

AGENDA
BOARD OF CITY COMMISSIONERS
DECEMBER 18, 2023 AT 6:00 PM
COMMISSION CHAMBERS AT CITY HALL
16 WEST 9TH STREET
SHAWNEE, OKLAHOMA

Official action can only be taken on items which appear on the agenda. The public body may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any agenda item. When more information is needed to act on an item, the public body may refer the matter to Staff or back to Committee or the recommending body. Under certain circumstances, items are deferred to a future date or stricken from the agenda entirely.

CALL TO ORDER

DECLARATION OF A QUORUM

INVOCATION

FLAG SALUTE

1. Presentation of Certificate of Recognition for Shawnee Police Department Staff
2. Citizens Participation (A three-minute limit per person)
(A twelve-minute limit per topic)

Citizens may provide comment relevant to City business. Per State Statute 25 O.S. § 311(B)(1), the City Commission may only consider, deliberate, or render decisions on those items of City business that were included in the agenda. For other citizen comments, the City Commission may refer the matter to the City Manager for administrative consideration, or to schedule the matter for Commission consideration at a later date.

3. Consider approval of Consent Agenda:
 - a. Minutes from the November 20, 2023 regular meeting.
 - b. Acknowledge the following minutes and reports:
 - Planning Commission Minutes from the October 4, 2023 regular meeting.

- Shawnee Senior Citizens Advisory Board Minutes from the October 10, 2023 regular meeting.
- Shawnee Urban Renewal Authority Minutes from the August 1, 2023 regular meeting and September 28, 2023 special call meeting.
- License Payment Report for November 2023.
- Project Payment Report for November 2023.

c. Lake Lease Transfer:

- Johnston Tract Lot 22, 16500 Stevens Rd
From: Sharon Patnaude
To: Michael Dennis Balduff and Michele Janette Balduff
- Belcher Tract Lot 17, 33314 Post Office Neck
From: Joseph and Leta Rostochil
To: Leslie and Ronald Jefferson

d. Mayor Appointments:

- Shawnee Urban Renewal Authority
William Burke 1st Full Term Expires: February 2, 2027
Reappointment

e. Acceptance of a Utility Easement for the Lowe's Waterline Loop project from Lowe's Home Centers, LLC, a North Carolina limited liability company, located in the southwest quarter section of Section 31, Township 11 North, Range 4 East.

4. Presentation of the Pet of the Month by Animal Control.
5. Consideration of the utilization of the State of Oklahoma Roof Asset Management Program through the Oklahoma Office of Management and Enterprise Services (OMES), Construction and Properties Department, for roofing services at the Recreation Center.
6. Consideration of a contract with Universal Roofing and Sheet Metal through the Oklahoma Roof Asset Management Program for roofing services for the Recreation Center.
7. Consideration of a proposal with H.W. Lochner to provide Design Engineering

Services in support of Siting and Bidding Services for a Temporary Terminal Building at Shawnee Regional Airport (SNL).

8. Consideration of contract with Mobile Modular to provide temporary Airport Terminal Facilities.
9. Consideration of a contract with Meshek & Associates, LLC for the Right-of-Way Acquisition Services for the 45th Street Widening: Phase 1, Project Number 24-0810-01.
10. Consideration of acceptance of a grant from the State of Oklahoma American Rescue Plan Act (ARPA) for plan, design, and construction of downstream slope repair at Shawnee Twin Lake #1 Dam.
11. Consideration of an ordinance amending Article I of Chapter 20 of the Shawnee City Code by enacting a new Section 20-47 prohibiting sitting or lying down on public sidewalks and sleeping outdoors in the downtown Shawnee area; providing for repeal; providing for severability; and providing for codification.
12. Consideration of a resolution updating the City Fee Schedule pursuant to Article I of Chapter 20 "Offenses and Miscellaneous Provisions" of the Shawnee Municipal Code; and providing for the readoption of the City Fee Schedule in whole.
13. Consideration of a request for a Preliminary Plat, Adcock Addition, of approximately 22.68 acres.
Case No.: PPL04-23 | Applicant: TJT Holdings, LLC
14. Public hearing for a request to rezone from A-1 (Rural Agricultural District) to C-3 (Highway Commercial District) property located northwest of the intersection of East 45th Street and North Harrison Avenue.
Case No.: RZ12-23 | Applicant: TJT Holdings, LLC
15. Public hearing for a request to rezone from A-1 (Rural Agricultural District) to I-1 (Limited Light Industrial District) property located northwest of the intersection of East 45th Street and North Harrison Avenue.
Case No.: RZ13-23 | Applicant: TJT Holdings, LLC
16. Acknowledgment of the temporary closure of Celebration of Life Park to the public.

17. Consideration of the following budget amendments for Fiscal Year 2023 – 2024:

- a. General Fund - 001 - to fund a pay plan adjustment as a result of the FY23-24 Collective Bargaining Agreement with the Shawnee Police Association.
- b. 2018 Capital Improvement Fund - 303 - to fund the Santa Fe Depot Roof and Remodel Project.

18. Consider Bid(s):

- a. Santa Fe Depot Roof and Exterior Rehabilitation (Award)

19. Acknowledge Monthly Sales Tax and Budget Reports.

20. Administrative Report(s):

- a. Draft Shawnee Twin Lakes Master Plan - Rian Harkins, Community Development Director

21. New Business (Any matter not known or which could not have been reasonably foreseen prior to the posting of the agenda.)

22. Commissioners Comments

23. Consider an executive session in accordance with 25 O.S. § 307(B)(4) to discuss confidential communications between a public body and its attorney concerning a pending investigation, claim, or action if the public body, with the advice of its attorney, determines that disclosure will seriously impair the ability of the public body to process the claim or conduct a pending investigation, litigation, or proceeding in the public interest, specifically regarding public works.

24. Consider matters discussed in executive session in accordance with 25 O.S. § 307(B)(4) to discuss confidential communications between a public body and its attorney concerning a pending investigation, claim, or action if the public body, with the advice of its attorney, determines that disclosure will seriously impair the ability of the public body to process the claim or conduct a pending investigation, litigation, or proceeding in the public interest, specifically regarding public works.

25. Adjournment

Respectfully submitted,

A handwritten signature in blue ink that reads "Lisa Lasyone". The signature is written in a cursive style with a light blue background.

Lisa Lasyone, MMC, City Clerk

The City of Shawnee encourages participation from its citizens in public meetings. If participation is not possible due to a disability, notify the City Clerk, in writing, at least forty-eight hours prior to the scheduled meeting, and necessary accommodations will be made. (ADA 28 CFR 36)