

SPECIAL CALL

AGENDA
BOARD OF CITY COMMISSIONERS
FEBRUARY 12, 2024 AT 6:00 PM
COMMISSION CHAMBERS AT CITY HALL
16 WEST 9TH STREET
SHAWNEE, OKLAHOMA

Official action can only be taken on items which appear on the agenda. The public body may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any agenda item. When more information is needed to act on an item, the public body may refer the matter to Staff or back to Committee or the recommending body. Under certain circumstances, items are deferred to a future date or stricken from the agenda entirely.

CALL TO ORDER

DECLARATION OF A QUORUM

1. Consideration of a resolution of the City of Shawnee providing notice of proposed changes to Ward Boundaries pursuant to Title 11, Section 20-101 through Section 20-106 of the Oklahoma State Statutes.
2. Public hearing regarding the modification of Ward Boundaries of the City of Shawnee, Oklahoma.
3. Consideration of an ordinance modifying Ward Boundaries of the City of Shawnee, Oklahoma.
4. Adjournment

Respectfully submitted,



Lisa Lasyone, MMC, City Clerk

The City of Shawnee encourages participation from its citizens in public meetings. If participation is not possible due to a disability, notify the City Clerk, in writing, at least forty-eight hours prior to the scheduled meeting, and necessary accommodations will be made. (ADA 28 CFR 36)



City Manager Department
16 W. 9th St.
Shawnee, OK 74801
ShawneeOK.org

Date: February 12, 2024
To: Board of City Commissioners
From: Andrea Weckmueller-Behringer, City Manager
Subject: Consideration of a resolution of the City of Shawnee providing notice of proposed changes to Ward Boundaries pursuant to Title 11, Section 20-101 through Section 20-106 of the Oklahoma State Statutes.

Background: Oklahoma State law prescribes that, as soon as practicable following a Federal Decennial Census, a municipality must review their wards and, if necessary, change the boundaries so that the resulting wards form contiguous territory that contains substantially equal population.

Title 11 of the Oklahoma Statutes (O.S.), Section 20-102 states that a change in the name, boundaries, or number of wards in a municipality may be proposed either by a resolution of the municipal governing body, or by an initiative petition filed with the municipality. The proposed resolution declares the City's intent to update the ward boundaries.

Furthermore, 11 O.S. Section 20-103 requires that the governing body give at least thirty (30) days' notice of any proposal to change the name, boundaries, or number of wards. The required notice was published on January 11, 2024.

Financial Impact: None

Attachments: Resolution

Staff Recommendation: Approval of the item

RESOLUTION NO. _____

A RESOLUTION OF THE CITY OF SHAWNEE PROVIDING NOTICE OF PROPOSED CHANGES TO WARD BOUNDARIES PURSUANT TO TITLE 11 SECTION 20-101 THROUGH SECTION 20-106 OF THE OKLAHOMA STATUTES.

WHEREAS, Oklahoma statutes require municipal governing bodies to review the wards and ward boundaries of the municipality as soon as practicable following each federal census; and

WHEREAS, Oklahoma statutes require that the boundaries or number of wards be changed, if necessary, so that wards are compact, contiguous territory and are substantially equal in population; and

WHEREAS, Oklahoma statutes also require, to the extent practicable, that a municipal governing body not subdivide precincts established by a county election board in establishing ward or council boundaries; and

WHEREAS, the City of Shawnee has worked to create proposed changes to the Shawnee City Commission wards based on the 2020 Federal Decennial Census data to ensure that the wards are compact, contiguous, substantially equal in population, and do not subdivide precincts established by a county election board, to the extent practicable; and

WHEREAS, a change in the boundaries of wards may be proposed at any time by a resolution of the municipal governing body; and

WHEREAS, the governing body shall give at least thirty (30) days' notice of the proposal to change the boundaries of wards.

NOW THEREFORE, BE IT RESOLVED by the City Commission of the City of Shawnee, Oklahoma that:

- A. The Shawnee City Commission proposes a change in the boundaries of the municipal wards, as reflected on the attached map, in accordance with Oklahoma Statute Title 11, § 20-101 through 20-106.
- B. On January 11, 2024, public notice, including the attached map, was published as required by Oklahoma Statute Title 11 § 20-103.
- C. Following expiration of the thirty (30) day notice period, the City Commission will vote on an ordinance to approve or not approve the proposed ward boundary changes, which will require approval by at least two-thirds (2/3) of all members of the City Commission to pass.
- D. The City Clerk has included on the agenda for the City Commission special call meeting scheduled for February 12, 2024, at 6:00 p.m., an item for the Commission to consider and vote to approve or not approve the proposed ward boundary

changes, and the Commission will hear public comment, if any, at that meeting prior to taking a vote.

The City of Shawnee, Oklahoma adopted the above Resolution on the _____ day of February, 2024.

CITY OF SHAWNEE, OKLAHOMA:

ED BOLT, MAYOR

ATTEST:
(Seal)

LISA LASYONE, MMC
CITY CLERK

DRAFT



City Manager Department
16 W. 9th St.
Shawnee, OK 74801
ShawneeOK.org

Date: February 12, 2024
To: Board of City Commissioners
From: Andrea Weckmueller-Behringer, City Manager
Subject: Public hearing regarding the modification of Ward Boundaries of the City of Shawnee, Oklahoma.

Background: The City of Shawnee, like many municipalities across the U.S., undergoes a redistricting process to adjust electoral ward boundaries following every Federal Decennial Census. The redistricting is designed to ensure fair representation by aligning ward populations with demographic changes.

For the City of Shawnee, the redistricting process is guided by the City Charter as well as Oklahoma State law. The City Charter prescribes that the City be divided into 6 wards; State law calls for compact and contiguous districts; and both City Charter and State law stipulate substantially equal numbers in population for each ward.

In late 2021, the PL 94-171 dataset was released by the U.S. Census Bureau. It offers redistricting data at the Census block level, which is the smallest geographic unit at which the Census Bureau makes data available. Within the City of Shawnee, the population size per Census Block ranges from 0 to 739.

The City experienced a healthy 5.6% growth in population between the prior and the most recent Decennial Census. The population growth largely focused on the northern and western areas of the City, specifically Wards 1 & 6. In addition, in September 2021, the City de-annexed several square miles of territory south of the North Canadian River, which affected population counts in both Wards 3 and 4. The redistricting provided the opportunity to rebalance the population across all wards.

Given that the total 2020 population within the City of Shawnee is 31,217, each ward should contain as close to 5,203 residents as possible to be considered substantially equal. Substantially equal was further defined as less than 1.0 % deviation from the population target, which means that the redistricting sought to keep the deviation within +/- 52 persons per ward. That in turn set the acceptable population range by ward to be 5,151 to 5,255 residents. Once these redistricting parameters were set, the process itself occurred incrementally.

- Ward 5 required no change as it fell within the desired range.
- Ward 4 grew westward in territory until the target population range was reached.
- Ward 3 was adjusted northward.
- With the changes made to the two southern wards, Ward 2 was adjusted northward.
- Wards 1 & 6 were separated along Kickapoo Street.

The adjusted ward boundaries are subject to a public hearing.

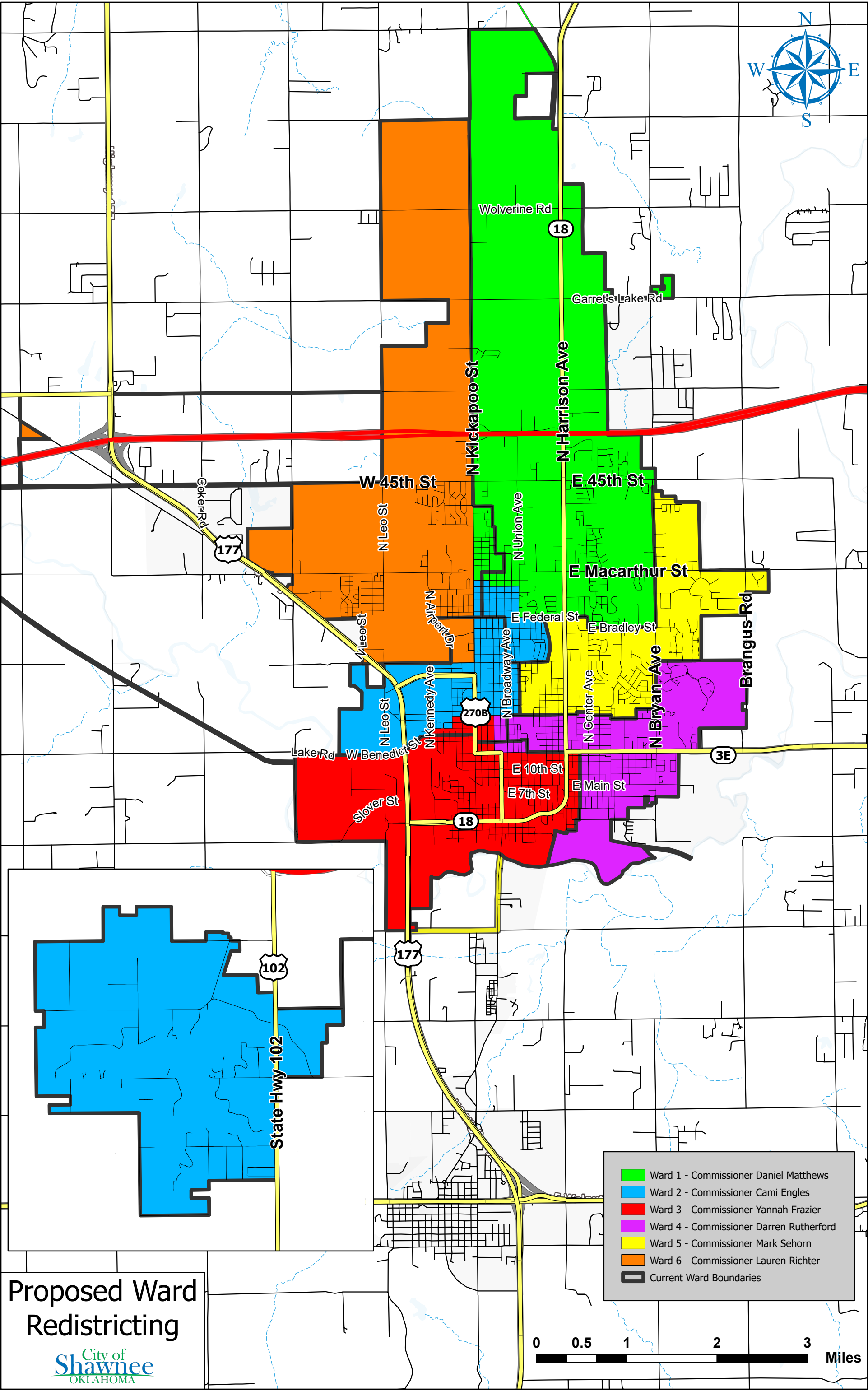
Ward Number	Current Population	Overall %	Proposed Population	Overall %
1	5,822	18.65%	5,235	16.77%
2	4,764	15.37%	5,205	16.67%
3	4,588	14.70%	5,157	16.52%
4	4,835	15.42%	5,195	16.64%
5	5,229	16.75%	5,229	16.75%
6	5,979	19.15%	5,196	16.64%
Total	31,217	--	31,217	--
Maximum Deviation	776	--	46	--

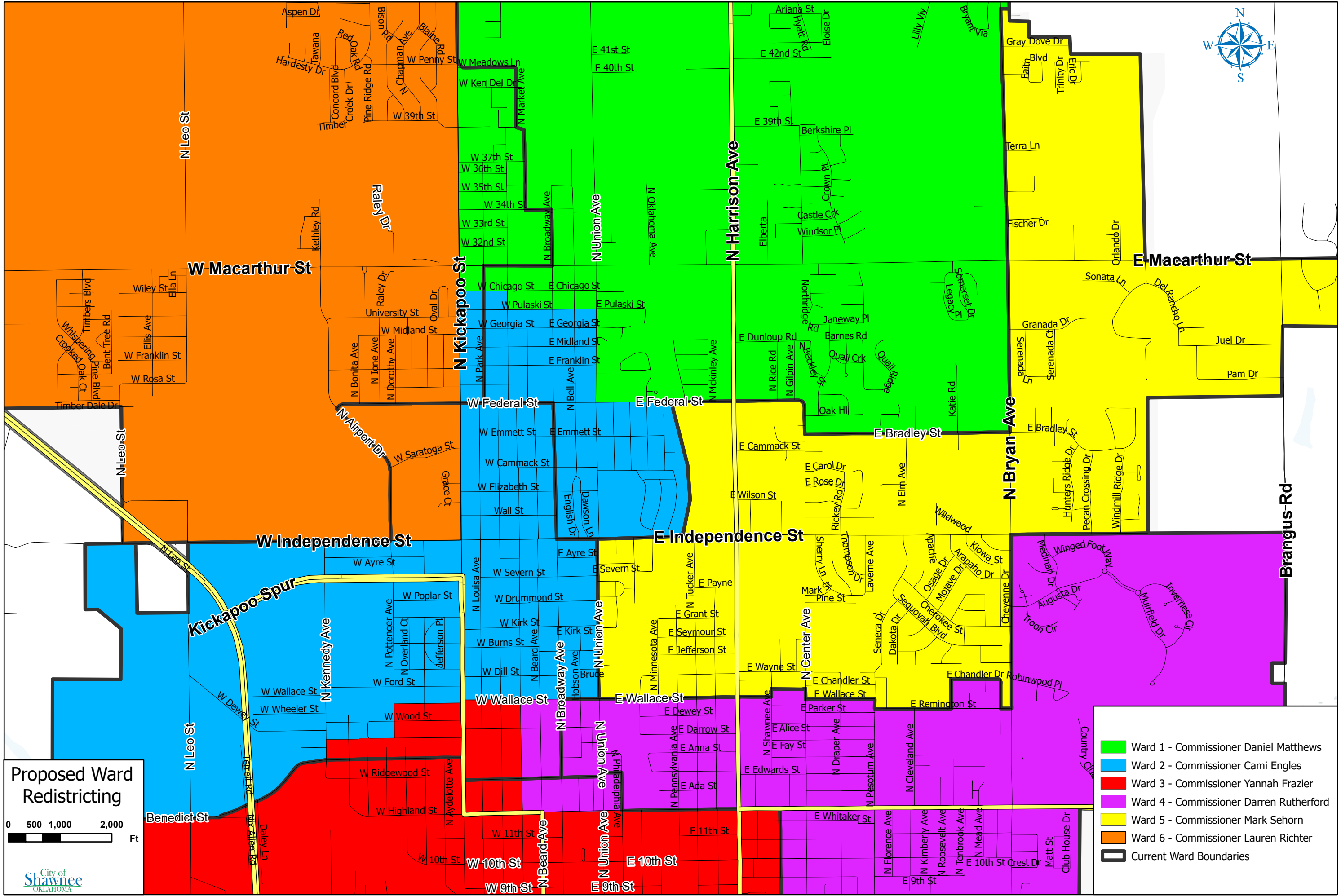
Once approved, the underlying map file will be submitted to the University of Oklahoma - Center for Spatial Analysis for integration with the Pottawatomie County voting precincts.

Financial Impact: None

Attachments: Ward Redistrict w Current Overlay, Ward Redistrict w Current Overlay Zoom

Staff Recommendation: Conduct Public Hearing





ORDINANCE NO. _____NS

**AN ORDINANCE MODIFYING WARD BOUNDARIES OF
THE CITY OF SHAWNEE, OKLAHOMA**

WHEREAS, the City of Shawnee must review its ward boundaries after each Federal Decennial Census to ensure that each ward is roughly equal in population;

WHEREAS, public notice was provided in accordance with 11 O.S. § 20-103;

WHEREAS, the Shawnee City Charter (Article III) requires that “each ward shall contain nearly the same number of inhabitants” and the proposed amendments further this charge;

WHEREAS, the proposed ward boundaries form compact and contiguous territory and are substantially equal in population in accordance with 11 O.S. §20-101.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF CITY COMMISSIONERS OF THE CITY OF SHAWNEE, OKLAHOMA:

SECTION 1: AMENDATORY. City ward boundaries are hereby modified consistent with the map set forth in Exhibit 1.

PASSED AND APPROVED this _____ day of February, 2024.

ED BOLT, MAYOR

(SEAL)

ATTEST:

LISA LASYONE, MMC, CITY CLERK

Approved as to form and legality this _____ day of February, 2024.

JOSEPH VORNDRAN, CITY ATTORNEY

