

AGENDA
SHAWNEE BEAUTIFICATION, PARKS, AND RECREATION COMMITTEE
MARCH 21, 2024 AT 4:00 PM
COMMISSION CHAMBERS AT CITY HALL
16 WEST 9TH STREET
SHAWNEE, OKLAHOMA

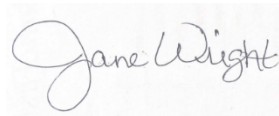
Official action can only be taken on items which appear on the agenda. The public body may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any agenda item. When more information is needed to act on an item, the public body may refer the matter to Staff or back to Committee or the recommending body. Under certain circumstances, items are deferred to a future date or stricken from the agenda entirely.

CALL TO ORDER

DECLARATION OF QUORUM

1. Consideration of approval of the Minutes from the February 15, 2024 regular meeting.
2. Staff Reports
3. Discussion of starting a Friends of the Park program
4. Consideration of finalizing committee goals.
5. Citizens Participation (A three-minute limit per person)
(A twelve-minute limit per topic)
6. Committee Comments
7. Adjournment

Respectfully submitted,

A handwritten signature in cursive script that reads "Jane Wright". The signature is written in dark ink on a light-colored, slightly textured background.

Jane Wright, Secretary

The City of Shawnee encourages participation from its citizens in public meetings. If participation is not possible due to a disability, notify the City Clerk, in writing, at least forty-eight hours prior to the scheduled meeting, and necessary accommodations will be made. (ADA 28 CFR 36)

**SHAWNEE BEAUTIFICATION, PARKS, AND RECREATION COMMITTEE
PROCEEDINGS**

FEBRUARY 15, 2024 AT 4:00 PM

The Shawnee Beautification, Parks, and Recreation Committee of the City of Shawnee, County of Pottawatomie, State of Oklahoma, met in Regular Session in the Commission Chambers at City Hall, 16 West 9th Street, Shawnee, Oklahoma on, February 15, 2024 at 4:00 P.M., pursuant to notice duly posted as prescribed by law at 1:50 P.M. on February 14, 2024. Chairperson Payn presided and called the meeting to order. Upon roll call, the following members were in attendance.

Chad Payn
Chairperson

Sherry Lankford
Vice Chairperson

Zach Foster
Committee Member

Absent
Committee Member

Sue Nelson
Committee Member

Vickie Winters
Committee Member

Absent
Commissioner/Committee Member

ABSENT: Kerri Keck and Lauren Richter

CALL TO ORDER

DECLARATION OF QUORUM

1. Consideration of approval of the Minutes from the January 18, 2024 regular meeting.

A motion to approve the January 18, 2024 minutes was made by Sherry Lankford. A 2nd was made by Vickie Winters. Motion carried 5-0.

Aye: Chad Payn, Sherry Lankford, Vickie Winters, Sue Nelson, and Zach Foster.

Nay: None

2. Consideration of approval of the Minutes from the January 23, 2024 Special Call Meeting

A motion to approve the January 23, 2024 minutes was made by Zach Foster. A 2nd was made by Sherry Lankford. Motion carried 5-0.

Aye: Chad Payn, Sherry Lankford, Vickie Winters, Sue Nelson, and Zach Foster.

Nay: None

3. Staff Reports

1. A Chocolate Box event was held at the Recreation Center on Valentine's Day with many participants. There was a chocolate dessert contest and many different kinds of chocolate to taste.
2. 2 new fitness classes are going well. Asking for a \$1.00 donation to help supplement grant money to pay for the instructor and or items needed for the fitness classes.
3. New fencing was added to BoyScout Park to update the exterior. Many other updates and maintenance issues were completed. New flooring in the bathroom is planned soon, as well as hopscotch and four square lines will be painted in the park.
4. A new Volunteer and Special Events Coordinator full-time position will be posted soon.
5. We are looking for summer interns.
6. Splash Hiring Event is March 9th. We hire individuals 16 years of age and older.
7. Implementing a new program for Splash called Stay At Splash. After a child aged 13–16 passes a 2-hour class on water safety and rules and the parent or legal guardian signs a contract, the child will be allowed to stay at Splash unsupervised. There will be a fee of \$10 to attend a class with multiple classes being offered, and we will be using a statewide training curriculum.
8. The Spring/Summer Recreation guide will be out around the first of March.
9. Play in the Park is ongoing, and we are excited for warm weather to better build relationships with park goers. Recreation staff goes to parks M-F 3-5 and 12-3 on Saturdays.

4. Consideration of Cemetery Pricing Schedule

The board was presented an updated pricing schedule for the cemetery, with the cemetery supervisor, Joey Young, explaining there has not been a price increase since 2009-2010. He also stated this new pricing is comparable to what other cities charge. This will assist the cemetery staff care for the cemetery and help with increased overhead costs for maintenance. A motion to recommend a new pricing schedule was made by Zach Foster. A 2nd was made by Vickie Winters. Motion carried 5-0.

Aye: Chad Payn, Sherry Lankford, Vickie Winters, Sue Nelson, and Zach Foster.
Nay: None

5. Consideration of Main Street flowerbed volunteer program

Sue informed the group that she had been in contact with Habitat for Humanity about possibly putting in a water system for the flowerbeds on Main Street. The group discussed how the merchants on Main Street could take care of the flowerbed located in front of their business. Discussion of a possible volunteer group to help with the maintenance of the flowerbeds, with the name of the group possibly being HUGS standing for Help Us Garden Shawnee.

6. Consideration of Veterans Lake Permit Discount

The board looked over the proposed annual fishing and boating discount for Veterans and agreed to recommend this proposed discount. A motion to recommend the discount was made by Sherry Lankford and a 2nd was made by Zach Foster. Motion carried 5-0.

Aye: Chad Payn, Sherry Lankford, Vickie Winters, Sue Nelson, and Zach Foster.
Nay: None

7. Consideration of Board Goals and Objectives

The board discussed what their mission would be and what goals they would like to achieve. They would like to possibly set up a Friends of Rec program, continue working on updating ordinances and policies for parks and recreation, and they would like to help with the Lions Club Park renovations to possibly make that park bigger and better with an eye for economic development.

8. Citizens Participation (A three-minute limit per person) (A twelve-minute limit per topic)

We had no citizens participation at this meeting.

9. Committee Comments

There were no committee comments other than questions about the cemetery pricing proposal and the veterans boating and fishing discounts. These questions were answered in the discussion of the items.

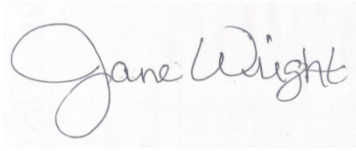
10. Adjournment

A motion to adjourn was made by Sherry Lankford at 5:45 p.m. A 2nd was made by Sue Nelson.

CHAD PAYN

CHAIRPERSON

ATTEST:

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JANE WRIGHT
SECRETARY