

AGENDA
BOARD OF CITY COMMISSIONERS
FEBRUARY 20, 2024 AT 6:00 PM
COMMISSION CHAMBERS AT CITY HALL
16 WEST 9TH STREET
SHAWNEE, OKLAHOMA

Official action can only be taken on items which appear on the agenda. The public body may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any agenda item. When more information is needed to act on an item, the public body may refer the matter to Staff or back to Committee or the recommending body. Under certain circumstances, items are deferred to a future date or stricken from the agenda entirely.

CALL TO ORDER

DECLARATION OF A QUORUM

INVOCATION

FLAG SALUTE

1. Recognition of City of Shawnee Emergency Response Personnel for Providing EMS Services During a Special Delivery.
2. Recognition of Multiple State Championship Wins for Grove School Robotics Teams.
3. Citizens Participation (A three-minute limit per person)
(A twelve-minute limit per topic)

Citizens may provide comment relevant to City business. Per Oklahoma State Statute 25 O.S. § 311(B)(1), the City Commission may only consider, deliberate, or render decisions on those items of City business that were included in the agenda. For other citizen comments, the City Commission may refer the matter to the City Manager for administrative consideration, or to schedule the matter for Commission consideration at a later date.

4. Consider approval of Consent Agenda:
 - a. Minutes from the January 16, 2024 regular meeting and the February 12, 2024 special call meeting.
 - b. Acknowledge the following minutes and reports:

- Planning Commission Minutes from the December 6, 2023, regular meeting.
 - Shawnee Beautification, Parks, and Recreation Committee Minutes from the December 21, 2023 regular meeting.
 - License Payment Report for January 2024.
 - Project Payment Report for January 2024.
- c. Lake Lease Transfer and On-Site Utility Agreement:
- Mosler Tract Lot 3, 16404 Archery Range Rd
From: Link S Cowen
To: Harold L Ake
- d. Acceptance of Right-of-Way Utility Easement Agreements for 41401 Wolverine Road.
- e. Approve renewal of an Agreement for Beautification Services for the City of Shawnee with South Central Industries, Inc. for trash removal and janitorial services.
- f. Acceptance of Country Hollow public water line improvements and placing the Maintenance Bond into effect.
5. Presentation of the Pet of the Month by Animal Control.
6. Mayor's Proclamation(s)
- a. "American Red Cross Month", March 2024
7. Discussion of potential amendments to portions of Article VII, Section 22-410 of Chapter 22, related to the operation of shelters for homeless persons.
8. Consideration of a resolution calling and providing for the holding of nonpartisan general and general runoff elections in the City of Shawnee, Oklahoma for the purpose of nominating and electing candidates for offices of Mayor, City Commissioner of the Second Ward, City Commissioner of the Third Ward, and City Commissioner of the Fourth Ward; establishing a filing period and qualifications for such offices; designating the manner of electing the various city offices named herein; providing for said elections to be conducted by the Pottawatomie County Election Board; and providing for

voting by absentee ballot.

9. Consideration of a contract with Econolite Systems, Inc. for Centracs Mobility Services agreement, an Advanced Transportation Management System.
10. Public hearing for a Conditional Use Permit (CUP) to operate a liquor store on the property at 523 South Chapman Avenue.
Case No. CUP01-24 | Applicant: Jennifer Hunt
11. Consideration of a Conditional Use Permit (CUP) to operate a liquor store on the property at 523 South Chapman Avenue.
Case No. CUP01-24 | Applicant: Jennifer Hunt
12. Consideration of the following budget amendments for Fiscal Year 2023 – 2024:
 - a. Fund 302 - Street Improvement Fund - to fund an increased bid amount for the reconstruction of the Main Street Bridge near Tucker Street with sales tax collections in excess of projections.
 - b. Fund 001 - General Fund - to appropriate fund balance for a prior year encumbrance for street sign replacement as a result of the April 2023 tornado.
 - c. Fund 603 - Insurance Recovery Fund - to appropriate insurance proceeds received from the April 2023 tornado and a weather event in July 2023.
 - d. Grant Fund - 010 - to appropriate grant funds awarded to the Fire Department for the purchase of fire equipment.
13. Consider Bid(s):
 - a. Marie Drive Waterline Project (Award)
14. Acknowledge Monthly Sales Tax and Budget Reports.
15. Administrative Report(s):
 - a. Bi-Annual Progress Report of the Capital Improvement Plan FY2024-2028
- Danny Vise, Jr., Assistant City Manager
16. New Business (Any matter not known or which could not have been

reasonably foreseen prior to the posting of the agenda.)

17. Commissioners Comments

18. Consider an executive session in accordance with 25 O.S. § 307(B)(4) to discuss confidential communications between a public body and its attorney concerning a pending investigation, claim, or action, if the public body, with the advice of its attorney, determines that disclosure will seriously impair the ability of the public body to process the claim or conduct a pending investigation, litigation, or proceeding in the public interest, specifically regarding PFAS settlement. *(Deferred from January 16, 2024 City Commission Meeting.)*
19. Consider an executive session in accordance with 25 O.S. § 307(B)(4) to discuss confidential communications between a public body and its attorney concerning a pending investigation, claim, or action, if the public body, with the advice of its attorney, determines that disclosure will seriously impair the ability of the public body to process the claim or conduct a pending investigation, litigation, or proceeding in the public interest, specifically regarding ACLU Letters.
20. Consider matters discussed in executive session in accordance with 25 O.S. §307(B)(4) to discuss confidential communications between a public body and its attorney concerning a pending investigation, claim, or action if the public body, with the advice of its attorney, determines that disclosure will seriously impair the ability of the public body to process the claim or conduct a pending investigation, litigation, or proceeding in the public interest, specifically regarding PFAS settlement. *(Deferred from January 16, 2024 City Commission Meeting.)*
21. Consider matters discussed in executive session in accordance with 25 O.S. §307(B)(4) to discuss confidential communications between a public body and its attorney concerning a pending investigation, claim, or action if the public body, with the advice of its attorney, determines that disclosure will seriously impair the ability of the public body to process the claim or conduct a pending investigation, litigation, or proceeding in the public interest, specifically regarding ACLU Letters.

22. Adjournment

Respectfully submitted,

A handwritten signature in blue ink that reads "Lisa Lasyone". The signature is written in a cursive style with a small dot over the 'i' in Lisa.

Lisa Lasyone, MMC, City Clerk

The City of Shawnee encourages participation from its citizens in public meetings. If participation is not possible due to a disability, notify the City Clerk, in writing, at least forty-eight hours prior to the scheduled meeting, and necessary accommodations will be made. (ADA 28 CFR 36)