

SPECIAL MEETING

AGENDA
SHAWNEE ARTS AND CULTURE COMMISSION
FEBRUARY 28, 2024 AT 11:30 AM
COMMISSION CHAMBERS AT CITY HALL
16 WEST 9TH STREET
SHAWNEE, OKLAHOMA

Official action can only be taken on items which appear on the agenda. The public body may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any agenda item. When more information is needed to act on an item, the public body may refer the matter to Staff or back to Committee or the recommending body. Under certain circumstances, items are deferred to a future date or stricken from the agenda entirely.

CALL TO ORDER

DECLARATION OF QUORUM

1. Consideration of approval of the Minutes from the May 22, 2023, special call meeting.
2. Consideration of a request to paint a mural on the west side of the building located at 411 E Main Street.
Case No.: SACC 01-24 | Applicant: London Ledbetter
3. Consideration and vote for the role of Chair of the Shawnee Arts & Culture Commission.
4. Consideration and vote for the role of Vice-Chair of the Shawnee Arts & Culture Commission.
5. Adjournment

Respectfully submitted,



Rachel Clyne, Secretary

The City of Shawnee encourages participation from its citizens in public meetings. If participation is not possible due to a disability, notify the City Clerk, in writing, at least forty-eight hours prior to the scheduled meeting, and necessary accommodations will be made. (ADA 28 CFR 36)

SHAWNEE ARTS & CULTURE COMMISSION MINUTES -SPECIAL MEETING

DATE: May 24, 2023

DRAFT MINUTES

The Shawnee Arts & Culture Commission of the City of Shawnee, County of Pottawatomie, State of Oklahoma, met in person for a special meeting on May 24, 2023, at 11:30 a.m., according to notice duly posted as prescribed by law.

Vice-Chair Wolf called the meeting to order and requested a roll call.

Present: Goodson, Monroe, Simmons, Wolf

Absent: Grider, Sherman, Trim

City Planner Rachel Clyne stated a quorum was present.

Item 1. Consideration and Approval of the Revised Public Art Ordinance

Community Development Director, Rian Harkins, reviewed the revisions to the current public art ordinance, which included:

- Repeal of the original ordinance (2714NS)
- Clarification of terms of office
- Streamlined definition
- Administration – 1% applies to public projects
- Removal of private projects
- Potential for a cost-share program
- Money for match
- Clarification of review process

Commissioner Monroe made a motion to Recommend to the City Commission to **Approve** the revised public art ordinance as presented, which Commissioner Goodson seconded.

Motion **passed 4-0-0.**

Aye: Goodson, Monroe, Simmons, Wolf

Nay: None

Abstain: None

Item 2. Consideration of the Proposed SACC By-Laws and Standing Rules

Vice Chair Wolf made a motion to **Approve** the Proposed SACC By-Laws and Standing Rules as presented, which Commissioner Simmons seconded.

Motion **passed 4-0-0.**

Aye: Goodson, Monroe, Simmons, Wolf

Nay: None

Abstain: None

Item 3. Adjournment

The meeting adjourned at **11:42 a.m.**

Chair/Vice-Chair

Date

City Planner

Date



Shawnee Arts & Culture Commission Meeting – 2.28.2024

Staff Report | SSAC01-24 | 411 E. Main Street - Mural

Date: 2.22.2024

To: Shawnee Arts & Culture Commission

From: Rachel Clyne, City Planner

Subject: **Staff Report** - Consideration of a request to paint a mural on the west wall of the building located at 411 E. Main Street.
Case No.: **SACC 01-24** | Applicant: London Ledbetter

Background

The subject property is located at 411 E Main Street. The request is to paint a mural on the west side of the existing building. The applicant is a second-year student at Gordon Cooper Technology Center. Her graphic design program is participating in the SkillsUSA competition. The applicant has designed a mural for the Shawnee Downtown area, which will serve as her entry in the competition. She proposes painting the west side of a local brick building with a mural that will act as a photo opportunity for locals and visitors.

The subject property houses the law offices of Mat Thomas, PLLC, and sits on the south side of East Main Street and is east of S. Oklahoma Avenue. The east side of the building is adjacent to Comma, a café and coffee shop. On the west side of the building, the brick wall area for the proposed mural. It is adjacent to an empty, partially paved lot owned by Pottawatomie County. Further to the east, are an area of open space and the business, Yort's Alternator and Starter.

The building's owner, Mat Thomas, has seen and approved the mural design and has given consent for the painting. The SkillsUSA competition is scheduled for April 21, 2024. The applicant and two classmates are eager to begin painting with the Shawnee Arts & Culture Commission's approval. The upkeep of the mural is the responsibility of the applicant.

Discussion

Referencing the City of Shawnee Zoning Code (Code) DIVISION 14. – Administration. Section 22-750(b). Review by the Shawnee Arts & Culture Commission. “(b) *All artwork visible from a public street, on public or private property, either as a project commissioned independently by a property owner or under the auspices of this ordinance.*”

Since this proposed project is privately funded and on private property, the Shawnee Arts & Culture Commission is the deciding body; a recommendation to the City Commission is not required.

Options:

- Approval of Case No. SACC01-24, to paint the proposed mural on the west wall of the building at 411 E. Main Street (with or without specific conditions).
- Denial of the application for SACC01-24, thus preventing the painting of the proposed mural.
- Deferral of Case No. SACC01-24 with a request for additional and specific information to a certain date.

SACC01-24

Information received from applicant on 2.14.2024.

Hello, my name is London Ledbetter.

I am a second-year student at Gordon Cooper Technology Center in the graphic design program. My classmates and I (Tiffany Battige and Madyson Talley) would like to paint a mural in downtown Shawnee.

This mural would help bring business to Shawnee as well as freshen and update the downtown area. This project would be used in our SkillsUSA competition also.

We compete on April 21st, and we can start on the mural as soon as possible. We would like this mural to be a photo opportunity and give Shawnee yet another reason to visit. We have made a hashtag named #ShawneeSights that people can tag themselves in when posting in front of the mural.

The address of the wall we would like to use is 411 E Main St, Shawnee Oklahoma. The measurements of the wall are 11ft tall x 48ft wide. This building is owned by Mat Thomas. He has approved of us painting on his wall and the design I have made. The materials used for this mural would be Sherwin Williams exterior paint and pencils for sketching.

This mural's up-keep would be our responsibility.

Below I have attached the design we would like to paint along with proof of the property owner's consent.

a. Artist proposal or scope of work: My classmates and I (Tiffany Battige and Madyson Talley) would like to paint a mural in downtown Shawnee. This mural would help bring business to Shawnee as well as freshen and update the downtown area. This project would be used in our SkillsUSA competition also. We would like this mural to be a photo opportunity and give Shawnee yet another reason to visit. We have made a hashtag named #ShawneeSights that people can tag themselves in when posting in front of the mural.

b. Proof of property owner consent: Attached

c. Site Plan(s): Painted Mural

d. Landscape/ hardscape plan(s): N/A

e. Color photographs of proposed artwork location and surrounding area: Attached

f. Artwork Elevation drawings/renderings: Attached

g. Description of proposed materials, colors and specifications: 11x48ft wall, Sherwin Williams Exterior paint - Salmon, Turquoise, Brown, and off white, Pencils for sketching.

h. Structural engineering design and foundation plan: Existing wall

i. Building permit application (as applicable): N/A

j. Statement that the project will either be privately maintained or dedicated to the city once accepted by the city of Shawnee: Privately maintained.

W E L C O M E

TO

Downtown Shawnee

OR

#ShawneeSights

SUPPORT
your
Local
BUSINESSES



411 East Main External Inbox x



Mat Thomas

Mon, Feb 12, 2:53 PM (2 days ago) ☆ ↶ ⋮

to me ▾

To whom it may concern:

I am the owner of property located at 411 East Main Street, Shawnee, OK. Ms. Ledbetter has been discussing with me a mural on my building. She has worked hard on this design and communicated with me well about the project. I consent to her design being painted on my building. I am excited to see her vision realized.

-mat



Mat Thomas

Mon, Feb 12, 2:53 PM (2 days ago) ☆ ↶ ⋮

to me ▾



London Ledbetter <london.ledbetter@gctech.edu>

Mon, Feb 12, 2:54 PM (2 days ago) ☆ ↶ ⋮

to Mat ▾

This is perfect, thank you so much! You have been so great to work with.



↶ Reply ↷ Forward