

**SHAWNEE BEAUTIFICATION, PARKS, AND RECREATION COMMITTEE
PROCEEDINGS**

DECEMBER 21, 2023 AT 4:00 PM

The Shawnee Beautification, Parks, and Recreation Committee of the City of Shawnee, County of Pottawatomie, State of Oklahoma, met in Regular Session in the Commission Chambers at City Hall, 16 West 9th Street, Shawnee, Oklahoma on, December 21, 2023 at 4:00 P.M., pursuant to notice duly posted as prescribed by law at 3:45 P.M. on December 18, 2023. Chairperson Payne presided and called the meeting to order. Upon roll call, the following members were in attendance.

Chad Payn
Chairperson

Sherry Lankford
Vice Chairperson

Absent
Committee Member

Vacant
Committee Member

Sue Nelson
Committee Member

Absent
Committee Member

Lauren Richter
Commissioner/Committee Member

ABSENT: Vickie Winters and Zach Foster

CALL TO ORDER

DECLARATION OF QUORUM

1. Consideration of approval of the Minutes from the October 19, 2023 regular meeting.

A motion to approve the minutes was made by Sherry Lankford. A 2nd was made by Sue Nelson. Motion carried 4-0.

Aye: Chad Payn, Sherry Lankford, Sue Nelson, and Lauren Richter.

Nay: None

2. Staff Reports

1. The Senior Recreation Center held a Thanksgiving meal and had 75 participants.
2. We recently received a \$4000.00 grant from the National Recreation and

Parks Association with the funds going to Senior Fitness Classes.

3. We will be partnering with the Shawnee Public Library to host events.
4. A new Recreation Aide will be starting in January.
5. Pancakes with Santa was held at the Community Center with about 60 participants.
6. Online applications are now being accepted for jobs at Splash, and there will be a hiring event on March 9, 2024, with Splash opening the Friday of Memorial Day Weekend.
7. The parks department has completed a tree inventory, an assessment of irrigations systems and flower beds, and started plans for next season.
8. An employee recently attained certification of playground inspector through the National Parks and Recreation Association and another employee attained his CDL license.
9. 3 new volunteers are helping with different tasks throughout the department, and we have opportunities for anyone needing to do community service.
10. Kerri recently applied for a beautification grant that would allow us to get trashcans and trees back into some of the parks that were hit by the tornado last spring.

3. Citizens Participation

(A three-minute limit per person)

(A twelve-minute limit per topic)

Mr. Butch Lutomski spoke to the board on behalf of the Lions Club Committee. He let them know the committee is ready and waiting to help with getting Lions Club Park and the ball field cleaned up and ready for use. He is going to work with the City Manager on possibly getting grant money to help with the work that needs to be done.

4. Discussion of the Opening of Woodland Park.

Sherry Lankford talked to the group about how well the park opening went. She was glad to see that most of the attendees went to the Veterans Day Event after the park opening. Chad wanted to know how things are going at KidSpace and Woodland Parks from the Parks and Recreation aspect. Kerri informed the board that we would have a better idea in July of 2024 after the parks have been opened for a good amount of time, and she wanted them to know she is trying to formulate a plan to have people in the park to oversee activities going on. Amy let the board know the rentals at KidSpace have been good at this point. Kerri gave an update on the tree removal at Woodland Park stating there are only 2 trees left

to be removed at this time.

5. Consideration of a potential Winter Committee Workshop.

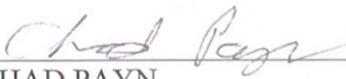
Kerri discussed with the group the possibility of holding a workshop to let the board know more about the department. She thought it would be good to reassess where we are, give an outline of what we do, take a tour of all the parks that the department maintains, and set up a mission statement and goals. The group discussed when and where the meetings could be held, if we would need to have a Special Call meeting, and how a parks tour could be done. Kerri will create sample topics for a workshop and suggest possible times.

6. Committee Comments

Chad Payn wanted to know if applications are being accepted to fill the vacant seat on the board. Kerri informed him that yes, applications are currently being accepted. Chad also stated he would like to see more programs offered for teenagers in the community.

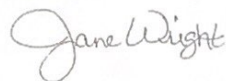
7. Adjournment

A motion to adjourn was made by Sherry Lankford at 5:25 p.m. A 2nd was made by Lauren Richter.



CHAD PAYN
CHAIRPERSON

ATTEST:



JANE WRIGHT
SECRETARY