

AGENDA
BOARD OF CITY COMMISSIONERS
OCTOBER 16, 2023 AT 6:00 PM
COMMISSION CHAMBERS AT CITY HALL
16 WEST 9TH STREET
SHAWNEE, OKLAHOMA

Official action can only be taken on items which appear on the agenda. The public body may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any agenda item. When more information is needed to act on an item, the public body may refer the matter to Staff or back to Committee or the recommending body. Under certain circumstances, items are deferred to a future date or stricken from the agenda entirely.

CALL TO ORDER

DECLARATION OF A QUORUM

INVOCATION

FLAG SALUTE

1. Recognition of Ann Davis' Contributions to the Shawnee Community.
2. Citizens Participation (A three-minute limit per person)
(A twelve-minute limit per topic)
3. Consider approval of Consent Agenda:
 - a. Minutes from the September 18, 2023 regular meeting and September 29, 2023 special call meeting.
 - b. Acknowledge the following minutes and reports:
 - Planning Commission Minutes from the August 2, 2023, regular meeting.
 - Shawnee Beautification, Parks, and Recreation Committee Minutes from the August 17, 2023 regular meeting and the September 7, 2023 special meeting.
 - License Payment Report for September 2023.
 - Project Payment Report for September 2023.

- c. Acknowledge receipt of Pioneer Library System Audit for Year Ended June 30, 2023.
 - d. Acknowledge receipt of Pioneer Library System Revised Budget for July 1, 2023 through June 30, 2024.
 - e. Renewal of an agreement with Project H.E.A.R.T., Inc. to provide meals to elderly persons.
4. Presentation of the Pet of the Month by Animal Control.
 5. Presentation and update regarding Shawnee Forward by Casey Bell, Chair of the Shawnee Forward Board of Directors and Crystal Romanyszyn, President & CEO.
 6. Discussion and consideration of possible appointment for Ward 3 Commissioner to complete remainder of term, expiring 2024.
 7. Consideration of a Professional Services Agreement with TAP Architecture for Architecture and Engineering Services related to the April 19, 2023, Storm Event.
 8. Consideration of an Amendment to Agreement for CDBG-CV2 Grant Mental Health Assistance.
 9. Consideration of a resolution authorizing the acceptance of a grant offer from the State of Oklahoma 911 Management Authority for the Shawnee 911 Communications Center.
 10. Consideration of a resolution setting the hours of opening and closing of Public Parks and Recreation Area under the jurisdiction of the City of Shawnee; and repealing all resolutions in conflict therewith.
 11. Consideration of an ordinance amending portions of the Shawnee Municipal Code, Chapter 21 "Parks and Recreation"; providing for repeal; providing for codification; and providing for severability.
 12. Consideration of an ordinance of the City of Shawnee, Oklahoma amending portions of Chapter 15 "Health and Sanitation", Article V "Designated Health Zone"; providing for severability; providing for codification; and providing for repealer.

13. Consideration of an ordinance amending Chapter 8 of the Shawnee Municipal Code by creating a new Article XI of Chapter 8, prohibiting feeding operations in the downtown area; providing for repeal; providing for severability; and providing for codification.
14. Consideration of an ordinance amending Chapter 5 "Animals" of the Shawnee Municipal Code by amending Article III "Dogs", Division 2 "License"; Article III "Dogs", Division 5 "Kennels"; and Article IV "Cats", Division 2 "License"; providing for repeal; providing for severability; and providing for codification.
15. Consideration of a resolution of the City of Shawnee, Oklahoma updating the City Fee Schedule by amending fees established in Chapter 5 "Animals" of the Shawnee Municipal Code; and providing for the readoption of the City Fee Schedule in whole.
16. Public hearing to rezone from A-1 (Rural Agricultural District) to I-2 (Light Industrial District) property at 7109 N. Kickapoo Avenue.
Case No. RZ11-23 | Applicant: Oklahoma Gas & Electric Company.
17. Consideration of an ordinance to rezone from A-1 (Rural Agricultural District) to I-2 (Light Industrial District) property at 7109 N. Kickapoo Avenue.
Case No. RZ11-23 | Applicant: Oklahoma Gas & Electric Company
18. Discussion, consideration, and possible action to convey real estate owned by the City of Shawnee by entering into, signing, and acknowledging a certain proposed Warranty Deed, between the City of Shawnee, as Grantor, and Building New Foundations, Inc., as Grantee, specifically regarding the following property: A tract of land and improvements within the City of Shawnee, Pottawatomie County, Oklahoma described as follows: 1320 East Fay Street, 1316 East Fay Street, and 1231 Sherry Lane (Lots 33 and 34, Block 6, Melrose Park Addition to the City of Shawnee; Lot 16, Block 2, Thompson Heights Addition); and authorizing the City Manager to sign, execute, and enter into said Deed on behalf of the City.
19. Consideration of the following budget amendments for Fiscal Year 2023 – 2024:
 - a. Insurance Recovery Fund - Fund 603 - to appropriate insurance proceeds received in response to the April 19, 2023 tornado.
 - b. CDBG-CV Grant Fund - Fund 191 - to appropriate grant funds for the

CDBG-CV Nutrition Assistance program continuing from the prior fiscal year.

- c. Home Rehabilitation Program Fund - Fund 199 - to appropriate fund balance for the use of home rehabilitation on SURA-owned properties.
- d. General Fund - Fund 001 - to appropriate fund balance for obligations on a prior fiscal year contract with Central Oklahoma Community Action Agency for COTS Transportation services.

20. Consider Bid(s):

- a. Thompson Heights Waterline Project (Award)
- b. Sewer Pipe Bursting (Award)
- c. Clearpond Road Culvert Replacement (Award)
- d. Fencing Installation and Repair Services (Award)

21. Consideration of a Task Order in accordance with the agreement between the City of Shawnee and Freese and Nichols Inc. (FNI) for Owner's Representative Inspection Services for Independence Water Line (C-23-02), Thompson Heights Water Line (C-23-05) and Sewer Pipe Bursting (C-23-08) projects.

22. Acknowledge Monthly Sales Tax Report.

23. Administrative Report(s):

- a. Presentation of the Quarterly Half-Cent Sales Tax Report - Linsey McNabb-Fox, Finance Director
- b. City Financial Information - Andrea Weckmueller-Behringer, City Manager
- c. Animal Welfare Update - Mason Wilson, Chief of Police
- d. State of the City - Andrea Weckmueller-Behringer, City Manager

24. New Business (Any matter not known or which could not have been reasonably foreseen prior to the posting of the agenda.)

25. Commissioners Comments

26. Consider an executive session to discuss annual evaluation of the City Manager pursuant to 25 O.S. §307(B)(1) "Discussing the employment, hiring, appointment, promotion, demotion, disciplining, or resignation of any individual salaried public officer or employee."

27. Consider matters discussed in executive session regarding discussion of annual evaluation of City Manager pursuant to 25 O.S. §307(B)(1) "Discussing the employment, hiring, appointment, promotion, demotion, disciplining, or resignation of any individual salaried public officer or employee."

28. Adjournment

Respectfully submitted,

A handwritten signature in blue ink that reads "Lisa Lasyone". The signature is written in a cursive, flowing style.

Lisa Lasyone, CMC, City Clerk

The City of Shawnee encourages participation from its citizens in public meetings. If participation is not possible due to a disability, notify the City Clerk, in writing, at least forty-eight hours prior to the scheduled meeting, and necessary accommodations will be made. (ADA 28 CFR 36)