

AGENDA
BOARD OF CITY COMMISSIONERS
OCTOBER 21, 2024 AT 6:00 PM
COMMISSION CHAMBERS AT CITY HALL
16 WEST 9TH STREET
SHAWNEE, OKLAHOMA

Official action can only be taken on items which appear on the agenda. The public body may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any agenda item. When more information is needed to act on an item, the public body may refer the matter to Staff or back to Committee or the recommending body. Under certain circumstances, items are deferred to a future date or stricken from the agenda entirely.

CALL TO ORDER

DECLARATION OF A QUORUM

INVOCATION

FLAG SALUTE

1. Recognition of Shawnee Police Department Communications Manager Christina Brown for receiving the Certification as Emergency Number Professional (ENP).
2. Recognition of the Shawnee Twin Lakes Master Plan as the American Planning Association (APA) Oklahoma Chapter's Outstanding Plan.
3. Citizens Participation (A three-minute limit per person)
(A twelve-minute limit per topic)

Citizens may provide comment relevant to City business. Per Oklahoma State Statute 25 O.S. § 311(B)(1), the City Commission may only consider, deliberate, or render decisions on those items of City business that were included in the agenda. For other citizen comments, the City Commission may refer the matter to the City Manager for administrative consideration, or to schedule the matter for Commission consideration at a later date.

4. Consider approval of Consent Agenda:
 - a. Minutes from the September 16, 2024, regular meeting.
 - b. Acknowledge the following minutes and reports:

- Planning Commission Minutes from the September 4, 2024, regular meeting.
 - Shawnee Beautification, Parks, and Recreation Committee Minutes from the August 15, 2024, regular meeting.
 - License Payment Report for September 2024.
 - Project Payment Report for September 2024.
- c. Mayor Appointments:
- Shawnee Beautification, Parks, and Recreation Committee
 Raymond Lutomski Jr 1st Partial Term Expires: May 1, 2025
Replaces Chantal Dubois - Resigned
- d. Lake Lease Transfer:
- Magnino Tract Lot 9, 16724 Clearpond Rd
 From: Randall Hill
 To: Dianna M. Jones
- e. Acknowledge the City of Shawnee Holiday Schedule for 2025.
- f. Approval of the Calendar Year 2025 Schedule of Regular Meetings for the Board of City Commissioners, the Board of Trustees of the Shawnee Airport Authority, and the Board of Trustees of the Shawnee Municipal Authority.
- g. Acknowledge receipt of the Pioneer Library System's Revised Budget for July 1, 2024, through June 30, 2025.
- h. Acknowledge receipt of the Pioneer Library System Audit for Fiscal Year Ended June 30, 2024.
- i. Acceptance of Heritage Plains public infrastructure and placing the maintenance bonds into effect.
- j. Acknowledge Change Order No. 1 for Marie Drive Water Main Project.
- k. Acknowledge Change Order No. 3 for Traffic Signal Storm Damage Repair Project.

1. Acknowledge Amendment to Purchase Order 24-2797-R1 for the Rebuilding of the Announcer Stand at the Heart of Oklahoma Exposition Center.
5. Presentation of the Pet of the Month by Animal Control.
6. Consideration of an appointment of a City Commissioner to the Shawnee Senior Citizens Advisory Board.
7. Consideration of the acceptance of a grant from the Avedis Foundation for Splash Pads at Optimist and Boy Scout Parks.
8. Consideration of a resolution of support for the appointment of Andrea Weckmueller-Behringer to the Oklahoma Municipal League Regional Council; declaring said appointment to be for the benefit of the City of Shawnee and other municipalities within the district; declaring the mission of the Oklahoma Municipal League to be for the public purpose.
9. Consideration of an appeal of the administrative order regarding property located at 1320 North Market Avenue.
10. Consideration of the adoption of the Engineering Design Manual.
11. Consideration of the adoption of the Shawnee Standard Construction Details.
12. Consideration of an ordinance of the City of Shawnee, Oklahoma amending Chapter 24, "Streets and Sidewalks"; and also providing for repealer, codification, and severability.
13. Consideration of a resolution updating the City Fee Schedule by amending portions of Chapter 24, "Streets and Sidewalks", of the Shawnee Municipal Code.
14. Consideration of an ordinance of the City of Shawnee, Oklahoma amending Chapter 26, "Utilities", and also providing for repealer, codification, and severability.
15. Consideration of a resolution updating the City Fee Schedule by amending portions of Chapter 26, "Utilities", of the Shawnee Municipal Code; and providing for the re-adoption of the City Fee Schedule in whole.

16. Consideration of a resolution to accept a grant offer from the State of Oklahoma 911 Management Authority for the Shawnee 911 Communications Center; specifically related to office furniture.
17. Consideration of a resolution to accept a grant offer from the State of Oklahoma 911 Management Authority for the Shawnee 911 Communications Center; specifically related to training.
18. Consideration of a resolution to accept a grant offer from the State of Oklahoma 911 Management Authority for the Shawnee 911 Communications Center; specifically related to GIS support and maintenance.
19. Consideration of approval of an updated Citizen Participation Plan for the Community Development Block Grant program.
20. Public hearing for a request to rezone from C-1 (Local Commercial District) to R-2 (Medium Density Residential District).
Case No. RZ03-24 | Applicant: Gerona Fowler
21. Consideration of an Ordinance to rezone from C-1 (Local Commercial District) to R-2 (Medium Density Residential District).
Case No. RZ03-24 | Applicant: Gerona Fowler
22. Public hearing of a request to rezone from R-1 (Low Density Residential District) to C-2 (Regional Commercial District).
Case No. RZ04-24 | Applicant: Rueben Peltier Properties (Nick Atwood, Attorney)
23. Consideration of a request for a Final Plat for Union Square Addition.
Case No. FPL05-24 | Applicant: Royal Land Properties, LLC
24. Consideration of the following budget amendments for Fiscal Year 2024 – 2025:
 - a. Donations Fund - Fund 706 - to appropriate prior year donations for use in Fiscal Year 2024-2025 for costs associated with the Fire Clown Program.
 - b. Donations Fund - Fund 706 - to appropriate prior and current year donations received by the Parks and Recreation Department for use in Fiscal Year 2024-2025 for the costs associated with the Fitness Program.

- c. Capital Improvement Fund - Fund 301 - to appropriate a grant award from the Avedis Foundation for Splash Pads at Optimist Park and Boy Scout Park in the amount of \$191,000.00.

25. Acknowledge Monthly Sales Tax and Budget Reports.

26. Administrative Report(s):

- a. Presentation of the Quarterly 2018 Half-Cent Sales Tax Report - Kimberly Smith, Finance Director
- b. Chapter 22 "Planning and Development" Fee Update - Rian Harkins, Community Development Director

27. New Business (Any matter not known or which could not have been reasonably foreseen prior to the posting of the agenda.)

28. Commissioners Comments

29. Consider an executive session to discuss a confidential personnel investigation pursuant to 25 O.S. § 307 (B)(1) "Discussing the employment, hiring, appointment, promotion, demotion, disciplining, or resignation of any individual salaried public officer or employee."

30. Consider an executive session to discuss annual evaluation of the City Manager pursuant to 25 O.S. § 307 (B)(1) "Discussing the employment, hiring, appointment, promotion, demotion, disciplining, or resignation of any individual salaried public officer or employee."

31. Consider an executive session in accordance with 25 O.S. § 307 (B)(4) to discuss confidential communications between a public body and its attorney concerning a pending investigation, claim, or action, if the public body, with the advice of its attorney, determines that disclosure will seriously impair the ability of the public body to process the claim or conduct a pending investigation, litigation, or proceeding in the public interest, specifically regarding the ACLU.

32. Consider an executive session in accordance with 25 O.S. § 307 (B)(4) to discuss confidential communications between a public body and its attorney concerning a pending investigation, claim, or action, if the public body, with the advice of its attorney, determines that disclosure will seriously impair the

ability of the public body to process the claim or conduct a pending investigation, litigation, or proceeding in the public interest, specifically regarding Shawnee Mission Plaza, LLC vs. Eric Stephens, Mayor, City of Shawnee, et al., Pottawatomie County District Court, Case No. CV-24-160.

33. Consider matters discussed in executive session to discuss a confidential personnel investigation pursuant to 25 O.S. § 307 (B)(1) "Discussing the employment, hiring, appointment, promotion, demotion, disciplining, or resignation of any individual salaried public officer or employee."
34. Consider matters discussed in executive session regarding discussion of annual evaluation of the City Manager pursuant to 25 O.S. § 307 (B)(1) "Discussing the employment, hiring, appointment, promotion, demotion, disciplining, or resignation of any individual salaried public officer or employee."
35. Consider matters discussed in executive session in accordance with 25 O.S. §307 (B)(4) to discuss confidential communications between a public body and its attorney concerning a pending investigation, claim, or action if the public body, with the advice of its attorney, determines that disclosure will seriously impair the ability of the public body to process the claim or conduct a pending investigation, litigation, or proceeding in the public interest, specifically regarding the ACLU.
36. Consider matters discussed in executive session in accordance with 25 O.S. §307 (B)(4) to discuss confidential communications between a public body and its attorney concerning a pending investigation, claim, or action if the public body, with the advice of its attorney, determines that disclosure will seriously impair the ability of the public body to process the claim or conduct a pending investigation, litigation, or proceeding in the public interest, specifically regarding Shawnee Mission Plaza, LLC vs. Eric Stephens, Mayor, City of Shawnee, et al., Pottawatomie County District Court, Case No. CV-24-160.
37. Adjournment

Respectfully submitted,



Lisa Lasyone, MMC, City Clerk

The City of Shawnee encourages participation from its citizens in public meetings. If

participation is not possible due to a disability, notify the City Clerk, in writing, at least forty-eight hours prior to the scheduled meeting, and necessary accommodations will be made. (ADA 28 CFR 36)