AGENDA
SHAWNEE URBAN RENEWAL AUTHORITY
NOVEMBER 7, 2023 AT 9:00 AM
EOC AT CITY HALL
16 WEST 9TH STREET
SHAWNEE, OKLAHOMA

Official action can only be taken on items which appear on the agenda. The public body may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any agenda item. When more information is needed to act on an item, the public body may refer the matter to Staff or back to Committee or the recommending body. Under certain circumstances, items are deferred to a future date or stricken from the agenda entirely.

CALL TO ORDER

DECLARATION OF QUORUM

1. Consideration of approval of the Minutes from the August 1, 2023 regular meeting.
2. Consideration of approval of the Minutes from the September 28, 2023 Special Call Meeting
3. Consideration to Approve Meeting Schedule for 2024
4. Consideration to approve Claims 07/14/2023 - 11/03/2023: $84,987.91
5. Update on Projects
6. Program Manager's Report
7. Adjournment

Respectfully submitted,

Jill Nichols

Jill Nichols, Secretary

The City of Shawnee encourages participation from its citizens in public meetings. If participation is not possible due to a disability, notify the City Clerk, in writing, at least fortyeight hours prior to the scheduled meeting**,** and necessary accommodations will be made. (ADA 28 CFR 36)

DRAFT

SHAWNEE URBAN RENEWAL AUTHORITY PROCEEDINGS

AUGUST 1, 2023 AT 9:00 AM

The Shawnee Urban Renewal Authority of the City of Shawnee, County of Pottawatomie, State of Oklahoma, met in Regular Session in the Commission Chambers at City Hall, 16 West 9th Street, Shawnee, Oklahoma on, August 1, 2023 at 9:00 am, pursuant to notice duly posted as prescribed by law at 3:03 pm on July 14, 2023. Vice Chairman Tanquary presided and called the meeting to order. Upon roll call, the following members were in attendance.

Vacant
Chairman

Tosha Tanquary
Vice Charman

Jamelle Payne
Member

Absent
Member

Absent
Member

William Burke
Member

ABSENT: Carol Valentine, Glenda Pierce

CALL TO ORDER

DECLARATION OF QUORUM

1. Appoint Chairman

Commissioner William Burke volunteered to act as Chairman. A motion to approve appointing Mr. Burke as Chairman was made by Commissioner Payne, seconded by Commissioner Tanquary. Motion carried with no abstentions.
VOTING YES: Payne, Tanquary, Burke
VOTING NO: None

2. Consideration of approval of the Minutes from the November 1, 2022 regular rescheduled meeting.

Commissioner Payne asked if there had been any conflicts with the meeting minutes since he was absent from that meeting. There were none. A motion to approve the minutes from the November 1, 2022 meeting was made by Commissioner Tanquary, seconded by Commissioner Payne. Motion carried with

no abstentions.
VOTING YES: Tanquary, Payne, Burke
VOTING NO: None

3. Consideration to approve Claims 10/19/2022 - 07/13/2023: $196,186.48

Jill Nichols, Program Manager, provided expenditure report for Fund 190 from the date of the last meeting until the date of agenda posting, totaling $196,186.48 for program expenses with the exception of payroll. Explanations provided for the types of expenses, amounts of certain claims, and vendors used. A motion to approve the claims from 10/19/22 – 07/13/23 as presented was made by Commissioner Payne, seconded by Commissioner Tanquary. Motion carried with no abstentions.
VOTING YES: Burke, Payne, Tanquary
VOTING NO: None

4. Consideration to Approve Mowing Bid Award, Contract to B&J Lawn Care

Request for Bid for mowing SURA lots mailed out to all 7 pre-approved mowing/lawn care contractors on the bid list and a sole bid was received from B&J Lawn Care. A motion to approve the award and contract to B&J Lawn Care was made by Commissioner Tanquary and seconded by Commissioner Burke. Motion carried with no abstentions.
VOTING YES: Tanquary, Burke, Payne
VOTING NO: None

5. Update on Projects

Jill Nichols, Program Manager, gave the following project updates:

1. Home Repair: Bathroom repairs –E. 9th Street
Bids received: 1
Bid awarded to: LG Contracting for $15,210.00
Work on this project has commenced and is due to be completed mid-November. A change order is expected due to the condition of the flooring that was not detected at the time of the initial inspection. ***Update* Project was completed and closed out at $18,200.00**

2. Home Repair: Floor leveling, kitchen, electric –S. Pennsylvania
Bids received: 2
Bid awarded to: LG Contracting for $13,533.00

Work on this project was started on Oct. 18, 2022 and is due to be completed mid-November. ***Update* Project was completed and closed out at $13,533.00**

3. Home Repair: Foundation Repair –E. Chandler
Bids received: 1
Bid awarded to: RamJack Foundation Repair for $18,200.00
RamJack is the sole source of foundation repair available in our area at the time of requested quote. This project is set to be awarded by the time the November 1st meeting takes place at $18,200.00. According to RamJack representatives, work should begin mid-December, 2022. ***Update* Change order on project due to RamJack not being able to achieve required pressure at 30ft, additional pipes installed at some points up to 45ft. Project was completed and closed out at $20,900.00, and is pending final inspection. There will be a small interior project to replace the ceiling at this location using the remaining funds, if possible. Interior inspection and write up is pending.**

4. Home Repair: Bathroom repairs, ceiling repairs –S. Chapman
Bids received: 1
Bid awarded to: LG Contracting at $10,995.00
Initial Inspection completed by staff, not yet sent out for bid at the time of this report (10/18/2022) but is likely to go out for bid before the meeting date of November 1. ***Update* Staff received 1 bid on this project and work on project commenced December 2022. Completed and closed out at $12,815.00 pending completion of minor final task list and final inspection.**

5. Demo: Garage, Inground Pool –N. Chapman
Bids received: 1
Bid awarded to: M&M Wrecking at $13,820.00
Work on this project began and was completed in January 2023. Demolition of hazardous conditions of detached garage. It was determined that the in-ground pool did not qualify for the program. Project was closed out at $14,120.00.

6. Home Repair: Weatherization/Environmental Safety – N. Chapman
Bids received: 1
Bid awarded to: LG Contracting for $22,874.00
This project went out for bid in February 2023 and work commenced April 2023. Repair of exterior soffit/fascia, replacement of 30 year old heat and air unit, and installation of new windows for weatherization. Work is in progress. ***Update* Project was completed in June as bid at $22,874.00.**

7. Home Repair: Roof replacement, floor leveling, plumbing – S. Park

Bids received: 2

Bid awarded to: LG Contracting for $17,794

This project went out for bid in January 2023 and work commenced March 2023. Roof replacement, floor leveling and flooring replacement in kitchen, repair of water lines underneath home and new water heater. Work is in progress.

***Update* Project was completed in June with one change order for an emergency water line replacement under the house. Completed and closed out at $18,894.00**

8. Home Repair: Roof replacement, water damage repair, weatherization – E. Federal

Bids received: 1

Bid awarded to: LG Contracting for $21,625.00

This project went out for bid in February 2023 and work commenced April 2023. Roof replacement, repair of water damaged sheetrock inside home from roof leak, and installation of new windows for weatherization. Work is in progress.

***Update* Project was completed in June with one change order to replace some rotted decking. Completed and closed out at $$22,435.00**

9. Demo: Demo Hazardous and dilapidated home – S. Pottenger

Bids received: 1

Bid awarded to: M&M Wrecking for $11,200.00

This home was determined to be a blight and health hazard by City of Shawnee Code Enforcement. The homeowner was referred to our program and qualified. The project went out for bid in November 2022 and one bid was received. Work was commenced and completed in December 2022, and the project was closed out at $11,200.00

10. Home Repair: Roof replacement, bathroom flooring, ADA compliance – N. Tucker

Bids received: 1

Bid awarded to: LG Contracting for $17,888.00

This project went out for bid in December 2022, work commenced in January 2023 and was completed in February, 2023. Roof replacement, leveling and repair of bathroom flooring, and installation of safety handrails surrounding bathtub. Project was completed and closed out at $18,313.00

11. Emergency Disaster Relief: $5,000.55

Bids received: N/A

Bid awarded to: N/A

Due to the recent tornado, HUD approved the CDBG program's request to purchase 37 heavy duty 30x50 tarps for low- to moderate- income residents whose homes were damaged and in need of repair. These tarps were distributed en masse at the community-wide disaster relief distribution site at OBU's Green Campus.

12. Home Repair: Emergency roof replacement and electrical repair – W. Dewey

Bids received: 2

Bid awarded to: D&K Renovations for $9,450.00

This project was an emergency repair from tornado damages. The homeowner went without power for over a week after the storm damaged some electrical components in the home and left large, open holes in the roof. Awarded in June and roof/electrical are completed but we anticipate a change order for repairs to the porch, as it has been deemed unsafe by Code Enforcement. Work remains in progress.

13. Demo: Demo hazardous and dilapidated home – N. Aydelotte

Bids received: 4

Bid awarded to: Arbor Transport for $6,000.00

This project went out for bid in May 2023 and was awarded in June. Start date pending due to weather-related delays and permit issuance.

Currently we have 2 projects pending bids, and 8 applications for home repair or demo awaiting review.

6. Program Manager's Report

Jill Nichols, Program Manager, gave the following program updates:

1. The City has completed the Annual Action Plan and it was approved by HUD, which allows us to access our funding for 2023-2024 fiscal year.
2. There were 3 resignations (Flood, Barksdale, Hurley) and 3 new members (Burke, Pierce, Valentine) since the last meeting.
3. A contract renewal for the Transitional Housing program with COCAA is on the agenda for the next regular City Commission meeting. Community

Renewal has opted not to renew their contract and returned the keys to both residences to the CDBG office. CDBG is in talks with the City's homeless assistance office to develop a possible agreement for them to manage the two locations dropped by Community Renewal. CDBG has requested and is awaiting a proposal from the Homeless Coordinator for that.

4. Rian Harkins, Community Development Director, was approached by a non-profit organization to deed some SURA lots to them with the intent to build transitional housing. CDBG requested Mr. Harkins have the non-profit submit a proposal for the SURA board to review ahead of agreeing to any commitment.
5. Before the start of today's meeting, Jill Nichols was advised by Vice Chairman Tanquary of her intent to resign from the board. This information will be passed on to the City Clerk's office for assistance with filling the vacant seat.

7. Adjournment

There being no further business to come before the Board at this time, a motion to adjourn a was made by Commissioner Tanquary, seconded by Commissioner Payne. Motion carried with no abstentions.
VOTING YES: Tanquary, Payne, Burke
VOTING NO: None

____
WILLIAM BURKE
CHAIRMAN

ATTEST:

____
JILL NICHOLS
SECRETARY

DRAFT

SHAWNEE URBAN RENEWAL AUTHORITY PROCEEDINGS

SEPTEMBER 28, 2023 AT 9:00 AM

The Shawnee Urban Renewal Authority of the City of Shawnee, County of Pottawatomie, State of Oklahoma, met in Special Call Session in the Commission Chambers at City Hall, 16 West 9th Street, Shawnee, Oklahoma, on Thursday, September 28, 2023 at 9:00 AM, pursuant to notice duly posted as prescribed by law at 3:43 p.m. on September 13, 2023. Chairman Burke presided and called the meeting to order. Upon roll call, the following members were in attendance.

William Burke
Chairman

Vacant Vice Charman	ABSENT Member
Carol Valentine Member	ABSENT Member
William Burke Member	Sydnie Davidson Member

ABSENT: Jamelle Payne, Glenda Pierce

CALL TO ORDER

DECLARATION OF QUORUM

1. Consideration to donate the following vacant lots to Building New Foundations, Inc.:

    a. 1320 E. Fay
    b. 1316 E. Fay
    c. 1231 Sherry Lane

Rian Harkins, Community Development Director, answered questions from Chairman Burke and members Davison and Valentine on the intended proposed use of the 3 lots to be donated to Building New Foundations, Inc. Mr. Harkins explained the nature of the non-profit and their intent to use the lots to provide housing for qualified applicants to their program consisting primarily of veterans, disabled persons, the elderly, and families in need.

A motion was made by Member Davidson to approve the item, seconded by Member Valentine. Motion carries with no abstentions.

AYE: Davidson, Valentine, Burke
NAY: None

2. Adjournment

There being no further action to be considered, a motion was made by Chairman Burke, seconded by Member Valentine, to adjourn. Motion carries with no abstentions.

AYE: Burke, Valentine, Davidson
NAY: None

William Burke
Chairman

ATTEST:

Jill Nichols
Secretary

2024 CALENDAR YEAR
SCHEDULE OF QUARTERLY REGULAR MEETINGS*

SHAWNEE URBAN RENEWAL AUTHORITY

DATE	TIME	PLACE OF MEETING
02/06/24	9:00 a.m.	Commission Chambers 16 W. 9th Street, City Hall
05/07/24	9:00 a.m.	Commission Chambers 16 W. 9th Street, City Hall
08/06/24	9:00 a.m.	Commission Chambers 16 W. 9th Street, City Hall
11/05/24	9:00 a.m.	Commission Chambers 16 W. 9th Street, City Hall

NAME: Jill Nichols
TITLE: CDBG Program Administrator
ADDRESS: 16 W. 9th Street, City Hall
Shawnee, OK 74801
PHONE NUMBER: (405)273-1276

Filed in the office of the Municipal Clerk at 11:07 a.m./p.m. on October 4, 2023.

Signed: Alicia Br[illegible]
Clerk/Deputy Clerk

*Must be filed prior to December 15, 2023

Shawnee,OK

[redacted]

Account Detail

Date Range: 07/14/2023 - 11/03/2023

Account	Name	Beginning Balance	Total Activity	Ending Balance

Fund: 190 - CDBG GRANTS

Department: 1410 - CDBG ADMINISTRATION

Division: 025 - PLANNING AND CODE ENFORCEMENT

Account	Name	Beginning Balance	Total Activity	Ending Balance
190-5-1410-52010	OFFICE & COMPUTER SUPPLIES	0.00	25.00	25.00

Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	Running Balance
09/05/2023	POPKT04898	19525	153486	SELF-INKING ADDRESS STAMP	2170 - DEMCO PRINTING COMPANY		25.00	25.00

Purchase Order Number: 24-0826

Account	Name	Beginning Balance	Total Activity	Ending Balance
190-5-1410-53200	NATURAL GAS	0.00	3.05	3.05

Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	Running Balance
08/31/2023	GLPKT17750	27209		CDBG			3.05	3.05

Account	Name	Beginning Balance	Total Activity	Ending Balance
190-5-1410-53210	ELECTRICITY	0.00	298.81	298.81

Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	Running Balance
08/31/2023	GLPKT17748	27207		CDBG			132.92	132.92
09/26/2023	GLPKT17749	27208		CDBG			165.89	298.81

Account	Name	Beginning Balance	Total Activity	Ending Balance
190-5-1410-53250	TELEPHONE	110.63	332.01	442.64

Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	Running Balance
08/02/2023	APPKT03424	INV0019869	153287	363-434377 BUSINESS VOICE EQIP REN	0854 - VYVE BROADBAND		110.68	221.31
09/14/2023	APPKT03487	INV0020367	153544	363-434377 BUSINESS VOICE EQIP REN	0854 - VYVE BROADBAND		110.65	331.96
10/02/2023	APPKT03567	INV0020593	153859	363-434377 BUSINESS VOICE EQIP REN	0854 - VYVE BROADBAND		110.68	442.64

Account	Name	Beginning Balance	Total Activity	Ending Balance
190-5-1410-53290	POSTAGE & SHIPPING	0.00	48.95	48.95

Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	Running Balance
07/31/2023	GLPKT17119	27064		Postage Usage Allocation July 2023			11.25	11.25
07/31/2023	GLPKT17122	27065		July 2023 Mail Machine Rental Allocatio			2.85	14.10
08/31/2023	GLPKT17538	27158		Postage Usage Allocation August 2023			25.29	39.39
08/31/2023	GLPKT17543	27159		August 2023 Mail Machine Rental Alloc			7.93	47.32
09/30/2023	GLPKT17828	27228		Postage Usage Allocation September 20			1.26	48.58
09/30/2023	GLPKT17829	27229		September 2023 Mail Machine Rental A			0.37	48.95

Account	Name	Beginning Balance	Total Activity	Ending Balance
190-5-1410-53390	OTHER CONTRACTUAL SERVICES	0.00	681.00	681.00

Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	Running Balance
08/31/2023	APPKT03487	651082023	153496	URBAN RENEWAL AUTH GMS MONTHL	2937 - G M S, INC		501.00	501.00
09/30/2023	APPKT03567	293304	153812	MONTHLY LICENSE & WARRANTY	2937 - G M S, INC		80.00	581.00
09/30/2023	APPKT03567	293305	153812	MONTHLY SERVICE & SUPPORT	2937 - G M S, INC		100.00	681.00

Account	Name	Beginning Balance	Total Activity	Ending Balance
190-5-1410-53400	TRAINING CONFERENCES	0.00	375.00	375.00

Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	Running Balance
10/23/2023	POPKT05082	INV0020826	153951	NCDA REGION VI ANNUAL CONFERENC	2324V - NATIONAL COMMUNITY DEVELOP		375.00	375.00
	Purchase Order Number: 24-1202							

Account	Name	Beginning Balance	Total Activity	Ending Balance
190-5-1410-53550	INSURANCE	9.96	19.76	29.72

Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	Running Balance
08/03/2023	APPKT03402	302762	153152	NORTH AMERICAN INSURANCE,INC D	1347 - INSURICA MANAGEMENT NETWOR		9.88	19.84
09/11/2023	APPKT03512	306725	153581	NORTH AMERICAN INSURANCE,INC D	1347 - INSURICA MANAGEMENT NETWOR		9.88	29.72

Total Division: 025 - PLANNING AND CODE ENFORCEMENT: **Beginning Balance: 120.59** **Total Activity: 1,783.58** **Ending Balance: 1,904.17**

Total Department: 1410 - CDBG ADMINISTRATION: **Beginning Balance: 120.59** **Total Activity: 1,783.58** **Ending Balance: 1,904.17**

Department: 1420 - CDBG HOUSING REHAB

Division: 025 - PLANNING AND CODE ENFORCEMENT

Account	Name	Beginning Balance	Total Activity	Ending Balance
190-5-1420-53300	COMMUNITY SERVICE CNTRCTS	0.00	720.00	720.00

Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	Running Balance
07/22/2023	APPKT03385	INV0019489	153050	LAWN CARE FOR [redacted] MARGARET SHA	3938 - B&J LAWN CARE		250.00	250.00
07/23/2023	APPKT03385	072323	153050	LAWN SERVICES	3938 - B&J LAWN CARE		200.00	450.00
09/22/2023	APPKT03606	INV0020819	153919	LAWN CARE CONTRACT	3938 - B&J LAWN CARE		270.00	720.00

Account	Name	Beginning Balance	Total Activity	Ending Balance
190-5-1420-53390	OTHER CONTRACTUAL SERVICES	0.00	222.00	222.00

Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	Running Balance
08/18/2023	APPKT03457	081823	153344	LAWN SERVICE	3938 - B&J LAWN CARE		200.00	200.00
08/31/2023	POPKT04926	244951	153600	DEMO MORTGAGE - [redacted] N. AYDELOTTE	6480 - POTT COUNTY CLERK		22.00	222.00
	Purchase Order Number: 24-0827							

Account	Name	Beginning Balance	Total Activity	Ending Balance
190-5-1420-53700	HOUSING REHABILITATION	0.00	82,262.33	82,262.33

Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	Running Balance
07/27/2023	APPKT03370	INV0019446	153018	131040563-2	5630 - O G & E		25.24	25.24
08/01/2023	POPKT04506	244170	153091	MORTGAGE RELEASES	6480 - POTT COUNTY CLERK		126.00	151.24
	Purchase Order Number: 24-0404							
08/07/2023	POPKT04550	208	2952	CHANGE ORDER #1 - [redacted] W DEWEY - N	4348 - D & K RENOVATION		6,720.00	6,871.24
	Purchase Order Number: 24-0590							
08/07/2023	POPKT04550	INV0019680	153134	LEAD BASED PAINT REPORTS - [redacted] S. PE	2034 - BURNSIDE AND ASSOCIATES		700.00	7,571.24
	Purchase Order Number: 24-0591							
08/10/2023	POPKT04825	1157	153368	CDBG HOME REHAB - [redacted] S. PENNSYLV	9360 - L G CONTRACTING & BUILDING		17,277.00	24,848.24
	Purchase Order Number: 24-0634							
08/16/2023	POPKT04825	INV0019944	153341	CDBG DEMO PROJECT - [redacted] N. AYDELOT	3847 - ARBOR TRANSPORT & CONSTRUCTI		6,000.00	30,848.24
	Purchase Order Number: 24-0689							
08/17/2023	APPKT03424	INV0019857	153266	132316867-2 [redacted] W DEWEY	5630 - O G & E		20.84	30,869.08
08/25/2023	POPKT04825	450426	153374	EMERGENCY LAWN MAINTENANCE	4113 - MEIER & SON TRUCKING, LLC		195.00	31,064.08
	Purchase Order Number: 24-0757							

Account	Name	Beginning Balance	Total Activity	Ending Balance
190-5-1420-53700	HOUSING REHABILITATION - Continued	0.00	82,262.33	82,262.33

Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	Running Balance
08/29/2023	POPKT04825	218	3019	CHANGE ORDER #2 - ROT REPAIR AND P	4348 - D & K RENOVATION		7,100.00	38,164.08
	Purchase Order Number: 24-0803							
08/29/2023	POPKT04941	983869	153765	TRANSITIONAL HOUSING REHAB -[redacted]S	0172 - SECURITY BANKCARD CENTER, INC		619.00	38,783.08
	Purchase Order Number: 24-0801							
08/31/2023	APPKT03487	8963	153523	MORTGAGE TAX AFFIDAVIT FILING	6340 - PETTY CASH FUND		5.00	38,788.08
09/09/2023	APPKT03512	INV0020391	153591	132316867-2[redacted]W DEWEY	5630 - O G & E		20.58	38,808.66
09/09/2023	APPKT03512	INV0020391	153591	131040563-2 [redacted]E MARGARET	5630 - O G & E		25.24	38,833.90
09/25/2023	POPKT05044	16596720	153822	EMERGENCY SEWER LINE REPLACMNT -	4127 - JOSHUA HEATH POWELL DBA COWB		15,600.00	54,433.90
	Purchase Order Number: 24-0961							
10/02/2023	POPKT05044	1157 - A	153823	CDBG HOME REHAB -[redacted]S. PENNSYLV	9360 - L G CONTRACTING & BUILDING		4,715.00	59,148.90
	Purchase Order Number: 24-0634							
10/04/2023	POPKT05082	8510	153912	TRANSITIONAL HOUSING REPAIRS -[redacted]	0360 - AMERICAN AIR CONDITIONING & H		5,574.00	64,722.90
	Purchase Order Number: 24-1068							
10/06/2023	POPKT05109	16674559		EMERGENCY REHAB CHANGE ORDER -	4127 - JOSHUA HEATH POWELL DBA COWB		14,400.00	79,122.90
	Purchase Order Number: 24-1124							
10/10/2023	APPKT03567	INV0020566	153833	132601844-5	5630 - O G & E		53.88	79,176.78
10/11/2023	POPKT05044	1157-B	153823	CHANGE ORDER #1 -[redacted]S PENNSYLVA	9360 - L G CONTRACTING & BUILDING		2,340.00	81,516.78
	Purchase Order Number: 24-1133							
10/11/2023	POPKT05044	SHAW1001A	153792	LEAD BASED PAINT INSPECTION -[redacted]S	2034 - BURNSIDE AND ASSOCIATES		700.00	82,216.78
	Purchase Order Number: 24-1134							
10/19/2023	APPKT03603	INV0020809	153888	131040563-2 [redacted]E MARGARET	5630 - O G & E		24.06	82,240.84
10/19/2023	APPKT03603	INV0020809	153888	132316867-2[redacted]W DEWEY	5630 - O G & E		21.49	82,262.33

Total Division: 025 - PLANNING AND CODE ENFORCEMENT:	**Beginning Balance: 0.00**	**Total Activity: 83,204.33**	**Ending Balance: 83,204.33**
Total Department: 1420 - CDBG HOUSING REHAB:	**Beginning Balance: 0.00**	**Total Activity: 83,204.33**	**Ending Balance: 83,204.33**
Total Fund: 190 - CDBG GRANTS:	**Beginning Balance: 120.59**	**Total Activity: 84,987.91**	**Ending Balance: 85,108.50**
Grand Totals:	**Beginning Balance: 120.59**	**Total Activity: 84,987.91**	**Ending Balance: 85,108.50**

Fund Summary

Fund		Beginning Balance	Total Activity	Ending Balance
190 - CDBG GRANTS		120.59	84,987.91	85,108.50
	Grand Total:	**120.59**	**84,987.91**	**85,108.50**

Project Updates
November 7, 2023 Meeting

1. **Home Repair: Foundation Repair –E. Chandler**
   Bids received: 1
   Bid awarded to: RamJack Foundation Repair for $18,200.00
   RamJack is the sole source of foundation repair available in our area at the time of requested quote. This project is set to be awarded by the time the November 1st meeting takes place at $18,200.00. According to RamJack representatives, work should begin mid-December, 2022. ***Update* Change order on project due to RamJack not being able to achieve required pressure at 30ft, additional pipes installed at some points up to 45ft. Project was completed and closed out at $20,900.00, and is pending final inspection. There will be a small interior project to replace the ceiling at this location using the remaining funds, if possible. Interior inspection and write up is pending. *Update Nov 2023* Interior ceiling repair project is out for bid.**

2. **Home Repair: Floor leveling, kitchen, electric –S. Pennsylvania**
   Bids received: 2
   Bid awarded to: LG Contracting for $13,533.00
   Work on this project was started on Oct. 18, 2022 and is due to be completed mid-November. ***Update* Project was completed and closed out at $13,533.00 *Update Nov 2023* Interior bedroom ceiling collapsed during close out of this project and the same contractor has submitted a change order to repair it. This project is set to be completed soon.**

3. **Home Repair: Emergency roof replacement and electrical repair – W. Dewey**
   Bids received: 2
   Bid awarded to: D&K Renovations for $9,450.00
   This project was an emergency repair from tornado damages. The homeowner went without power for over a week after the storm damaged some electrical components in the home and left large, open holes in the roof. Awarded in June and roof/electrical are completed but we anticipate a change order for repairs to the porch, as it has been deemed unsafe by Code Enforcement. Work remains in progress. ***Update* Roof replacement was completed as bid. Two change orders were added post-award: Change order #1 to repair the front porch, the need was identified as an emergency safety hazard by CDBG inspector who nearly fell through during the roof project inspection, and the project was completed for $6,720.00. Change order #2 to replace rotted wood siding and paint the exterior of the home to protect from further damage after roof replacement was completed at $7,100.00. This project is now completed.**

4. **Demo: Demo hazardous and dilapidated home – N. Aydelotte**
   Bids received: 4
   Bid awarded to: Arbor Transport for $6,000.00
   This project went out for bid in May 2023 and was awarded in June. Start date pending due to weather-related delays and permit issuance. ***Update* this project was completed as bid.**

5. **Home Repair: Emergency Sewer Line Replacement – E. Chandler**
   Bids received: 1
   Bid awarded to: Cowboys Plumbing for $15,600.00
   This project was an emergency replacement of sewer lines after the homeowner applied to the program after not being able to use her bathroom facilities for over a year. Cowboys plumbing has worked with the homeowner before with a quote and were chosen to complete the repairs based on their prior knowledge of the home, a current quote in place, and the emergency nature of restoring basic sanitary facilities to the home. A change order was necessary due to extreme root invasion to the main tap for $14,400.00 and the project was completed and closed out at $30,000.00.

6. **Home Repair: Crawl Space Repair, Bathroom flooring replacement, Roof replacement, plumbing repair – Laverne**

Bids received: currently out for bid
Bid awarded to: N/A
This project is currently out for bid.

7. **Home Repair: Bathroom retrofitted for ADA compliance, plumbing repair, flooring repair – S. Bell**
Bids received: 2
Bid awarded to: D&K Renovations
Work is scheduled to begin on this project this week.

Currently we have 3 projects pending initial inspections, and 5 applications for home repair or demo awaiting review.