

AGENDA
SHAWNEE MUNICIPAL AUTHORITY
FEBRUARY 20, 2024 AT 6:00 PM
COMMISSION CHAMBERS AT CITY HALL
16 WEST 9TH STREET
SHAWNEE, OKLAHOMA

Official action can only be taken on items which appear on the agenda. The public body may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any agenda item. When more information is needed to act on an item, the public body may refer the matter to Staff or back to Committee or the recommending body. Under certain circumstances, items are deferred to a future date or stricken from the agenda entirely.

CALL TO ORDER

DECLARATION OF QUORUM

1. Consider approval of Consent Agenda:
 - a. Minutes from the January 16, 2024 regular meeting.
2. Consideration of a budget amendment for Fiscal Year 2023-2024 for Shawnee Municipal Authority Fund 501 to fund a replacement vehicle that was damaged in an accident with insurance proceeds received in the prior fiscal year.
3. New Business
4. Adjournment

Respectfully submitted,



Lisa Lasyone, MMC, City Clerk

The City of Shawnee encourages participation from its citizens in public meetings. If participation is not possible due to a disability, notify the City Clerk, in writing, at least forty-eight hours prior to the scheduled meeting, and necessary accommodations will be made. (ADA 28 CFR 36)

DRAFT

SHAWNEE MUNICIPAL AUTHORITY PROCEEDINGS

JANUARY 16, 2024 AT 6:00 PM

The Shawnee Municipal Authority of the City of Shawnee, County of Pottawatomie, State of Oklahoma, met in Regular Session in the Commission Chambers at City Hall, 16 West 9th Street, Shawnee, Oklahoma on, Tuesday, January 16, 2024 at 6:00 PM, pursuant to notice duly posted as prescribed by law on Thursday, January 11, 2024 at 4:48 PM. Mayor Bolt presided and called the meeting to order. Upon roll call, the following members were in attendance.

Ed Bolt
Chairman/Mayor

Daniel Matthews
Trustee Ward 1

Absent
Trustee Ward 2

Yannah Frazier
Trustee Ward 3

Darren Rutherford
Trustee Ward 4

Mark Sehorn
Trustee Ward 5

Lauren Richter
Trustee Ward 6

ABSENT: Cami Engles

CALL TO ORDER

DECLARATION OF QUORUM

1. Consider approval of Consent Agenda:

a. Minutes from the December 18, 2023 regular meeting.

A motion was made by Trustee Matthews, seconded by Trustee Sehorn, to approve Consent Agenda Item No. 1(a). Motion carried 6-0-0.

AYE: Matthews, Sehorn, Richter, Frazier, Bolt, Rutherford

NAY: None

ABSTAIN: None

2. Consideration of a Utility Relocation Agreement between the Shawnee Municipal Authority and the Oklahoma Department of Transportation.

Director of Engineering Seth Barkhimer provided a Staff report.

A motion was made by Trustee Sehorn, seconded by Trustee Matthews, to

approve a Utility Relocation Agreement between the Shawnee Municipal Authority and the Oklahoma Department of Transportation. Motion carried 6-0-0.

AYE: Sehorn, Matthews, Frazier, Bolt, Rutherford, Richter

NAY: None

ABSTAIN: None

3. New Business

There was no new business.

4. Adjournment

There being no further business to be considered, the meeting was adjourned by power of the Chair. (8:02 p.m.)

ED BOLT, MAYOR
CHAIRMAN

ATTEST:

LISA LASYONE, MMC, CITY CLERK
SECRETARY



Finance Department
16 W. 9th St.
Shawnee, OK 74801
ShawneeOK.org

Date: February 20, 2024
To: Shawnee Municipal Authority
From: Lindsey McNabb-Fox, Finance Director
Subject: Consideration of a budget amendment for Fiscal Year 2023-2024 for Shawnee Municipal Authority Fund 501 to fund a replacement vehicle that was damaged in an accident with insurance proceeds received in the prior fiscal year.

Background: A total budget amendment in the amount of \$21,761 for the Shawnee Municipal Authority should be considered.

Water Department vehicle replacement – In April 2023, the City received insurance proceeds in the amount of \$21,761 for a Water department vehicle damaged in an accident. A budget amendment was approved by the Shawnee Municipal Authority at the April 17 meeting for the Fiscal Year 22-23 budget; however, the purchase of that vehicle was not done prior to the end of the fiscal year due to vehicle supply issues. Now that the vehicle is ready, a budget amendment is required in the Fiscal Year 23-24 budget. The amount for appropriation is as follows:

- \$21,761 – Shawnee Municipal Authority, Water Distribution, Capital Outlay - Equipment

This amendment is funded from fund balance.

Financial Impact: See budget amendment

Attachments: SMA-501

Staff Recommendation: Approval of the item

City of Shawnee
2023-2024 Budget Amendment
Shawnee Municipal Authority

Estimated Revenue, Fund Balance, or Transfers IN

Fund Number	Account Number	Project Code	Line Item	Description	Balance Before Amendment	Amount of Amendment Increase (Decrease)	Balance After Amendment
							-
							-
							-
				Total	-	-	-

Appropriations

Fund Number	Account Number	Project Code	Line Item	Description	Balance Before Amendment	Amount of Amendment Increase (Decrease)	Balance After Amendment
501	5-1040-54500			Capital Outlay - Equipment	-	21,761.00	21,761.00
							-
							-
							-
					-	-	-
					-	21,761.00	21,761.00

Approved by the City Commission this

Explanation of Budget Amendment:

To fund a replacement vehicle that was damaged in an accident with insurance proceeds received in the prior fiscal year.

Approved:

Mayor _____
Attest:

City Clerk _____

On Date _____

Posted By _____ Date _____ BA# _____ Pkt.# _____