

AMENDED

AGENDA
BOARD OF CITY COMMISSIONERS
APRIL 15, 2024 AT 6:00 PM
COMMISSION CHAMBERS AT CITY HALL
16 WEST 9TH STREET
SHAWNEE, OKLAHOMA

Official action can only be taken on items which appear on the agenda. The public body may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any agenda item. When more information is needed to act on an item, the public body may refer the matter to Staff or back to Committee or the recommending body. Under certain circumstances, items are deferred to a future date or stricken from the agenda entirely.

CALL TO ORDER

DECLARATION OF A QUORUM

INVOCATION

FLAG SALUTE

1. Recognition of North Rock Creek High School Archery Team State Championship Win.
2. Recognition of Pleasant Grove School Lady Warriors Basketball Division III Championship Win.
3. Recognition of Claudia Thomason, Shawnee Middle School, Girls Wrestling Regional Championship Win.
4. Recognition of Shawnee High School Girls Swim Team State Championship Win.
5. Citizens Participation (A three-minute limit per person)
(A twelve-minute limit per topic)

Citizens may provide comment relevant to City business. Per Oklahoma State Statute 25 O.S. § 311(B)(1), the City Commission may only consider, deliberate, or render decisions on those items of City business that were included in the agenda. For other citizen comments, the City Commission may refer the matter to the City Manager for administrative consideration, or to schedule the matter for Commission consideration at a later date.

6. Consider approval of Consent Agenda:

- a. Minutes from the March 18, 2024 regular meeting.
- b. Acknowledge the following minutes and reports:
 - Board of Adjustment Minutes from the January 18, 2024, regular meeting.
 - Planning Commission Minutes from the February 7, 2024, regular meeting.
 - Shawnee Beautification, Parks, and Recreation Committee Minutes from the February 15, 2024 regular meeting.
 - License Payment Report for March 2024.
 - Project Payment Report for March 2024.
 - Use of City Manager Contingency in the General Fund.
- c. Lake Lease Transfer:
 - Johnston Tract Lot 13B, 16624 Stevens Rd #B
From: Raymond Burton
To: Raymond Burton, Ron and Mindee Duffell
- d. Acknowledge the resignation of Mindy Mew-Palmer from the Planning Commission.
- e. Mayor Appointments:
 - Planning Commission
Jamie Hembree 1st Full Term Expires: June 1, 2027
Replaces Mindy Mew-Palmer, Resigned
- f. Acceptance of Belmont Park Addition Phase II public improvements and placing the Maintenance Bonds into effect.
- g. Authorize a right-of-way easements be given to Oklahoma Gas and Electric Company to serve the Wastewater Treatment Plant.
- h. Acknowledge Change Order No. 3 for Clearpond Road Culvert Replacement.
- i. Acknowledge Change Order No. 2 for Traffic Signal Storm Damage Repair

project.

- j. Approve renewal of the following agreements for Fiscal Year 2024-2025:
 - Agreement with the Pioneer Library System for Library Services, Facilities, and Maintenance.
7. Presentation of the Pet of the Month by Animal Control.
8. Mayor's Proclamation(s)
 - a. "National Animal Control Officer Appreciation Week", April 14 through April 20, 2024
 - b. "National Public Safety Telecommunications Week", April 14 through April 20, 2024
 - c. "National Arbor Day", April 26, 2024
 - d. "Loyalty Day", May 1, 2024
 - e. "Professional Municipal Clerks Week", May 5 through May 11, 2024
 - f. "National Economic Development Week", May 6 through May 10, 2024
 - g. "National Police Week", May 12 through May 18, 2024
9. Shawnee Forward Presentation.
10. Presentation of the Fiscal Year 2024-2025 Proposed Budget.
11. Consideration of a resolution authorizing Mayor Ed Bolt to cast a ballot for the 2024 Oklahoma Municipal Assurance Group (OMAG) Election of Two Trustees.
12. Consideration and adoption of a resolution authorizing the City of Shawnee's submittal of an Opioid Abatement Grant Application to the Oklahoma Opioid Abatement Board.
13. Consideration and adoption of a resolution for project sponsorship for the Oklahoma Department of Transportation (ODOT) Transportation Alternatives Program (TAP) Application and Maintenance Commitment for the Wallace

Street sidewalk project.

14. Consideration of a resolution to adopt the City of Shawnee Americans with Disabilities Act (ADA) Self-Evaluation and Transition Plan.
15. Consideration of a resolution to surplus a Kubota Model No. ZD1211RL-72 mower.
16. Consideration of an amendment to the Management Agreement between the City of Shawnee and Global Spectrum, L.P.
17. Consideration of a Task Order in accordance with the agreement between the City of Shawnee and Freese and Nichols, Inc. for water system improvements within the Midland Addition.
18. Consider approval to authorize City Manager to negotiate and execute a contract with Landmark Construction to provide Construction Manager at Risk Services for the Shawnee Fire Department Station 3 Remodel.
19. Consideration of a resolution updating the City Fee Schedule by amending portions of the Shawnee Fairview Cemetery fees pursuant to Sections 10-9 and 10-11 of Chapter 10 of the City Code.
20. Consideration of an appeal of an Administrative Order regarding property located at 602 South Park Avenue. (*Deferred from March 18, 2024 City Commission Meeting.*)
21. Consideration of an appeal of the Administrative Order regarding property located at 315 South Osage Avenue.
22. Consider the Petition for Annexation request by LaVerne Douglas for purposes of future construction and authorize Staff to proceed with notice and hearing requirements.
23. Public Hearing regarding a request to rezone from A-1 (Rural Agricultural District) to I-1 (Limited Light Industrial District), an approximately 160-acre parcel located north of Westech Road and approximately one-half (1/2) mile west of North Kickapoo Avenue.
Case No.: RZ01-24 | Applicant: City of Shawnee, Oklahoma
24. Consideration of an ordinance to rezone from A-1 (Rural Agricultural District)

to I-1 (Limited Light Industrial District), an approximately 160-acre parcel located north of Westech Road and approximately one-half (1/2) mile west of North Kickapoo Avenue.

Case No.: RZ01-24 | Applicant: City of Shawnee, Oklahoma

25. Consideration of an ordinance of the City of Shawnee, Oklahoma amending a certain portion of Chapter 7 (Buildings and Building Regulations), Article III (Electricity) of the Shawnee Municipal Code; and providing for severability, codification, repealer, and declaring an emergency.
26. Consideration of an Emergency Clause as it relates to Agenda Item No. 25 for the protection of the public's health, safety, and welfare, an emergency is declared to exist per Oklahoma State Statute Title 11, Article XIV, Section 14-103.
27. Public Hearing regarding an amendment to Section 22-299 to 22-309 of the Zoning Code, which provides guidance regarding Short-Term Rentals (STR) in the City of Shawnee, Oklahoma.
Case No.: TXT01-24 | Applicant: City of Shawnee, Oklahoma (*Deferred from March 18, 2024, City Commission Meeting.*)
28. Consideration of an ordinance amending Section 22-299 to Section 22-309 of the Zoning Code of the City of Shawnee, Pottawatomie County, Oklahoma, more specifically known as Reserved, to Short Term Rental, Residential, by amending said Sections of said Zoning Code; providing for repeal, providing for severability, and providing for codification.
Case No.: TXT01-24 | Applicant: City of Shawnee, Oklahoma
29. Consideration of a resolution updating the City Fee Schedule by amending portions of the Zoning Code of the City of Shawnee pursuant to Section 22-301 of the City Code; and providing for the re-adoption of the City Fee Schedule in whole.
30. Consideration of a Preliminary Plat for Shawnee Twin Lakes, Lake No. 1, Phase II.
Case No.: PPL01-24 | Applicant: City of Shawnee, Oklahoma
31. Consider Bid(s):
 - a. Demolition of Shawnee Regional Airport Hangar 16 (Award)

32. Acknowledge Monthly Sales Tax and Budget Reports.

33. Administrative Report(s):

- a. Presentation of the Quarterly 2018 Half-Cent Sales Tax Report - Lindsey McNabb-Fox, Finance Director
- b. Presentation on Homeless Program, City Cost, Community Donations, and Volunteer Hours - Andrea Weckmueller-Behringer, City Manager

34. New Business (Any matter not known or which could not have been reasonably foreseen prior to the posting of the agenda.)

35. Commissioners Comments

36. Adjournment

Respectfully submitted,



Lisa Lasyone, MMC, City Clerk

The City of Shawnee encourages participation from its citizens in public meetings. If participation is not possible due to a disability, notify the City Clerk, in writing, at least forty-eight hours prior to the scheduled meeting, and necessary accommodations will be made. (ADA 28 CFR 36)