

AGENDA
SHAWNEE CIVIC AND CULTURAL DEVELOPMENT AUTHORITY
AUGUST 15, 2024 AT 12:30 PM
COMMISSION CHAMBERS AT CITY HALL
16 WEST 9TH STREET
SHAWNEE, OKLAHOMA

Official action can only be taken on items which appear on the agenda. The public body may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any agenda item. When more information is needed to act on an item, the public body may refer the matter to Staff or back to Committee or the recommending body. Under certain circumstances, items are deferred to a future date or stricken from the agenda entirely.

CALL TO ORDER

DECLARATION OF QUORUM

1. Consideration of approval of the Minutes from the June 20, 2024, regular meeting.
2. Discussion and update regarding the 2024 International Finals Youth Rodeo.
3. Discussion and Action on a Resolution Authorizing the Dissolution of the Shawnee Civic and Cultural Development Authority (the “Authority”) pursuant to the provisions of Oklahoma Statutes Title 60 §180 et.seq., authorizing the engagement of professionals to assist with the dissolution; the conducting of final audits; accounting of Authority property, certifications of essential facts for dissolution, notifications to the Authority’s Beneficiary as to the status of dissolution, and authorizing any other actions necessary or convenient to accomplish the dissolution of the Authority.
4. Public Comments
5. Trustee Comments
6. Adjournment

Respectfully submitted,



Kacie Eck, CMC, Sr. Deputy City Clerk

The City of Shawnee encourages participation from its citizens in public meetings. If participation is not possible due to a disability, notify the City Clerk, in writing, at least forty-eight hours prior to the scheduled meeting, and necessary accommodations will be made. (ADA 28 CFR 36)

DRAFT

SHAWNEE CIVIC AND CULTURAL DEVELOPMENT AUTHORITY PROCEEDINGS JUNE 20, 2024 AT 12:30 PM

The Shawnee Civic and Cultural Development Authority of the City of Shawnee, County of Pottawatomie, State of Oklahoma, met in Regular Session in the Commission Chambers at City Hall, 16 West 9th Street, Shawnee, Oklahoma on, Thursday, June 20, 2024 at 12:30 PM, pursuant to notice duly posted as prescribed by law at 8:33 AM on Tuesday, June 18, 2024. Chairman Gilbert presided and called the meeting to order. Upon roll call, the following members were in attendance.

Randy Gilbert
Chairman

Absent
Trustee

Rob Morris
Trustee

Carl Packwood
Trustee

Andrea Weckmueller-Behringer
Secretary

Lance Wortham
Trustee

Vacant
Trustee

ABSENT: Tim Barrick

CALL TO ORDER

DECLARATION OF QUORUM

1. Consideration of approval of the Minutes from the May 16, 2024 regular meeting.

A motion was made by Trustee Packwood, seconded by Trustee Morris, to approve the Minutes from the May 16, 2024, regular meeting. Motion carried 5-0.

AYE: Packwood, Morris, Weckmueller-Behringer, Wortham, Gilbert

NAY: None

2. Update regarding Management Services at the Heart of Oklahoma Exposition Center with Global Spectrum L.P. d/b/a Oak View Group.

Secretary Weckmueller-Behringer provided details on the Management Services Agreement at the Heart of Oklahoma Exposition Center with Global Spectrum L.P. d/b/a Oak View Group. She explained the previous agreement expired on June 30, 2024. However, the agreement was amended to extend to September 30, 2024, to minimize any disruptions to scheduled events. The City of

Shawnee published a Request for Qualifications for Management Services and received one (1) proposal from Oak View Group. The City Commission approved the new agreement with Global Spectrum L.P. d/b/a Oak View Group on June 17, 2024.

3. Discussion and consideration of the disposal/donation of the old International Finals Youth Rodeo (IFYR) pole banners.

Mr. Dale Yerigan gave a brief explanation of the old International Finals Youth Rodeo (IFYR) pole banners. Discussion was held among the Board.

A motion was made by Trustee Morris, seconded by Trustee Packwood, to ask the respective sponsors if they want their pole banners and donate the remaining pole banners to the Pottawatomie County Historical Society. Motion 5-0.

AYE: Morris, Packwood, Weckmueller-Behringer, Wortham, Gilbert

NAY: None

4. Discussion concerning the construction of the announcers stand, also known as the crow's nest, at The Heart of Oklahoma Exposition Center arena.

Mr. Dale Yerigan provided an update on the construction of the announcers stand, also known as the crow's nest, at the Heart of Oklahoma Exposition Center arena. Mr. Yerigan stated that construction should be completed well before the 2024 International Finals Youth Rodeo.

5. Discussion and update regarding the 2024 International Finals Youth Rodeo.

Mr. Dale Yerigan and the Trustees discussed the internet, contestant numbers, event numbers, stalling numbers, practice arena, office equipment, hanging of banners, volunteer opportunities, event setup, donated supplies, program sale assistance, and stall check-in procedures.

Mr. Yerigan advised that the practice area is ready for the dirt to be delivered by the Pottawatomie County Commissioners.

6. Public Comments

There were no public comments.

7. Trustee Comments

Trustee Morris stated he looks forward to working with the Board going forward.

Chairman Gilbert stated the annual audit presentation should be on an upcoming Shawnee Civic and Cultural Development Authority agenda.

8. Adjournment

There being no further business to be considered, a motion was made by Trustee Packwood, seconded by Trustee Wortham, that the meeting be adjourned. Motion carried 5-0. (1:35 p.m.)

AYE: Packwood, Wortham, Gilbert, Morris, Weckmueller-Behringer

NAY: None

RANDY GILBERT
CHAIRMAN

ATTEST:

ANDREA WECKMUELLER-
BEHRINGER
SECRETARY

**RESOLUTION OF THE SHAWNEE CIVIC AND CULTURAL DEVELOPMENT
AUTHORITY**

RESOLUTION NO. _____

**A RESOLUTION AUTHORIZING THE DISSOLUTION OF THE SHAWNEE CIVIC
AND CULTURAL DEVELOPMENT AUTHORITY**

WHEREAS, The Shawnee Civic and Cultural Development Authority (“Authority”) wishes to dissolve the Authority; and

WHEREAS, the Authority must undertake certain actions to facilitate the lawful dissolution of the Authority; and

THEREFORE, it was duly moved and seconded that the following resolution be adopted.

THEREFORE, BE IT RESOLVED that the Authority hereby authorizes and approves the dissolution of the Authority, and pursuant to the provisions of Oklahoma Statutes Title 60 §180 *et.seq.*, authorize the engagement of professionals to assist with the dissolution; the conducting of final audits; accounting of Authority property, certifications of essential facts for dissolution, notifications to the Authority’s Beneficiary as to the status of dissolution, and authorizing any other actions necessary or convenient to accomplish the dissolution of the Authority.

PASSED AND APPROVED this 15th day of August, 2024

RANDY GILBERT
CHAIRMAN

ATTEST:

ANDREA WECKMUELLER-BEHRINGER
SECRETARY