 Sec 7-331(c)	Buildings and Building Regulations	Refrigeration, Air Conditioning, and Forced Air Heating. Permits and Inspections. Permits Fees: Change of existing service fee	\$25 (\$500 max)			
Part II Chapter 7 Art V Div 2 Sec 7-331(d)	Buildings and Building Regulations	Refrigeration, Air Conditioning, and Forced Air Heating. Permits and Inspections. Permits Fees: Reinspection fee because of defective work First Occurrence	\$25			

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Part II Chapter 7 Art V Div 2 Sec 7-331(d)	Buildings and Building Regulations	Refrigeration, Air Conditioning, and Forced Air Heating. Permits and Inspections. Permits Fees: Reinspection fee because of defective work Subsequent Occurrence(s)	\$50			
Part II Chapter 7 Art V Div 2 Sec 7-331(f)	Buildings and Building Regulations	Refrigeration, Air Conditioning, and Forced Air Heating. Permits and Inspections. Permits Fees: New or change of existing equipment	\$20 per ton			
Part II Chapter 7 Art V Div 2 Sec 7-331(g)	Buildings and Building Regulations	Refrigeration, Air Conditioning, and Forced Air Heating. Permits and Inspections. Permits Fees: Commercial refrigeration	\$20 per HP			
Part II Chapter 7 Art V Div 2 Sec 7-331(h)	Buildings and Building Regulations	Refrigeration, Air Conditioning, and Forced Air Heating. Permits and Inspections. Permits Fees: Chilled water-cooling system	\$20 per ton			
Part II Chapter 7 Art V Div 2 Sec 7-331(i)	Buildings and Building Regulations	Refrigeration, Air Conditioning, and Forced Air Heating. Permits and Inspections. Permits Fees: Boiler	\$20 per unit			
Part II Chapter 7 Art V Div 2 Sec 7-331(j)	Buildings and Building Regulations	Oklahoma Uniform Building Code Commission Permit Fee	\$4			
Part II Chapter 7 Art V Div 2 Sec 7-331(j)	Buildings and Building Regulations	Permit Processing Fee	.50¢			

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Part II Chapter 7 Art VI Div 1 Sec 7-362(c)	Buildings and Building Regulations	Plumbing. Change of existing service fee	\$50			
-Part II Chapter 7 Art VI Div 1 Sec 7-362(d)	Buildings and Building Regulations	Plumbing. Reinspection fee because of defective work: First Occurrence	\$25			
-Part II Chapter 7 Art VI Div 1 Sec 7-362(d)	Buildings and Building Regulations	Plumbing. Reinspection fee because of defective work: Subsequent Occurrence(s)	\$50			
Part II Chapter 7 Art VI Div 1 Sec 7-362(e)	Buildings and Building Regulations	Plumbing. Boring Fee	\$50			
Part II Chapter 7 Art VI Div 1 Sec 7-362(g)	Buildings and Building Regulations	Oklahoma Uniform Building Code Commission Permit Fee	\$4			
Part II Chapter 7 Art VI Div 1 Sec 7-362(g)	Buildings and Building Regulations	Permit Processing Fee	.50¢			
Part II Chapter 7 Art VI Div 2 Sec 7-397	Buildings and Building Regulations	Registration of Plumbers. Qualifications and Registration Fees -- Initial	\$100			
Part II Chapter 7 Art VI Div 2 Sec 7-398 (a)	Buildings and Building Regulations	Registration of Plumbers. Qualifications and Registration Fees -- Annual Renewal Fee	\$75			
Part II Chapter 7 Art VI Div 2 Sec 7-399 (b)	Buildings and Building Regulations	Registration of Plumbers. Liability Insurance Minimums				\$5,000, \$10,000, \$5,000

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Part II Chapter 7 Art VII Sec 7-432	Buildings and Building Regulations	International Property Maintenance Code: Minimum and Maximum Fine Amounts		\$50, \$500		
Part II Chapter 7 Art X Sec 7-521	Buildings and Building Regulations	Fair Housing. Maximum Fine		\$500		
Part II Chapter 7 Art XIII Sec 7-612	Buildings and Building Regulations	Demolitions of Buildings: Maximum Fine		\$500		
Part II Chapter 7 Art XIII Sec 7-614 (b)	Buildings and Building Regulations	Demolitions of Buildings: License Fee	\$75			
Part II Chapter 7 Art XIII Sec 7-615	Buildings and Building Regulations	Demolitions of Buildings: Surety Bond			\$10,000	
Part II Chapter 7 Art XIII Sec 7-616 (b)	Buildings and Building Regulations	Demolitions of Buildings: Liability Insurance Minimums				\$50,000, \$100,000, \$50,000
Part II Chapter 7 Art XIV Sec 7-646 (a)	Buildings and Building Regulations	Storm Cellars: Annual License Fee for engaging in the business of constructing or repairing	\$75			
Part II Chapter 7 Art XIV Sec 7-646 (b)	Buildings and Building Regulations	Storm Cellars: Annual License Fee for engaging in the business of constructing or repairing -- Late Fee	\$15			
Part II Chapter 7 Art XIV Sec 7-647 (a)	Buildings and Building Regulations	Storm Cellars: Surety Bond for engaging in the business of constructing or repairing			\$2,000	

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Part II Chapter 7 Art XIV Sec 7-648 (b)	Buildings and Building Regulations	Storm Cellars: Liability Insurance Minimums for engaging in the business of constructing or repairing				\$5,000, \$10,000, \$5,000
Part II Chapter 7 Art XV Div 1 Sec 7-676	Buildings and Building Regulations	Moving of Buildings: Minimum Fine		\$500		
Part II Chapter 7 Art XV Div 2 Sec 7-713	Buildings and Building Regulations	Moving of Buildings: Minimum Fine	\$25			
Part II Chapter 7 Art XV Div 2 Sec 7-713	Buildings and Building Regulations	Moving of Buildings: Permit Fee: For building up to 24 feet in width	\$50			
Part II Chapter 7 Art XV Div 2 Sec 7-713	Buildings and Building Regulations	Moving of Buildings: Permit Fee: For building 30 feet to 32 feet in width	\$75			
Part II Chapter 7 Art XV Div 2 Sec 7-714 (b)	Buildings and Building Regulations	Moving of Buildings: Surety Bond			\$2,000	
Part II Chapter 7 Art XV Div 2 Sec 7-715 (b)	Buildings and Building Regulations	Moving of Buildings: Minimum Liability Insurance				\$5,000, \$10,000 \$5,000
Part II Chapter 7 Art XV Div 2 Sec 7-716 (c)	Buildings and Building Regulations	Moving of Buildings: Clean up Deposit Prior to Issuance	\$500			

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Part II Chapter 7 Art XV Div 2 Sec 7-717	Buildings and Building Regulations	Moving of Buildings: Time Limits for Completion of Moving-- per day fee for exceeding allowable days in permit	\$10			

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CHAPTER 8: BUSINESS, PERMITS, AND LICENSES						
Part II Chapter 8 Art II Sec 8-32 (c)	Business, Permits, and Licenses	Alarm Permits required. Fines tied to violation		1st conviction \$25; subsequent conviction \$100		
Part II Chapter 8 Art II Sec 8-34 (a)	Business, Permits, and Licenses	Alarm fees required: initial registration	\$25			
Part II Chapter 8 Art II Sec 8-34 (b)	Business, Permits, and Licenses	Alarm fees required: renewal license	\$15			
Part II Chapter 8 Art II Sec 8-34 (c)	Business, Permits, and Licenses	Alarm fees required: reinstatement fee	\$50			
Part II Chapter 8 Art II Sec 8-35	Business, Permits, and Licenses	False alarms		1st conviction \$25; subsequent conviction \$100		
Part II Chapter 8 Art II Sec 8-40	Business, Permits, and Licenses	Enforcement of all other section violations		1st conviction \$25; subsequent conviction \$100		
Part II Chapter 8 Art VI Div 1 Sec 8-192	Business, Permits, and Licenses	Peddlers, Solicitors, and Itinerant Merchants: Penalty for violation		\$500		
Part II Chapter 8 Art VI Div 2 Sec 8-224	Business, Permits, and Licenses	License fee	\$3 per day; or \$15 per week; or \$50 per year			
Part II Chapter 8 Art VI Div 2 Sec 8-225 (a)	Business, Permits, and Licenses	Bond			\$2,000	
Part II Chapter 8 Art VI Div 3 Sec 8-256	Business, Permits, and Licenses	Penalty for violation		\$500		
Part II Chapter 8 Art VI Div 3 Sec 8-259	Business, Permits, and Licenses	Snow cone merchant's license	\$25			
Part II Chapter 8 Art VI Div 4 Sec 8-291	Business, Permits, and Licenses	Charitable Solicitations: Penalty for violation		\$500		
Part II Chapter 8 Art VII Sec 8-326	Business, Permits, and Licenses	Pawnbrokers: Violations penalty		\$500		
Part II Chapter 8 Art VII Sec 8-327	Business, Permits, and Licenses	Pawnbrokers: Regulatory Fee	\$50			
Part II Chapter 8 Art VII Sec 8-328 (a)	Business, Permits, and Licenses	Pawnbrokers: Bond			\$1,000	

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Part II Chapter 8 Art VIII Sec 8-363	Business, Permits, and Licenses	Auctioneers: License Fee per annum; per day in lieu of per annum; per week in lieu of annum; per month in lieu of annum	 \$100; \$10; \$20; \$30			
Part II Chapter 8 Art VIII Sec 8-364	Business, Permits, and Licenses	Auctioneers: Bond			\$1,000	
Part II Chapter 8 Art VIII Sec 8-542(1)	Business, Permits, and Licenses	Medical Marijuana Establishments	\$1,500 annual	\$200 per day		
Part II Chapter 8 Art IX Div 1 Sec 8-398	Business, Permits, and Licenses	Residential Sales: Violations penalty		\$500		
Part II Chapter 8 Art X Div 1 Sec 8-465	Business, Permits, and Licenses	Vehicles For Hire: Violations Penalty		\$500		
Part II Chapter 8 Art X Div 2 Sec 8-505	Business, Permits, and Licenses	Vehicles For Hire: Initial License Fee; License fee for each additional vehicle	 \$25; \$10			

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CHAPTER 9: CABLE COMMUNICATIONS						
						General liability Insurance: Bodily injury per person-\$500,000. Bodily injury per occurrence - \$1,000,000. Property damage per occurrence - \$1,000,000. Property damage, aggregate - \$1,000,000. Automobile insurance: Bodily injury per person - \$500,000 Bodily injury per occurrence \$1,000,000. Property damage per occurrence - \$1,000,000.
Part II Chapter 9 Art II Div 1 Sec 9-38 (c)(1) (2)	Cable Communications	Liability and indemnification: insurance				
Part II Chapter 9 Art II Div 2 Sec 9-66 (b)	Cable Communications	System Requirements: Bond			\$125,000	

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CHAPTER 10: CEMETERIES						
Part II Chapter 10 Sec 10-1	Cemeteries	Violations Penalty		\$500		
		Sale of Lots:				
		Adult Lot;	\$500;			
Part II Chapter 10 Sec 10-9	Cemeteries	Infant Lot	\$200			
		Preparation and closing of graves; fees.				
Part II Chapter 10 Sec 10-11	Cemeteries	If the City provides such services;	\$400			
		Preparation and closing of graves; fees.				
Part II Chapter 10 Sec 10-11	Cemeteries	Additional Tent Fee	\$100			
		Preparation and closing of graves; fees.				
Part II Chapter 10 Sec 10-11	Cemeteries	Opening and Closing Infant Graves	\$200			
		Preparation and closing of graves; fees.				
Part II Chapter 10 Sec 10-11	Cemeteries	Cremation burials	\$200			
		Preparation and closing of graves; fees.				
Part II Chapter 10 Sec 10-11	Cemeteries	After 4:00PM Monday thru Friday an Overtime charge	\$250			

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Part II Chapter 10 Sec 10-11	Cemeteries	Preparation and closing of graves; fees. Overtime Charge Saturday prior to 12:00 Noon	\$500			
Part II Chapter 10 Sec 10-11	Cemeteries	Preparation and closing of graves; fees. Overtime Charges after 12:00 Noon on Saturday	\$500			
Part II Chapter 10 Sec 10-11	Cemeteries	Preparation and closing of graves; fees. Overtime Charge for services on a nonfederal municipal holiday	\$600			
Part II Chapter 10 Sec 10-11	Cemeteries	Preparation and closing of graves; fees. Disinterment Fee	\$800			
Part II Chapter 10 Sec 10-11	Cemeteries	Preparation and closing of graves; fees. Reinternment Fee	\$400			
Part II Chapter 10 Sec 10-11	Cemeteries	Columbarium Fees: Two Lower Rows, Per Niche, Includes Opening and Closing, and Name, Birth and Death Dates (rows C&D)	\$800 per niche			

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Part II Chapter 10 Sec 10-11	Cemeteries	Columbarium Fees: Two Upper Rows, Per Niche, Includes Opening and Closing, and Name, Birth and Death Dates (rows A&B)	\$1000 per niche			
CHAPTER 11: CIVIL EMERGENCIES						
Part II Chapter 11 Art III Sec 11-133	Civil Emergencies	911 Emergency Number: False alarm, complaint, or information: Conviction maximum fine		\$500		
CHAPTER 12: COURT						
Part II Chapter 12 Art 1 Sec 12-26	Court			\$35		
Part II Chapter 12 Art III Sec 12-55	Court	Bond of Clerk and Judge; Fees, Fines, and Forfeitures: Service of arrest warrant sheriffs' fee	\$20			
Part II Chapter 12 Art III Sec 12-66	Court	Bond of Clerk and Judge; Fees, Fines, and Forfeitures: Maximum Bail		\$1,000		

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Part II Chapter 12 Art III Sec 12-66	Court	Bond of Clerk and Judge; Fees, Fines, and Forfeitures: Maximum Cash Bond		\$1,000		
Part II Chapter 12 Art III Sec 12-67	Court	Bond of Clerk and Judge; Fees, Fines, and Forfeitures: Release on personal recognizance Maximum Bail		\$1,000		
Part II Chapter 12 Art V Sec 12-118 (a)	Court	Imprisonment; Judgments and Sentences. Enforcement of payments of fines or costs by imprisonment-- Persons unable to pay: Imprisonment Rate per day for financially able defendant	\$25			
Part II Chapter 12 Art V Sec 12-119	Court	Imprisonment; Judgments and Sentences. Municipal Court judgments and sentences Maximum Fine for deferred sentence administrative fee		\$500		
Part II Chapter 12 Art VI Sec 12-145	Court	Court costs and fees. Maximum Court Costs		\$30		

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Part II Chapter 12 Art VI Sec 12-149 (b)	Court	Appeals. Upon conviction, the judge of the municipal court will enter an order on the docket fixing an amount in which bond may be given by the defendant, in cash or sureties for cash in an amount of not less than \$100.00 nor more than twice the amount of such fine.			\$100 or more	
Part II Chapter 12 Art VI Sec 12-152	Court	Penalty for exceeding the posted speed limit. Maximum Fine, Maximum Court Costs		\$10; and \$15		
CHAPTER 13: FIRE PREVENTION AND PROTECTION						
Part II Chapter 13 Art I Sec 13-4 (d) 1	Fire Prevention and Protection	Operating a special amusement building fee	\$50			
Part II Chapter 13 Art I Sec 13-4 (d) 2	Fire Prevention and Protection	Conducting a carnival or fair fee	\$25			
Part II Chapter 13 Art I Sec 13-4 (d) 3	Fire Prevention and Protection	Displays in covered malls of liquid- or gas-fired equipment, open-flame or flame-producing equipment, highly combustible goods and similar items fee	\$50			
Part II Chapter 13 Art I Sec 13-4 (d) 4	Fire Prevention and Protection	Operating exhibits and trade shows fee	\$50			

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Part II Chapter 13 Art I Sec 13-4 (d) 5	Fire Prevention and Protection	Manufacture, storage, handling, sale or use of any quantity of explosive, explosive material, fireworks, or pyrotechnic special effects fee	\$50			
Part II Chapter 13 Art I Sec 13-4 (d) 6	Fire Prevention and Protection	Open burning for any purpose other than recreational fires fee	\$25			
Part II Chapter 13 Art I Sec 13-4 (d) 7	Fire Prevention and Protection	Operating an air-supported temporary membrane structure or a tent having an area in excess of 200 square feet, or a canopy in excess of 400 square feet fee	\$25			
Part II Chapter 13 Art I Sec 13-4 (d) 8	Fire Prevention and Protection	Installation of or modification to an automatic fire-extinguishing system fee	\$100			
Part II Chapter 13 Art I Sec 13-4 (d) 9	Fire Prevention and Protection	Installation of or modification to fire alarm and detection systems fee	\$35			
Part II Chapter 13 Art I Sec 13-4 (d) 10	Fire Prevention and Protection	Installation of or modification to fire pumps and related fuel tanks, jockey pumps, controllers, and generators fee	\$100			
Part II Chapter 13 Art I Sec 13-4 (d) 11	Fire Prevention and Protection	Install, alter, remove, abandon or otherwise dispose of a flammable or combustible liquid tank fee	\$100			
Part II Chapter 13 Art I Sec 13-4 (d) 12	Fire Prevention and Protection	Installation, modification, or removal from service of a standpipe system fee	\$100			
Part II Chapter 13 Art I Sec 13-9 (b)	Fire Prevention and Protection	False Alarm maximum fine if convicted		\$750		

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Part II Chapter 13 Art I Sec 13-10 (a)	Fire Prevention and Protection	Installation Fee For a Woodburning (Solid Fuel) Stove	\$15			
Part II Chapter 13 Art II Sec 13-37 Sec 109.3 & Sec 111.4	Fire Prevention and Protection	Fire Prevention Code: Amendments of Section 109.3: Violation Penalties (\$500); Amendments of Section 111.4: Failure to Comply penalty (\$100-\$500)		Amendments of Section 109.3: Violation Penalties = \$500 Amendments of Section 111.4: Failure to Comply penalty = between \$100 and \$500		
Part II Chapter 13 Art IV Sec 13-139	Fire Prevention and Protection	Fireworks Display Permit Fee	\$100			
Part II Chapter 13 Art IV Sec 13-139	Fire Prevention and Protection	Fireworks Display Permit General Liability Insurance Policy				\$1,000,000
CHAPTER 14: FLOODS						
Part II Chapter 14 Art II Div 2 Sec 14-70 (1)	Floods	Floodplain management fee schedule: Notice of Intent Fee	\$25			
Part II Chapter 14 Art II Div 2 Sec 14-70 (2)	Floods	Floodplain management fee schedule: Floodplain Development Permit Application Review	\$100			
Part II Chapter 14 Art II Div 2 Sec 14-70 (3)	Floods	Floodplain management fee schedule: Floodplain Development Permit Fee	\$25			

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Part II Chapter 14 Art II Div 2 Sec 14-70 (4)	Floods	Floodplain management fee schedule: Inspection Fee	\$25			
Part II Chapter 14 Art II Div 2 Sec 14-71	Floods	Maximum Penalty for each conviction of noncompliance		\$500		
CHAPTER 15: HEALTH & SANITATION						
Part II Chapter 15 Art 1 Sec 15-2 (b)	Health & Sanitation	Food Service Sanitation: Maximum Penalty for Violation and Conviction		\$500		
Part II Chapter 15 Art II Div 1 Sec 15-32	Health & Sanitation	Ambulances: Maximum Penalty for Violation and Conviction		\$500		

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						\$100,000 for injuries to or death of any one person arising out of any one accident; \$300,000 for injuries to or death for more than one person arising out of any one accident; \$100,000 for damages to property arising from any one accident
Part II Chapter 15 Art II Div 1 Sec 15-37 (b)	Health & Sanitation	Ambulances: Minimum Insurance Per Vehicle				
		Emergency Calls:				
Part II Chapter 15 Art II Div 1 Sec 15-58 (b)	Health & Sanitation	Maximum Penalty		\$500		
		Emergency Calls:				
Part II Chapter 15 Art II Div 1 Sec 15-58 (c)	Health & Sanitation	Maximum Penalty		\$500		
Part II Chapter 15 Art II Div 2 Sec 15-90	Health & Sanitation	Annual License Fee to Engage in Ambulance Business	\$25			
		Sprayers and Exterminators:				
Part II Chapter 15 Art III Sec 15-122 (a)	Health & Sanitation	Annual License Fee	\$25			

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CHAPTER 16: LAKES						
Part II Chapter 16 Art II Div 1 Sec 16-27	Lakes	Combination Fishing and Boating Annual Permit	\$45			
Part II Chapter 16 Art II Div 4 Sec 16-117 (a)	Lakes	Fishing: Annual License Fee	\$20			
Part II Chapter 16 Art II Div 4 Sec 16-117 (a)	Lakes	Fishing: Daily License Fee	\$3			
Part II Chapter 16 Art II Div 4 Sec 16-117 (g)	Lakes	Fishing: Portion of License Fee May Be Kept By Retail Outfits Other Than The City	\$1			
Part II Chapter 16 Art II Div 4 Sec 16-118 (b)	Lakes	Fishing: Maximum Penalty Imposed On Violation of Kind Of Fish Taken Section		\$500		
Part II Chapter 16 Art II Div 4 Sec 16-121 (a)	Lakes	Fishing: Maximum Penalty Imposed On Violation of Fishing In Connecting Channel Subsection;		\$500		
Part II Chapter 16 Art II Div 4 Sec 16-121 (b)	Lakes	Fishing: Maximum Penalty Imposed On Violation of Number of Fish Taken Subsection		\$500		
Part II Chapter 16 Art II Div 5 SubDiv I Sec 16-151 (c)	Lakes	Hunting: Penalty for Use of Motor-Driven Vehicle in Game Refuge		\$100		

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Part II Chapter 16 Art II Div 5 SubDiv I Sec 16-153 (d)	Lakes	Hunting: Seasonal License Fee Dove, Quail, Squirrel, or Rabbit Hunting	\$30			
Part II Chapter 16 Art II Div 5 SubDiv I Sec 16-153 (d)	Lakes	Hunting: Daily License Fee Per Dove, Quail, Squirrel, or Rabbit Hunting Season	\$5			
Part II Chapter 16 Art II Div 5 SubDiv II Sec 16-183 (a)	Lakes	Hunting: Annual Hunting License Upon the Waters or Lands Owned or Controlled By City Surrounding Twin Lakes No. 1 and 2	\$30			
Part II Chapter 16 Art II Div 5 SubDiv II Sec 16-183 (a)	Lakes	Hunting: Daily Hunting License Upon the Waters or Lands Owned or Controlled By City Surrounding Twin Lakes No. 1 and 2	\$5			
Part II Chapter 16 Art II Div 6 SubDiv II Sec 16-253 (a)	Lakes	Recreator's Annual License to Operate Watercraft	\$30			
Part II Chapter 16 Art II Div 6 SubDiv II Sec 16-253 (a)	Lakes	Recreator's Daily License to Operate Watercraft	\$7			
Part II Chapter 16 Art II Div 6 SubDiv II Sec 16-253 (b)	Lakes	Dealers' Annual License to Operate Watercraft	\$25			
Part II Chapter 16 Art II Div 7 Sec 16-288 (a)	Lakes	Camping: Daily Fee	\$8			

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Part II Chapter 16 Art II Div 8 Sec 16-321	Lakes	Lot Rentals: Annual Rental/Lease Fee Per Lake Lot	\$600			
Part II Chapter 16 Art II Div 8 Sec 16-322 (b)	Lakes	Lot Rentals: Transfer Fee	\$1,000			
Part II Chapter 16 Art II Div 8 Sec 16-326	Lakes	Lot Rentals: Early Cancellation of Lease Fee	\$1,000			
Part II Chapter 16 Art II Div 8 Sec 16-327	Lakes	Lot Rentals: Renewal of Lease After Cancellation Fee	\$75			
Part II Chapter 16 Art II Div 8 Sec 16-328	Lakes	Inspection Fee of Lake Lot Septic System	\$75			

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CHAPTER 18: MANUFACTURED HOMES						
Part II Chapter 18 Art 1 Sec 18-2	Manufactured Homes	Maximum Penalty For Each Offense of This Chapter		\$500		
		Mobile/Manufactured Home or Travel Trailer/RV Park.				
Part II Chapter 18 Art V Div 2 Sec 18-154	Manufactured Homes	Maximum Initial License Fee for up to 30 Spaces	\$30			
		Mobile/Manufactured Home or Travel Trailer/RV Park.				
Part II Chapter 18 Art V Div 2 Sec 18-154	Manufactured Homes	Maximum Initial License Fee for each space over 30 spaces	\$3			
CHAPTER 19: MOTOR VEHICLES AND TRAFFIC						
		Valid License Required.				
Part II Chapter 19 Art I Sec 19-4 (a) (b)	Motor Vehicles and Traffic	Maximum Fine		\$100		
		Valid License Required.				
		Maximum Fine for Driving with suspended, cancelled, denied, or revoked license:				
Part II Chapter 19 Art I Sec 19-4 (a) (b)	Motor Vehicles and Traffic	Maximum Fine - First Offense		\$100		

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Part II Chapter 19 Art I Sec 19-4 (a) (b)	Motor Vehicles and Traffic	Valid License Required. Maximum Fine for Driving with suspended, cancelled, denied, or revoked license: Maximum Fine - Subsequent Offense		\$500		
Part II Chapter 19 Art II Div 1 Sec 19-42 (a)	Motor Vehicles and Traffic	Administration and Enforcement. Maximum Fine		\$100		
Part II Chapter 19 Art II Div 1 Sec 19-51 (a)	Motor Vehicles and Traffic	Motor Vehicle Impoundment Fee	\$100			
Part II Chapter 19 Art IV Sec 19-178 (c)	Motor Vehicles and Traffic	Driving under the influence of intoxicating liquor or drugs Maximum Fine		\$500		
Part II Chapter 19 Art IV Sec 19-178.5	Motor Vehicles and Traffic	Driving while impaired Maximum Fine		\$200		
Part II Chapter 19 Art IV Sec 19-182 (e)	Motor Vehicles and Traffic	Use of safety belts: Fine and court cost		\$10, \$15		
Part II Chapter 19 Art IV Sec 19-183 (f)	Motor Vehicles and Traffic	Child passenger restraint system: Fine and court cost		\$10, \$15		
Part II Chapter 19 Art VI Sec 19-251	Motor Vehicles and Traffic	Accidents. Maximum Fine		\$200		
Part II Chapter 19 Art XI Div 2 Subdiv I Sec 19-451 (b)	Motor Vehicles and Traffic	Parking on posted private property: Maximum Fine		\$20 plus removal charges incurred		

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Part II Chapter 19 Art XI Div 2 Subdiv I Sec 19-453 (c) (d)	Motor Vehicles and Traffic	Central business district. Illegal parking fine		\$5		
Part II Chapter 19 Art XI Div 4 Sec 19-696 (d)	Motor Vehicles and Traffic	Heavy Vehicles. Load limits on bridges: Maximum Fine		\$200		
CHAPTER 20: OFFENSES AND MISC. PROVISIONS						
Part II Chapter 20 Art I Sec 20-7 (b)	Offenses and Miscellaneous Provisions	Maximum Penalty For Removing, Destroying, or Defacing Decorations		\$500		
Part II Chapter 20 Art I Sec 20-8 (c)	Offenses and Miscellaneous Provisions	Assault, Battery: Use of Taser Fee	\$30			
Part II Chapter 20 Art I Sec 20-9	Offenses and Miscellaneous Provisions	Blasphemy: Maximum Penalty		\$500		
Part II Chapter 20 Art I Sec 20-10 (c)	Offenses and Miscellaneous Provisions	Fortunetelling: Maximum Penalty		\$500		
Part II Chapter 20 Art I Sec 20-11 (b)	Offenses and Miscellaneous Provisions	Disorderly House: Maximum Penalty		\$500		
Part II Chapter 20 Art I Sec 20-12 (b)	Offenses and Miscellaneous Provisions	Consuming or Inhaling Intoxicants in Public Places: Maximum Penalty		\$500		
Part II Chapter 20 Art I Sec 20-13 (b)	Offenses and Miscellaneous Provisions	Abandoned Refrigerators, Iceboxes, or Airtight Containers: Maximum Penalty		\$500		

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Part II Chapter 20 Art I Sec 20-14 (d)	Offenses and Miscellaneous Provisions	Disturbing Assemblies: Maximum Penalty		\$500		
Part II Chapter 20 Art I Sec 20-15	Offenses and Miscellaneous Provisions	Disturbance by loud or unusual noise or abusive, violent, profane, or threatening language: Maximum Penalty		\$500		
Part II Chapter 20 Art I Sec 20-16 (b)	Offenses and Miscellaneous Provisions	Insulting Displays: Maximum Penalty		\$500		
Part II Chapter 20 Art I Sec 20-17 (a)	Offenses and Miscellaneous Provisions	Fraud to Obtain Food, Lodging, or Services: Maximum Penalty under this Subsection		\$500		
Part II Chapter 20 Art I Sec 20-17 (b)	Offenses and Miscellaneous Provisions	Fraud to Obtain Food, Lodging, or Services: Maximum Penalty under this Subsection		\$500		
Part II Chapter 20 Art I Sec 20-18 (d)	Offenses and Miscellaneous Provisions	Petit Larceny: Maximum Penalty upon Conviction		\$500		
Part II Chapter 20 Art I Sec 20-21 (e)	Offenses and Miscellaneous Provisions	Shoplifting: Range of fines		\$50 to \$200		
Part II Chapter 20 Art I Sec 20-22 (b)	Offenses and Miscellaneous Provisions	Malicious Mischief: Maximum Penalty		\$500		
Part II Chapter 20 Art I Sec 20-24 (b)	Offenses and Miscellaneous Provisions	Taking or Withholding Possession of City Property: Maximum Penalty		\$500		

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Part II Chapter 20 Art I Sec 20-26 (b)	Offenses and Miscellaneous Provisions	Radio and Television Interference: Maximum Penalty		\$500		
Part II Chapter 20 Art I Sec 20-27 (c)	Offenses and Miscellaneous Provisions	Trespassing: Maximum Penalty		\$500		
Part II Chapter 20 Art 1 Sec 20-30 (b)	Offenses and Miscellaneous Provisions	Barbed Wire Fence: Maximum Penalty		\$500		
Part II Chapter 20 Art I Sec 20-31 (b)	Offenses and Miscellaneous Provisions	Electrical Fences: Maximum Penalty		\$500		
Part II Chapter 20 Art I Sec 20-32 (d) (1)	Offenses and Miscellaneous Provisions	Possession of Marijuana: Maximum Penalty for First Violation		\$100		
Part II Chapter 20 Art I Sec 20-32 (d) (2)	Offenses and Miscellaneous Provisions	Possession of Marijuana: Maximum Penalty for Second and Subsequent Violation		\$500		
Part II Chapter 20 Art I Sec 20-33 (b)	Offenses and Miscellaneous Provisions	Indecent Exposure: Maximum Penalty		\$500		
Part II Chapter 20 Art I Sec 20-34 (b)	Offenses and Miscellaneous Provisions	Abuse of City Tennis Courts: Maximum Fine		\$500		
Part II Chapter 20 Art I Sec 20-35 (c)	Offenses and Miscellaneous Provisions	Uses of Airport Trail: Maximum Fine		\$500		
Part II Chapter 20 Art I Sec 20-36 (c)	Offenses and Miscellaneous Provisions	Possession of Laser Pointing Devices: Maximum Fine		\$500		

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Part II Chapter 20 Art I Sec 20-39 (e)	Offenses and Miscellaneous Provisions	Resisting a Police Officer: Use of Taser Fee	\$30			
Part II Chapter 20 Art II Sec 20-68 (b)	Offenses and Miscellaneous Provisions	Discharging Firearms in Public Place: Maximum Fine		\$500		
Part II Chapter 20 Art III Div 1 Sec 20-98 (e)	Offenses and Miscellaneous Provisions	Unlawful Curfew: Maximum Fine		\$500		
Part II Chapter 20 Art III Div 1 Sec 20-99 (b)	Offenses and Miscellaneous Provisions	Leaving Child in Vehicle: Maximum Fine		\$500		
Part II Chapter 20 Art III Div 1 Sec 20-100 (b)	Offenses and Miscellaneous Provisions	Allowing or Encouraging Minor to Commit Offenses: Maximum Fine		\$500		
Part II Chapter 20 Art III Div 1 Sec 20-101 (b)	Offenses and Miscellaneous Provisions	Parental Responsibility; Failure to Control: Maximum Fine		\$500		
Part II Chapter 20 Art III Div 1 Sec 20-102 (b)	Offenses and Miscellaneous Provisions	Commission of Crime in Presence of Minor: Maximum Fine		\$500		
Part II Chapter 20 Art III Div 1 Sec 20-103 (b)	Offenses and Miscellaneous Provisions	Permitting Crimes or Disorderliness on Premises: Maximum Fine		\$500		
Part II Chapter 20 Art III Div 1 Sec 20-105 (c)	Offenses and Miscellaneous Provisions	Truancy: Maximum Fine For Parent		\$500		

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Part II Chapter 20 Art III Div 1 Sec 20-105 (d)	Offenses and Miscellaneous Provisions	Truancy: Maximum Fine First Offense; Second Offense; and Subsequent Offense		\$50; \$100; \$500		
Part II Chapter 20 Art III Div 2 Sec 20-133 (e)	Offenses and Miscellaneous Provisions	Tobacco Products. Furnishing Prohibited: Maximum Fine First Offense; and Second and Subsequent Offense		\$100; \$200		
Part II Chapter 20 Art III Div 2 Sec 20-134 (b)	Offenses and Miscellaneous Provisions	Tobacco Products. Falsifying Proof of Age: Maximum Fine First Offense; and Second and Subsequent Offense		\$100; \$200		
Part II Chapter 20 Art III Div 2 Sec 20-135 (c)	Offenses and Miscellaneous Provisions	Tobacco Products. Distribution of Samples: Maximum Fine First Offense; and Second and Subsequent Offense		\$100; \$200		
Part II Chapter 20 Art III Div 2 Sec 20-136 (b)	Offenses and Miscellaneous Provisions	Tobacco Products. Sale of Cigarettes in Non-original, Sealed, Packaging: Maximum Fine		\$200		
Part II Chapter 20 Art III Div 2 Sec 20-137 (b)	Offenses and Miscellaneous Provisions	Tobacco Products. Tobacco Vending Machines: Fine First Offense; and Second and Subsequent Offense		\$100, \$200		

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Part II Chapter 20 Art III Div 2 Sec 20-138 (b)	Offenses and Miscellaneous Provisions	Tobacco Products. Display of Tobacco Age Restriction Signage: Fine For Each Day of Violation		\$100		
Part II Chapter 20 Art III Div 2 Sec 20-139 (c)	Offenses and Miscellaneous Provisions	Tobacco Products. Public Access to Tobacco Products: Fine First Offense; and Second and Subsequent Offense		\$100, \$200		
Part II Chapter 20 Art III Div 2 Sec 20-140	Offenses and Miscellaneous Provisions	Tobacco Products. Tobacco Paraphernalia: Fine		\$100		
Part II Chapter 20 Art III Div 3 Sec 20-162 (f)	Offenses and Miscellaneous Provisions	Consumption of Alcoholic Beverages By Minors. Hosting, Permitting, or Allowing a Party, Gathering or Event Where Minors are Consuming Alcohol: Maximum Fine		\$500		
Part II Chapter 20 Art IV Div 1 Sec 20-169	Offenses and Miscellaneous Provisions	Nuisances. Maintaining or Permitting Nuisances: Maximum Fine		\$500		
Part II Chapter 20 Art IV Div 1 Sec 20-172 (d)	Offenses and Miscellaneous Provisions	Nuisances. Loud Sound from Amplification Systems in Motor Vehicle: Maximum Fine		\$500		

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Part II Chapter 20 Art IV Div 1 Sec 20-173 (d)	Offenses and Miscellaneous Provisions	Nuisances. Loud Sound from Amplification Systems in Private Residences: Maximum Fine		\$500		
Part II Chapter 20 Art IV Div 2 Sec 20-202 (j)	Offenses and Miscellaneous Provisions	Accumulation of Trash and Weeds. Health Nuisances: Maximum Fine		\$200		
Part II Chapter 20 Art V Sec 20-240 (c)	Offenses and Miscellaneous Provisions	Graffiti. Application Prohibited: Maximum Fine		\$500		
Part II Chapter 20 Art V Sec 20-242 (e)	Offenses and Miscellaneous Provisions	Graffiti. Sale of Spray Paint to Minors: Maximum Fine		\$500		
Part II Chapter 20 Art V Sec 20-243 (c)	Offenses and Miscellaneous Provisions	Prohibitions on Spray Paint Containers and Broad-tipped Indelible Markers: Maximum Fine		\$500		
CHAPTER 21: PARKS & RECREATION						
Part II Chapter 21 Art I Sec 21-1	Parks & Recreation	Maximum Fine		\$500		
Part II Chapter 21 Art I Sec 21-9 (c)	Parks & Recreation	Vendors in recreational areas: Daily Fee	\$2.50			
Part II Chapter 21 Art I Sec 21-9 (c)	Parks & Recreation	Vendors in recreational areas: Specific Event Fee	\$7.50			
Part II Chapter 21 Art I Sec 21-9 (e)	Parks & Recreation	Vendors in recreational areas: Maximum Fine		\$500		

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Part II Chapter 21 Art I Sec 21-25 (1)	Parks & Recreation	Shawnee Splash: Youth/ Senior Daily Admission Fee	\$5			
Part II Chapter 21 Art I Sec 21-25 (1)	Parks & Recreation	Shawnee Splash: Adult Daily Admission Fee	\$6			
Part II Chapter 21 Art I Sec 21-25 (1)	Parks & Recreation	Shawnee Splash: Non Swimmer Admission Fee	\$2			
Part II Chapter 21 Art I Sec 21-25 (1)	Parks & Recreation	Shawnee Splash: Youth/Senior Twilight Admission Fee	\$2.50			
Part II Chapter 21 Art I Sec 21-25 (1)	Parks & Recreation	Shawnee Splash: Adult Twilight Admission Fee	\$3			
Part II Chapter 21 Art I Sec 21-25 (1)	Parks & Recreation	Shawnee Splash: Non Swimmer Twilight Fee	\$1			
Part II Chapter 21 Art I Sec 21-25 (1)	Parks & Recreation	Shawnee Splash: Individual Season Pass	\$50			
Part II Chapter 21 Art I Sec 21-25 (1)	Parks & Recreation	Shawnee Splash: Senior Season Pass	\$40			
Part II Chapter 21 Art I Sec 21-25 (1)	Parks & Recreation	Shawnee Splash: Family Season Pass	\$150			
Part II Chapter 21 Art I Sec 21-25 (1)	Parks & Recreation	Shawnee Splash: Per Hour Private Rental Up to 100 people; 101 to 225 people; 226 or more people	\$220; \$250; \$275;			

<u>MUNICIPAL CODE SITE</u>	<u>DEPARTMENT</u>	<u>DESCRIPTION</u>	<u>FEE</u>	<u>FINE</u>	<u>BOND</u>	<u>INSURANCE</u>
Part II Chapter 21 Art I Sec 21-25 (1)	Parks & Recreation	Shawnee Splash: Per Hour Private Rental for Season Pass Holder	\$175			
Part II Chapter 21 Art I Sec 21-25 (1)	Parks & Recreation	Shawnee Splash: Party Space Rental	\$110 to \$185			
Part II Chapter 21 Art I Sec 21-25 (2)	Parks & Recreation	Municipal Gym Rental Fees: Per Hour Gym Space	\$35			
Part II Chapter 21 Art I Sec 21-25 (2)	Parks & Recreation	Municipal Gym Rental Fees: Admission Open Gym	\$3			
Part II Chapter 21 Art I Sec 21-25 (3)	Parks & Recreation	Community Center Rental Fees: Per Hour Rental after 5:00 pm	\$35			
Part II Chapter 21 Art I Sec 21-25 (3)	Parks & Recreation	Community Center Rental Fees: Per Hour Rental Monday thru Friday 8:00 am to 5:00 pm	\$25			
Part II Chapter 21 Art I Sec 21-25 (3)	Parks & Recreation	Community Center Rental Fees: Daily Rate (8 hours) + Rate per each additional hour up to 9:00pm	\$200 Daily Rate; \$10 per additional hour			
Part II Chapter 21 Art I Sec 21-25 (3)	Parks & Recreation	Community Center Rental Fees: Refundable Cleaning Deposit	\$25			
Part II Chapter 21 Art I Sec 21-25 (4)	Parks & Recreation	Park Pavilion Rental per 3 Hour Time Slot	\$25			
CHAPTER 22: PLANNING AND DEVELOPMENT						

<u>MUNICIPAL CODE SITE</u>	<u>DEPARTMENT</u>	<u>DESCRIPTION</u>	<u>FEE</u>	<u>FINE</u>	<u>BOND</u>	<u>INSURANCE</u>
Part II Chapter 22 Art I Sec 22-2	Planning and Development	Fee-in-lieu of providing detention facilities	\$0.15 per square foot			
			\$50.00 permit fee; \$50.00 permit renewal fee; \$35.00 re-inspection fee			
Part II Chapter 22 Art I Sec 22-3	Planning and Development	Land Disturbance Permit				
Part II Chapter 22 Art VIII Sec 22-728 (2)(c)(2)	Planning and Development	Fee for Submission of an Application to amend the Comprehensive Plan	\$370 application fee; plus an additional \$6 per property owner to be notified			
Part II Chapter 22 Art IX Sec 22-750	Planning and Development	Application Fee	\$50.00			
CHAPTER 23: SOLID WASTE						
Part II Chapter 23 Art II Sec 23-38 (a)	Solid Waste	Once a week residential curbside solid waste collection				
		Type of Service	Monthly Rate			
		Small Polycart (65 gallon)	\$17.91			
		Large Polycart (95 gallon)	\$22.57			
		Additional Polycart (95 gallon)	\$11.39			
		Solid Waste Service Only	\$22.57			
Part II Chapter 23 Art II Sec 23-38 (c)	Solid Waste	Multifamily Dwelling Monthly Rate / Unit	\$5			
Part II Chapter 23 Art II Sec 23-38 (f)	Solid Waste	Minimum deposit for garbage service from City	\$20.00			
Part II Chapter 23 Art II Sec 23-38 (g)	Solid Waste	Public Safety Fee	\$1.65			
Part II Chapter 23 Art II Sec 23-40	Solid Waste	Disposal of household hazardous waste; rates	Not included in this Schedule; See Code Sec 23-40			
		City Dump; Sanitary Landfill:				
Part II Chapter 23 Art III Sec 23-67 (b)	Solid Waste	Fee per cubic yard	\$0.75			

<u>MUNICIPAL CODE SITE</u>	<u>DEPARTMENT</u>	<u>DESCRIPTION</u>	<u>FEE</u>	<u>FINE</u>	<u>BOND</u>	<u>INSURANCE</u>
CHAPTER 24: STREETS AND SIDEWALKS						
Part II Chapter 24 Art I Sec 24-1	Streets and Sidewalks	Maximum Fine		\$500		
Part II Chapter 24 Art I Sec 24-2 (a)	Streets and Sidewalks	Street Paving or Improvement Work Bond			\$5,000	
Part II Chapter 24 Art I Sec 24-2 (b)	Streets and Sidewalks	Street Paving or Improvement Work Liability				\$100,000, \$300,000, \$100,000
Part II Chapter 24 Art II Sec 24-46 (a)	Streets and Sidewalks	Permit to Construct or Repair Fee				
Part II Chapter 24 Art III Div 2 Sec 24-114 (e)	Streets and Sidewalks	Administrative Fee	\$10			
		If a curb is cut into, a fee for cutting or removing a curbing exceeding 20 feet shall be \$1.00 per foot for each additional foot in excess of 20 feet.	\$20			
Part II Chapter 24 Art III Div 2 Sec 24-114 (e)	Streets and Sidewalks					
Part II Chapter 24 Art III Div 2 Sec 24-115	Streets and Sidewalks	Permit Renewal Fee	\$1			
		Excavations:				
Part II Chapter 24 Art IV Div 1 Sec 24-146	Streets and Sidewalks	Maximum Fine	\$10			
		Excavation:				
Part II Chapter 24 Art IV Div 1 Sec 24-147	Streets and Sidewalks	Bond		\$500	\$2,000	
		Excavations:				
Part II Chapter 24 Art IV Div 1 Sec 24-148 (b)	Streets and Sidewalks	liability Insurance Coverage				\$5,000, \$10,000, \$5,000
		Streets:				
Part II Chapter 24 Art IV Div 2 Sec 24-177 (b)	Streets and Sidewalks	Cut Fee	\$60			
CHAPTER 25: TAXATION						
		Failure or Refusal to Pay or Fraudulent Returns under this Section:				
Part II Chapter 25 Art II Div 1 Sec 25-35	Taxation	Maximum Fine		\$500		

<u>MUNICIPAL CODE SITE</u>	<u>DEPARTMENT</u>	<u>DESCRIPTION</u>	<u>FEE</u>	<u>FINE</u>	<u>BOND</u>	<u>INSURANCE</u>
Part II Chapter 25 Art III Div 1 Sec 25-162	Taxation	Failure or Refusal to Pay or Fraudulent Returns under this Section: Maximum Fine		\$500		
CHAPTER 26: UTILITIES						

<u>MUNICIPAL CODE SITE</u>	<u>DEPARTMENT</u>	<u>DESCRIPTION</u>	<u>FEE</u>	<u>FINE</u>	<u>BOND</u>	<u>INSURANCE</u>
CHAPTER 26 ARTICLE I GENERAL						
Part II Chapter 26 Art I Sec 26-1 (c) and (d)	Utilities	Investor Owned Utilities	Franchise Tax + Current Sales Tax			
CHAPTER 26 ARTICLE II WATER and SEWER						
		Water Rates: The minimum charge for water used by consumers inside the city limits:				
Part II Chapter 26 Art II Sec 26-26 (a)	Utilities	RESIDENTIAL:				
		Number of Gallons	Monthly Rate Per Thousand Gallons			
		0—1,000	\$23.42			
		1,001—4,000	\$4.40			
		4,001—1,000,000	\$4.51			
		1,000,001—2,000,000	\$4.64			
		More than 2,000,000	\$4.74			
		Water Rates: The minimum charge for water used by consumers inside city limits:				
	Utilities	COMMERCIAL:				
		Number of Gallons	Monthly Rate Per Thousand Gallons			
		0—1,000	\$29.28			
		1,001—4,000	\$4.40			
		4,001—1,000,000	\$4.51			
		1,000,001—2,000,000	\$4.64			
		More than 2,000,000	\$4.74			

<u>MUNICIPAL CODE SITE</u>	<u>DEPARTMENT</u>	<u>DESCRIPTION</u>	<u>FEE</u>	<u>FINE</u>	<u>BOND</u>	<u>INSURANCE</u>
		Water Rates: The minimum charge for water used by consumers inside city limits: INSIDE COMPOUND METER:				
		Number of Gallons	Monthly Rate Per Thousand Gallons			
		0—1,000	\$29.28			

<u>MUNICIPAL CODE SITE</u>	<u>DEPARTMENT</u>	<u>DESCRIPTION</u>	<u>FEE</u>	<u>FINE</u>	<u>BOND</u>	<u>INSURANCE</u>
		1,001—4,000	\$4.40			
		4,001—1,000,000	\$4.51			
		1,000,001—2,000,000	\$4.64			
		More than 2,000,000	\$4.74			
Part II Chapter 26 Art II Sec 26-26 (b)	Utilities	Water Rates: The rate to be charged for furnishing water for consumption outside the city limits: RESIDENTIAL				
		Number of Gallons	Monthly Rate Per Thousand Gallons			
		0—1,000	\$27.22			
		1,001—4,000	\$6.61			
		4,001—1,000,000	\$6.78			
		1,000,001—2,000,000	\$6.95			
		More than 2,000,000	\$7.12			
		Water Rates: The rate to be charged for furnishing water for consumption outside the limits: COMMERCIAL				
		Number of Gallons	Monthly Rate Per Thousand Gallons			
		0—1,000	\$34.04			
		1,001—4,000	\$6.61			
		4,001—1,000,000	\$6.78			
		1,000,001—2,000,000	\$6.95			

<u>MUNICIPAL CODE SITE</u>	<u>DEPARTMENT</u>	<u>DESCRIPTION</u>	<u>FEE</u>	<u>FINE</u>	<u>BOND</u>	<u>INSURANCE</u>
		More than 2,000,000	\$7.12			
Part II Chapter 26 Art II Sec 26-27 (b)	Utilities	Sewer Rates: The charge for sanitary sewer use by consumers inside the city limits: RESIDENTIAL				
		Number of Gallons	Monthly Rate Per Thousand Gallons			
		0—1,000	\$15.27			
		Over 1,000	\$3.38			
		Sewer Rates: The charge for				
		Number of Gallons	Monthly Rate Per Thousand Gallons			
		0—1,000	\$19.11			
		Over 1,000	\$3.29			

<u>MUNICIPAL CODE SITE</u>	<u>DEPARTMENT</u>	<u>DESCRIPTION</u>	<u>FEE</u>	<u>FINE</u>	<u>BOND</u>	<u>INSURANCE</u>
Part II Chapter 26 Art II Sec 26-27 (c)	Utilities	The rate for furnishing water for				
		Number of Gallons	Monthly Rate Per Thousand Gallons			
		0—1,000	\$22.92			
		Over 1,000	\$4.92			
		The rate for furnishing water for				
		Number of Gallons	Monthly Rate Per Thousand Gallons			
		0—1,000	\$28.64			
		Over 1,000	\$4.92			
Part II Chapter 26 Art II Sec 26-27 (c)	Utilities	Septic Hauler Permit Fee	\$100/Truck			
Part II Chapter 26 Art II Sec 26-28 (a), (b) 1	Utilities	Industrial Pretreatment Fees	RESERVED			

<u>MUNICIPAL CODE SITE</u>	<u>DEPARTMENT</u>	<u>DESCRIPTION</u>	<u>FEE</u>	<u>FINE</u>	<u>BOND</u>	<u>INSURANCE</u>
Part II Chapter 26 Art II Sec 26-28 (a), (b) 2	Utilities	Industrial Pretreatment Fees	RESERVED			
Part II Chapter 26 Art II Sec 26-28 (a), (b) 3	Utilities	Industrial Pretreatment Fees	RESERVED			
Part II Chapter 26 Art II Sec 26-28 (a), (b) 4	Utilities	Industrial Pretreatment Fees	RESERVED			
Part II Chapter 26 Art II Sec 26-28 (a), (b) 5	Utilities	Industrial Pretreatment Fees	RESERVED			
Part II Chapter 26 Art II Sec 26-28 (a), (b) 6	Utilities	Industrial Pretreatment Fees	RESERVED			
Part II Chapter 26 Art II Sec 26-28 (a), (b) 7	Utilities	Industrial Pretreatment Fees	RESERVED			
Part II Chapter 26 Art II Sec 26-29 (a) (b)	Utilities	(Metered Users) User Charge - Treatment of Domestic Wastewater	Refer to Code			
Part II Chapter 26 Art II Sec 26-29 (a) (b)	Utilities	(Non-Metered Users) User Charge - Treatment of Domestic Wastewater	Refer to Code			
Part II Chapter 26 Art II Sec 26-29 (c)	Utilities	Excessive Strength Charges	Refer to Code			
Part II Chapter 26 Art II Sec 26-29 (e)	Utilities	Toxic Pollutant Charges	Refer to Code			
Part II Chapter 26 Art II Sec 26-29 (g)	Utilities	Charges for Extraneous Flows	Refer to Code			
CHAPTER 26 ARTICLE III WATER						
		Furnishing to other premises:				
Part II Chapter 26 Art III Div 1 Sec 26-59	Utilities	Resetting the Meter Fee	\$25			
Part II Chapter 26 Art III Div 1 Sec 26-67 (d) (1)	Utilities	Water--Drought Management Plans: <u>Fines:</u> 1st Violation;		Warning		

<u>MUNICIPAL CODE SITE</u>	<u>DEPARTMENT</u>	<u>DESCRIPTION</u>	<u>FEE</u>	<u>FINE</u>	<u>BOND</u>	<u>INSURANCE</u>
Part II Chapter 26 Art III Div 1 Sec 26-67 (d) (2)	Utilities	Water--Drought Management Plans: Fines: 2nd Violation;		\$150 plus costs		
Part II Chapter 26 Art III Div 1 Sec 26-67 (d) (3)	Utilities	Water--Drought Management Plans: Fines: 3rd Violation;		\$250 plus costs		
Part II Chapter 26 Art III Div 1 Sec 26-67 (d) (4)	Utilities	Water--Drought Management Plans: Fines: 4th and Subsequent Violations		\$500 plus costs		
Part II Chapter 26 Art III Div 1 Sec 26-70 (a)	Utilities	Failure to Repair Water Leak: Maximum Fine		\$150		
Part II Chapter 26 Art III Div 1 Sec 26-70 (a)	Utilities	Failure to Repair Water Leak: Subsequent Fine for each day		\$25		
Part II Chapter 26 Art III Div 1 Sec 26-71 (a) (2)	Utilities	Individual Water Well: Permit Fee	\$100			
Part II Chapter 26 Art III Div 1 Sec 26-72	Utilities	Fire hydrant meter for bulk water purchase: Refundable Deposit	\$1,100			
Part II Chapter 26 Art III Div 1 Sec 26-97	Utilities	Water Service Tapping Fee: Meter Size of 5/8" or 3/4"	\$300			
Part II Chapter 26 Art III Div 1 Sec 26-97	Utilities	Water Service Tapping Fee: Meter Size of 1/2" or 3/4"	\$350			

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		Water Service Tapping Fee:				
Part II Chapter 26 Art III Div 1 Sec 26-97	Utilities	Meter Size of 1.0" and over	\$450			
Part II Chapter 26 Art III Div 1 Sec 26-104	Utilities	Filling Swimming Pools	Refer to Code			
Part II Chapter 26 Art III Div 1 Sec 26-132 (a)	Utilities	Water Service Cash Deposit - Residential	\$75			
Part II Chapter 26 Art III Div 1 Sec 26-133 (a)	Utilities	Water Service Cash Deposit - Commercial	Refer to Code			
Part II Chapter 26 Art III Div 1 Sec 26-134	Utilities	Water Meter Deposit	\$200			
Part II Chapter 26 Art III Div 1 Sec 26-135 (b)	Utilities	Temporary Service Charge	\$25			
Part II Chapter 26 Art III Div 1 Sec 26-137	Utilities	Utility Deposit Amount Increase	Refer to Code			
Part II Chapter 26 Art III Div 1 Sec 26-171	Utilities	Water Meter Testing	Refer to Code			
Part II Chapter 26 Art III Div 1 Sec 26-202	Utilities	Late Payment Penalty	10 % of bill, minimum \$1.25			
Part II Chapter 26 Art III Div 2 Sec 26-101(c)	Utilities	Transfer of Service Fee	\$25			
Part II Chapter 26 Art III Div 2 Sec 26-132(a)	Utilities	Water Service Cash Deposit - Residential	\$75			
Part II Chapter 26 Art III Div 2 Sec 26-132(c)	Utilities	Processing Fee	\$25			
Part II Chapter 26 Art III Div 2 Sec 26-173	Utilities	Meter Maintenance Fees				
		Residential	\$6 per month			
		Commercial				
		Meter Size	Rate Per Month			
		3/4" Meter	\$6			
		5/8" Meter	\$6			
		1" Meter	\$6			
		1-1/2" Meter	\$7			
		2" Meter	\$9			
		3" Meter	\$13			
		4" Meter	\$17			
		5" Meter	\$21			
		6" Meter	\$25			
		8" Meter	\$34			
Part II Chapter 26 Art III Div 2 Sec 26-174	Utilities	Public Safety Fee	\$1.65			

<u>MUNICIPAL CODE SITE</u>	<u>DEPARTMENT</u>	<u>DESCRIPTION</u>	<u>FEE</u>	<u>FINE</u>	<u>BOND</u>	<u>INSURANCE</u>
Part II Chapter 26 Art III Div 4 Sec 26-231 (c)	Utilities	Removal, Plugging, Locking, and Resetting of City Water Meters: Fee	\$75			
Part II Chapter 26 Art III Div 4 Sec 26-231 (d)	Utilities	Administration Fee for Process of Disconnecting	\$50			
Part II Chapter 26 Art III Div 4 Sec 26-231(e)	Utilities	Rescheduling Fee	\$25			
Part II Chapter 26 Art III Div 4 Sec 26-231(f)	Utilities	Cutoff Notice Fee	\$5			
Part II Chapter 26 Art III Div 4 Sec 26-231(g)	Utilities	After-Hours Connection Service Fe	\$50			
Part II Chapter 26 Art III Div 4 Sec 26-233	Utilities	Dishonored Check Fee	\$35			
		Sewers:				
Part II Chapter 26 Art IV Div 1 Sec 26-264	Utilities	Maximum Fine		\$1,000		
		Falsifying Information:				
Part II Chapter 26 Art IV Div 1 Sec 26-265	Utilities	Maximum Fine		\$500		
		Sewers: Citation:				
Part II Chapter 26 Art IV Div 1 Sec 26-266 (h)	Utilities	Maximum Fine		\$1,000		
Part II Chapter 26 Art IV Div 1 Sec 26-271 (c)	Utilities	Fees for dumping Septage (section 26-28)	RESERVED			
		Sewer connection. Wastewater tap fee:				
Part II Chapter 26 Art IV Div 1 Sec 26-272 (f)	Utilities	4 inch pipe	\$375			
		Sewer connection. Wastewater tap fee:				
Part II Chapter 26 Art IV Div 1 Sec 26-272 (f)	Utilities	6 inch pipe	\$500			
		Sewer connection. Wastewater tap fee:				
Part II Chapter 26 Art IV Div 1 Sec 26-272 (f)	Utilities	8 inch pipe	\$1,000			
Part II Chapter 26 Art V Sec 26-437 (3)	Utilities	Change of Existing Service Fee:	\$20			

<u>MUNICIPAL CODE SITE</u>	<u>DEPARTMENT</u>	<u>DESCRIPTION</u>	<u>FEE</u>	<u>FINE</u>	<u>BOND</u>	<u>INSURANCE</u>
Part II Chapter 26 Art V Sec 26-437 (4)	Utilities	Reinspection Fee: First Occurrence	\$25			
Part II Chapter 26 Art V Sec 26-437 (4)	Utilities	Reinspection Fee: Subsequent Occurrences	\$50			
Ordinance Pending	Utilities	Fee: Field Charge to turn on Domestic Water and No Adult Present	\$25			
Ordinance Pending	Utilities	Fee: Field Charge For Seconds Trip to turn on Domestic Water and No Adult Present	\$25			
CHAPTER 27: VEGETATION						
Part II Chapter 27 Art II Div 2 Sec 27-56	Vegetation	License to Trim, Prune, or Remove: License Fee	\$25			
Part II Chapter 27 Art II Div 2 Sec 27-57	Vegetation	License to Trim, Prune, or Remove: Bond			\$1,000	
Part II Chapter 27 Art II Div 2 Sec 27-58	Vegetation	License to Trim, Prune, or Remove: Liability Insurance			\$5,000, \$10,000, \$5,000	
Part II Chapter 27 Art II Div 3 Sec 27-92	Vegetation	Arborists License Fee; Bond; and Liability Insurance			\$1,000	\$50,000, \$100,000
Part II Chapter 27 Art II Div 3 Sec 27-94	Vegetation	Maximum Fine.		\$100		
CHAPTER 28: WELLS, OIL AND GAS						
Part II Chapter 28 Art II Div 1 Sec 28-33 (b)	Wells, Oil and Gas	Maximum Fine		\$500		

<u>MUNICIPAL CODE SITE</u>	<u>DEPARTMENT</u>	<u>DESCRIPTION</u>	<u>FEE</u>	<u>FINE</u>	<u>BOND</u>	<u>INSURANCE</u>
Part II Chapter 28 Art II Div 1 Sec 28-37	Wells, Oil and Gas	Release of bonds and insurance on sale of well: Flat Fee per well under 10 wells	\$50			
Part II Chapter 28 Art II Div 1 Sec 28-37	Wells, Oil and Gas	Release of bonds and insurance on sale of well: Release of 10 or more wells	\$500			
Part II Chapter 28 Art II Div 2 Sec 28-67 (b)	Wells, Oil and Gas	Application and Permit Fee and first year of operation fee	\$3,500			
Part II Chapter 28 Art II Div 2 Sec 28-69 (a)	Wells, Oil and Gas	Surety Bond			\$50,000	
Part II Chapter 28 Art II Div 2 Sec 28-69 (c)	Wells, Oil and Gas	Blanket Corporate Surety Bond			\$500,000	
Part II Chapter 28 Art II Div 2 Sec 28-69 (d)	Wells, Oil and Gas	Continuing Irrevocable Letter of Credit in lieu of Corporate Surety Bond			\$50,000.00	
Part II Chapter 28 Art II Div 2 Sec 28-70 (b)	Wells, Oil and Gas	Liability Insurance Minimum				\$500,000
Part II Chapter 28 Art II Div 2 Sec 28-72	Wells, Oil and Gas	Denial; cancellation of application processing fee	\$250			
Part II Chapter 28 Art II Div 2 Sec 28-73 (a)	Wells, Oil and Gas	Annual Permit Fee	\$250			
Part II Chapter 28 Art II Div 2 Sec 28-73 (b) (1-2)	Wells, Oil and Gas	Annual Permit Fee: <u>If the price per barrel of Oklahoma Sweet has averaged less than \$15 per barrel for the 12 months preceding the anniversary date</u>	\$150			

<u>MUNICIPAL CODE SITE</u>	<u>DEPARTMENT</u>	<u>DESCRIPTION</u>	<u>FEE</u>	<u>FINE</u>	<u>BOND</u>	<u>INSURANCE</u>
Part II Chapter 28 Art II Div 2 Sec 28-73 (b) (1-2)	Wells, Oil and Gas	Annual Permit Fee: If the price per barrel of Oklahoma Sweet has averaged more than \$15 per barrel for the 12 months preceding the anniversary date	\$250			
Part II Chapter 28 Art II Div 2 Sec 28-74	Wells, Oil and Gas	Prior nonpermitted wells	\$250			
Part II Chapter 28 Art III Sec 28-131 (c)	Wells, Oil and Gas	Abandonment and Plugging Permit Fee	\$350			
Part II Chapter 28 Art V Sec 28-194 (a)	Wells, Oil and Gas	Enhanced Recovery System and Disposal Wells. Enhanced recovery project or disposal well application fee	\$5,000			
Part II Chapter 28 Art V Sec 28-194 (b)	Wells, Oil and Gas	Enhanced Recovery System and Disposal Wells. Enhanced Recovery project: Annual inspection fee	\$250			
Part II Chapter 28 Art V Sec 28-194 (c)	Wells, Oil and Gas	Enhanced Recovery System and Disposal Wells. Disposal Well: Annual inspection fee	\$1,000			
Part II Chapter 28 Art V Sec 28-196 (2) (d)	Wells, Oil and Gas	Enhanced Recovery System and Disposal Wells. Additional Bond and Insurance Coverage: Minimum Insurance Coverage				\$1,000,000



Finance Department
16 W. 9th St.
Shawnee, OK 74801
ShawneeOK.org

Date: July 17, 2023
To: Board of City Commissioners
From: Lindsey McNabb-Fox, Finance Director
Subject: 2018 Capital Improvement Fund - Fund 303 - to fund an anticipated pressure paving project in the Streets Department.

Background: This amendment is to increase the budget in the 2018 Capital Improvement Fund by \$700,000 to adequately fund a Pressure Paving project in the Streets Department.

It is contingent on the approval of the Capital Improvement Plan amendment earlier on the agenda.

Financial Impact: See budget amendment

Attachments: 07-17-2023 - Fund 303 - Pressure Pave CIP

Staff Recommendation: Approval of the item

City of Shawnee
2023-2024 Budget Amendment
2018 Capital Improvement Fund

Estimated Revenue, Fund Balance, or Transfers IN

Fund Number	Account Number	Project Code	Line Item	Description	Balance Before Amendment	Amount of Amendment Increase (Decrease)	Balance After Amendment
							-
				Total	-	-	-

Appropriations

Fund Number	Account Number	Project Code	Line Item	Description	Balance Before Amendment	Amount of Amendment Increase (Decrease)	Balance After Amendment
303	5-0920-54200			Capital Outlay - Buildings & Improvements	3,580,000.00	700,000.00	4,280,000.00
					-	-	-
					-	-	-
					-	-	-
					-	-	-
					3,580,000.00	700,000.00	4,280,000.00

Approved by the City Commission this

Explanation of Budget Amendment:

- To fund an increase to a Streets CIP project for pressure paving.

Approved:

Mayor _____
 Attest: _____

City Clerk _____

On Date _____

Posted By _____ Date _____ BA# _____ Pkt.# _____

Publish in the Shawnee News Star on Dates: June, 27, 2023, July, 4, 2023, and July, 11, 2023

NOTICE TO BIDDERS:

SEALED PROPOSALS must be hand delivered to the City of Shawnee (City Clerk's Office) at 16 W. 9th St., Shawnee, OK 74801-6812, AND WILL NOT BE ACCEPTED AFTER 4:00 p.m. ON MONDAY, July 17, 2023. The scheduled bid opening date is MONDAY, July 17, 2023. Proposals will be publicly read aloud at the Board Meeting held at 6:00 p.m., Central Time at the City of Shawnee at 16 W. 9th St., Shawnee, OK, for the work listed below.

WET DEMOLITION AND CLEARING OF 1, 7 & 9 W MAIN

Each separate proposal shall be accompanied by a Certified or Cashier's Check or Bid Bond equal to 5% of the bid made payable to the order of the City of Shawnee, as a proposal guaranty. Proposal checks will be held or returned by the City.

Bid Specifications, forms of proposal, and contracts may be examined at, and acquired from

Shawnee City Hall Annex
222 N Broadway
Shawnee, OK 74802
COsinspections@shawneeok.org
405-878-1666

Hardcopy Documents	\$ 25.00
Digital Documents by email	\$ Free after registration as a plan holder;

No refunds will be made on the above cost. The cost of the bidding document will be borne by prospective bidder. Bidder must be on the City's official plan holder's list in order to receive addendums and submit a bid.

Upon award of contract to a successful bidder, the contract will be completely and correctly executed by the contractor and returned to the City within ten (10) working days from the date of award. The City will have thirty (30) working days from the date of award to complete its execution of the contract.

The City of Shawnee hereby notifies all bidders that it will affirmatively ensure that in any contract entered into pursuant to this advertisement, disadvantaged business programs will be afforded full opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, sex, religion or national origin in consideration for an award.

The City of Shawnee reserves the right to reject any and all proposals.

The City of Shawnee will accept questions prior to July 11, 2023, at 4:00 PM. Any question responses will be made available to all plan holders.

By: _____

City Manager

Contractor_____

PROPOSALS MUST BE RECEIVED BY MONDAY,
July 17, 2023 AT 4:00 P.M.

CONTRACT BID DOCUMENTS

CITY OF SHAWNEE

WET DEMOLITION AND CLEARING OF 1, 7 & 9 W. MAIN

BID OPENING:
MONDAY, July 17, 2023 AT 6:00 P.M.

16 West 9th Street
Shawnee, OK 74801-6812
Telephone: (405) 878-1760

PREPARED BY:

City of Shawnee
Engineering Department

CITY OF SHAWNEE
16 West 9th Street SHAWNEE, OK 74801-6812

STAPLE BID BOND TO BACK OF PROPOSAL

BIDS WILL BE OPENED AT THE CITY COMMISSION MEETING AT 6:00 P.M. ON
MONDAY, July 17, 2023 AT CITY HALL, SHAWNEE

BIDS WILL BE RECEIVED UNTIL THE 4:00 P.M. ON MONDAY July 17, 2023 AT THE
LOCATION STATED IN THE NOTICE TO CONTRACTORS

CITY: SHAWNEE
COUNTY: POTTAWATOMIE
DESCRIPTION: WET DEMOLITION & CLEARING
LOCATION: 1, 7 & 9 W MAIN

AMOUNT OF CONTRACT GUARANTEE: FIVE PERCENT (5%) OF THE BID.

NOTE: PROPOSAL SHOULD BE FILLED OUT WITH PEN AND INK. UNIT PRICES MUST BE SHOWN IN
NUMERALS FOR EACH ITEM LISTED IN THIS PROPOSAL.

NOTICE: ***ENCLOSE YOUR COMPLETED, PRINTED SCHEDULE OF BID ITEMS IN THE
SEALED ENVELOPE WITH YOUR BID DOCUMENT.

SIGN: CONTRACTOR'S PERFORMANCE RECORD

BUSINESS RELATIONSHIP AFFIDAVIT

NON-COLLUSION BIDDING CERTIFICATION

STATUS VERIFICATION SYSTEM AFFIDAVIT

ALL PAPERS BOUND WITH OR STAPLED TO THIS PROPOSAL FORM ARE NECESSARY
PARTS THEROF AND MUST NOT BE DETACHED.

THIS PROPOSAL ISSUED TO:

BID RIGGING IS A SERIOUS CRIME. IF YOU HAVE ANY INFORMATION CONCERNING COLLUSIVE
BIDDING, EVEN A REQUEST TO SUBMIT A COMPLIMENTARY BID, PLEASE CALL THE OKLAHOMA
ATTORNEY GENERAL'S OFFICE AT TELE. NO 405-521-3921.

CITY OF SHAWNEE

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STATUTORY AND PAYMENT BOND

Publish in the Shawnee News Star on Dates: June, 27, 2023, July, 4, 2023, and July, 11, 2023

NOTICE TO BIDDERS:

SEALED PROPOSALS must be hand delivered to the City of Shawnee (City Clerk's Office) at 16 W. 9th St., Shawnee, OK 74801-6812, AND WILL NOT BE ACCEPTED AFTER 4:00 p.m. ON MONDAY,

July 17, 2023. The scheduled bid opening date is MONDAY, July 17, 2023. Proposals will be publicly read aloud at the Board Meeting held at 6:00 p.m., Central Time at the City of Shawnee at 16 W. 9th St., Shawnee, OK, for the work listed below.

WET DEMOLITION AND CLEARING OF 1, 7 & 9 W MAIN

Each separate proposal shall be accompanied by a Certified or Cashier's Check or Bid Bond equal to 5% of the bid made payable to the order of the City of Shawnee, as a proposal guaranty. Proposal checks will be held or returned by the City.

Bid Specifications, forms of proposal, and contracts may be examined at, and acquired from

Shawnee City Hall Annex
222 N Broadway
Shawnee, OK 74802
COsinspections@shawneeok.org
405-878-1666

Hardcopy Documents	\$ 25.00
Digital Documents by email	\$ Free after registration as a plan holder;

No refunds will be made on the above cost. The cost of the bidding document will be borne by prospective bidder. Bidder must be on the City's official plan holder's list in order to receive addendums and submit a bid.

Upon award of contract to a successful bidder, the contract will be completely and correctly executed by the contractor and returned to the City within ten (10) working days from the date of award. The City will have thirty (30) working days from the date of award to complete its execution of the contract.

The City of Shawnee hereby notifies all bidders that it will affirmatively ensure that in any contract entered into pursuant to this advertisement, disadvantaged business programs will be afforded full opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, sex, religion or national origin in consideration for an award.

The City of Shawnee reserves the right to reject any and all proposals.

The City of Shawnee will accept questions prior to July 11, 2023, at 4:00 PM. Any question responses will be made available to all plan holders.

By:


City Manager

CITY OF SHAWNEE
CONTRACT REQUIREMENTS

WET DEMOLITION AND CLEARING OF 1, 7 & 9 W MAIN

RATES FOR LIQUIDATED DAMAGES FOR THIS PROJECT WILL BE \$500.00 PER CALENDAR DAY.

CONTRACT TIME ALLOTTED FOR THIS PROJECT IS 60 CALENDAR DAYS.

DISADVANTAGE BUSINESS ENTERPRISES: REQUIRED PARTICIPATION IS 0.00 %.

ANY ITEMS THAT ARE NOT LISTED IN THE SUMMARY OF QUANTITIES SHALL BE CONSIDERED INCIDENTAL ITEMS. THE COST OF INCIDENTAL ITEMS SHALL BE INCLUDED IN THE COST OF OTHER BID ITEMS.

BIDS WILL BE CONSIDERED NON-RESPONSIVE AND MAY NOT BE READ IF ANY OF THE FOLLOWING THINGS ARE DONE:

- (A) Any unit price is left blank.
- (B) Any change in the unit price or the total amount that is not acknowledged by initials of the person signing the bid adjacent to each such change or alteration.
- (C) Proposal not signed in black or blue ink by the individual in a sole proprietorship, one or more members of a partnership or a duly authorized officer of a corporation.
- (D) Proposals containing any omission.
- (E) Alterations of Proposal. Additions to the Proposal. All papers bound with or attached to proposal forms are necessary parts thereof and must not be detached.
- (F) Conditions not called for.
- (G) Conditional or alternate bids unless called for.
- (H) A clause in which the bidder reserves the right to accept or reject a Contract awarded to him.
- (I) Incomplete bids.
- (J) More than one proposal from an individual, firm, partnership, joint venture or corporation whether under the same or different name.

UNBALANCED BIDS: The City will not allow any unbalancing of unit bid prices. In this regard, the unit price bid per item shall not be less than the invoice price to the Contractor. If, in their sole opinion, the City deems the bid to be unbalanced, they reserve the right to reject such a bid.

ADDENDA TO THE CONTRACT: Any addendum form is part of this contract. The original contract documents remain in full force and effect, except as modified by addenda which shall take precedence over any contrary or conflicting provisions in the prior documents.

Each addendum must be acknowledged by signing the Receipt of Transmission sheet of the addendum. Return as instructed on the addendum transmittal form prior to submittal of your bid.

DETAILED BID FORM

WET DEMOLITION AND CLEARING OF 1, 7 & 9 W MAIN

Detailed bids shown below shall reflect all related project costs including, but not limited to, equipment, materials, labor, overhead and profit for demolition and removal of associated materials. Contractor is responsible for verifying quantities.

BASE BID 'A'

<u>Pay Item</u>	<u>Estimated Quantity</u>	<u>Unit</u>	<u>Item</u>	<u>Unit Price</u>	<u>Item Total</u>
1.	1	LSUM	Building Demolition & Debris Removal – 1 W Main		
				Dollars	\$ _____ \$ _____
(Dollars per unit written)					

BASE BID 'B'

<u>Pay Item</u>	<u>Estimated Quantity</u>	<u>Unit</u>	<u>Item</u>	<u>Unit Price</u>	<u>Item Total</u>
2.	1	LSUM	Building Demolition & Debris Removal – 7 W Main		
				Dollars	\$ _____ \$ _____
(Dollars per unit written)					

BASE BID 'C'

<u>Pay Item</u>	<u>Estimated Quantity</u>	<u>Unit</u>	<u>Item</u>	<u>Unit Price</u>	<u>Item Total</u>
3.	1	LSUM	Building Demolition & Debris Removal – 9 W Main		
				Dollars	\$ _____ \$ _____
(Dollars per unit written)					

ADD ALTERNATES

4.	1	LSUM	Building Demolition & Debris Removal – 1, 7, & 9 W Main		
				Dollars	\$ _____ \$ _____
(Dollars per unit written)					

5.	1	LSUM	Slab, & Footing Structural Removal – 1 W Main		
				Dollars	\$ _____ \$ _____
(Dollars per unit written)					

6.	1	LSUM	Slab, & Footing Structural Removal – 7 W Main		
				Dollars	\$ _____ \$ _____
(Dollars per unit written)					

7. 1 LSUM Slab, & Footing Structural Removal – 9 W Main

_____ Dollars \$ _____ \$ _____
(Dollars per unit written)

ADD ALTERNATE BID SUBTOTAL (Sum of Items 4-7)

_____ Dollars \$ _____
(Dollars per unit written)

CITY OF SHAWNEE
CONTRACTOR'S PERFORMANCE RECORD

WET DEMOLITION AND CLEARING OF 1, 7 & 9 W MAIN

Submitted by _____,
A Corporation
A Co-partnership
An Individual

Principal Office

(Address & Phone) _____

The Signatory of this questionnaire guarantees the truth and accuracy of all statements and of all answers to interrogatories hereinafter made.

1. What projects has your organization now under way?

Value of Work Completed	Value of Work to Be Completed	Class of Work	Being Performed for Whom

2. What equipment do you propose to use on this contract?

Qty	Item	Description, Size, Capacity, Etc.	Year of Service	Present Location

CITY OF SHAWNEE
CONTRACTORS PERFORMANCE RECORD (CONT.)

WET DEMOLITION AND CLEARING OF 1, 7 & 9 W MAIN

The Contractor is aware that:

“The City will not allow the Contractor to sublet, sell, assign, or otherwise dispose of the Contract, or any portion thereof, or any of the Contractor’s rights, title, or interests therein without the written or electronic consent of the City Manager or their authorized representative. The Contractor shall perform at least 50 percent of the Contract amount, based on the Contract unit prices, using its own organization, unless the Contract allows a greater percentage.”

Dated, this _____ day of _____, 20

By (Print): _____

Signature: _____

Title of Person Signing _____

Name of Organization _____

Subscribed and sworn to before me this _____ day of _____, 20____

Notary Public _____

My Commission Expires _____

CITY OF SHAWNEE
BUSINESS RELATIONSHIPS AFFIDAVIT

WET DEMOLITION AND CLEARING OF 1, 7 & 9 W MAIN

STATE OF OKLAHOMA)
)SS
COUNTY OF _____)

_____, of lawful age, being duly sworn, on oath says that he or she is the agent authorized by the bidder to submit the attached bid. Affiant further states that the nature of any partnership, or other business relationship presently in effect, of which existed within one (1) year prior to the date of this statement with the architect, engineer, or other party to the project is as follows:

Affiant further states that any such business relationship presently in effect of which existed within one (1) year prior to the date of this statement between any officer or director of the bidding company and any officer or director of the architectural or engineering firm or other party to the project is as follows:

Affiant further states that the names of all persons having any such business relationships and the positions they hold with their respective companies or firms are as follows:

(If none of the business relationships herein above mentioned exist, affiant should so state.)

(Signature of Affiant) _____

Subscribed and sworn to before me this _____ day of _____, 20____

Notary Public _____

My Commission Expires _____

NON-COLLUSION BIDDING CERTIFICATION

WET DEMOLITION AND CLEARING OF 1, 7 & 9 W MAIN

STATE OF OKLAHOMA)
) SS
COUNTY_____)

A. For purposes of competitive bids, I certify:

1. I am the duly authorized agent of _____, the bidder submitting the competitive bid which is attached to this statement, for the purpose of certifying the facts pertaining to the existence of collusion among bidders and between bidders and state officials or employees, as well as facts pertaining to the giving or offering of things of value to government personnel in return for special consideration in the letting of any contract pursuant to the bid to which this statement is attached;
2. I am fully aware of the facts and circumstances surrounding the making of the bid to which this statement is attached and has been personally and directly involved in the proceedings leading to the submission of such bid; and
3. Neither the bidder nor anyone subject to the bidder's direction or control has been a party to the following:
 - a. Any collusion among bidders in restraint of freedom of competition by agreement to bid at a fixed price or to refrain from bidding;
 - b. Any collusion with any City official or employee as to quantity, quality or price in the prospective contract, or as to any other terms of such prospective contract; and
 - c. Any discussions between bidders and any City official concerning exchange of money or other thing of value for special consideration in the letting of a contract.

B. I certify, if awarded the contract, whether competitively bid or not, that neither the Contractors nor anyone subject to the Contractor's direction or control has paid, given, or donated or agreed to pay, give, or donate to any officer or employee of the City of Shawnee any money or other thing of value, either directly or indirectly, in procuring the contract to which this statement is attached.

Certified this _____ day of _____, 20__.

(Signature) _____

(Print Name) _____

(Position in the Company)

WET DEMOLITION AND CLEARING OF 1, 7 & 9 W MAIN

I, _____, of lawful age, and having been first duly sworn, on oath states:

- FURTHER AFFIANT SAITH NOT.

Notary Public

My Commission Number:_____

CONTRACT

THIS CONTRACT AND AGREEMENT made and entered into this_____, 2023, between the City of Shawnee, (hereinafter called the “City”), and _____ acting as an independent contractor (hereinafter called the “Contractor”).

WITNESSETH, That for and in consideration of the payment to be made as hereafter set forth, the Contractor hereby agrees to furnish all tools, equipment, materials, and labor to demolish and complete:

WET DEMOLITION AND CLEARING OF 1, 7 & 9 W MAIN

as shown on the Attachment A Exhibit and bid by said Contractor, for the respective estimated quantities (the “Proposal”); each of which is made a part hereof as though copied in full herein; and with the Special Provisions attached hereto; and to the entire satisfaction of the City of Shawnee.

It is agreed and understood between the parties hereto that the Contractor agrees to accept and the City agrees to pay for the work at the price stipulated in the Proposal, such payment to be in lawful money of the United States and the payment shall be made at the time and in the manner set forth in the Specifications.

The City’s cost of this project is estimated to be: _____

The Contractor agrees, for the consideration above expressed, to begin work on the date designated by the Engineer. Time is of the essence of this Contract. The Contract time and rates of liquidated damages applicable to this Contract are set forth in contract provisions which are part of this Contract.

It is further agreed that the Contractor shall execute and file good and sufficient performance, defect, and statutory bond with the City of Shawnee as required by law, and that said contractor shall comply with the Oklahoma Workmen’s Compensation Law and shall file a Certificate of Workman’s Compensation Insurance, then he shall file with the City of Shawnee a copy of the order authorizing him to carry his own insurance.

In Witness Whereof, the Mayor, City of Shawnee, or his authorized designee, pursuant to an award of contract made by or under the direction of the City of Shawnee and pursuant to City vested in him by the City of Shawnee, has hereunto subscribed his name, and the said Contractor has properly executed the same.

Signed, sealed and delivered at Shawnee, Oklahoma, the day and year first

set forth. Approved as to form:

By: _____
Mayor – City of Shawnee Date

By: _____
Authorized Signing Member Date

Secretary of Corporation

ACKNOWLEDGEMENT

STATE OF OKLAHOMA }
 }SS.
COUNTY OF _____}

This instrument was acknowledged before me on _____, _____

Notary Public

(SEAL)

My commission expires: _____

CITY OF SHAWNEE
CONTRACT AFFIDAVIT

WET DEMOLITION AND CLEARING OF 1, 7 & 9 W MAIN
CITY OF SHAWNEE

STATE OF OKLAHOMA)
) SS
COUNTY _____)

_____, of lawful age, being first duly sworn, on oath says:

1. (s)he is the duly authorized agent of _____, the contractor under the contract which is attached to this statement, for the purpose of certifying the facts pertaining to the giving of things of value to government personnel in order to procure said contract;

2. (s) he is fully aware of the facts and circumstances surrounding the making of the contract to which this statement is attached and has been personally and directly involved in the proceedings leading to the procurement of said contract; and

3. neither the contractor nor anyone subject to the contractor's direction or control has paid, given or donated or agreed to pay, give or donate to any officer or employee of the City of Shawnee any money or other thing of value, either directly or indirectly, in procuring the contract to which this statement is attached.

(Signature of Affiant) _____

(Name & Title) _____

Subscribed and sworn to before this _____ day of _____, 20____.

Notary Public _____

My Commission expires: _____

CITY OF SHAWNEE
AUTHORIZATION FOR WAIVER AND DISCLOSURE OF TAX INFORMATION
WET DEMOLITION AND CLEARING OF 1, 7 & 9 W MAIN

Pursuant to Title 68 O.S. 1990 Supp., 205 (c)(17), the undersigned contractor hereby gives the Oklahoma Tax Commission expressed permission to provide the City of Shawnee information to determine that the undersigned is in compliance with all applicable tax laws. The Tax Commission is authorized to provide the City of Shawnee a statement reflecting the status of contractor's payment history and any delinquency as it relates to sales, use, franchise, withholding, income and motor fuel taxes.

It is understood that any information provided by the Tax Commission is subject to audit and does not include any reports not yet due or not received as of the date of the Oklahoma Tax Commission signature.

Answer the following questions:

1. Do you have employees subject to income tax withholding? Yes___No___
2. Did you bring material from out of state into Oklahoma? Yes___No___
3. Period of the contract: From_____To_____
4. Have you held previous contracts with the City of Shawnee? Yes___No___
5. FEI Number: _____

The FEI number shall be furnished when the contract documents are signed.

Name of Contractor _____ Authorized Signature _____

Street Address _____ SEAL

City, State, Zip Code _____

For Official Use Only

Contractor is in Compliance? Yes___No___

OTC Signature _____ Date _____

CITY OF SHAWNEE

CHANGE ORDERS OR ADDENDA

WET DEMOLITION AND CLEARING OF 1, 7 & 9 W MAIN

If this contract is governed by the Oklahoma Public Competitive Bidding Act of 1974, then Section 121 of that Act addresses statutory limitations on change orders and addenda. Specifically, 61 O.S. §121 states as follows:

- A. Change orders or addenda to public construction contracts of One Million Dollars (\$1,000,000.00) or less shall not exceed a fifteen percent (15%) cumulative increase in the original contract amount.
- B. Change orders or addenda to public construction contracts of over One Million Dollars (\$1,000,000.00) shall not exceed the greater of One Hundred Fifty Thousand Dollars (\$150,000.00) or a ten percent (10%) cumulative increase in the original contract amount.
- C. Change orders or cumulative change orders which exceed the limits of subsection A or B of this section shall require a readvertising for bids on the incomplete portions of the contract.
- D. All change orders shall be formally approved by the governing body of the awarding public agency and the reasons for approval recorded in the permanent records of the governing body. The governing body of a municipality may delegate approval of change orders up to Forty Thousand Dollars (\$40,000.00) or ten percent (10%) of any contract, whichever is less, to the chief administrative officer of the municipality or technology center or their designee, with any approved change orders reported to the governing body at the next regularly scheduled meeting.
- E. All change orders shall contain a unit price and total for each of the following items:
 - 1. All materials with cost per item;
 - 2. Itemization of all labor with number of hours per operation and cost per hour;
 - 3. Itemization of all equipment with the type of equipment, number of each type, cost per hour for each type, and number of hours of actual operation for each type;
 - 4. Itemization of insurance cost, bond cost, social security, taxes, workers' compensation, employee fringe benefits and overhead cost; and
 - 5. Profit for the contractor.
- 6. If a construction contract contains unit pricing, and the change order pertains to the unit price, the change order will not be subject to subsection A or B of this section.
- 7. When the unit price change does not exceed Ten Thousand Dollars (\$10,000.00), the unit price change order computation may be based on an acceptable unit price basis in lieu of cost itemization as required in paragraphs 1, 2, 3, 4 and 5 of subsection H of this section.
- 8. Alternates or add items bid with the original bid and contained in the awarded contract as options of the awarding public agency shall not be construed as change orders under the provisions of the Public Competitive Bidding Act of 1974.

PERFORMANCE BOND

BOND NO.

KNOW ALL MEN BY THESE PRESENTS:

That _____, whose principal or home office mailing address and telephone number are:
Street/P. O. Box _____ City, State, Zip
Code _____
Telephone (____) _____ as Principal, and
_____ corporation organized in the State of _____, and authorized to transact a commercial surety business in the State of Oklahoma, whose principal or home office mailing address is
Street/P. O. Box _____, City, State, Zip Code _____,
as Surety, are held and firmly bound unto the City of Shawnee, in the penal sum of not less than _____ (\$ _____) in lawful money of the United States of America, said sum being equal to the estimated contract price, for the payment of which well and truly to be made, we bind ourselves and each of us, our heirs, executors, administrators, trustees, successors and assigns, jointly and severally by these presents.

DATED this _____ day of _____, 20____.

THE CONDITION OF THIS OBLIGATION IS SUCH THAT:

WHEREAS, said Principal entered into a written Contract with the City of Shawnee dated _____, 20____, for the construction or performance of:

PROJECT: WET DEMOLITION AND CLEARING OF 1, 7 & 9 W MAIN

COUNTY: POTTAWATOMIE

DESCRIPTION: Wet Demolition and Clearing of 1, 7 & 9 W Main

(hereinafter the "Project") all in compliance with the Project plans, specifications and related documents, including all amendments or changes thereto, which documents are on file in the principal office of the City of Shawnee and are incorporated herein by reference.

NOW, THEREFORE, the Principal shall properly and promptly complete the construction Project according to all the contract documents, including all subsequent amendments, changes, addenda, time extensions, alterations and supplemental agreements thereto, then this obligation shall become null and void, otherwise to remain in full force and effect.

In the event the Principal is declared by the City of Shawnee to be in default and the Principal's right to proceed with the Project work is terminated by the City of Shawnee or by a court of competent jurisdiction, the Surety shall have the duty to assume and complete all the Contract work and material requirements, including all the amendments, changes, addenda, time extensions, alterations and supplemental agreements thereto. In the event the Surety fully performs its obligations hereunder the City of Shawnee acknowledges that by law the Surety is subrogated to all the Principal's rights arising out of the Contract, including all

deferred payments, retained percentage and credits due and owing to the Principal at the time of default and termination or to thereafter become due and owing under the contract documents. The City of Shawnee may at its option offset against the contract earnings any indebtedness or liability which the Principal might have to the City of Shawnee arising out of the bonded Project including but not limited to liquidated damages, site rental, progressive estimate overpayments and the like. After the Surety has been made whole, the City of Shawnee may offset against any remaining contract earnings any indebtedness or liability of the Principal arising out of other contracts and dealings.

No quantity overruns, changes in the work, or alterations in or amendments to the contract work or documents, whether accomplished by change order, addenda or supplemental agreement, and no deviations in the plan or mode or procedure specified in the Contract shall have the effect of releasing the Surety from all or any part of its obligations hereunder.

IN WITNESS WHEREOF, the Principal has caused this document to be executed in its name by a duly authorized officer, agent or representative, and the Surety has caused this document to be executed in its name by an authorized attorney-in-fact or corporate officer, effective as of the day and year first above written.

THE COMMISSION ON THIS BOND IS BEING PAID TO:

_____.

ATTEST: (Corporation)
[SEAL]

Secretary of the Corporation

PRINCIPAL

By: _____
Individual Proprietor/
Partner/Authorized Officer

SURETY

By: _____
Authorized Attorney-in-Fact or
an Authorized Officer of Surety

SUBSCRIBED by the Principal's representative before me, a Notary Public, on this _____ day of _____, 20____.

Notary Public in and for the
State of

My Commission Expires:

[SEAL]

STATUTORY PAYMENT BOND

BOND NO. _____

KNOW ALL MEN BY THESE PRESENTS:

That _____, whose principal or home office mailing address and telephone number are:

Street/P. O. Box _____

City, State, Zip Code _____

Telephone (_____) _____, as Principal, and

_____ a corporation organized in the State of _____, and authorized to transact a commercial surety business in the State of Oklahoma, whose principal or home office mailing address is

Street/P. O. Box _____

City, State, Zip Code _____

as Surety, are held and firmly bound unto the State of Oklahoma and the City of Shawnee, in the penal sum of not less than

_____ (\$ _____) in lawful money of the United States of America, said sum being equal to the estimated contract price, for the payment of which well and truly to be made, we bind ourselves and each of us, our heirs, executors, administrators, trustees, successors and assigns, jointly and severally by these presents.

DATED this _____ day of _____, 20_____.

THE CONDITION OF THIS OBLIGATION IS SUCH THAT:

WHEREAS, said Principal entered into a written Contract with the City of Shawnee dated _____, 20____, for the construction or performance of:

PROJECT: WET DEMOLITION AND CLEARING OF 1, 7 & 9 W MAIN

COUNTY: POTTAWATOMIE

DESCRIPTION: Wet Demolition and Clearing of 1, 7 & 9 W Main

(hereinafter the "Project") all in compliance with the Project plans, specifications and related contract documents, including all amendments or changes thereto, which documents are on file in the principal office of the City of Shawnee and are incorporated herein by reference.

NOW, THEREFORE, if the Principal shall (1) pay all Project indebtednesses incurred by said Principal and his/her/its subcontractors and materialmen for all labor, material, rental of machinery or equipment and repair of and parts for equipment as are used and consumed in the performance of the contract; and (2) pay all (a) state and local taxes accruing as a result of the contract, (b) liquidated damages and site rental as may be provided for in the contract documents, and (c) any indebtedness of the Principal to the City

of Shawnee arising out of overpayments of progressive estimates, then this obligation shall be null and void, otherwise to remain in full force and effect.

The intent of the Principal and Surety is that this Statutory Payment Bond, including the benefits or coverages provided herein, all notice requirements and all suit limitations, shall be construed, governed and controlled by Title 61, Oklahoma Statutes, Sections 1 and 2, as those statutes exist on the effective date of the Contract, even though the language of this bond may be more or less restrictive than required by statute.

For value received the Surety agrees that no quantity overruns, changes in the work, or alterations in or amendments to the contract work or documents, whether accomplished by change order, addenda or supplemental agreement, and no deviations in the plan or mode or procedure specified in the Contract shall have the effect of releasing the Surety from all or any part of its obligations hereunder.

IN WITNESS WHEREOF, the Principal has caused this document to be executed in its name by a duly authorized officer, agent or representative, and the Surety has caused this document to be executed in its name by an authorized attorney-in-fact or corporate officer, effective as of the day and year first above written.

THE COMMISSION ON THIS BOND IS BEING PAID TO:

_____.

ATTEST: (Corporation)
[SEAL]

Secretary of the Corporation

PRINCIPAL

By: _____
Individual/Proprietor/Partner/Authorized Officer

SURETY

By: _____
Authorized Attorney-in-Fact or an Authorized
Officer of Surety

SUBSCRIBED before me, a Notary Public, by the Principal's representative on this _____ day of _____, 20__

Notary Public in and for the
State of

My Commission Expires:

[SEAL]



Base Bid(s)

Alternates

ITEM	QUANTITY	UNIT	ITEM	PAY ITEM NOTE	ITEM	QUANTITY	UNIT	ITEM	PAY ITEM NOTE
1	1	LSUM	BUILDING DEMOLITION & DEBRIS REMOVAL - 1 W MAIN	a, b, & c	4	1	LSUM	BUILDING DEMOLITION & DEBRIS REMOVAL 1, 7, & 9 W MAIN	a, b, & c
2	1	LSUM	BUILDING DEMOLITION & DEBRIS REMOVAL - 7 W MAIN	a, b, & c	5	1	LSUM	SLAB, & FOOTING STRUCTURAL REMOVAL - 1 W MAIN	d, e, & f
3	1	LSUM	BUILDING DEMOLITION & DEBRIS REMOVAL - 9 W MAIN	a, b, & c	6	1	LSUM	SLAB, & FOOTING STRUCTURAL REMOVAL - 7 W MAIN	d, e, & f
					7	1	LSUM	SLAB, & FOOTING STRUCTURAL REMOVAL - 9 W MAIN	d, e, & f

- PAY ITEM NOTES:**
- a. This item does not include the concrete slab or footing, but includes capping utilities at grade level.
 - b. Waste disposal shall be taken to an approved solid waste disposal site.
 - c. This item includes the capping of existing utility stubs.
 - d. Slab, footings, paving and wall removal shall include any structural material and shall be removed, to the extent possible. Walls shall be broken down 3' below ground level and these areas will be backfilled. Water shall be pumped out prior to backfilling.
 - e. The site must be made level to a mowable condition with proper drainage. No low area will be approved. Fill where required.
 - f. Seeding or Solid slab sod.

- GENERAL NOTES:**
- 1. All costs in connection with the work, including furnishing of all materials, supplies and appurtenances, providing all demolition equipment and tools, and performing all necessary labor to fully complete the work, shall be included in the unit price named in the bid proposal.
 - 2. Payment will be made when all demolition, site clearance, debris removal, utility capping, final grading and clean up of the entire site is completed, inspected and approved.
 - 3. The contractor shall comply with the codes and ordinances of the City of Shawnee and all applicable laws of the State of Oklahoma. Demolition permits will be required, but no permit fees will be assessed.
 - 4. During demolition or clearance, streets and alleys open to traffic will be kept clear of debris, dirt, trash etc.
 - 5. Any items required for demolition per the intent of this bid, but not included shall be considered incidental and included within the bid price of the provided items.

Demolition and Clearing of 1, 7, & 9 W Main Street

Attachment 'A' Exhibit



Plan Holder's List			
CITY OF SHAWNEE - Wet Demolition of 1,7, and 9 W Main St			
Name of Company		Contact Info (Phone and email)	Representative Name
1	Midwest Wrecking Co	405.478.8833 bryanh@midwestwreckingco.com	Bryan Harris
2	Dodge Construction Network	1.844.326.3826 ext 9210 T john.doroy@construction.com	John Doroy
3	Beggs Construction and Excavation LLC	405.708.9280 beggsconstructionexcavation@gmail.com	Brenden Beggs
4	Arbor Transport	405.308.5651 arbortransport@gmail.com	Kenneth Pittenger
5	Viet National	973.809.1555 / 763.428.2242 chester.grace@veirnational.com	Chester Grace
6	K&M Wrecking	405.691.5100 / 405.664.8533 duane@kmwrecking.org	Duane Allen
7	Construct Connect	323.602.5078 ext 75315 justine.cataylo@constructconnect.com	Justine Cataylo



Finance Department
16 W. 9th St.
Shawnee, OK 74801
ShawneeOK.org

Date: July 17, 2023
To: City Commission
From: Lindsey McNabb-Fox, Finance Director
Subject: July 2023 Sales and Use Tax Deposit

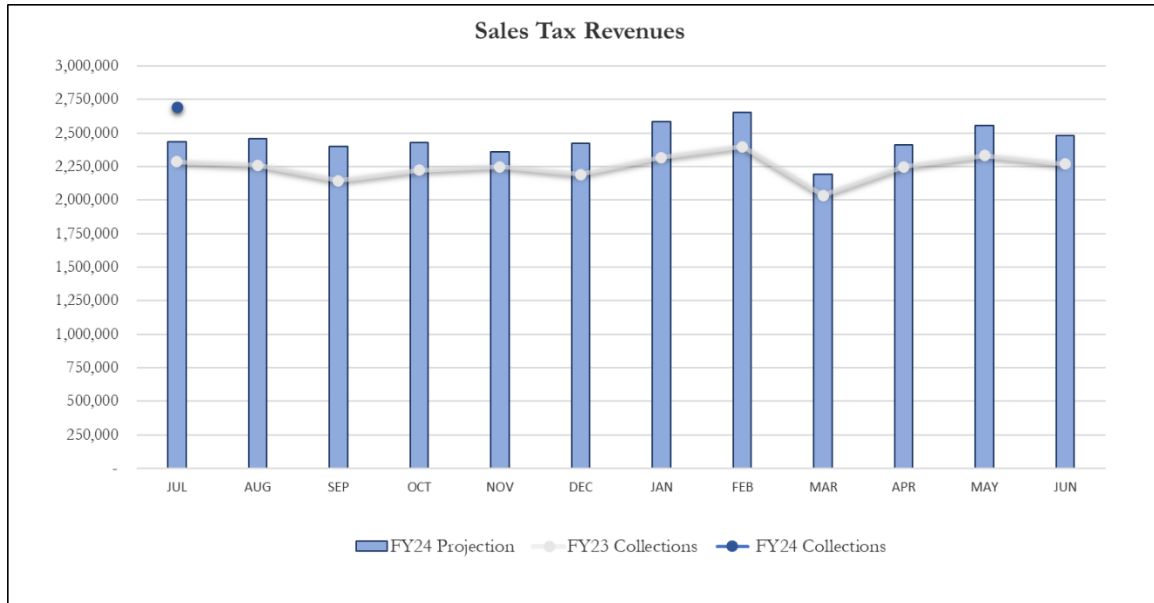
Background: The Oklahoma Tax Commission (the “OTC”) collects and enforces collection of sales and use taxes, including special earmarked taxes such as alcohol and tobacco, for the entities responsible for remitting taxes to the City of Shawnee. Entities with monthly tax liabilities exceeding \$2,500 are required to remit tax estimates each month by the 20th; in addition, entities are required to report their final tax collections for the previous month along with a final payment of taxes for the previous month on the 20th. To summarize, tax collections remitted to the City of Shawnee by the OTC in July consists of June estimates and May final reported collections. Any taxes collected for months prior to May will include accrued late penalties and interest.

- Sales Tax Collection Allocated by Fund - The July sales tax deposit was \$2,693,148.53 including interest of \$3,025.68, to be allocated as follows:

<u>Fund</u>	<u>Allocation</u>
General Fund	\$ 1,346,574.27
2018 Capital Improvements Fund	336,643.57
Capital Improvements Fund	260,898.76
Street Improvements Fund	294,563.12
Economic Development Fund	33,664.36
Police Sales Tax Fund	42,080.45
Fire Sales Tax Fund	42,080.45
2023 Capital Improvements Fund	336,643.57
Total Sales Taxes Collected	<u>\$ 2,693,148.53</u>

- Finance Department Report - Sales and use tax collections totaled \$2,981,238.48 for July 2023. Sales tax projections are based on an average of the most recent three years of sales tax history. For the year, sales tax collections are up \$258,741 or 10.6%, over the projected budget year-to-date. Use tax collections are up \$1,290 or 0.45%, above the projected budget year-to-date.

○ Fiscal Year 2024 Sales Tax Collections and Performance:



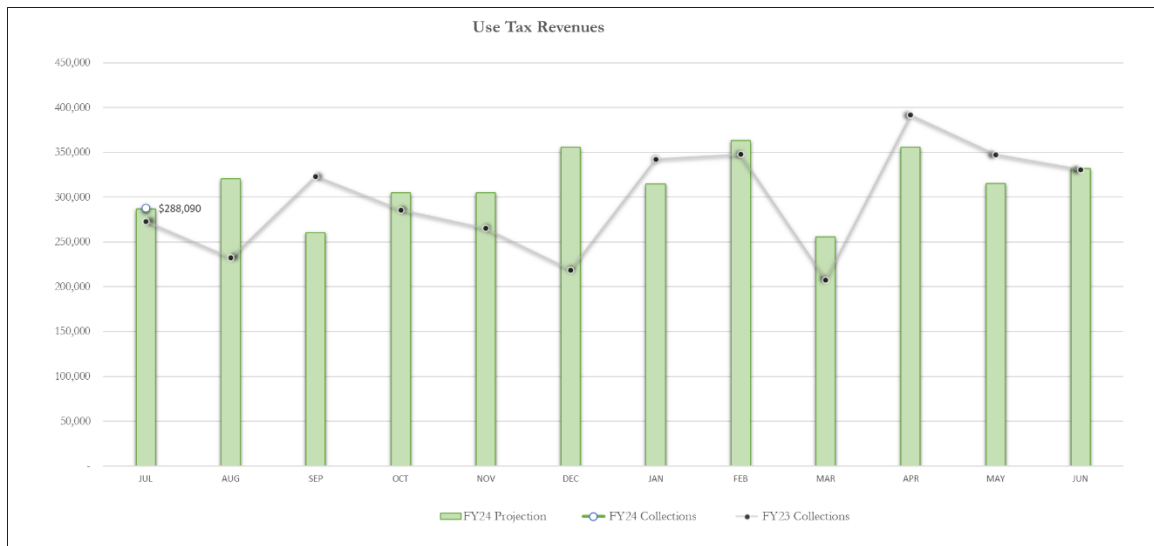
	Projected Budget	Actual	Amount Variance	Percentage Variance
Sales Tax Receipts - July 2023	\$ 2,434,407	\$ 2,693,149	\$ 258,741	10.63%
Sales Tax Receipts (year-to-date):	\$ 2,434,407	\$ 2,693,149	\$ 258,741	10.63%

	July 2022	July 2023	Amount Variance	Percentage Variance
Sales Tax Receipts (vs Prior Year):	\$ 2,287,626	\$ 2,693,149	\$ 405,522	17.73%

	Year To Date FY 2023	Year To Date FY 2024	Amount Variance	Percentage Variance
Sales Tax Receipts (vs Prior Year):	\$ 2,287,626	\$ 2,693,149	\$ 405,522	17.73%

* City's Sales & Use Tax Rate for July 2022 was 3.5% vs July 2023 at 4%. While the variance above of 17.7% is a calculation of the change in collections, the actual impact is an increase of 3% when taking the increase in rate into account.

○ Fiscal Year 2024 Use Tax Collections and Performance:



	Projected Budget	Actual	Amount Variance	Percentage Variance
Use Tax Receipts (July 2023):	\$ 286,800	\$ 288,090	\$ 1,290	0.45%
Use Tax Receipts (year-to-date):	\$ 286,800	\$ 288,090	\$ 1,290	0.45%

	July 2022	July 2023	Amount Variance	Percentage Variance
Use Tax Receipts (vs Prior Year):	\$ 272,975	\$ 288,090	\$ 15,115	5.54%

	Year To Date FY 2023	Year To Date FY 2024	Amount Variance	Percentage Variance
Use Tax Receipts (vs Prior Year):	\$ 272,975	\$ 288,090	\$ 15,115	5.54%

* City's Sales & Use Tax Rate for July 2022 was 3.5% vs July 2023 at 4%. While the variance above of 5.5% is a calculation of the change in collections, the actual impact is a decrease of 7.6% when taking the increase in rate into account.

○ Fiscal Year 2024 – General Fund Sales & Use Tax – Above Projections:

General Fund Projections (year-to-date)

Sales Tax Above/(Below) Projections: \$ 129,225

Use Tax Above/(Below) Projections: \$ 1,290

Appropriated:

Total Appropriated \$ -

Total Unappropriated: \$ 130,515

2018 Half-cent Sales Tax Update

July 17, 2023

Lindsey McNabb-Fox, Finance Director



2018 Sales Tax Election

- **“Proposition #4”** passed on June 26, 2018
- **Added 0.5% to existing sales tax**
- Revenue allocated for **capital improvements**
 - Public Safety: 0.125% sales tax or 25% of total
 - Streets/Roads: 0.125% sales tax or 25% of total
 - Parks/Public Facilities: 0.25% sales tax or 50% of total

KIDSPACE PARK GRAND OPENING JUNE 23, 2023



Investment Updates

\$16.2 million in Sales Tax Collections

- Through July 2023 collections

\$17.9 million invested in Community Projects

- Through June 2023
- \$8.4 million spent in FY23

Investment Updates – 3rd Qtr.

\$90 k Kidspace Park

\$763 k Woodland Veterans Park

\$158 k Kickapoo Street Sidewalk

Public Safety	Original Allocation	New Allocation	Expensed to date	Status
Police Department Headquarters	\$3,200,000	\$4,339,268	\$4,339,268	Complete
Police Patrol Vehicles	\$1,250,000	\$1,098,727	\$1,098,727	Complete
Fire Station #1 & #3	\$1,750,000	\$2,030,558	\$20,080	Design
Fire Engine	\$750,000	\$855,880	\$855,880	Complete
Fire Training Structure	\$300,000	\$50,195	\$50,195	Hold
Emergency Warning System	\$250,000	\$250,000	\$250,000	Complete
Total Public Safety	\$7,500,000	\$8,624,627	\$6,614,150	

Streets and Roads	Original Allocation	New Allocation	Expensed to date	Status
45th Street widening	\$3,500,000	\$4,624,627	\$504,356	Design
Pavement Overlays & Panel Replacements	\$4,000,000	\$4,000,000	\$920,639	Ongoing
Total Streets & Roads	\$7,500,000	\$8,624,627	\$1,424,995	

Parks & Public Facilities	Original Allocation	New Allocation	Expensed to date	Status
Implement Parks Master Plan	\$7,000,000	\$8,628,066	\$6,501,424	Under construction
EXPO Enhancement & Remodel	\$3,500,000	\$3,500,000	\$1,515,456	Roof & Fence, Various equipment
Sidewalks & Trails	\$1,750,000	\$1,750,000	\$1,312,121	Projects in progress
Santa Fe Depot Roof & Remodel	\$400,000	\$400,000	\$48,946	Design
Library Roof & Remodel	\$1,000,000	\$1,000,000	\$161,689	Various Components Completed
Senior Ctr Roof & Remodel	\$1,000,000	\$1,000,000	\$110,637	
Community Ctr Roof & Remodel	\$350,000	\$350,000	\$212,971	
Unallocated funds	\$0	\$621,188	\$0	
Total Facilities	\$15,000,000	\$17,249,254	\$9,863,244	

A special “Thank You” to
the citizens of Shawnee
for their support!





Pressure Pave

July 17, 2023

Brad Schmidt, Public Work Director

The Process

Step 1: Pressure-inject modified crack-seal formula into cracks while applying final driving surface.

Step 2: Drive after 30 minutes.





1.



Pressurized Crack Injection







3.   2nd Seal / Driving Surface

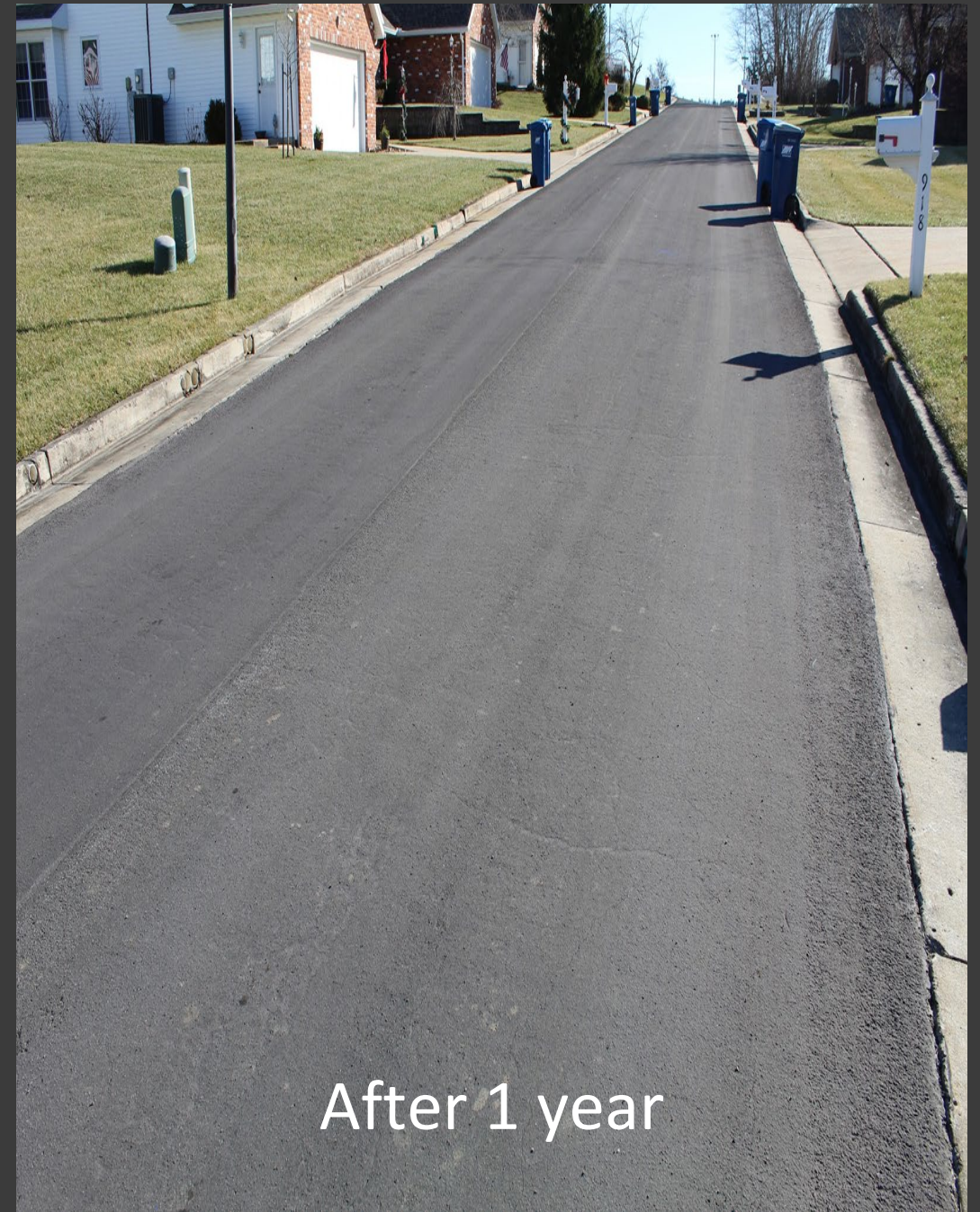


Chip or Scrub Seal –
Relies on Gravity Fill



PressurePave –
Forced Injection Fill





After 1 year







Irving, TX 2022

Kansas City

After 2
Years





Goals for Finished Surface

- 100% water impermeable
- Seal entire surface twice
- Create a ductile, self-healing membrane to mitigate effects of reflective cracking
- Stabilize broken pavement
- 100% of cracks are sealed (large and small)

Questions & Answers

