

BOARD OF CITY COMMISSIONERS PROCEEDINGS

OCTOBER 16, 2023 AT 6:00 PM

The Board of City Commissioners of the City of Shawnee, County of Pottawatomie, State of Oklahoma, met in Regular Session in the Commission Chambers at City Hall, 16 West 9th Street, Shawnee, Oklahoma on, Monday, October 16, 2023 at 6:00 PM, pursuant to notice duly posted as prescribed by law on Thursday, October 12, 2023 at 4:35 PM. Mayor Bolt presided and Ms. Thea Nsabimana called the meeting to order. Upon roll call, the following members were in attendance.

Ed Bolt
Mayor

Daniel Matthews
Commissioner Ward 1

Cami Engles
Commissioner Ward 2

Vacant
Commissioner Ward 3

Absent
Commissioner Ward 4 - Vice Mayor

Absent
Commissioner Ward 5

Lauren Richter
Commissioner Ward 6

ABSENT: Darren Rutherford, Mark Sehorn

CALL TO ORDER

DECLARATION OF A QUORUM

INVOCATION

FLAG SALUTE

1. Recognition of Ann Davis' Contributions to the Shawnee Community.

Mayor Bolt presented a Certificate of Recognition for Ann Davis' contributions to the Shawnee Community to Mr. Trey Davis and family.

2. Citizens Participation (A three-minute limit per person) (A twelve-minute limit per topic)

Ms. Jennifer Gaskill, Mr. Keith Amos, Mr. Troy Cook, Ms. Molly Daniels, Ms. Rhonda Bull, Ms. Jennifer McClendon, Ms. Amanda Johnson, Mr. Fred Turner, and Mr. Stephen Joosten spoke during Citizens Participation.

City Attorney Joe Vordran advised the Mayor and Commission that twenty-two (22) minutes and fifteen (15) seconds of the twenty-four (24) minutes total of

Citizens Participation had been used. He also advised that regarding Agenda Item No. 13, ten (10) minutes and fifty-two (52) seconds of the twelve (12) minutes total had been used. He advised that to extend the time, a motion would be needed.

A motion was made by Commissioner Matthews, seconded by Commissioner Engles, to extend Citizens Participation by twelve (12) minutes. Motion carried 4-0-0.

AYE: Matthews, Engles, Bolt, Richter

NAY: None

ABSTAIN: None

Mr. Joshua Friaah spoke during Citizens Participation.

City Attorney Joe Vorndran advised that the comment time for Item No. 13 has been exhausted.

A motion was made by Commissioner Matthews to extend the time on Item No. 13 by three (3) minutes. Commissioner Matthews amended his motion, seconded by Commissioner Engles, to remove the time limit as it relates to Agenda Item No. 13. Motion carried 4-0-0.

AYE: Matthews, Engles, Bolt, Richter

NAY: None

ABSTAIN: None

Mr. Joshua Friaah continued speaking during Citizens Participation. Mr. Rob Morris, Ms. Edwina Butler-Wolfe, Mr. Brandon Dyer, Mr. Donald Haynes, Ms. Theresa Cody, and Ms. Sarah Inselman spoke during Citizens Participation.

City Attorney Joe Vorndran advised that there has been thirty-six (36) minutes of discussion and Ms. Inselman has forty (40) seconds remaining.

A motion was made by Commissioner Matthews, seconded by Mayor Bolt, to extend the time by four (4) minutes not restricted by topics. Motion carried 4-0-0.

AYE: Matthews, Bolt, Richter, Engles

NAY: None

ABSTAIN: None

Ms. Sarah Inselman continued to speak. Ms. Christina Bowers spoke during Citizens Participation.

3. Consider approval of Consent Agenda:

- a. Minutes from the September 18, 2023 regular meeting and September 29, 2023 special call meeting.
- b. Acknowledge the following minutes and reports:
 - Planning Commission Minutes from the August 2, 2023, regular meeting.
 - Shawnee Beautification, Parks, and Recreation Committee Minutes from the August 17, 2023 regular meeting and the September 7, 2023 special meeting.
 - License Payment Report for September 2023.
 - Project Payment Report for September 2023.
- c. Acknowledge receipt of Pioneer Library System Audit for Year Ended June 30, 2023.
- d. Acknowledge receipt of Pioneer Library System Revised Budget for July 1, 2023 through June 30, 2024.
- e. Renewal of an agreement with Project H.E.A.R.T., Inc. to provide meals to elderly persons.

A motion was made by Commissioner Matthews, seconded by Commissioner

Engles, to approve Consent Agenda Item Nos. 3(a-e). Motion carried 4-0-0.

AYE: Matthews, Engles, Bolt, Richter

NAY: None

ABSTAIN: None

4. Presentation of the Pet of the Month by Animal Control.

There was no Pet of the Month.

5. Presentation and update regarding Shawnee Forward by Casey Bell, Chair of the Shawnee Forward Board of Directors and Crystal Romanyszyn, President & CEO.

Mr. Casey Bell, Chair for Shawnee Forward Board of Directors, introduced Ms. Crystal Romanyszyn, Shawnee Forward President and CEO. Ms. Romanyszyn gave a presentation and update on Shawnee Forward. Topics discussed included:

- Shop Shawnee 2023
 - Shop Local Digital Gift Card
- Shawnee by the Numbers
 - 5-Year Sales Tax Comparison
 - Permits
 - Housing
- Manufacturing Day October 6, 2023

6. Discussion and consideration of possible appointment for Ward 3 Commissioner to complete remainder of term, expiring 2024.

City Attorney Joe Vorndran advised of the options that the Commission could take to appoint a Commissioner to Ward 3. If the Commission does appoint a replacement, the appointee would serve until the next general election, which is in June 2024.

A motion was made by Commissioner Matthews, seconded by Commissioner Engles, to instruct Staff to advertise the position for Ward 3 Commissioner to complete remainder of term, expiring 2024 with a deadline of October 30, 2023 at 12:00 p.m. Motion carried 4-0-0.

AYE: Matthews, Engles, Bolt, Richter

NAY: None

ABSTAIN: None

7. Consideration of a Professional Services Agreement with TAP Architecture for Architecture and Engineering Services related to the April 19, 2023, Storm Event.

Assistant City Manager Danny Vise provided a Staff report.

A motion was made by Commissioner Engles, seconded by Commissioner Matthews, to approve a Professional Services Agreement with TAP Architecture for Architecture and Engineering Services related to the April 19, 2023, Storm Event. Motion carried 4-0-0.

AYE: Engles, Matthews, Bolt, Richter

NAY: None

ABSTAIN: None

8. Consideration of an Amendment to Agreement for CDBG-CV2 Grant Mental Health Assistance.

Community Development Director Rian Harkins advised that the City entered into an agreement with the Shawnee Housing Authority (SHA) to provide services under the Mental Health Assistance project component of the Community Development Block Grant (CDBG) Coronavirus (CV) 2 agreement awarded to the City by the Oklahoma Department of Commerce. The current agreement has a funding period that expired in September 2023. The proposed Amendment will extend the funding period from September 2023 to November 2023, which will provide an appropriate amount of time to complete the administrative portions of this project.

A motion was made by Commissioner Engles, seconded by Commissioner Matthews, to approve an Amendment to Agreement for CDBG-CV2 Grant Mental Health Assistance. Motion carried 4-0-0.

AYE: Engles, Matthews, Bolt, Richter

NAY: None

ABSTAIN: None

9. Consideration of a resolution authorizing the acceptance of a grant offer from the State of Oklahoma 911 Management Authority for the Shawnee 911 Communications Center.

Director of Engineering Seth Barkhimer provided a Staff report.

A motion was made by Commissioner Matthews, seconded by Commissioner Engles, to approve a resolution authorizing the acceptance of a grant offer from the State of Oklahoma 911 Management Authority for the Shawnee 911 Communications Center.

Resolution No. 6712 was introduced.

A RESOLUTION ACCEPTING A GRANT OFFER FROM THE STATE OF OKLAHOMA 911 MANAGEMENT AUTHORITY FOR THE SHAWNEE 911 COMMUNICATIONS CENTER.

Motion carried 4-0-0.

AYE: Matthews, Engles, Bolt, Richter

NAY: None

ABSTAIN: None

10. Consideration of a resolution setting the hours of opening and closing of Public Parks and Recreation Area under the jurisdiction of the City of Shawnee; and repealing all resolutions in conflict therewith.

Public Works Director Brad Schmidt stated that the proposed resolution would standardize the opening and closing of public parks. He stated that this does not affect the campgrounds or the lake itself. It does include the parks at the lake.

A motion was made by Commissioner Engles, seconded by Commissioner Matthews, to approve a resolution setting the hours of opening and closing of Public Parks and Recreation Area under the jurisdiction of the City of Shawnee; and repealing all resolutions in conflict therewith.

Resolution No. 6713 was introduced.

A RESOLUTION SETTING THE HOURS OF OPENING AND CLOSING OF PARKS UNDER THE JURISDICTION OF THE CITY OF SHAWNEE; AND REPEALING ALL RESOLUTIONS IN CONFLICT THEREWITH.

Motion carried 4-0-0.

AYE: Engles, Matthews, Bolt, Richter

NAY: None

ABSTAIN: None

11. Consideration of an ordinance amending portions of the Shawnee Municipal Code, Chapter 21 "Parks and Recreation"; providing for repeal; providing for codification; and providing for severability.

Public Works Director Brad Schmidt gave a Staff report. The proposed ordinance changes language to City Manager or designee and enhances the definition of "vendors."

A motion was made by Commissioner Engles, seconded by Commissioner Matthews, to approve an ordinance amending portions of the Shawnee Municipal Code, Chapter 21 "Parks and Recreation"; providing for repeal; providing for codification; and providing for severability. Motion failed 3-1-0.

AYE: Engles, Matthews, Bolt

NAY: Richter

ABSTAIN: None

12. Consideration of an ordinance of the City of Shawnee, Oklahoma amending portions of Chapter 15 "Health and Sanitation", Article V "Designated Health Zone"; providing for severability; providing for codification; and providing for repealer.

Public Works Director Brad Schmidt provided a Staff report.

A motion was made by Commissioner Matthews, seconded by Commissioner Engles, to approve an ordinance of the City of Shawnee, Oklahoma amending portions of Chapter 15 "Health and Sanitation", Article V "Designated Health Zone"; providing for severability; providing for codification; and providing for repealer.

Ordinance No. 2794NS was introduced.

AN ORDINANCE OF THE CITY OF SHAWNEE, OKLAHOMA AMENDING PORTIONS OF CHAPTER 15 "HEALTH & SANITATION", ARTICLE V "DESIGNATED HEALTH ZONE"; PROVIDING FOR SEVERABILITY; PROVIDING FOR CODIFICATION; AND PROVIDING FOR REPEALER.

Motion carried 4-0-0.

AYE: Matthews, Engles, Bolt, Richter

NAY: None
ABSTAIN: None

Ordinance No. 2794NS was adopted by the City Commission.

13. Consideration of an ordinance amending Chapter 8 of the Shawnee Municipal Code by creating a new Article XI of Chapter 8, prohibiting feeding operations in the downtown area; providing for repeal; providing for severability; and providing for codification.

Community Development Director Rian Harkins advised that this was a discussion item at the last regular meeting and it now comes back as an action item. He stated that Downtown boundaries are defined by Highland Street, 7th Street, Harrison and Kickapoo Street. The proposed ordinance would require a special event permit for feeding operations and would require insurance.

A motion was made by Commissioner Engles, seconded by Commissioner Matthews, to approve an ordinance amending Chapter 8 of the Shawnee Municipal Code by creating a new Article XI of Chapter 8, prohibiting feeding operations in the downtown area; providing for repeal; providing for severability; and providing for codification.

Ordinance No. 2795NS was introduced.

AN ORDINANCE AMENDING CHAPTER 8 OF THE SHAWNEE MUNICIPAL CODE BY CREATING A NEW ARTICLE XI OF CHAPTER 8, PROHIBITING FEEDING OPERATIONS IN THE DOWNTOWN AREA; PROVIDING FOR REPEAL; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR CODIFICATION.

Motion carried 4-0-0.

AYE: Engles, Matthews, Bolt, Richter
NAY: None
ABSTAIN: None

Ordinance No. 2795NS was adopted by the City Commission.

RECESS BY POWER OF THE CHAIR 8:06 PM

RECONVENE BY POWER OF THE CHAIR 8:14 P.M.

14. Consideration of an ordinance amending Chapter 5 "Animals" of the Shawnee Municipal Code by amending Article III "Dogs", Division 2 "License"; Article III "Dogs", Division 5 "Kennels"; and Article IV "Cats", Division 2 "License"; providing for repeal; providing for severability; and providing for codification.

Police Chief Mason Wilson stated the proposed ordinance will allow for an online payment system for pet licensing and also better define the operation of a kennel within the City limits and clarify the procedure to obtain a kennel license.

A motion was made by Commissioner Engles, seconded by Commissioner Matthews, to approve an ordinance amending Chapter 5 "Animals" of the Shawnee Municipal Code by amending Article III "Dogs", Division 2 "License"; Article III "Dogs", Division 5 "Kennels"; and Article IV "Cats", Division 2 "License"; providing for repeal; providing for severability; and providing for codification.

Ordinance No. 2796NS was introduced.

AN ORDINANCE AMENDING CHAPTER 5 “ANIMALS” OF THE SHAWNEE MUNICIPAL CODE BY AMENDING ARTICLE III “DOGS”, DIVISION 2 “LICENSE”; ARTICLE III “DOGS”, DIVISION 5 “KENNELS”; AND ARTICLE IV “CATS”, DIVISION 2 “LICENSE”; PROVIDING FOR REPEAL; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR CODIFICATION.

Motion carried 4-0-0.

AYE: Engles, Matthews, Bolt, Richter

NAY: None

ABSTAIN: None

Ordinance No. 2796NS was adopted by the City Commission.

15. Consideration of a resolution of the City of Shawnee, Oklahoma updating the City Fee Schedule by amending fees established in Chapter 5 “Animals” of the Shawnee Municipal Code; and providing for the readoption of the City Fee Schedule in whole.

Police Chief Mason Wilson advised that the proposed resolution allows the City to adjust the fee schedule.

A motion was made by Commissioner Matthews, seconded by Commissioner

Engles, to approve a resolution of the City of Shawnee, Oklahoma updating the City Fee Schedule by amending fees established in Chapter 5 “Animals” of the Shawnee Municipal Code; and providing for the readoption of the City Fee Schedule in whole.

Resolution No. 6714 was introduced.

A RESOLUTION OF THE CITY OF SHAWNEE, OKLAHOMA UPDATING THE CITY FEE SCHEDULE BY AMENDING FEES ESTABLISHED IN CHAPTER 5 “ANIMALS” OF THE SHAWNEE MUNICIPAL CODE; AND PROVIDING FOR THE READOPTION OF THE CITY FEE SCHEDULE IN WHOLE.

Motion carried 4-0-0.

AYE: Matthews, Engles, Bolt, Richter

NAY: None

ABSTAIN: None

16. Public hearing to rezone from A-1 (Rural Agricultural District) to I-2 (Light Industrial District) property at 7109 N. Kickapoo Avenue.
Case No. RZ11-23 | Applicant: Oklahoma Gas & Electric Company.

Community Development Director Rian Harkins provided a Staff report. He advised that Planning Commission and Staff recommend approval.

Mayor Bolt declared a public hearing in session to consider rezoning a property from A-1 (Rural Agricultural District) to I-2 (Light Industrial District) on property located at 7109 N. Kickapoo Avenue. Mr. Ford Fentriss, with OG&E, spoke in favor. No one spoke against. The public hearing was closed.

17. Consideration of an ordinance to rezone from A-1 (Rural Agricultural District) to I-2 (Light Industrial District) property at 7109 N. Kickapoo Avenue.
Case No. RZ11-23 | Applicant: Oklahoma Gas & Electric Company

A motion was made by Commissioner Matthews, seconded by Commissioner Engles, to approve an ordinance to rezone from A-1 (Rural Agricultural District) to I-2 (Light Industrial District) property at 7109 N. Kickapoo Avenue.
Case No. RZ11-23 | Applicant: Oklahoma Gas & Electric Company

Ordinance No. 2797NS was introduced.

AN ORDINANCE CONCERNING THE ZONING CLASSIFICATION OF THE FOLLOWING DESCRIBED PROPERTY LOCATED WITHIN THE CORPORATE LIMITS OF THE CITY OF SHAWNEE, POTTAWATOMIE COUNTY, OKLAHOMA, TO-WIT: THE SURFACE ONLY TO: A TRACT OF LAND BEING A PART OF THE SOUTHWEST QUARTER (SW/4) OF SECTION NINETEEN (19), TOWNSHIP ELEVEN (11) NORTH, RANGE FOUR (4) EAST OF THE INDIAN MERIDIAN, SHAWNEE, POTTAWATOMIE COUNTY, OKLAHOMA, BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS: BEGINNING AT THE NORTHWEST (NW) CORNER OF SAID SOUTHWEST QUARTER (SW/4), SAID POINT BEING THE POINT OF BEGINNING; THENCE NORTH 88°56'01" EAST, ALONG AND WITH THE NORTH LINE OF SAID SOUTHWEST QUARTER (SW/4), A DISTANCE OF 433.00 FEET; THENCE SOUTH 00°36'16" EAST, DEPARTING SAID NORTH LINE, A DISTANCE OF 400.00 FEET; THENCE SOUTH 88°56'01" WEST, A DISTANCE OF 433.00 FEET TO A POINT ON THE WEST LINE OF SAID SOUTHWEST QUARTER (SW/4); THENCE NORTH 00°36'16" WEST, ALONG AND WITH THE WEST LINE OF SAID SOUTHWEST QUARTER (SW/4), A DISTANCE OF 400.00 FEET TO THE POINT OF BEGINNING. CONTAINING 173,195 SQUARE FEET OR 3.9760 ACRES, MORE OR LESS. BASIS OF BEARING: GRID NORTH AS ESTABLISHED BY STATE PLANE DATUM (OKLAHOMA STATE PLANE SOUTH ZONE NAD83). ALL DISTANCES ARE GRID DISTANCES IN U.S. SURVEY FEET.

FROM ZONING CLASSIFICATION A-1 (RURAL AGRICULTURAL DISTRICT) TO I-2 (LIGHT INDUSTRIAL DISTRICT), AMENDING THE OFFICIAL ZONING MAP OF THE CITY OF SHAWNEE ACCORDINGLY.

Motion carried 4-0-0.

AYE: Matthews, Engles, Bolt, Richter

NAY: None

ABSTAIN: None

Ordinance No. 2797NS was adopted by the City Commission.

18. Discussion, consideration, and possible action to convey real estate owned by the City of Shawnee by entering into, signing, and acknowledging a certain

proposed Warranty Deed, between the City of Shawnee, as Grantor, and Building New Foundations, Inc., as Grantee, specifically regarding the following property: A tract of land and improvements within the City of Shawnee, Pottawatomie County, Oklahoma described as follows: 1320 East Fay Street, 1316 East Fay Street, and 1231 Sherry Lane (Lots 33 and 34, Block 6, Melrose Park Addition to the City of Shawnee; Lot 16, Block 2, Thompson Heights Addition); and authorizing the City Manager to sign, execute, and enter into said Deed on behalf of the City.

Community Development Director Rian Harkins provided a Staff report. He explained that the transfer of the three platted lots would allow Building New Foundations, Inc. (BNF) the opportunity to provide new single-family, detached housing for disabled and/or veterans. The properties are located at 1320 East Fay Street, 1316 East Fay Street, and 1231 Sherry Lane. Shawnee Urban Renewal Authority, who owns the properties, has approved the item.

A motion was made by Commissioner Engles, seconded by Mayor Bolt, to approve conveyance of real estate owned by the City of Shawnee by entering into, signing, and acknowledging a certain proposed Warranty Deed, between the City of Shawnee, as Grantor, and Building New Foundations, Inc., as Grantee, specifically regarding the following property: A tract of land and improvements within the City of Shawnee, Pottawatomie County, Oklahoma described as follows: 1320 East Fay Street, 1316 East Fay Street, and 1231 Sherry Lane (Lots 33 and 34, Block 6, Melrose Park Addition to the City of Shawnee; Lot 16, Block 2, Thompson Heights Addition); and authorizing the City Manager to sign, execute, and enter into said Deed on behalf of the City. Motion carried 4-0-0.

AYE: Engles, Bolt, Richter, Matthews

NAY: None

ABSTAIN: None

19. Consideration of the following budget amendments for Fiscal Year 2023 – 2024:

- a. Insurance Recovery Fund - Fund 603 - to appropriate insurance proceeds received in response to the April 19, 2023 tornado.
- b. CDBG-CV Grant Fund - Fund 191 - to appropriate grant funds for the

CDBG-CV Nutrition Assistance program continuing from the prior fiscal year.

- c. Home Rehabilitation Program Fund - Fund 199 - to appropriate fund balance for the use of home rehabilitation on SURA-owned properties.
- d. General Fund - Fund 001 - to appropriate fund balance for obligations on a prior fiscal year contract with Central Oklahoma Community Action Agency for COTS Transportation services.

Finance Director Lindsey McNabb-Fox explained each proposed budget amendment.

A motion was made by Commissioner Engles, seconded by Commissioner Matthews, to approve the budget amendments listed in Agenda Item Nos. 19(a-d). Motion carried 4-0-0.

AYE: Engles, Matthews, Bolt, Richter

NAY: Bolt

ABSTAIN: None

20. Consider Bid(s):

- a. Thompson Heights Waterline Project (Award)

Director of Engineering Seth Barkhimer announced that five (5) bids were received. Staff recommends awarding the bid to Davenport Construction, Inc. of Edmond, Oklahoma in the total amount of One Million One Hundred Ninety-Three Thousand Nine Hundred Eighty-Five Dollars (\$1,193,985.00).

A motion was made by Commissioner Matthews, seconded by Commissioner Engles, to award the Thompson Heights Waterline Project to Davenport Construction, Inc. in the amount of One Million One Hundred Ninety-Three Thousand Nine Hundred Eighty-Five Dollars (\$1,193,985.00). Motion carried 4-0-0.

AYE: Matthews, Engles, Bolt, Richter

NAY: None

ABSTAIN: None

b. Sewer Pipe Bursting (Award)

Director of Engineering Seth Barkhimer announced that three (3) bids were received. Staff recommends awarding the bid to Horseshoe Construction, Inc. of Bryan, Texas in the total amount of One Million Nine Hundred Eight Thousand Seven Hundred Ninety-Six Dollars (\$1,908,796.00).

A motion was made by Commissioner Engles, seconded by Commissioner Matthews, to award the Sewer Pipe Bursting Project to Horseshoe Construction, Inc. in the amount of One Million Nine Hundred Eight Thousand Seven Hundred Ninety-Six Dollars (\$1,908,796.00). Motion carried 4-0-0.

AYE: Engles, Matthews, Bolt, Richter

NAY: None

ABSTAIN: None

c. Clearpond Road Culvert Replacement (Award)

Director of Engineering Seth Barkhimer announced that four (4) bids were received. Staff recommends awarding the bid to SAC Services, Inc. of Oklahoma City, Oklahoma in the total amount of Five Hundred Seventy-Six Thousand Eight Hundred Eight Dollars (\$576,808.00).

A motion was made by Commissioner Engles, seconded by Commissioner Matthews, to award the Clearpond Road Culvert Replacement Project to SAC Services, Inc. in the amount of Five Hundred Seventy-Six Thousand Eight Hundred Eight Dollars (\$576,808.00). Motion carried 4-0-0.

AYE: Engles, Matthews, Bolt, Richter

NAY: None

ABSTAIN: None

d. Fencing Installation and Repair Services (Award)

Assistant City Manager Danny Vise announced that two (2) bids were received. Staff recommends awarding the bid to Deep South Fencing of Shawnee, Oklahoma in the total amount of Two Hundred Ninety-Eight Thousand Eight Hundred Ninety-Nine Dollars and Fifty Cents (\$298,899.50) to include all packages:

- Package 1- Shawnee Regional Airport - \$119,328.00

- Package 2- Police Shooting Range - \$21,560.00
- Package 3- Public Works Complex - \$6,200.00
- Package 4- Heart of Oklahoma Expo Center - \$77,000.00
- Package 5- Airport Rental Property - \$39,750.00
- Package 6- I-40 Fencing - \$34,625.00
- Package 7- Miscellaneous Services and Projects - \$436.50

A motion was made by Commissioner Matthews, seconded by Commissioner Engles, to to award the Fencing Installation and Repair Services Project to Deep South Fencing in the amount of Two Hundred Ninety-Eight Thousand Eight Hundred Ninety-Nine Dollars and Fifty Cents (\$298,899.50) to include all packages. Motion carried 4-0-0.

AYE: Matthews, Engles, Bolt, Richter

NAY: None

ABSTAIN: None

21. Consideration of a Task Order in accordance with the agreement between the City of Shawnee and Freese and Nichols Inc. (FNI) for Owner's Representative Inspection Services for Independence Water Line (C-23-02), Thompson Heights Water Line (C-23-05) and Sewer Pipe Bursting (C-23-08) projects.

Director of Engineering Seth Barkhimer stated that Staff is requesting owner representative services for the Independence Water Line (C-23-02), Thompson Heights Water Line (C-23-05) and Sewer Pipe Bursting (C-23-08) projects. The contract amount is One Hundred Sixty-Two Thousand Eight Hundred Forty-Two Dollars (\$162,842.00).

A motion was made by Commissioner Engles, seconded by Commissioner Matthews, to approve a Task Order in accordance with the agreement between the City of Shawnee and Freese and Nichols Inc. (FNI) for Owner's Representative Inspection Services for Independence Water Line (C-23-02), Thompson Heights Water Line (C-23-05) and Sewer Pipe Bursting (C-23-08) projects. Motion carried 4-0-0.

AYE: Engles, Matthews, Bolt, Richter

NAY: None

ABSTAIN: None

22. Acknowledge Monthly Sales Tax Report.

Finance Director Lindsey McNabb-Fox reported sales tax is up Eight Hundred Sixty Thousand Two Hundred Fifty-Six Dollars (\$860,256.00) or Eight Point Eight-Five Percent (8.85%), over the projected budget year-to-date. She stated that use tax collections are up Two Hundred Twenty-Eight Thousand One Hundred Eight Dollars (\$228,108.00) or Nineteen Point Four-Five Percent (19.45%), above the projected budget year-to-date.

23. Administrative Report(s):

- a. Presentation of the Quarterly Half-Cent Sales Tax Report - Linsey McNabb-Fox, Finance Director

Finance Director Lindsey McNabb-Fox provided a presentation on the 2018 Half-Cent Sales Tax Quarterly Update. Items discussed included:

- 2018 Sales Tax Election
- Investment Updates
 - 1st Quarter FY2024

- b. City Financial Information - Andrea Weckmueller-Behringer, City Manager

City Manager Andrea Weckmueller-Behringer provided a presentation on City Financial Information. Items discussed included accessing the City Financials on the City's website page.

- c. Animal Welfare Update - Mason Wilson, Chief of Police

Police Chief Mason Wilson provided a presentation on Animal Welfare. Items discussed included:

- Phone Numbers
- Current Capacity
- No Kill Shelter
- Vicious Animal
- How many is too many?
- Improvements

- d. State of the City - Andrea Weckmueller-Behringer, City Manager

City Manager Andrea Weckmueller-Behringer provided a presentation on the State of the City of Shawnee, Oklahoma. Items discussed included:

- Our Government
- Progress and Growth Continue
- Last Year's Priorities for 2023
- Strategic Plan 2023-2027
- Improved Public Relations
- Asset Management and Capital Improvement Plan
- Fiscal Sustainability
- Homelessness Continuum of Care
- Unified Development Code
- Lake Master Plan
- Infill Housing Palette
- Further Accomplishments in 2023
 - Charter Amendment Vote
 - New Water Treatment Plant
 - New Wastewater Treatment Plant
 - KidSpace and Woodland Veterans Parks
- Significant Challenges in 2023
 - Devastating Tornado
 - Shawnee Twin Lake Dam No. 1 Investigation
- What's in Store for 2024
 - Toughest Challenges
 - Strongest Assets
- City Top Priorities for 2024
 - Tornado Recovery
 - Airport Terminal Development Plan
 - Infrastructure Projects
 - 2018 1/2-Cent Sales Tax Projects
 - Lake Dam No. 1 Repair

24. New Business (Any matter not known or which could not have been reasonably foreseen prior to the posting of the agenda.)

There was no new business.

25. Commissioners Comments

Commissioner Matthews said there was a lot of challenges and good things ahead. He thanked everyone for their input.

Commissioner Engles said she appreciated the collaborative efforts with Staff in consideration of concerns Citizens bring them, all view points discussed during Citizens Participation, and thanked Ann Davis' family for attending the meeting.

Commissioner Richter said she is appreciative of the people who came out and spoke during Citizens Participation and thanked Staff for the labor that went into the agenda and administrative reports.

Mayor Bolt said he appreciated everyone coming out tonight and Staff's work on putting everything together for meeting.

RECESS CITY COMMISSION MEETING BY THE POWER OF THE CHAIR
TO CONVENE SHAWNEE AIRPORT AUTHORITY AND SHAWNEE
MUNICIPAL AUTHORITY (9:58: p.m.)

RECONVENE CITY COMMISSION MEETING BY THE POWER OF THE
CHAIR (10:02 p.m.)

26. Consider an executive session to discuss annual evaluation of the City Manager pursuant to 25 O.S.§307(B)(1) "Discussing the employment, hiring, appointment, promotion, demotion, disciplining, or resignation of any individual salaried public officer or employee."

A motion was made by Commissioner Matthews, seconded by Commissioner Engles, to approve an executive session to discuss annual evaluation of the City Manager pursuant to 25 O.S.§307(B)(1) "Discussing the employment, hiring, appointment, promotion, demotion, disciplining, or resignation of any individual salaried public officer or employee." Motion carried 4-0-0.

AYE: Matthews, Engles, Bolt, Richter

NAY: None

ABSTAIN: None

COMMISSION ENTERED INTO EXECUTIVE SESSION AT 10:03 P.M. WITH
ALL MEMBERS PRESENT.

COMMISSION RECONVENED FROM EXECUTIVE SESSION AT 10:27 P.M.

WITH ALL MEMBERS PRESENT.

27. Consider matters discussed in executive session regarding discussion of annual evaluation of City Manager pursuant to 25 O.S. §307(B)(1) "Discussing the employment, hiring, appointment, promotion, demotion, disciplining, or resignation of any individual salaried public officer or employee."

A motion was made by Commissioner Matthews, seconded by Commissioner Engles, to defer the annual evaluation of the City Manager to the next meeting. Motion carried 4-0-0.

AYE: Matthews, Engles, Bolt, Richter

NAY: None

ABSTAIN: None

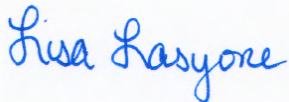
28. Adjournment

There being no further business to be considered, the meeting was adjourned by power of the Chair. (10:29 p.m.)



ED BOLT, MAYOR

ATTEST:



LISA LASYONE, CMC
CITY CLERK