

AGENDA
SHAWNEE BEAUTIFICATION, PARKS, AND RECREATION COMMITTEE
JUNE 15, 2023 AT 4:00 PM
COMMISSION CHAMBERS AT CITY HALL
16 WEST 9TH STREET
SHAWNEE, OKLAHOMA

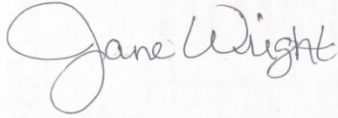
Official action can only be taken on items which appear on the agenda. The public body may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any agenda item. When more information is needed to act on an item, the public body may refer the matter to Staff or back to Committee or the recommending body. Under certain circumstances, items are deferred to a future date or stricken from the agenda entirely.

CALL TO ORDER

DECLARATION OF QUORUM

1. Consideration of approval of the Minutes from the May 18, 2023 regular meeting.
2. Staff Reports
3. Park Re-Opening
4. Citizens Participation (A three-minute limit per person)
(A twelve-minute limit per topic)
5. Committee Comments
6. Discussion of Time Capsule Opening
7. Adjournment

Respectfully submitted,

A handwritten signature in cursive script that reads "Jane Wright". The signature is written in dark ink on a light-colored, slightly textured background.

Jane Wright, Secretary

The City of Shawnee encourages participation from its citizens in public meetings. If participation is not possible due to a disability, notify the City Clerk, in writing, at least forty-eight hours prior to the scheduled meeting, and necessary accommodations will be made. (ADA 28 CFR 36)

**SHAWNEE BEAUTIFICATION, PARKS, AND RECREATION COMMITTEE
PROCEEDINGS**

MAY 18, 2023 AT 4:00 PM

The Shawnee Beautification, Parks, and Recreation Committee of the City of Shawnee, County of Pottawatomie, State of Oklahoma, met in Regular Session in the Downstairs Conference Room at City Hall, 16 West 9th Street, Shawnee, Oklahoma on, Thursday, May 18, 2023 at 4:00 p.m., pursuant to notice duly posted as prescribed by law at 10:14 on May 15, 2023. Chairperson Payn presided and called the meeting to order. Upon roll call, the following members were in attendance.

Chad Payn
Chairman

Sherry Lankford
Vice Chairperson

Sue Nelson
Board Member

Ian Hayes
Board Member

Zach Foster
Board Member

Vickie Winters
Board Member

Travis Flood
Commissioner

ABSENT: None

CALL TO ORDER

DECLARATION OF QUORUM

1. Consideration of approval of the Minutes from the March 16, 2023 regular meeting.

A motion to approve minutes was made by Sherry Lankford. A 2nd was made by Zach Foster. Motion carried 6-0.

Aye: Chad Payn, Sherry Lankford, Ian Hayes, Vickie Winters, Sue Nelson, Zach Foster

Obstain: Travis Flood

2. Staff Reports

Kerri informed the committee that we are in the process of opening Splash. Due to construction, we are moving the entrance of Splash to the back gate. The parks crew has been helping to get the cemetery ready for Memorial Day. Amy and Kerri talked about the community activities that took place the past month,

such as 2nd Saturday Walk, Star Wars scavenger hunt, Movie in the Park which had to be moved to the gymnasium due to rain, a pet adoption.

3. Park Re-opening Update

Ian Hayes discussed with the group that food trucks are scheduled to be at the opening. Sherry Lankford let the group know about some of the activities that would take place and discussed the t-shirt design for the event. Vickie Winters is getting prizes such as gift cards. Travis Flood might have some kids that could come out and do a skate board demonstration. Kerri let the group know KidSpace opening ceremony will for sure be on June 23, 2023. She also gave an update on Woodland Park. Sherry Lankford discussed opening the time capsule after the ribbon cutting ceremony and putting things back in the capsule and where to put it back.

4. Park Rules Update

Kerri discussed cemetery rule signs that are being put out now in the cemetery. She also discussed going over city ordinances and getting signs made to cover all of our areas throughout all the parks.

5. Review and Approval of KidSpace Rental Pricing

Amy went over the pricing structure for rentals at KidSpace, comparing the pricing to our other park pavilions. Kerri told the group that QR codes would be posted which would take you right to the Parks and Recreation site. Chad Payne asked if some of the proceeds from pavilion rentals went back to the parks department. He would like to make this an agenda item for the next committee meeting to possibly get a portion back to the department for upkeep of the park. A motion to approve pricing was made by Zach Foster. A 2nd was made by Sherry Lankford. Motion carried 7-0.

Aye: Chad Payn, Sherry Lankford, Ian Hayes, Travis Flood, Sue Nelson, Vickie Winters, Zach Foster

Nay: None

6. Discussion of community garden grant

Ian Hayes talked with the group about a grant for a community garden. The grant has a June 2, 2023 deadline to apply. The group discussed where the garden might be located and all the work that would go into maintaining such a garden.

Travis Flood asked if the funds could go to families that might want to plant trees

in on their property. Ian will take all information from discussion to the grant committee.

7. Citizens Participation (A three-minute limit per person)
(A twelve-minute limit per topic)

We had no citizens participation at this meeting.

8. Committee Comments

Ian asked about when to start planning the events for Woodland Park re-opening. Are we going to have the same sub committee members or do we want a new group of people? Possible date for the re-opening ceremony to partner with the Fall Festival / Monsters on Main.

9. Adjournment

A motion to adjourn was made at 5:07 by Ian Hayes. A 2nd was made by Zach Foster. Motion carried 7-0.

Aye: Chad Payn, Sherry Lankford, Ian Hayes, Vickie Winters, Travis Flood, Zach Foster, Sue Nelson

Nay: None

CHAD PAYN
CHAIRPERSON

ATTEST:

JANE WRIGHT
SECRETARY