

AGENDA
BOARD OF CITY COMMISSIONERS
JUNE 20, 2023 AT 6:00 PM
COMMISSION CHAMBERS AT CITY HALL
16 WEST 9TH STREET
SHAWNEE, OKLAHOMA

Official action can only be taken on items which appear on the agenda. The public body may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any agenda item. When more information is needed to act on an item, the public body may refer the matter to Staff or back to Committee or the recommending body. Under certain circumstances, items are deferred to a future date or stricken from the agenda entirely.

CALL TO ORDER

DECLARATION OF A QUORUM

INVOCATION

FLAG SALUTE

1. Citizens Participation (A three-minute limit per person)
(A twelve-minute limit per topic)
2. Consider approval of Consent Agenda:
 - a. Acknowledge Staff will proceed in the instant meeting with the opening and consideration of bids as set forth in Shawnee Airport Authority Item No. 3.
 - b. Minutes from the May 15, 2023 regular meeting and the June 9, 2023 special call meeting.
 - c. Acknowledge the following minutes and reports:
 - Board of Adjustment Minutes from the March 16, 2023, regular meeting.
 - Shawnee Beautification, Parks, and Recreation Committee Minutes from the March 16, 2023 regular meeting.
 - Shawnee Senior Citizens Advisory Board Minutes from the March 14, 2023 regular meeting.
 - License Payment Report for May 2023.

- Project Payment Report for May 2023.
- d. Lake Lease Transfer:
- Coffman Tract Lot 2, 15405 Perry Rd
From: Jesse and Kobi Abbott
To: Faron and Cathy Kincheloe
- e. Approve renewal of the following agreements for Fiscal Year 2023-2024:
- Agreement with the Housing Authority of the City of Shawnee for Supplemental Police Services.
 - Agreement with Independent School District North Rock Creek for Police Services.
 - Interlocal Agreement with Pottawatomie County for the paving/repair of streets and roads owned by the City of Shawnee.
 - Agreement with the Pottawatomie County District Court (Judicial District 23) to enable the Municipal Court to establish, develop, and implement programs for juvenile misdemeanor offenders.
 - Agreement with REACT Ambulance Authority for Dispatch Services.
 - Agreement with South Central Industries, Inc. for Right-of-Way Maintenance Services.
 - Agreement with Youth and Family Resource Center, Inc. for Juvenile Services.
 - Agreement with the Pottawatomie County Public Safety Center for Jail Services.
 - Professional Services Agreement with Crawford and Associates for the period of July 1, 2023 through June 30, 2024.
- f. Acknowledge the request of an Inter-Governmental Agreement with the City of Oklahoma City for Regional Household Hazardous Waste Collection and Management Service.
- g. Mayor's appointments:
- Airport Advisory Board

Scott Lee <i>Reappointment</i>	2nd Full Term	Expires: July 1, 2026
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Blake White <i>Reappointment</i>	2nd Full Term	Expires: July 1, 2026
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Planning Commission

Amanda Johnson <i>Reappointment</i>	1st Full Term	Expires: June 1, 2026
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John "Jack" Barrett <i>Reappointment</i>	1st Full Term	Expires: June 1, 2026
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Monty Porter <i>Reappointment</i>	1st Full Term	Expires: June 1, 2026
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Steve Reese <i>Reappointment</i>	1st Full Term	Expires: June 1, 2026
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Board of Adjustment

Dana Austin <i>Reappointment</i>	1st Full Term	Expires: June 1, 2026
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Crystal Richardson <i>Reappointment</i>	2nd Full Term	Expires: June 1, 2026
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Shawnee Arts & Culture Commission

Nicki Sherman <i>Reappointment</i>	1st Full Term	Expires: May 1, 2025
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Delaynna Trim <i>Reappointment</i>	1st Full Term	Expires: May 1, 2025
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Carmen Wolf
Reappointment

2nd Full Term

Expires: May 1, 2025

Shawnee Library Board

Brent Newsom
Reappointment

2nd Full Term

Expires: June 30, 2026

3. Presentation of the Pet of the Month by Animal Control.
4. Public Hearing for the City of Shawnee Five-Year Capital Improvement Plan for Fiscal Years 2024 through 2028.
5. Consideration of a resolution approving and adopting the City of Shawnee Five-Year Capital Improvement Plan for Fiscal Years 2024 through 2028.
6. Annual review of Public Safety Fee.
7. Consideration of a resolution adopting the Fiscal Year 2023-2024 Budget for the City of Shawnee, Oklahoma for the period of July 1, 2023 through June 30, 2024.
8. Consideration of an Agreement with Community Renewal of Pottawatomie County for Fiscal Year 2023-2024.
9. Consideration of an Agreement with Central Oklahoma Community Action Agency / Central Oklahoma Transit System for Fiscal Year 2023-2024.
10. Consideration of an Agreement with Shawnee Forward for Fiscal Year 2023-2024.
11. Consideration of a resolution decommissioning the Contract Review Committee for the City of Shawnee.
12. Consideration of an Amendment to a Grant Agreement between the City of Shawnee, the Shawnee Civic & Cultural Development Authority, and the Avedis Foundation.
13. Consideration of a task order in accordance with the agreement between the

City of Shawnee and Del Sol Consulting for consulting services related to the April 19, 2023 storm event.

14. Declaration that an emergency exists pursuant to 61 O.S. § 130 and authorization for an emergency installation of traffic signal equipment on Kickapoo Avenue at the following intersections: Kickapoo and Interstate Parkway, Kickapoo and 45th, Kickapoo and Federal, and Kickapoo Spur and Kennedy, related to the April 19, 2023 storm event.
15. Discussion, consideration, and possible action to convey real estate owned by the City of Shawnee by entering into, signing, and acknowledging a certain proposed Warranty Deed, between the City of Shawnee, as Grantor, and Shawnee Bridges Out of Poverty, Oklahoma, as Grantee, specifically regarding the following property: A tract of land and improvements within the City of Shawnee, Pottawatomie County, Oklahoma described as follows: 3703 through 3721 North Beard and 3801 through 3809 North Beard (Vista Heights Block 1 Lots 1 through 24, Block 2 Lots 1 through 33, and Block 3 Lots 1 through 33), and containing 9 acres, more or less; and authorizing the City Manager to sign, execute, and enter into said Deed on behalf of the City.
16. Public hearing and review of a proposed text amendment to Section 22-295 of the Zoning Code regarding Traditional Neighborhood (TN) infill standards.
17. Public hearing of a request for a Conditional Use Permit (CUP) for a brewery/taproom at the property located at 313 East Main Street.
Case No. CUP01-23 | Applicant: Vortex Alley Brewing, LLC.
18. Discussion and consideration of rescheduling the remaining 2023 Regularly Scheduled Meetings for the Board of City Commissioners, the Board of Trustees of the Shawnee Airport Authority, and the Board of Trustees of the Shawnee Municipal Authority.
19. Consideration of an appeal of an Administrative Order regarding property located at 528 North Cleveland Avenue.
20. Consider Bid(s):
 - a. Demolition and Clearing of 623 Kickapoo Spur "The Cinderella Hotel" (Award)
21. Consideration of the following budget amendments for Fiscal Year 2022 –

2023:

- a. General Fund - 001 - to fund the demolition of the Cinderella Hotel and other year-end operational needs.
- b. Aquatic Center Fund - 350 - to fund year-end operations at Shawnee Splash.
- c. Street & Alley Fund - 101 - to fund an increase in the cost of electricity for traffic signals.
- d. E-911 Fund - 102 - to fund contractual services for temporary employees in Dispatch.
- e. Police Sales Tax Fund - 107 - to fund the year-end transfer to the General Fund.
- f. Fire Sales Tax Fund - 108 - to fund the year-end transfer to the General Fund.

22. Acknowledge Monthly Sales Tax Report.

23. Administrative Report(s):

- a. Goals for 2023-2028 Strategic Plan - Andrea Weckmueller-Behringer, City Manager
- b. Election Results for 2023 Proposed City Charter Amendments - Danny Vise, Jr., Assistant City Manager

24. New Business (Any matter not known or which could not have been reasonably foreseen prior to the posting of the agenda.)

25. Commissioners Comments

26. Adjournment

Respectfully submitted,



Lisa Lasyone, CMC, City Clerk

The City of Shawnee encourages participation from its citizens in public meetings. If participation is not possible due to a disability, notify the City Clerk, in writing, at least forty-eight hours prior to the scheduled meeting, and necessary accommodations will be made. (ADA 28 CFR 36)