

AGENDA
SHAWNEE SENIOR CITIZENS ADVISORY BOARD
AUGUST 13, 2024 AT 9:30 AM
SENIOR RECREATION CENTER
401 NORTH BELL
SHAWNEE, OKLAHOMA

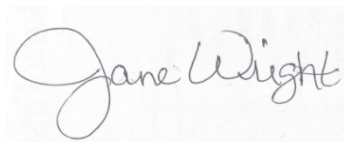
Official action can only be taken on items which appear on the agenda. The public body may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any agenda item. When more information is needed to act on an item, the public body may refer the matter to Staff or back to Committee or the recommending body. Under certain circumstances, items are deferred to a future date or stricken from the agenda entirely.

CALL TO ORDER

DECLARATION OF QUORUM

1. Consideration of approval of the Minutes from the February 13, 2024 regular meeting.
2. Staff Reports
3. Consideration of Pottawatomie County Senior Sales Tax Expenses for 2024-2025.
4. Consideration of Shawnee Senior Citizens Advisory Board Regular 2025 Meeting Schedule.
5. Discussion of CENA Grant Application by Board
6. Citizens Participation (A three-minute limit per person)
(A twelve-minute limit per topic)
7. Board Comments
8. Adjournment

Respectfully submitted,



Jane Wright, Secretary

The City of Shawnee encourages participation from its citizens in public meetings. If participation is not possible due to a disability, notify the City Clerk, in writing, at least forty-eight hours prior to the scheduled meeting, and necessary accommodations will be made. (ADA 28 CFR 36)

DRAFT

SHAWNEE SENIOR CITIZENS ADVISORY BOARD PROCEEDINGS

FEBRUARY 13, 2024 AT 9:30 AM

The Shawnee Senior Citizens Advisory Board of the City of Shawnee, County of Pottawatomie, State of Oklahoma, met in Regular Session in the Senior Recreation Center, 401 North Bell Avenue, Shawnee, Oklahoma on, February 13, 2024, pursuant to notice duly posted as prescribed by law at 3:30 p.m. on February 8, 2024. Board Member Belzer presided and called the meeting to order. Upon roll call, the following members were in attendance.

Absent
Chairperson

Absent
Vice Chairperson

Pamela Pensoneau
Board Member

Ann Dowdy
Board Member

Absent
Board Member

Gary Dowdy
Board Member

Absent
Board Member

Sally Murphy
Board Member

Ed Bolt
Mayor/ Board Member

John Belzer
Board Member

ABSENT: Barry Fogerty, Bill Haley, Albert Rice, and Phyllis Crosswell

CALL TO ORDER

DECLARATION OF QUORUM

1. Consideration of Approval of the Minutes from the December 12, 2023 Regular Meeting.

A motion to approve the December 12, 2023 minutes was made by Gary Dowdy. A 2nd was made by Ed Bolt. Motion carried 6-0
Aye: John Belzer, Ann Dowdy, Gary Dowdy, Sally Murphy, Ed Bolt, and Pamela Pensoneau.
Nay: None

2. Pottawatomie County Sales Tax for Seniors Report

The board was informed of the monthly expenses being paid with county sales

tax money and the one-time purchases that were made using the county sales tax money. As of December 31, 2023 there is a balance of \$25,526.85 in the account for the year 2023.

3. Title III Grant Report on Senior Fitness Classes

Discussed the Title III Grant money is being used to supplement county money to pay for the fitness instructor. This grant has been slowly decreasing, so it has been suggested to start taking a \$1.00 donation when attending fitness classes. It is not a required fee to attend a class, just a donation. This donation would help pay the instructor and purchase items needed for the senior fitness program.

4. Staff Reports

1. The Recreation Center will be getting a new roof. Work will be starting on February 26th and is anticipated to last 8-to-10 weeks.

2. POGO is currently conducting a county-wide survey on the community, and we are handing out those surveys here, so we should probably wait until around May to conduct the Recreation Center survey.

3. We have made a digital copy of all the veteran photos we have here at the Recreation Center and will be giving a copy to the veteran's committee for them to possibly display at the new museum. We may also do a digital display here.

4. Offering a new nutrition class as well as a book club and a dementia support group.

5. Started Play in the Park, which is where a staff member or Recreation Aide goes to the park and interacts with kids and parents to create a positive presence in our park.

5. Citizens Participation (A three-minute limit per person) (A twelve-minute limit per topic)

We had no citizens participation at this meeting.

6. Board Comments

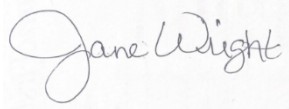
Mayor Bolt let the board know we are receiving an award for KidSpace Park. He is not sure what the award is, but he and Kerri Foster will be going to Tulsa on March 9th to accept the award. He will have more information on the award at our next meeting.

7. Adjournment

A motion to adjourn was made by Ed Bolt at 10:25 a.m. A 2nd was made by Gary Dowdy.

BARRY FOGERTY
CHAIRPERSON

ATTEST:

A handwritten signature in cursive script that reads "Jane Wright". The signature is written in black ink on a light-colored, slightly textured background.

JANE WRIGHT
SECRETARY

Pottawatomie County Sale Tax Senior Funds

August 13, 2024

1. 2023-2024 Expense Report
2. One-time purchase requests for:
 - a. Shawnee News-Star – 2 years @ **\$295.00**
 - b. Pottawatomie Countywide Newspaper – 2 years @ **\$60.00**
3. Request the following standing purchase orders to be set up by the county for us to purchase regular, on-going expenses:

2024-2025 Monthly Purchase Order totals:

Firelake Groceries:	\$400
Vyve Business Services:	\$400
First Choice Coffee	\$300
Angie Kelly (Fitness Instructor):	\$450
Jeanne Story (Fitness Instructor):	\$350
Total:	\$1, 900

Pottawatomie County Senior Sales Tax Expenditure Summary - 2023-2024

					1-Time Purchases		Appropriations by Month
	Firelake Groceries	First Choice Coffee	Vyve Business Services	Angie Kelly - Fitness Instructor			
July	\$158.98	\$251.33	\$310.42	\$546.00			\$1,732.75
August	\$386.19	\$182.08	\$316.42	\$754.00			\$1,967.35
September	\$332.26	\$190.76	\$310.42	\$728.00			\$2,041.12
October	\$376.82	\$201.04	\$310.42	\$702.00			\$1,938.55
November	\$367.63	\$221.66	\$321.92	\$728.00	Staples	\$1,080	\$1,989.80
December	\$349.81	\$154.05	\$317.15	\$780.00			\$1,980.04
January	\$396.72	\$160.94	\$333.45	\$780.00			\$1,921.04
February	\$397.05	\$287.24	\$327.45	\$702.00			\$1,995.89
March	\$363.87	\$244.04	\$327.45	\$546.00			\$2,542.93
April	\$398.25	\$207.54	\$327.45	\$754.00			\$1,751.22
May	\$649.57	\$497.14	\$327.45	\$754.00			\$1,885.65
June	\$1,100.68	\$289.60	\$327.45	\$390.00			\$2,029.74
Totals	\$5,277.83	\$2,887.42	\$3,857.45	\$8,164.00		\$1,080.00	

Total Expenditures:	\$21,266.70
----------------------------	--------------------

Balance as of 6/20/24 = \$20,390.45
--

Total Appropriations:	\$23,776.08
------------------------------	--------------------

**2025 CALENDAR YEAR
SHCHEDULE OF REGULAR MEETINGS
SHAWNEE SENIOR CITIZENS ADVISORY BOARD**

DATE	TIME	PLACE OF MEETING
2-11-2025	9:30 AM	SENIOR RECREATION CENTER 401 N. BELL SHAWNEE, OK 74801
5-13-2025	9:30 AM	SENIOR RECREATION CENTER 401 N. BELL SHAWNEE, OK 74801
8-12-2025	9:30 AM	SENIOR RECREATION CENTER 401 N. BELL SHAWNEE, OK 74801
11-11-2025	9:30 AM	SENIOR RECREATION CENTER 401 N. BELL SHAWNEE, OK 74801

NAME: JANE WRIGHT
TITLE: PARKS AND RECREATION ADMINISTRATIVE ASSISTANT

Filed in the office of the Municipal Clerk at _____ a.m. p.m. on
_____, 2023.

Signed: _____
Clerk/Deputy Clerk