

AGENDA
BOARD OF CITY COMMISSIONERS
JUNE 17, 2024 AT 6:00 PM
COMMISSION CHAMBERS AT CITY HALL
16 WEST 9TH STREET
SHAWNEE, OKLAHOMA

Official action can only be taken on items which appear on the agenda. The public body may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any agenda item. When more information is needed to act on an item, the public body may refer the matter to Staff or back to Committee or the recommending body. Under certain circumstances, items are deferred to a future date or stricken from the agenda entirely.

CALL TO ORDER

DECLARATION OF A QUORUM

INVOCATION

FLAG SALUTE

1. Recognition of Kiefer Landes, Shawnee High School, Pole Vaulting State Championship Win.
2. Introduction of Shawnee 2024 student/teacher delegation for the Sister Cities exchange trip to Nikaho, Japan:

Adults

Summer Proffer (Teacher)

Michael Canaday (Chairman)

Students

Makaiah Baker

Daniel Bowlan

Kylee Ingram

Hudson McMains

Evy Simpson

Hartly Stephens

Bridge Uch

Conner Vorndran

3. Citizens Participation (A three-minute limit per person)

(A twelve-minute limit per topic)

Citizens may provide comment relevant to City business. Per Oklahoma State Statute 25 O.S. § 311(B)(1), the City Commission may only consider, deliberate, or render decisions on those items of City business that were included in the agenda. For other citizen comments, the City Commission may refer the matter to the City Manager for administrative consideration, or to schedule the matter for Commission consideration at a later date.

4. Consider approval of Consent Agenda:

- a. Minutes from the May 20, 2024 regular meeting.
- b. Acknowledge the following minutes and reports:
 - Board of Adjustment Minutes from the March 21, 2024 meeting.
 - Planning Commission Minutes from the May 8, 2024, special call meeting.
 - License Payment Report for May 2024.
 - Project Payment Report for May 2024.

c. Mayor Appointments:

Arts and Culture Commission

Katie Goodson	2nd Full Term	Expires: May 1, 2027
<i>Reappointment</i>		

Sherri Thompson	1st Full Term	Expires: May 1, 2027
<i>Replaces Tate Monroe - Term Expired</i>		

Planning Commission

Travis Alexander	1st Full Term	Expires: June 1, 2027
<i>Replaces Craig Walker - Term Expired</i>		

d. Approve renewal of the following agreements for Fiscal Year 2024-2025:

- Agreement with the Pottawatomie County Public Safety Center for Jail Services.
- Agreement with Grove Elementary School District for Police Services.

- Agreement with Independent School District No. 93, also known as Shawnee Public Schools, for Supplemental Police Services.
 - Agreement with the Housing Authority of the City of Shawnee for Supplemental Police Services.
 - Interlocal Cooperation Agreement with Gordon Cooper Technology Center (GCTC) District No. 5 to provide repaving and repair of public roadways and parking lots.
- e. Acknowledge Change Order No. 1 for Sewer Pipe Bursting.
 - f. Acknowledge one-year renewal option for Fencing and Repair Services Contract with Deep South Fencing.
 - g. Acknowledge one-year renewal option for Disaster Debris Removal Services Contract with DRC Emergency Services, LLC.
 - h. Acknowledge one-year renewal option for Disaster Debris Monitoring Services Contract with DebrisTech, LLC.
 - i. Acknowledge the Carnegie Library Building Lease Agreement with the Pottawatomie County Board of County Commissioners.
5. Presentation of the Pet of the Month by Animal Control.
 6. Mayor's Proclamation(s)
 - a. "Commemorate Juneteenth and the Dunbar Heights Historic Neighborhood", June 19, 2024
 7. Consideration of a Resolution adopting the City of Shawnee Five-Year Capital Improvement Plan for Fiscal Years 2025 through 2029.
 8. Consideration of a Resolution adopting the Fiscal Year 2024-2025 Budget for the City of Shawnee, Oklahoma for the period of July 1, 2024, through June 30, 2025.
 9. Presentation of Update on Shawnee Twin Lake #1 Dam.
 10. Consideration of a Contract with Freese and Nichols, Inc. to provide consultant services for the Twin Lake #1 Dam.

11. Consideration of a Professional Services Agreement with TAP Architecture, for architecture services related to the proposed Animal Shelter.
12. Consideration of an Amendment to the Consulting Services Agreement with Del Sol Consulting, Inc.
13. Consideration of a Task Order in accordance with the Agreement between the City of Shawnee and Del Sol Consulting, Inc. for services related to the April 19, 2023, Storm Event.
14. Consideration of a Contract with Global Spectrum L.P. d/b/a Oak View Group for Management Services at the Heart of Oklahoma Exposition Center.
15. Consideration of an Agreement with Central Oklahoma Community Action Agency / Central Oklahoma Transit System for public transportation services in Fiscal Year 2024-2025.
16. Consideration of an Agreement with Shawnee Forward for economic development services in Fiscal Year 2024-2025.
17. Consideration of an Agreement with GovInvest, Inc. for access to online platform with peer-city compensation information.
18. Consideration of a Resolution of the City of Shawnee, Oklahoma, nominating Tamera Johnson as a candidate to fill an open position on the Board of Trustees of the Oklahoma Municipal Retirement Fund (OkMRF), representing District 4 for a Five-Year Term, beginning October 1, 2024, through October 1, 2029.
19. Consideration of an appeal of the Administrative Order regarding property located at 214 West Oakland.
20. Public Hearing for a request to rezone property located at 1303 West Farrell Street from C-3 (Highway Commercial District) to R-3 (Multifamily Residential District). (Case No. RZ02-24)
21. Public Hearing for a request for a Conditional Use Permit (CUP) for an Accessory Dwelling Unit located at 1303 West Farrall Street. (Case No. CUP02-24)
22. Consideration of a request for a Final Plat, Adcock Addition, near the northwest corner of North Harrison and 45th Street. (Case No. FPL01-24)

23. Consideration of the purchase of one (1) heavy-duty truck from Vance Country Ford, under State Contract pricing, in the total amount of \$56,825.60.

24. Consideration of the following budget amendments for Fiscal Year 2023 – 2024:

- a. Police Sales Tax Fund - 107 - To fund an increase to the transfer to General fund with Sales Tax revenues exceeding budget estimates.
- b. Fire Sales Tax Fund - 108 - To fund an increase to the transfer to General fund with Sales Tax revenues exceeding budget estimates.
- c. Street & Alley Fund - 101 - To fund an increase in the cost of electricity for traffic signals funded by a transfer from the General Fund.
- d. Workers' Compensation Fund - 601 - To fund year-end workers' compensation claims exceeding budget, funded with a transfer from the General Fund and a refund from the Oklahoma Tax Commission.
- e. General Fund - 001 - To fund legal expenses with sales tax collections exceeding budget estimates.

25. Consider Bid(s):

- a. Alice, Fay, Edwards & Pesotum Street Water Line Replacement (Award)

26. Acknowledge Monthly Sales Tax and Budget Reports.

27. Administrative Report(s):

- a. Ongoing Public Review of Unified Development Code - Rian Harkins, Community Development Director
- b. Upcoming Civic Engagement Sessions for Draft 2024-2028 Strategic Plan - Andrea Weckmueller-Behringer, City Manager

28. New Business (Any matter not known or which could not have been reasonably foreseen prior to the posting of the agenda.)

29. Commissioners Comments

30. Adjournment

Respectfully submitted,

A handwritten signature in blue ink that reads "Lisa Lasyone". The signature is written in a cursive style with a large initial "L".

Lisa Lasyone, MMC, City Clerk

The City of Shawnee encourages participation from its citizens in public meetings. If participation is not possible due to a disability, notify the City Clerk, in writing, at least forty-eight hours prior to the scheduled meeting, and necessary accommodations will be made. (ADA 28 CFR 36)