

**SHAWNEE BEAUTIFICATION, PARKS, AND RECREATION COMMITTEE
PROCEEDINGS**

JUNE 20, 2024 AT 4:00 PM

The Beautification, Parks, and Recreation Committee of the City of Shawnee, County of Pottawatomie, State of Oklahoma, met in Regular Session in the Commission Chambers at City Hall, 16 West 9th Street, Shawnee, Oklahoma on, June 20, 2024 at 4:00 P.M., pursuant to notice duly posted as prescribed by law at 11:45 A.M. on June 18, 2024. Chairperson Payn presided and called the meeting to order. Upon roll call, the following members were in attendance.

Chad Payn
Chairperson

Absent
Vice Chairperson

Absent
Committee Member

Kerri Keck
Committee Member

Sue Nelson
Committee Member

Vickie Winters
Committee Member

Absent
Commissioner/Committee Member

ABSENT: Sherry Lankford, Zach Foster, and
Lauren Richter

CALL TO ORDER

DECLARATION OF QUORUM

1. Consideration of approval of the Minutes from the April 18, 2024 regular meeting.

A motion to approve the April 18, 2024 minutes was made by Kerri Keck. A 2nd was made by Vickie Winters. Motion carried 4-0.

Aye: Chad Payn, Sue Nelson, Vickie Winters, and Kerri Keck.

Nay: None

2. Staff Reports

1. Splash is open, and we have had 90 youth participants in the Stay at Splash program.

2. Health Week was a great success.

3. Tech Tuesday is ongoing with a youth volunteer helping seniors learn how to navigate devices such as phones, tablets, and laptops.

4. Cemetery office outside updates are ongoing.

5. Park mowing is going well, and the crews are working hard to keep up the mowing standard.

6. The use of the outside pickleball courts is growing.

3. Consideration of funding for park restroom locking system.

Kerri Keck had a citizen ask her about putting locking mechanisms on the bathroom doors at Woodland and KidSpace parks so they could be used when staff is not available to unlock the doors. Possibilities were brainstormed, and different mechanisms were discussed. After discussion, the board and staff agreed that the current bathroom setup was most feasible at this time. Board mentioned possibly looking into this in the future.

4. Discussion of staff project planning and goals.

Kerri Keck informed the committee of Pottawatomie County money that is available to help with things for updating different parks. An application would need to be completed and submitted. Chad asked staff what projects they would like to see completed over the next 5 years. Kerri Foster offered to hold a workshop on ways to assist the parks and recreation department.

5. Discussion of Parks and Recreation rules and ordinances.

Discussion was held to see what rules and ordinances the committee need to work on. Kerri Foster informed the committee the lake parks do have some discrepancies, and she could make some recommendations at the end of the summer as to what needs to be updated for those areas.

6. Discussion of Retreet project.

Chad let the committee know the Retreet organization is a group that would like to plant new trees for residents throughout the city. Once this has been approved and work is started, he would like to have the committee volunteer to help with this project. Further discussion will be held when more information is available.

7. Consideration of committee goals.

Discussion of a fall volunteer day for the committee to work on weeding flowerbeds and have a fall planting day. More discussion will be had to confirm a date or multiple dates for times, possibly in October and or November.

8. Citizens Participation

(A three-minute limit per person)
(A twelve-minute limit per topic)

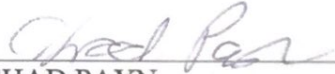
Mr. Crawford and Mr. Lutomski spoke during citizens participation.

9. Committee Comments

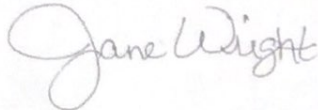
Kerri Keck let the concerned citizens know there cannot be any volunteers at Lions Club ballpark due to safety reasons with the debris that was left from the tornado. She suggested the safety fence be checked weekly until all the debris is removed and possibly get better fencing put up.

10. Adjournment

A motion to adjourn was made at 4:59 P.M. by Kerri Keck. A 2nd was made by Vickie Winters.


CHAD PAYN
CHAIRPERSON

ATTEST:



JANE WRIGHT
SECRETARY