

AGENDA
SHAWNEE BEAUTIFICATION, PARKS, AND RECREATION COMMITTEE
SEPTEMBER 19, 2024 AT 4:00 PM
COMMISSION CHAMBERS AT CITY HALL
16 WEST 9TH STREET
SHAWNEE, OKLAHOMA

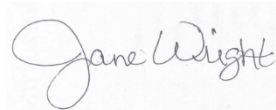
Official action can only be taken on items which appear on the agenda. The public body may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any agenda item. When more information is needed to act on an item, the public body may refer the matter to Staff or back to Committee or the recommending body. Under certain circumstances, items are deferred to a future date or stricken from the agenda entirely.

CALL TO ORDER

DECLARATION OF QUORUM

1. Consideration of approval of the Minutes from the August 15, 2024 regular meeting.
2. Staff Reports
3. Consideration of Shawnee Beautification, Parks, and Recreation Regular 2025 Meeting Schedule.
4. Consideration of date for the Committee Service Project in October to plant pansies in beds and pots on the corner of 9th and Bell Streets.
5. Consideration of spending \$150.00 from Beautification Fund to purchase pansies for the Committee Service Project.
6. Citizens Participation (A three-minute limit per person)
(A twelve-minute limit per topic)
7. Committee Comments
8. Adjournment

Respectfully submitted,



Jane Wright, Secretary

The City of Shawnee encourages participation from its citizens in public meetings. If participation is not possible due to a disability, notify the City Clerk, in writing, at least forty-eight hours prior to the scheduled meeting, and necessary accommodations will be made. (ADA 28 CFR 36)

DRAFT

SHAWNEE BEAUTIFICATION, PARKS, AND RECREATION COMMITTEE PROCEEDINGS

AUGUST 15, 2024 AT 4:00 PM

The Shawnee Beautification, Parks, and Recreation Committee of the City of Shawnee, County of Pottawatomie, State of Oklahoma, met in Regular Session in the Commission Chambers at City Hall, 16 West 9th Street, Shawnee, Oklahoma on, August 15, 2024 at 4:00 P.M., pursuant to notice duly posted as prescribed by law at 8:44 A.M. on August 14, 2024. Chairperson Payn presided and called the meeting to order. Upon roll call, the following members were in attendance.

Chad Payn
Chairperson

Sherry Lankford
Vice Chairperson

Vacant
Committee Member

Absent
Committee Member

Sue Nelson
Committee Member

Absent
Committee Member

Lauren Richter
Commissioner/Committee Member

ABSENT: Kerri Keck and Vickie Winters

CALL TO ORDER

DECLARATION OF QUORUM

1. Consideration of approval of the Minutes from the June 20, 2024 regular meeting.

A motion to approve the June 20, 2024 minutes was made by Lauren Richter. A 2nd was made by Sherry Lankford. Motion carried 4-0.
Aye: Chad Payn, Sherry Lankford, Sue Nelson, and Lauren Richter
Nay: None

2. Staff Reports

1. The new Stay at Splash Requirement Class was very successful with over 100 attendees.
2. Discussion of participation report.
3. Discussion of requirements to offer fitness classes using grant money.
4. A 2nd Tai Chi class is being offered using Title 3 Federal Funds.
5. KOCO day in Woodland Park was a big success.

6. Parks and Recreation Department has received a \$50,000 grant from Oklahoma Forestry Services for tree replacement.

7. Splash Water Park had an amazing season this year, with over 30,000 visits!.

8. GIS mapping is ongoing at Fairview Cemetery.

9. Currently have a Rec Aide position open .

3. Consideration of Committee Service Project

1.A discussion on planning a committee service project such as planting flowers in the flower beds and pots at the intersection of Bell and 9th Street.

2. Possiblilty of the committee doing fundraisers to help pay for play structures at some of the city parks.

3. The committee discussed possibly making a plaque in honor of the Nikaho students who come to Shawnee for the Sister City Program.

4. A motion was made by Chad Payn to set a date at the September Shawnee Beautification, Parks, and Recreation Committee meeting to confirm an October date to plant flowers as a committee service project. A 2nd was made by Sherry Lankford. Motion carried 4-0.

Aye: Chad Payn, Sherry Lankford, Sue Nelson, and Lauren Richter

Nay: None

4. Discussion of Lions Club Park

The committee discussed taking steps to have conversations with the community as to what they would like to see be built on the Lions Club Park land along with rebuilding the ball fields. Possibility of having a focus group and taking surveys from the community.

5. Citizens Participation (A three-minute limit per person) (A twelve-minute limit per topic)

Mr. Lutomski spoke during citizens participation.

6. Committee Comments

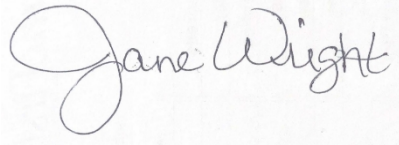
There were no committee comments at this meeting.

7. Adjournment

A motion to adjourn was made by Sherry Lankford at 5:04 P.M. A 2nd was made by Lauren Richter.

CHAD PAYN
CHAIRPERSON

ATTEST:

A handwritten signature in cursive script that reads "Jane Wright". The signature is written in dark ink on a light-colored, slightly textured background.

JANE WRIGHT
SECRETARY

**2025 CALENDAR YEAR
SHCHEDULE OF REGULAR MEETINGS
SHAWNEE BEAUTIFICATION, PARKS, AND RECREATION COMMITTEE**

DATE	TIME	PLACE OF MEETING
1-16-2025	4:00 PM	CITY HALL COMMISSION CHAMBERS 16 W. 9 TH SHAWNEE, OK 74801
2-20-2025	4:00 PM	CITY HALL COMMISSION CHAMBERS 16 W. 9 TH SHAWNEE, OK 74801
3-20-2025	4:00 PM	CITY HALL COMMISSION CHAMBERS 16 W. 9 TH SHAWNEE, OK 74801
4-17-2025	4:00 PM	CITY HALL COMMISSION CHAMBERS 16 W. 9 TH SHAWNEE, OK 74801
5-15-2025	4:00 PM	CITY HALL COMMISSION CHAMBERS 16 W. 9 TH SHAWNEE, OK 74801
7-17-2025	4:00 PM	CITY HALL COMMISSION CHAMBERS 16 W. 9 TH SHAWNEE, OK 74801
8-21-2025	4:00 PM	CITY HALL COMMISSION CHAMBERS 16 W. 9 TH SHAWNEE, OK 74801
9-18-2025	4:00 PM	CITY HALL COMMISSION CHAMBERS 16 W. 9 TH SHAWNEE, OK 74801
10-16-2025	4:00 PM	CITY HALL COMMISSION CHAMBERS 16 W. 9 TH SHAWNEE, OK 74801
11-20-2025	4:00 PM	CITY HALL COMMISSION CHAMBERS 16 W. 9 TH SHAWNEE, OK 74801
12-18-2025	4:00 PM	CITY HALL COMMISSION CHAMBERS 16 W. 9 TH SHAWNEE, OK 74801

NAME: JANE WRIGHT

TITLE: PARKS AND RECREATION ADMINISTRATIVE ASSISTANT

Filed in the office of the Municipal Clerk at _____ a.m. p.m. on
_____, 2024.

Signed: _____
Clerk/Deputy Clerk