

SHAWNEE AIRPORT AUTHORITY PROCEEDINGS

APRIL 15, 2024 AT 6:00 PM

The Shawnee Airport Authority of the City of Shawnee, County of Pottawatomie, State of Oklahoma, met in Regular Session in the Commission Chambers at City Hall, 16 West 9th Street, Shawnee, Oklahoma on, Monday, April 15, 2024 at 6:00 PM, pursuant to notice duly posted as prescribed by law on Thursday, April 11, 2024 at 5:29 PM. Mayor Bolt presided and called the meeting to order. Upon roll call, the following members were in attendance.

Ed Bolt
Chairman/Mayor

Daniel Matthews
Trustee Ward 1

Cami Engles
Trustee Ward 2

Yannah Frazier
Trustee Ward 3

Absent
Trustee Ward 4

Mark Sehorn
Trustee Ward 5

Lauren Richter
Trustee Ward 6

ABSENT: Darren Rutherford

CALL TO ORDER

DECLARATION OF QUORUM

1. Consider approval of Consent Agenda:

- a. Minutes from the March 18, 2024 regular meeting.
- b. Acknowledge the Airport Advisory Board Minutes from the February 21, 2024 regular meeting.

A motion was made by Trustee Matthews, seconded by Trustee Sehorn, to approve to Consent Agenda Item Nos. 1(a-b). Motion carried 6-0-0.

AYE: Matthews, Sehorn, Richter, Engles, Frazier, Bolt

NAY: None

ABSTAIN: None

2. Consideration of a Request to Terminate Commercial Non-Aeronautical Use Lease Agreement.

Assistant City Manager Danny Vise advised that Agenda Item Nos. 2 and 3 are companion items. He stated that the Shawnee Alano Club, Inc. (Alano Club) currently leases fifteen thousand (15,000) square feet of land located at 1827 North Airport Drive and the lease agreement will expire June 30, 2027. The Alano Club is requesting authorization to terminate the lease agreement prior to the expiration date.

A motion was made by Trustee Matthews, seconded by Trustee Engles, to approve a request to Terminate Commercial Non-Aeronautical Use Lease Agreement. Motion carried 6-0-0.

AYE: Matthews, Engles, Frazier, Bolt, Sehorn, Richter

NAY: None

ABSTAIN: None

3. Consideration of a request by Gateway to Prevention and Recovery Inc. to enter into a Commercial Non-Aeronautical Land Use Lease Agreement.

Assistant City Manager Danny Vise stated that Gateway to Recovery, Inc. (Gateway) is requesting to enter into a Non-Aeronautical User Lease Agreement with Shawnee Airport Authority for the property located at 1827 North Airport Drive. He advised that Gateway wishes to utilize the building to provide the services currently offered by the Free Life Group, also known as the Shawnee Alano Club, Inc. The new lease would be for a period of five (5) years with an option to renew for another five (5) years. The lease amount would be Six Hundred Forty-Two Dollars (\$642.00) per year, which is based on the market value of land and not the building.

A motion was made by Trustee Engles, seconded by Trustee Matthews, to approve a request by Gateway to Prevention and Recovery Inc. to enter into a Commercial Non-Aeronautical Land Use Lease Agreement. Motion carried 6-0-0.

AYE: Engles, Matthews, Frazier, Bolt, Sehorn, Richter

NAY: None

ABSTAIN: None

4. Consider Bid(s):

a. Forage and Hay Harvesting Lease (Award)

Assistant City Manager Danny Vise announced that one (1) bid was received. Staff recommends awarding the Forage and Hay Harvesting Lease to Airdale Farms of McLoud, Oklahoma for the total amount of Two Thousand Dollars (\$2,000.00) per year for a period of five (5) years.

A motion was made by Trustee Matthews, seconded by Trustee Engles, to award the Forage and Hay Harvesting Lease to Airdale Farms for the amount of Two Thousand Dollars (\$2,000.00) per year for a period of five (5) years. Motion carried 6-0-0.

AYE: Matthews, Engles, Frazier, Bolt, Sehorn, Richter

NAY: None

ABSTAIN: None

5. New Business

There was no new business.

6. Adjournment

There being no further business to be considered, the meeting was adjourned by power of the Chair. (10:36 p.m.)



ED BOLT, MAYOR
CHAIRMAN

ATTEST:



LISA LASZYONE, MMC, CITY CLERK
SECRETARY