

AMENDED

AGENDA

BOARD OF CITY COMMISSIONERS

JULY 15, 2024 AT 6:00 PM

COMMISSION CHAMBERS AT CITY HALL

16 WEST 9TH STREET

SHAWNEE, OKLAHOMA

Official action can only be taken on items which appear on the agenda. The public body may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any agenda item. When more information is needed to act on an item, the public body may refer the matter to Staff or back to Committee or the recommending body. Under certain circumstances, items are deferred to a future date or stricken from the agenda entirely.

CALL TO ORDER

DECLARATION OF A QUORUM

INVOCATION

FLAG SALUTE

1. Citizens Participation (A three-minute limit per person)
(A twelve-minute limit per topic)

Citizens may provide comment relevant to City business. Per Oklahoma State Statute 25 O.S. § 311(B)(1), the City Commission may only consider, deliberate, or render decisions on those items of City business that were included in the agenda. For other citizen comments, the City Commission may refer the matter to the City Manager for administrative consideration, or to schedule the matter for Commission consideration at a later date.

2. Consider approval of the Minutes from the June 17, 2024 regular meeting.

RECESS CITY COMMISSION MEETING TO CONVENE SHAWNEE

AIRPORT AUTHORITY AND SHAWNEE MUNICIPAL AUTHORITY

RECONVENE CITY COMMISSION MEETING

3. Consider a Resolution expressing appreciation to Yannah Frazier as Commissioner of Ward Three of the City of Shawnee.
4. Consider a Resolution expressing appreciation to Darren Rutherford as Commissioner of Ward Four and Vice Mayor of the City of Shawnee.

5. Presentation of Resolutions of Appreciation to Commissioner Yannah Frazier and Commissioner-Vice Mayor Darren Rutherford.
6. Swearing in of Ward Three Commissioner Chris Odneal and Ward Four Commissioner Ashley Fichtner.
7. Presentation of Certificates of Election to Ward Three Commissioner Chris Odneal and Ward Four Commissioner Ashley Fichtner.

RECESS FOR OUTGOING AND INCOMING COMMISSIONERS

RECONVENE

8. Commission Appointment of a Vice Mayor (Per Article III, Section 6 of the City Charter).
9. Consider approval of Consent Agenda:
 - a. Acknowledge the following minutes and reports:
 - Planning Commission Minutes from the June 5, 2024 regular meeting.
 - Shawnee Beautification, Parks, and Recreation Committee Minutes from the April 18, 2024 regular meeting.
 - License Payment Report for June 2024.
 - Project Payment Report for June 2024.
 - b. Lake Lease Transfer:
 - Seck Tract Lot 1, 33700 Post Office Neck
From: Dustin C Bodkin
To: Donald Keith & Cynthia Gail Carpenter
 - c. Acknowledgment of lessee's voluntary Cabin Site Lease (Lake Lease) termination for tract situated at 15508 Nickens Rd.
 - d. Acknowledge the resignation of Zach Foster from the Shawnee Beautification, Parks, and Recreation Committee.
 - e. Acknowledge the resignation of Kim Paxson from the Shawnee Public Library Board.

f. Mayor Appointments:

Shawnee Library Board

Amber Mitchell 1st Partial Term Expires: June 30, 2025
Replaces Kim Paxson - Resigned

Lisa Watson 1st Full Term Expires: June 30, 2027
Replaces Rebecca Brown - Term Expired

Shawnee Urban Renewal Authority

Robert D Hoover, Jr. 1st Partial Term Expires: February 2, 2026
Replaces Glenda Pierce - Appointment Removed

g. Approve renewal of the following agreements for Fiscal Year 2024-2025:

- Professional Services Agreement with Crawford and Associates for the period of July 1, 2024 through June 30, 2025.
- Agreement with Project H.E.A.R.T., Inc. to provide meals to elderly persons.

h. Acknowledge one-year renewal option for Architectural Services Contract with TAP Architecture, LLC.

10. Presentation of the Pet of the Month by Animal Control.

11. Consideration of a Resolution to adopt the City of Shawnee 2024-2028 Strategic Plan.

12. Consideration of the purchase of one (1) commercial rescue vehicle from Conrad Fire Equipment in the total amount of \$435,560.06.

13. Consideration of a supplemental and modification agreement with the Oklahoma Department of Transportation (ODOT) regarding the MacArthur Street Sidewalk Project. (Shawnee: MacArthur Bike/Ped Trail) State Job No. 32996(04)

14. Consideration of an agreement with the Oklahoma Attorney General (OAG) regarding the City of Shawnee Opioid Abatement Grant funding award.

15. Consideration of a resolution declaring certain items of personal property surplus and no longer needed for City purposes; describing said items; and

authorizing disposal at the City's discretion.

16. Consideration of an appeal of the Administrative Order regarding property located at 910 North Hobson.
17. Public Hearing for the request of a Conditional Use Permit (CUP) for a Short Term Rental (STR) located at 15305 Perry Road, Shawnee, Oklahoma.
Case No.: CUP03-24 | Applicant: Josh & Beverly Koch
18. Consideration of a Conditional Use Permit (CUP) for a Short Term Rental (STR) at 15305 Perry Road, Shawnee, Oklahoma.
Case No.: CUP03-24 | Applicant: Josh & Beverly Koch
19. Public Hearing for the request of a Conditional Use Permit (CUP) for a Short Term Rental (STR) located at 16712 Magnino Road, Shawnee, Oklahoma.
Case No.: CUP04-24 | Applicant: Lora Davis
20. Consideration of a Conditional Use Permit (CUP) for a Short Term Rental (STR) located at 16712 Magnino Road, Shawnee, Oklahoma.
Case No.: CUP04-24 | Applicant: Lora Davis
21. Consideration of a Final Plat for Rolling Hills Addition, Section 2.
Case No.: FPL02-24 | Applicant: Absentee Shawnee Housing Authority (BWR Design Group - Engineer)
22. Consideration of a Final Plat for Shawnee Twin Lakes, Lake No. 1, Phase II.
Case No.: FPL04-24 | Applicant: City of Shawnee, Oklahoma
23. Consideration of the following budget amendments for Fiscal Year 2024 – 2025:
 - a. Opioid Settlement Fund - 114 - To fund opioid abatement activities with an Opioid Abatement Grant award.
24. Consider Bid(s):
 - a. Lake Patrol Dock, Project No. 24-0620-02 (Award)
25. Acknowledge Monthly Sales Tax and Budget Reports.
26. Administrative Report(s):

- a. Presentation of the Quarterly 2018 Half-Cent Sales Tax Report - Courtney Conrad, Assistant Finance Director
 - b. Update on the City of Shawnee Continuum of Care Application - Rian Harkins, Community Development Director
 - c. Update on the proposed Unified Development Code - Rian Harkins, Community Development Director
 - d. Update on Lions Club Park Ballfields - Andrea Weckmueller-Behringer, City Manager
27. New Business (Any matter not known or which could not have been reasonably foreseen prior to the posting of the agenda.)
28. Commissioners Comments
29. Adjournment

Respectfully submitted,



Lisa Lasyone, MMC, City Clerk

The City of Shawnee encourages participation from its citizens in public meetings. If participation is not possible due to a disability, notify the City Clerk, in writing, at least forty-eight hours prior to the scheduled meeting, and necessary accommodations will be made. (ADA 28 CFR 36)