

BOARD OF CITY COMMISSIONERS PROCEEDINGS

JUNE 9, 2023 AT 1:00 PM

The Board of City Commissioners of the City of Shawnee, County of Pottawatomie, State of Oklahoma, met in Special Called Session in the Commission Chambers at City Hall, 16 West 9th Street, Shawnee, Oklahoma on, Friday, June 9, 2023 at 1:00 PM, pursuant to notice duly posted as prescribed by law at 12:08 p.m. on the 7th day of June, 2023. Mayor Bolt presided and called the meeting to order. Upon roll call, the following members were in attendance.

Ed Bolt
Mayor

Daniel Matthews
Commissioner Ward 1

Cami Engles
Commissioner Ward 2

Travis Flood
Commissioner Ward 3

Darren Rutherford
Commissioner Ward 4 - Vice Mayor

Mark Sehorn
Commissioner Ward 5

Absent
Commissioner Ward 6

ABSENT: Lauren Richter

CALL TO ORDER

DECLARATION OF A QUORUM

1. Ratification of the Contract Extension between the City of Shawnee and DebrisTech, LLC for debris removal monitoring services.

Assistant City Manager Danny Vise advised that the original contract entered into with DebrisTech, LLC ended on May 20, 2023 with a provision to extend the agreement in increments of thirty (30) days as needed. He advised that City Staff and DebrisTech, LLC signed a contract extension for a period of thirty (30) days, with a termination date of June 19, 2023, to provide debris removal monitoring services during the procurement process for a competitively bid debris removal monitoring contract. Staff is requesting ratification of the contract extension.

A motion was made by Commissioner Flood, seconded by Commissioner Engles, to approve ratification of the Contract Extension between the City of Shawnee and DebrisTech, LLC for debris removal monitoring services. Motion Carried 6-0-0.

AYE: Flood, Engles, Matthews, Rutherford, Sehorn, Bolt

NAY: None
ABSTAIN: None

2. Consideration of an amendment to the Contract between the City of Shawnee and DebrisTech, LLC for debris removal monitoring services.

Assistant City Manager Danny Vise advised that the original contract for debris removal monitoring services included a cap not to exceed Five Hundred Thousand Dollars (\$500,000.00). He advised that the contract has been extended, and ratified in the previous item. He explained that during the course of the debris removal, it has been apparent that the cap is insufficient and will not cover the total cost necessary to provide Federal Emergency Management Agency (FEMA) compliant monitoring services. Staff is requesting to increase the cap to One Million Dollars (\$1,000,000.00).

A motion was made by Commissioner Engles, seconded by Vice Mayor Rutherford, to approve an amendment to the Contract between the City of Shawnee and DebrisTech, LLC for debris removal monitoring services. Motion Carried 6-0-0.

AYE: Engles, Rutherford, Flood, Matthews, Sehorn, Bolt
NAY: None
ABSTAIN: None

3. Consideration of a Contract with DRC Emergency Services, LLC to provide disaster debris removal services.

Assistant City Manager Danny Vise advised that the City requested proposals from qualified firms for debris removal services and management with the intent of establishing a contract to be utilized for the continued response to the tornado event of April 19, 2023, and also for any future events that would necessitate disaster response and recovery. He advised that proposals were due June 5, 2023 and six (6) qualified responses were received. Based upon review and evaluation scores for all proposals received, Staff is requesting approval of a contract with DRC Emergency Services.

A motion was made by Commissioner Matthews, seconded by Commissioner Flood, to approve a Contract with DRC Emergency Services, LLC to provide disaster debris removal services. Motion Carried 6-0-0.

AYE: Matthews, Flood, Engles, Rutherford, Sehorn, Bolt
NAY: None

ABSTAIN: None

4. Consideration of a Task Order in accordance with the agreement between the City of Shawnee and DRC Emergency Services, LLC for disaster debris removal related to the April 19, 2023 storm event.

Assistant City Manager Danny Vise advised that the proposed Task Order is needed to provide authorization for DRC Emergency Services, LLC to complete the debris removal process related to the tornado event of April 19, 2023. The scope of the Task Order is for Two Million Dollars (\$2,000,000.00) and includes all tasks associated with the completion of debris removal and closing out the disaster management site.

A motion was made by Commissioner Flood, seconded by Vice Mayor Rutherford, to approve a Task Order in accordance with the agreement between the City of Shawnee and DRC Emergency Services, LLC for disaster debris removal related to the April 19, 2023 storm event. Motion Carried 6-0-0.

AYE: Flood, Rutherford, Engles, Matthews, Sehorn, Bolt

NAY: None

ABSTAIN: None

5. Consideration of a Contract with Del Sol Consulting, Inc. to provide disaster recovery consultant services.

Assistant City Manager Danny Vise advised that Staff requested proposals from qualified firms for consultant services related to disaster recovery with the intent of establishing a contract to be utilized for the continued response to the April 19, 2023 storm event and any future event that would necessitate disaster response and recovery. Proposals were due June 5, 2023 and two (2) qualified responses were received. Staff evaluated each response and recommends approval of a contract with Del Sol Consulting.

A motion was made by Commissioner Flood, seconded by Vice Mayor Rutherford, to approve a Contract with Del Sol Consulting, Inc. to provide disaster recovery consultant services. Motion Carried 6-0-0.

AYE: Flood, Rutherford, Engles, Matthews, Sehorn, Bolt

NAY: None

ABSTAIN: None

6. Consideration of a Contract with DebrisTech, LLC to provide disaster debris

monitoring.

Assistant City Manager Danny Vise advised that City Staff requested proposals from qualified firms for disaster debris monitoring services with the intent of establishing a contract to be utilized for the continued response to the April 19, 2023 storm event and also for any future event that would necessitate disaster response and recovery. He advised that two (2) qualified responses were received and each were evaluated. Staff is requesting approval of a contract with DebrisTech, LLC.

A motion was made by Commissioner Engles, seconded by Commissioner Matthews, to approve a Contract with DebrisTech, LLC to provide disaster debris monitoring. Motion Carried 6-0-0.

AYE: Engles, Matthews, Flood, Rutherford, Sehorn, Bolt

NAY: None

ABSTAIN: None

7. Consideration of the following budget amendments for Fiscal Year 2022 – 2023: 001 - General Fund - \$2,000,000, 302 - Street Improvement Fund - \$3,000,000, and 010 - Grant Fund - \$8,000,000.

Finance Director Lindsey McNabb-Fox advised that the proposed budget amendments are in response to the April 19, 2023 storm event and to fund disaster related emergency service contracts from the Grant Fund totaling Eight Million Dollars (\$8,000,000.00). She advised that the transfers are temporary until the City is reimbursed by FEMA.

A motion was made by Commissioner Matthews, seconded by Commissioner Sehorn, to approve budget amendments for Fiscal Year 2022 – 2023 in Fund 001 General Fund of Two Million Dollars (\$2,000,000.00), Fund 302 Street Improvement Fund of Three Million Dollars (\$3,000,000.00), and Fund 010 Grant Fund of Eight Million Dollars (\$8,000,000.00). Motion Carried 6-0-0.

AYE: Matthews, Sehorn, Engles, Flood, Rutherford, Bolt

NAY: None

ABSTAIN: None

8. Consideration of an ordinance for a temporary amendment of Chapter 7, Section 7-32, Section 109.2 regarding the requirement to pay permit fees to the City for work done on structures as a result of the April 19, 2023, severe weather event in the City of Shawnee.

Director of Engineering Seth Barkhimer advised that due to the April 19, 2023 storm event, Staff is requesting the ability to waive permit fees for residential and institutional facilities affected by the storm. The applicant will need to request a waiver and the application must be made prior to June 30, 2024.

A motion was made by Commissioner Engles, seconded by Commissioner Flood, to approve an ordinance for a temporary amendment of Chapter 7, Section 7-32, Section 109.2 regarding the requirement to pay permit fees to the City for work done on structures as a result of the April 19, 2023, severe weather event in the City of Shawnee.

Ordinance No. 2788NS was introduced.

AN ORDINANCE FOR A TEMPORARY AMENDMENT OF CHAPTER 7, SECTION 7-32, SECTION 109.2 REGARDING THE REQUIREMENT TO PAY PERMIT FEES TO THE CITY FOR WORK DONE ON STRUCTURES AS A RESULT OF THE APRIL 19, 2023, SEVERE WEATHER EVENT IN THE CITY OF SHAWNEE; AND PROVIDING FOR SEVERABILITY; PROVIDING FOR CODIFICATION; PROVIDING FOR REPEAL; AND DECLARING AN EMERGENCY.

Motion Carried 6-0-0.

AYE: Engles, Flood, Matthews, Rutherford, Sehorn, Bolt

NAY: None

ABSTAIN: None

Ordinance No.2788NS was adopted by the City Commission

A motion was made by Commissioner Matthews, seconded by Vice Mayor Rutherford, to approve the emergency clause relating to Ordinance No. 2788NS.
Motion Carried 6-0-0.

AYE: Matthews, Rutherford, Engles, Flood, Sehorn, Bolt

NAY: None

ABSTAIN: None

9. Adjournment

There being no further business to be considered, the meeting was adjourned by power of the Chair. (1:39 p.m.)



ATTEST:

Lisa Laszoni

LISA LASYONE, CMC
CITY CLERK

Ed Bolt
ED BOLT, MAYOR