

AGENDA
AIRPORT ADVISORY BOARD
JULY 17, 2024 AT 5:30 PM
RECREATION CENTER CRAFT ROOM 1
401 NORTH BELL, SHAWNEE, OKLAHOMA

Official action can only be taken on items which appear on the agenda. The public body may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any agenda item. When more information is needed to act on an item, the public body may refer the matter to Staff or back to Committee or the recommending body. Under certain circumstances, items are deferred to a future date or stricken from the agenda entirely.

CALL TO ORDER

DECLARATION OF QUORUM

1. Consideration of approval of the Minutes from the June 26,2024 Rescheduled Regular Meeting.
2. Citizens Participation (A three-minute limit per person)
(A twelve-minute limit per topic)
3. Certificate of Recognition and Appreciation
4. Oklahoma Airport Operators Association's Oklahoma Certified Airport Professional Training Program
5. Staff Reports
6. Board Comments
7. Adjournment

Respectfully submitted,



Bonnie Wilson, CM, Secretary

The City of Shawnee encourages participation from its citizens in public meetings. If participation is not possible due to a disability, notify the City Clerk, in writing, at least forty-

eight hours prior to the scheduled meeting, and necessary accommodations will be made. (ADA 28 CFR 36)

DRAFT

AIRPORT ADVISORY BOARD PROCEEDINGS

JUNE 26, 2024 AT 5:30 PM

The Airport Advisory Board of the City of Shawnee, County of Pottawatomie, State of Oklahoma, met in Rescheduled Regular Session in the Recreation Center Craft Room 1, 401 North Bell, Shawnee, Oklahoma on, June 26, 2024 at 5:30 PM, pursuant to notice duly posted as prescribed by law at the Shawnee Regional Airport, 2202 North Airport Drive, Shawnee, Oklahoma 74804. Chairman DerSahakian presided and called the meeting to order. Upon roll call, the following members were in attendance.

Harmik DerSahakian
Chairman

Larry Briggs (Joined prior to Item 5 -
Election of Officers - 2024/2026)
Board Member

Randall Rogers
Board Member

Scott Lee (Joined prior to Item 4 - Request for
Qualifications for Engineering Services
Recommendation to Award)
Board Member

Blake White
Board Member

Keith Layne
Board Member

ABSENT: Colton Crowder

CALL TO ORDER

DECLARATION OF QUORUM

1. Consideration of approval of the Minutes from the May 15, 2024, regular meeting.

A motion was made by Mr. Rogers, seconded by Mr. White, to accept the Minutes of the May 15, 2024, Regular Meeting. Motion carried 5-0-0.

AYE: DERSAHAKIAN, LAYNE, ROGERS, WHITE

NAY: NONE

ABSTAIN: NONE

2. Citizens Participation (A three-minute limit per person)
(A twelve-minute limit per topic)

Mr. Mark White inquired about the timing of restoring the vehicle gates

leading from the public to the airfield and tenant managed properties. The Airport Manager and City Manager provided information on the current plan to have the gates reinstalled by September.

3. Acknowledge Oklahoma Travel Industry Association Red Bud Merit Award for "Best Brochure or Publication" Visit Shawnee and the Shawnee Regional Airport

The Chairman called on Ms. Stacy Cramer-Moore, Director of Tourism for the City of Shawnee to share information on the award-winning Fly Shawnee Brochure and the broader campaign designed to encourage visitors to use the Shawnee Regional Airport and visit all Shawnee has to offer.

4. Request for Qualifications for Engineering Services Recommendation to Award

(The Chairman brought this item forward on the Agenda to allow time for delayed Members to be in attendance for the Election of Officers.)

Staff presented a memo outlining the process undertaken to solicit Statements of Qualification for selecting a firm to provide engineering services under a five-year professional services agreement. The memo summarized the findings of the review committee, and their recommendation to request the Shawnee Airport Authority authorize the City Manager to enter into an agreement with Lochner Engineering.

A motion was made by Mr. White, seconded by Mr. Rogers, to accept the recommendation of the review committee and request the Shawnee Airport Authority authorize the City Manager to enter into an agreement for engineering services. Motion 5-0-0.

AYE: DERSAHAKIAN, LAYNE, LEE, ROGERS, WHITE

NAY: None

ABSTAIN: None

5. Election of Officers - 2024/2026

Mr. Lee received the majority of the votes to serve as Chairman of the Airport Advisory Board for a term commencing July 1, 2024, terminating June 30, 2026. A motion was made by Dr. Layne, seconded by Mr. White, to affirm the election

of Mr. Lee to the position of Chairman. Motion carried 6-0-0.

AYE: BRIGGS, DERSAHAKIAN, LAYNE, LEE, ROGERS, WHITE

NAY: None

ABSTAIN: None

Dr. Layne received the majority of the votes to serve as Vice Chairman of the Airport Advisory Board for a term commencing July 1, 2024, terminating June 30, 2026.

A motion was made by Mr. White, seconded by Mr. Lee, to affirm the election of Dr. Layne to the position of Chairman. Motion carried 6-0-0.

AYE: BRIGGS, DERSAHAKIAN, LAYNE, LEE, ROGERS, WHITE

NAY: None

ABSTAIN: None

6. Discussion and possible action concerning entering Executive Session pursuant to 25 Okla. Stat. §307(B)(3) to discuss real property, specifically Proposal for utilization of Airport Property (NV Corporation).

A motion was made by Mr. White, seconded by Mr. Rogers, to enter into Executive Session pursuant to 25 Okla. Stat. §307(B)(3) to discuss real property, specifically Proposal for utilization of Airport Property (NV Corporation). Motion 6-0-0.

AYE: BRIGGS, DERSAHAKIAN, LAYNE, LEE, ROGERS, WHITE

NAY: None

ABSTAIN: None

7. Discussion and possible action concerning entering Executive Session pursuant to 25 Okla. Stat. §307(B)(3) to discuss real property, specifically Proposal for utilization of Airport Property (Air Flite, Inc).

A motion was made by Mr. Rogers, seconded by Dr. Layne, to enter into Executive Session pursuant to 25 Okla. Stat. §307(B)(3) to discuss real property, specifically Proposal for utilization of Airport Property (Air Flite, Inc.). Motion 6-0-0.

AYE: BRIGGS, DERSAHAKIAN, LAYNE, LEE, ROGERS, WHITE

NAY: None

ABSTAIN: None

8. Discussion and possible actions concerning issues discussed in the Executive Session (NV Corporation).

A motion was made by Mr. White, seconded by Mr. Rogers, to recommend the Shawnee Airport Authority accept the proposal for utilization of Airport Property presented by NV Corporation, and authorize the City Manager to execute a Commercial Aeronautical Land Use Agreement with NV Corporation. Motion 6-0-0.

AYE: BRIGGS, DERSAHAKIAN, LAYNE, LEE, ROGERS, WHITE

NAY: None

ABSTAIN: None

9. Discussion and possible actions concerning issues discussed in the Executive Session (Air Flite, Inc.).

A motion was made by Mr. Rogers, seconded by Dr. Layne, to recommend the Shawnee Airport Authority accept the proposal for utilization of Airport Property presented by Air Flite, Inc. and authorize the City Manager to execute an amendment to the current Commercial Aeronautical Land Use Agreement with Air Filte, Inc. Motion 5-0-0.

AYE: BRIGGS, DERSAHAKIAN, LAYNE, LEE, ROGERS

NAY: None

ABSTAIN: WHITE

10. Staff Reports

Staff presented the monthly reports on fuel sales, fuel prices, and the expense budget for Fiscal Year 2025. Additional materials were provided by staff regarding current and proposed projects at the airport, including conversations with the Federal Aviation Administration regarding funding for repairs and reconditioning of taxi lanes, and the use of FEMA funds to support the repairs to the south T-Hangar taxi lane.

11. Board Comments

Questions were posed to the City Manager regarding the scheduling of work, sources of funds, and other matters related to the restoration of airport property damaged during the 2023 storm. The City Manager led the discussion describing the efforts to date, the complexity of the process, and the challenges posed by the requirement for the Shawnee Airport Authority and City of Shawnee to provide funding for these efforts, and receive reimbursement for actual costs incurred.

Mr. Rogers noted the regular monthly FAAS Team meeting for July was canceled due to the proximity to the Independence Day holiday, but that regular monthly meetings would resume in August. Mr. Aaron Varland of the FAAS Team is slated to make the presentation at that session.

12. Adjournment

HARMIK DERSAHAKIAN
CHAIRMAN

ATTEST:

BONNIE A. WILSON
SECRETARY



IN RECOGNITION OF SERVICE AND LEADERSHIP
THE SHAWNEE REGIONAL AIRPORT ADVISORY BOARD
PRESENTS THIS
CERTIFICATE OF RECOGNITION TO

HARMIK DERSAHAKIAN

WHEREAS, MR. DERSAHAKIAN WAS FIRST APPOINTED BY THE MAYOR OF THE CITY OF SHAWNEE TO SERVE ON THE AIRPORT ADVISORY BOARD IN JULY 2010, AND WAS REAPPOINTED IN MAY 2013, MAY 2019 AND MAY 2022; AND

WHEREAS, MR. DERSAHAKIAN WAS, IN RECOGNITION OF HIS LEADERSHIP ABILITIES, ELECTED BY HIS PEERS TO SERVE AS THE CHAIRMAN OF THE AIRPORT ADVISORY BOARD IN JULY 2022; AND

WHEREAS, MR. DERSAHAKIAN'S TIRELESS ADVOCACY OF THE SHAWNEE REGIONAL AIRPORT, THE BASED PILOT COMMUNITY, BUSINESS TENANTS, AND AVIATION CUSTOMERS HAS SERVED TO INCREASE THE AIRPORT'S PROFILE WITHIN THE CITY OF SHAWNEE AND THE STATE OF OKLAHOMA,

WHEREAS, MR. DERSAHAKIAN HAS, THROUGHOUT HIS TENURE ON THE AIRPORT ADVISORY BOARD, ACTIVELY ENCOURAGED AND SUPPORTED EFFORTS TO ENHANCE SAFETY, AND INCREASE CUSTOMER SATISFACTION,

THE SHAWNEE REGIONAL AIRPORT ADVISORY BOARD EXPRESSES ITS APPRECIATION FOR THE OUTSTANDING CONTRIBUTIONS MADE BY MR. DERSAHAKIAN DURING HIS YEARS OF PUBLIC SERVICE IN SUPPORT OF THE AVIATION INDUSTRY, THE SHAWNEE REGIONAL AIRPORT AND THE CITY OF SHAWNEE, OKLAHOMA.

RESOLVED ON THIS
SEVENTEENTH DAY OF JULY, TWO-THOUSAND AND TWENTY-FOUR BY THE
MEMBERSHIP OF THE

SHAWNEE REGIONAL AIRPORT ADVISORY BOARD

SCOTT LEE
CHAIRMAN

KEITH LAYNE
VICE CHAIRMAN

LARRY BRIGGS
MEMBER

COLTON CROWDER
MEMBER

RANDALL ROGERS
MEMBER

BLAKE WHITE
MEMBER



Shawnee Regional Airport
2202 N. Airport Dr.
Shawnee, OK 74804
ShawneeOK.org

Date: July 17, 2024
To: Airport Advisory Board
From: Bonnie Wilson
Subject: Oklahoma Airport Operators Association's Oklahoma Certified Airport Professional Training Program

Background: The Oklahoma Airport Operators Association (OAOA), our state's trade association for airport leaders and professional staff, is an advocate for increased access to airport knowledge, connecting OAOA members to the resources they need to succeed.

To this end, OAOA created a program to help educate our state's airport leadership and professional staff, the Oklahoma Certified Airport Professional (OCAP) program. The OCAP program is available at no cost to anyone affiliated with an OAOA member airport.

The OCAP program is offered through a series of virtual seminars on the Zoom platform, approximately twice a month, for five months. Seminar topics focus on the basics of airport operations and regulatory standards, best practices and emerging trends and technology. Planned sessions for the Fall 2024 series include:

- Airport 101
- CIP/Master Planning
- Airfield Inspections
- Wildlife
- Minimum Standards
- Grant Assurances
- FBO Management 101
- Part 77/Protection Areas
- Emerging Technology

Participants seeking certification may take an examination at the end of the cycle, though it is not required. The schedule for the Fall 2024 OCAP Sessions is not finalized, session planners are estimating a start date in September or October.

July 2024

1. Demolition Activities.

- a. Staff has received a detailed engineering assessment on Hangar #16. The information has been provided to FEMA for review and approval to demolish the hangar. No specific date has been identified for the commencement of this element of the project.

2. T-Hangar Taxilane (South Section).

- a. The City of Shawnee Streets Department has completed the paving work on the taxilane. The Traffic Department will be assisting with repainting the lead in lines once the concrete has cured enough to prevent the paint from “soaking in” once applied.
- b. Lead in lights will also be reinstalled in this area.
- c. This area will not likely be ‘closed’ rather we will just move barricades as necessary to allow the paint to be applied and dry.

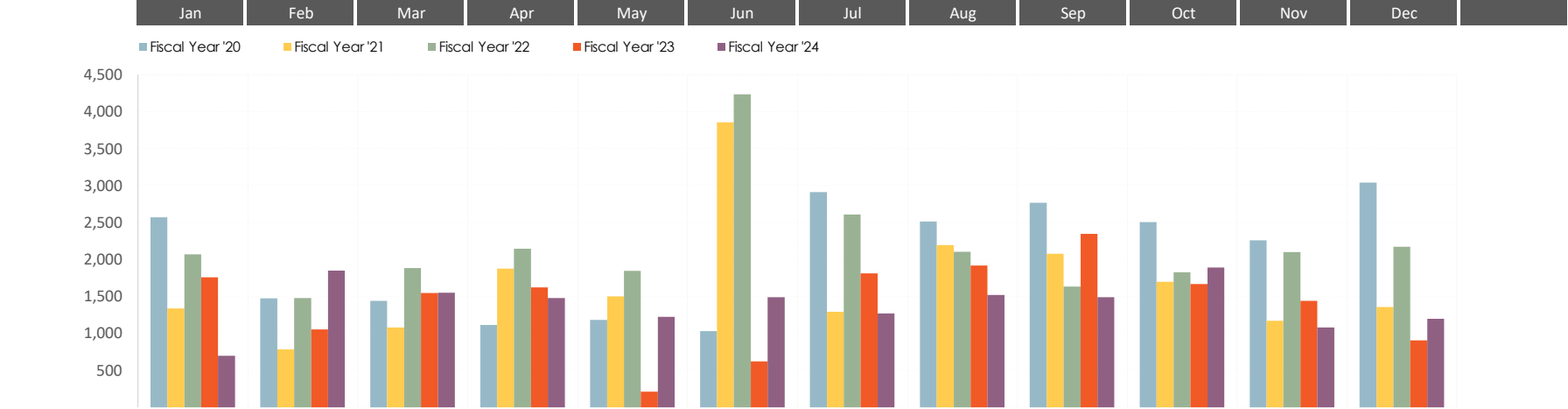
3. Temporary Terminal Building.

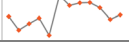
- a. As of this writing, Tri-City Seal and their subs have completed all of the base/pad stub out preparation.
- b. Delivery of the temporary facility is currently scheduled for delivery to the site on July 12th. The vendor’s facility is in Pasadena Texas. Staff has attempted to contact the vendor to confirm plans but has not been able to make a positive connection. If the building can be delivered as scheduled, the installation contractor will set the building in place on July 15th.
- c. Following installation, we will be working with utility providers and the furniture storage company to prepare the building for occupancy.
- d. The Airport’s AWOS technician is on “stand-by” to reinstall the AWOS and base radio at the new building once power and communications lines are fully installed.

4. LED Light Upgrades

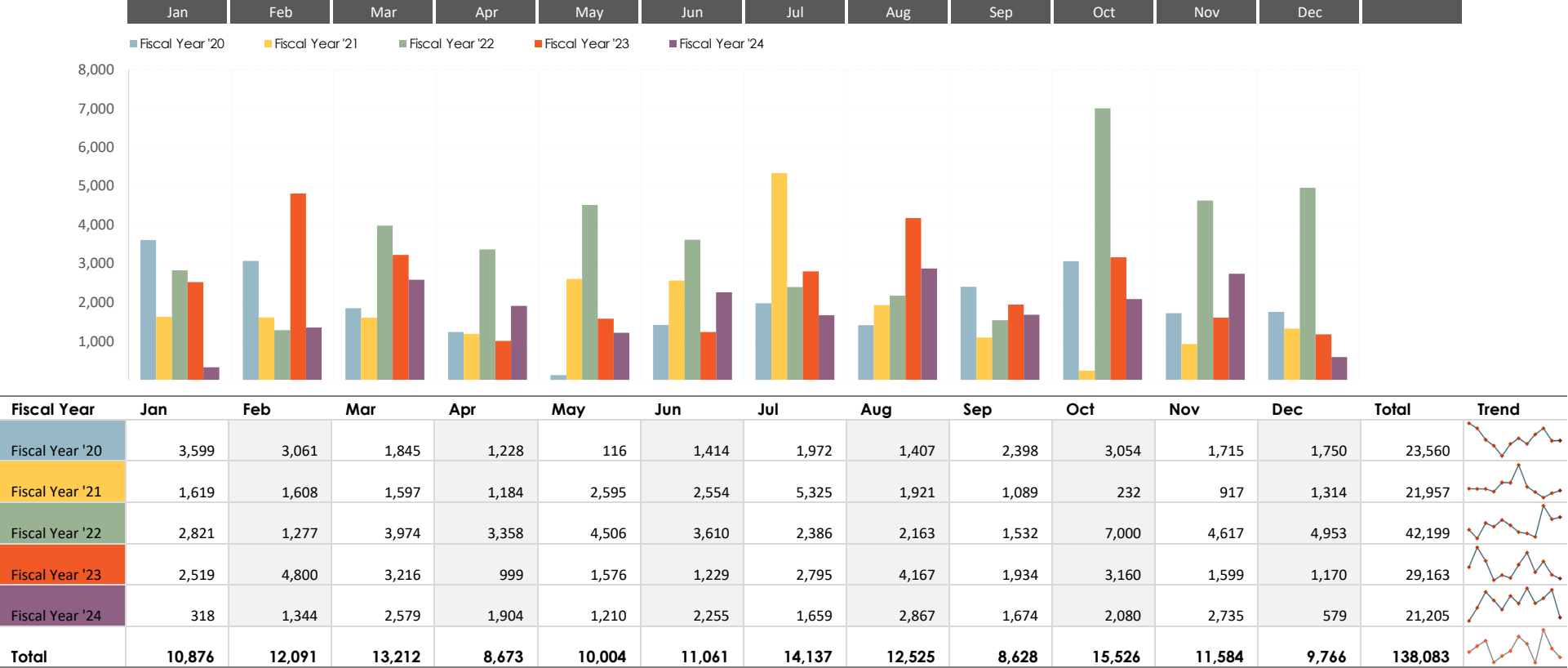
- a. All of the equipment has been delivered and the electrician has been engaged to begin the project, we expect to begin in early August.

FY '20-'24 100LL GALLONS



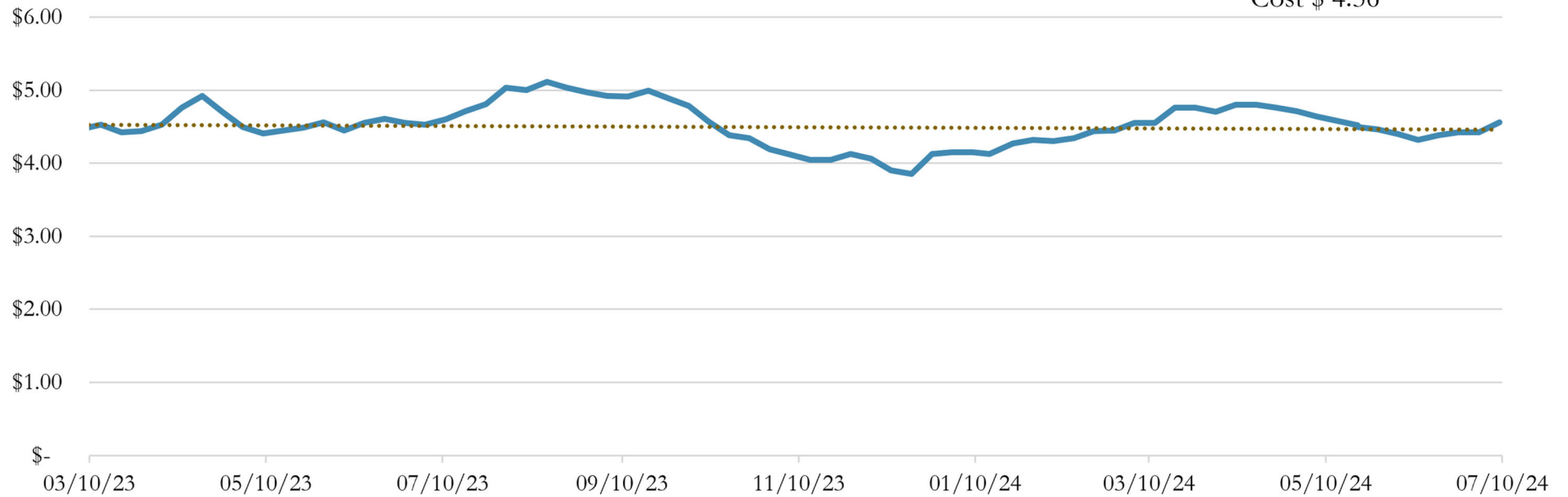
Fiscal Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total	Trend
Fiscal Year '20	2,568	1,474	1,437	1,113	1,182	1,030	2,911	2,513	2,764	2,504	2,257	3,040	24,792	
Fiscal Year '21	1,336	784	1,077	1,874	1,501	3,855	1,290	2,194	2,074	1,695	1,171	1,354	20,203	
Fiscal Year '22	2,068	1,478	1,883	2,142	1,844	4,234	2,606	2,101	1,631	1,826	2,098	2,169	26,080	
Fiscal Year '23	1,757	1,051	1,545	1,621	211	620	1,809	1,916	2,346	1,666	1,438	902	16,881	
Fiscal Year '24	694	1,850	1,547	1,478	1,221	1,488	1,267	1,519	1,487	1,889	1,078	1,194	16,711	
Total	8,423	6,637	7,489	8,228	5,959	11,227	9,883	10,242	10,302	9,580	8,042	8,659	104,668	

FY '20-'24 JET GALLONS



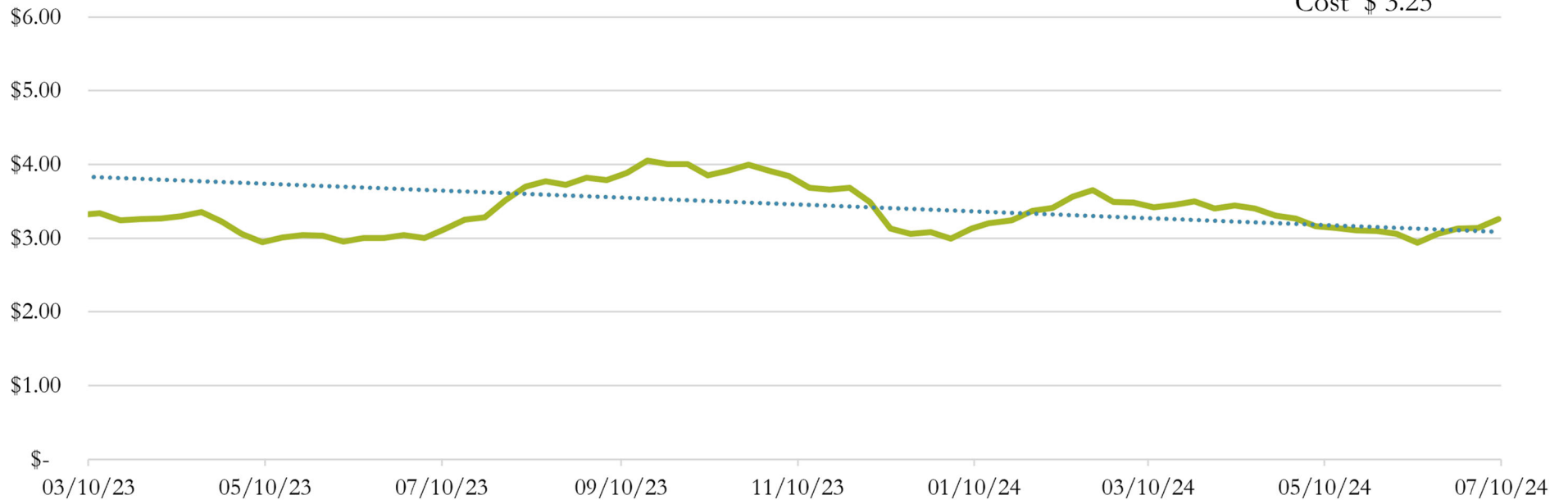
100LL Price Per Gallon Yearly Quote Trend

Current Replacement
Cost \$ 4.56

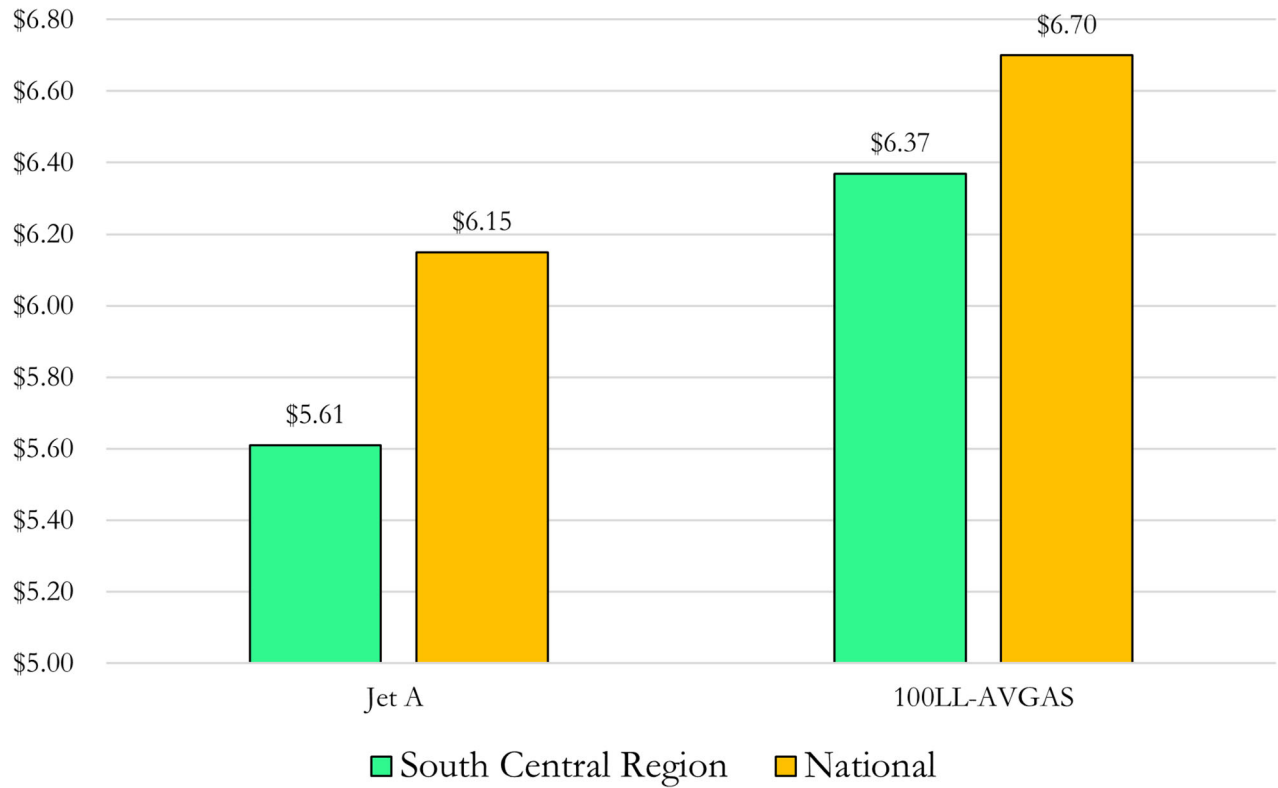


JET A Price Per Gallon Yearly Quote Trend

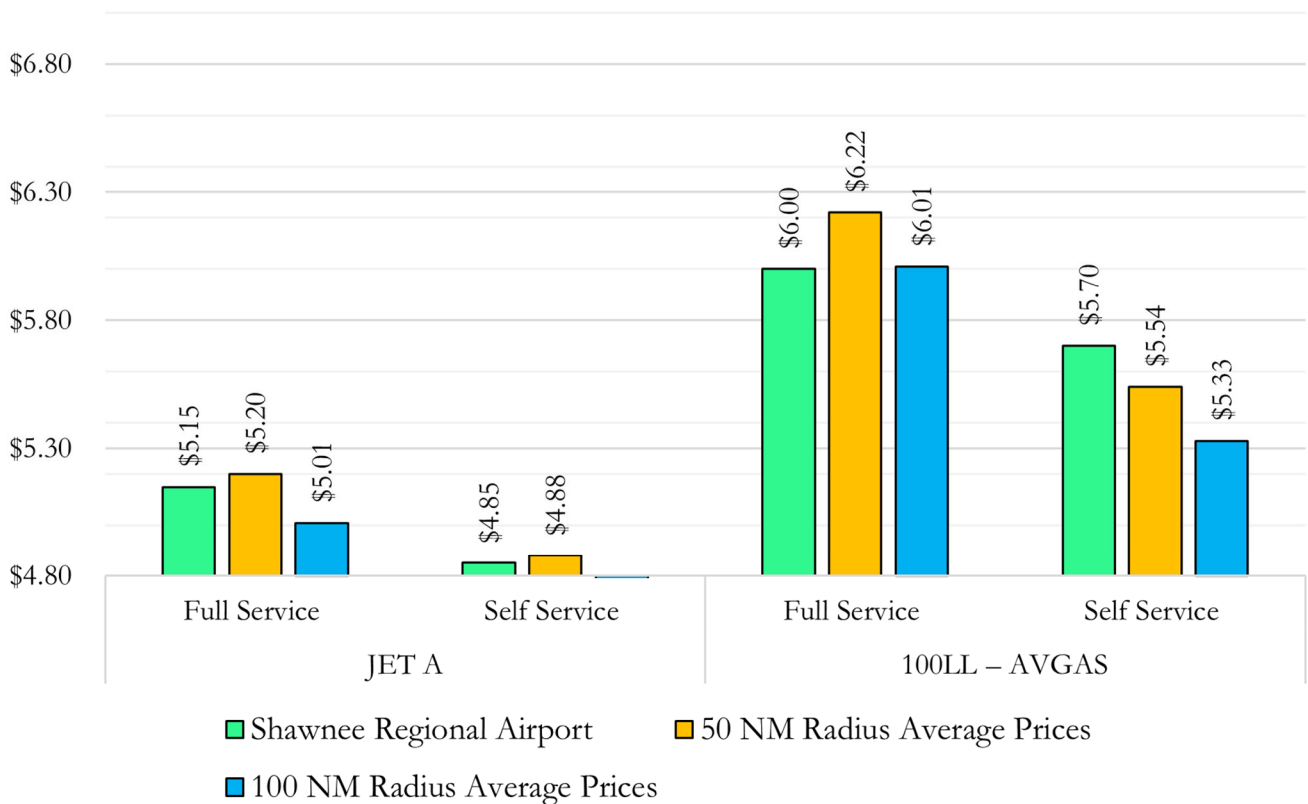
Current Replacement
Cost \$ 3.25



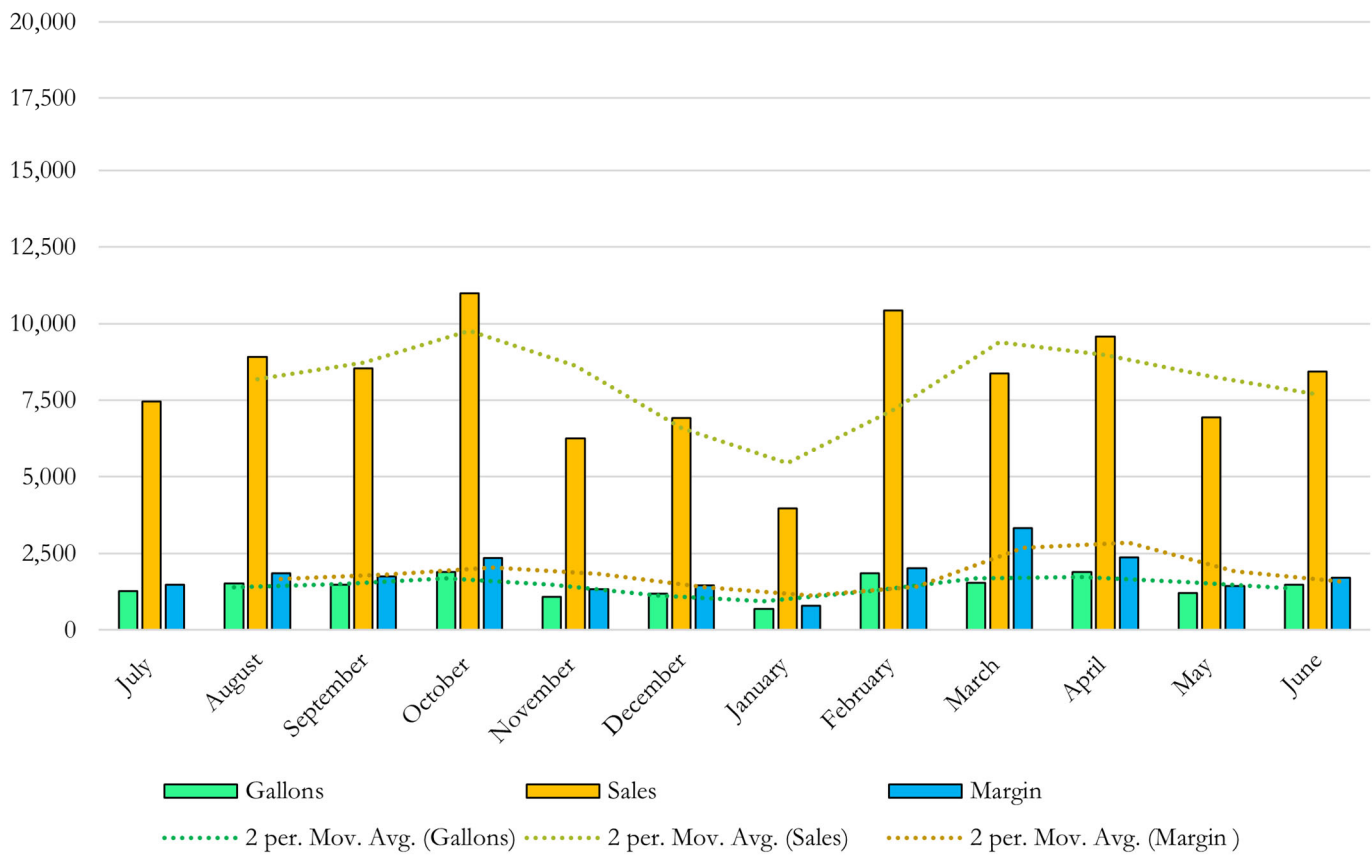
AVERAGE FUEL PRICES AS OF JULY 10, 2024



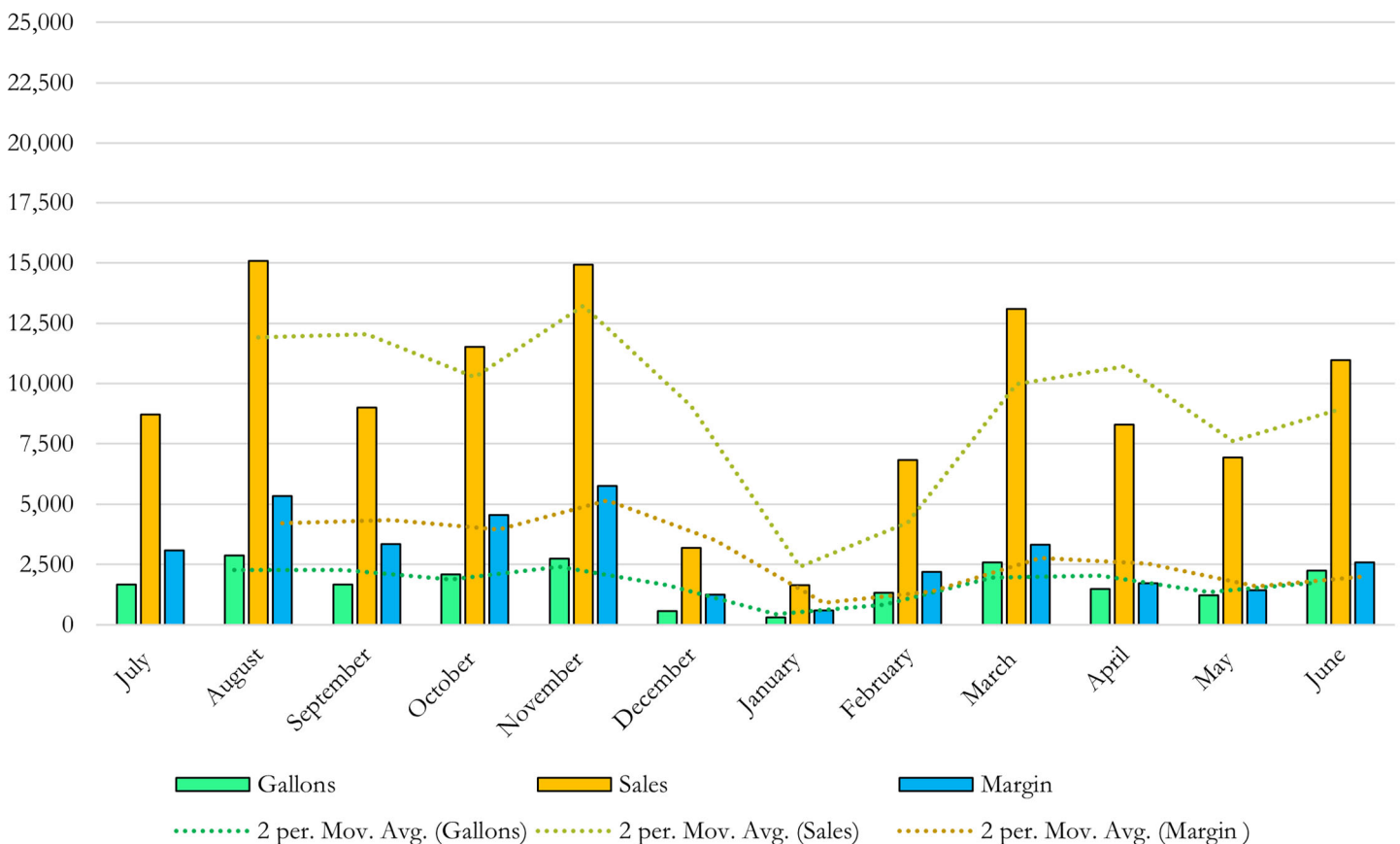
SNL AND SURROUNDING AREA AVERAGES AS OF JULY 10, 2024



Fiscal Year 2024 100 Low Lead Activity



Fiscal Year 2024 Jet A Activity



Commercial Passenger Service Airports within 100 NM of Shawnee Regional Airport								
Facility	Based Aircraft	Annual Operations	Annual GA Transient Arrivals	NM	100LL Self Serve	100LL Full Serve	Jet A Self Serve	Jet A Full Serve
Shawnee Regional Airport (SNL)	45	2,600	1,300	0	\$5.70	\$6.00	\$4.85	\$5.15
Cruise Aviation/ Westheimer (OUN)	109	63,437	7,280	30		\$6.16		\$5.48
AAR Aircraft Services (OKC)		158,764	12,740	37		\$6.83		\$5.57
Atlantic Aviation (OKC)	64	158,764	12,740	37		\$7.44		\$6.79
Atlantic Aviation (PWA)	277	73,285	16,016	41		\$7.84		\$6.24
METREA (formerly META Aerospace) (PWA)		73,285	16,016	41		\$5.72		\$4.07
Stillwater Flt Ctr (SWO)	70	99,115	6,935	56		\$5.55		\$5.15
Christiansen Aviation / Riverside (RVS)		266,463		71		\$6.22		\$5.07
Riverside Jet Center (RVS)		266,463		71				\$3.66
SBA - The Line Shack/Ardmore (ADM)	22	25,626	3,833	72	\$5.38	\$5.68		\$4.47
Atlantic Aviation (TUL)	429	127,390	18,200	82		\$7.59		\$6.75
Sparks Aviation Center (TUL)		127,390	18,200	82		\$6.05		\$5.33
United States Aviation (TUL)		127,390	18,200	82				\$5.60
Enid-Woodring Regional Airport (WDG)	91	67,265	3,120	84	\$4.95	\$5.45		\$4.36
Lawton Aviation Services / Lawton-Fort Sill (LAW)	48	34,219	5,475	99		\$6.15		\$4.99
Average Prices at 50 NM					\$5.70	\$6.67	\$5.00	\$5.55
Average Prices at 100 NM					\$5.34	\$6.36	\$4.85	\$5.25
General Aviation Airports within 100 NM of Shawnee Regional Airport								
Facility	Based Aircraft	Annual Operations (Est.)	Annual GA Transient Arrivals	NM	100LL Self Serve	100LL Full Serve	Jet A Self Serve	Jet A Full Serve
Shawnee Regional Airport (SNL)	45	2,600	1,300	0	\$5.70	\$6.00	\$4.85	\$5.15
Prague Municipal Airport (O47)	10	728	364	15	\$5.50			
Seminole Municipal (SRE)	33	1,456	728	16	\$5.60	\$5.90		\$5.00
Chandler Regional Airport (CQB)	11	1,144	572	26	\$5.90		\$4.79	
Goldsby (K1K4)	45	1,456	728	32	\$5.00			
City of Stroud (SUD)	10	156	78	33	\$5.60		\$5.45	
Heartland Aviation/ADA (ADH)	58	4,784	2,392	41		\$5.55		\$4.65
City of Cushing (CUH)	25	5,600	2,800	42	\$4.94	\$5.29	\$4.50	\$4.50
Crabtree Aircraft Co./Guthrie Edmond (GOK)	80	6,240	3,120	43	\$5.34	\$5.64		\$4.96
Sundance Airport (HSD)				46	\$5.50	\$5.80		\$4.45
Pauls Valley Airport (PVJ)	41	1,456	728	47	\$4.59		\$4.19	\$4.69
Legacy Aviation - Page Municipal (RCE)	56			50		\$6.20		\$5.30
Okmulgee Regional (OKM)	28	3,640	1,820	59	\$5.30		\$4.20	
Chickasha Municipal Airport (CHK)	42	2,184	1,092	60	\$5.00		\$4.00	
El Reno Regional Airport (RQO)	24	2,912	1,456	60	\$4.90	\$5.15	\$4.10	\$4.10
City of Kingfisher (KF92)		728	364	67	\$5.15			
City of Sand Springs (OWP)	65	4,368	2,184	71	\$4.95			
Brenair Aviation/McAlester (MLC)	23	2,600	1,300	73		\$5.42		\$4.99
Perry Municipal (F22)	25	1,456	728	73		\$5.40		\$4.55
Haskell Airport Inc. (2K9)				78	\$5.95			
Guest Air Inc/Hinton Municipal (K2O8)	10	416	208	79	\$4.75			
Atoka Municipal Airport (AQR)	15	370	185	80	\$5.89			
Harvey Young Airport/Tulsa (1H6)	40			82	\$6.00			
KMA Aviation LLC/Ardmore Downtown (K1F0)	47	2,184	1,092	84	\$5.05	\$5.35	\$4.25	\$4.45
5B Aviation/ Duncan (DUC)	43	2,912	1,456	84		\$5.89		\$4.99
Skiatook Municipal Airport (K2F6)	20	1,500	750	86	\$5.20			
Watonga Regional Airport (JWG)	16	728	364	90	\$5.45		\$4.19	
Davis Field Aviation/Muskogee (MKO)	90	3,640	1,820	91	\$5.25	\$5.95		\$5.25
Fuel PNC Ponca City (PNC)	53	6,240	3,120	95	\$5.20	\$5.50		\$4.30
Blackwell Airport Trust / Blackwell Tonkawa (BKN)	11	750	375	98	\$5.40			
Average Prices at 50 NM					\$5.37	\$5.77	\$4.76	\$4.84
Average Prices at 100 NM					\$5.32	\$5.65	\$4.45	\$4.76

REVENUE	FY 2024	FY 2025		
	ACTUAL	BUDGET	ACTIVITY	VARIABLE
FEDERAL GRANT REVENUE	\$ 462,220	\$ 180,000	\$ -	\$ (180,000)
STATE GRANT REVENUE	\$ 254,143	\$ -	\$ -	\$ -
NON-AERONAUTICAL REVENUE	\$ 91,438	\$ 83,300	\$ 6,795	\$ (76,505)
AERONAUTICAL REVENUE	\$ 60,177	\$ 56,400	\$ 4,836	\$ (51,564)
WATER TOWER RENTAL	\$ 83,359	\$ 100,000	\$ -	\$ (100,000)
OIL & LUB SALES	\$ 467	\$ 1,000	\$ -	\$ (1,000)
OTHER MISC. REVENUE	\$ 1,861	\$ 100	\$ -	\$ (100)
REFUNDS & REIMBURSEMENTS	\$ 371	\$ -	\$ -	\$ -
FUEL FLOWAGE FEE	\$ -	\$ 150	\$ -	\$ (150)
FUEL SALES	\$ 193,988	\$ 225,000	\$ 4,267	\$ (220,733)
TRANSFER FROM GENERAL FUND	\$ 225,000	\$ 230,230	\$ -	\$ (230,230)
	\$ 1,373,023	\$ 876,180	\$ 15,899	\$ (860,281)

EXPENSES	FY 2024	FY 2025		
	ACTUAL	BUDGET	ACTIVITY	VARIABLE
PERSONNEL EXPENSES	\$ 243,989	\$ 304,247	\$ 8,769	\$ 295,478
OFFICE & COMPUTER SUPPLIES	\$ 114	\$ 600	\$ -	\$ 600
FOOD & KITCHEN SUPPLIES	\$ 953	\$ 1,200	\$ -	\$ 1,200
UNIFORMS AND CLOTHING	\$ 463	\$ 580	\$ -	\$ 580
FUEL, OIL & LUBRICANTS	\$ 2,481	\$ 3,000	\$ -	\$ 3,000
FUEL AND OIL FOR RESALE	\$ 424	\$ 800	\$ -	\$ 800
CHEMICALS	\$ -	\$ 200	\$ -	\$ 200
MEDICAL SUPPLIES	\$ -	\$ 120	\$ -	\$ 120
LOW LEAD 100 OCTANE FUEL	\$ 73,885	\$ 50,000	\$ -	\$ 50,000
JET A FUEL	\$ 78,955	\$ 70,000	\$ -	\$ 70,000
TOOLS & MINOR EQUIPMENT	\$ 924	\$ 2,000	\$ -	\$ 2,000
EQUIPMENT PARTS & SUPPLIES	\$ 1,669	\$ 4,000	\$ -	\$ 4,000
OTHER MATERIALS & SUPPLIES	\$ 1,006	\$ 2,500	\$ -	\$ 2,500
EQUIP. MAINT. CONTRACTS	\$ 4,600	\$ 11,300	\$ -	\$ 11,300
REPAIR & MAINT. - BLDGS.	\$ 13,670	\$ 30,000	\$ -	\$ 30,000
REPAIR & MAINT. - EQUIP.	\$ 21,113	\$ 30,000	\$ -	\$ 30,000
REPAIR & MAINT.-VEHICLES	\$ 4,595	\$ 7,000	\$ -	\$ 7,000
REPAIR & MAINT. - OTHER	\$ 383	\$ 5,000	\$ -	\$ 5,000
OTHER PROFESSIONAL SERVICES	\$ 13,258	\$ 50,000	\$ -	\$ 50,000
NATURAL GAS	\$ 6,095	\$ 2,000	\$ -	\$ 2,000
ELECTRICITY	\$ 23,512	\$ 30,000	\$ -	\$ 30,000
TELEPHONE	\$ 3,622	\$ 4,400	\$ -	\$ 4,400
COPY USAGE EXPENSE	\$ -	\$ 200	\$ -	\$ 200
POSTAGE & SHIPPING	\$ 11	\$ 300	\$ -	\$ 300
OTHER CONTRACTUAL SERVICES	\$ -	\$ 1,000	\$ -	\$ 1,000
MEMBERSHIPS & DUES	\$ 350	\$ 300	\$ -	\$ 300
FILING FEES & PERMITS	\$ 50	\$ 1,500	\$ -	\$ 1,500
BOOKS & SUBSCRIPTIONS	\$ 39	\$ 100	\$ -	\$ 100
LEGAL ADVERTISING	\$ 604	\$ 200	\$ -	\$ 200
PRINTING	\$ -	\$ 2,000	\$ -	\$ 2,000
INSURANCE	\$ 25,773	\$ 300	\$ -	\$ 300
EQUIPMENT RENTAL	\$ 6,000	\$ 47,000	\$ -	\$ 47,000
MISC. OTHER SERV. & CHGS.	\$ 204	\$ 500	\$ -	\$ 500
ADVERTISING & PROMOTIONS	\$ 434	\$ 1,500	\$ -	\$ 1,500
CONTINGENCY	\$ -	\$ 15,000	\$ -	\$ 15,000
CAPITAL OUTLAY-BLDGS & IMPRV	\$ 863,627	\$ 360,000	\$ -	\$ 360,000
LEASE PAYMENTS-EQUIPMENT	\$ 25,776	\$ 33,377	\$ -	\$ 33,377
	\$ 1,418,580	\$ 1,072,224	\$ 8,769	\$ 1,063,455