

AGENDA
SHAWNEE BEAUTIFICATION, PARKS, AND RECREATION COMMITTEE
SEPTEMBER 21, 2023 AT 4:00 PM
COMMISSION CHAMBERS AT CITY HALL
16 WEST 9TH STREET
SHAWNEE, OKLAHOMA

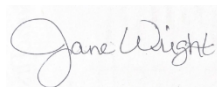
Official action can only be taken on items which appear on the agenda. The public body may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any agenda item. When more information is needed to act on an item, the public body may refer the matter to Staff or back to Committee or the recommending body. Under certain circumstances, items are deferred to a future date or stricken from the agenda entirely.

CALL TO ORDER

DECLARATION OF QUORUM

1. Approval of minutes from the August 17, 2023 regular meeting.
2. Approval of minutes from the September 7, 2023 Special Call meeting
3. Staff Reports
4. Citizens Participation (A three-minute limit per person)
(A twelve-minute limit per topic)
5. Committee Comments
6. Adjournment

Respectfully submitted,



Jane Wright, Secretary

The City of Shawnee encourages participation from its citizens in public meetings. If participation is not possible due to a disability, notify the City Clerk, in writing, at least forty-eight hours prior to the scheduled meeting, and necessary accommodations will be made. (ADA 28 CFR 36)

**SHAWNEE BEAUTIFICATION, PARKS, AND RECREATION COMMITTEE
PROCEEDINGS**

AUGUST 17, 2023 AT 4:00 PM

The Shawnee Beautification, Parks, and Recreation Committee of the City of Shawnee, County of Pottawatomie, State of Oklahoma, met in Regular Session in the Commission Chambers at City Hall, 16 West 9th Street, Shawnee, Oklahoma on, August 17, 2023 at 4:00 P.M., pursuant to notice duly posted as prescribed by law at 11:10 A.M. on August 15, 2023. Chairperson Payn presided and called the meeting to order. Upon roll call, the following members were in attendance.

Chad Payn
Chairperson

Sherry Lankford
Vice Chairperson

Zach Foster
Committee Member

Ian Hayes
Committee Member

Sue Nelson
Committee Member

Absent
Committee Member

Travis Flood
Commissioner/Committee Member

ABSENT: Vickie Winters

CALL TO ORDER

DECLARATION OF QUORUM

1. Consideration of approval of the Minutes from the July 20, 2023 regular meeting.

A motion to approve the minutes was made by Sherry Lankford. A 2nd was made by Zach Foster. Motion carried 6-0.

Aye: Chad Payn, Sherry Lankford, Sue Nelson, Zach Foster, Ian Hayes, and Travis Flood.

Nay: None

2. Staff Reports

Kerri shared an update regarding the pickleball courts at KidSpace. There will be no cost to the city or tax payers for the correction of the design issues.

KidSpace has not been turned over to the City as the construction company is continuing to work on the punch list. Construction on Woodland Park is

progressing at this time. The Fall/Winter recreation guide came out on the webpage last week. Amy discussed the installation of mirrors in the fitness studio at the Recreation Center and we have premium fitness classes starting for any age with a small cost to attend. We will have a part time recreation aid job opening at the end of August as Bradley Hunnicutt will be transferring to the parks department. Splash has now closed to the public for the season. We will still be hosting the Shawnee High School and YMCA practices as the YMCA pool is still closed. Overall, the Splash season went well considering all the construction in the park.

3. Discussion of a Sub-Committee for Park Rules and Regulations

Discussion of forming a sub-committee for park rules and ordinances took place. The committee came to the decision of holding a Special Call Meeting to approve department recommendations of time critical changes to some rules and/or ordinances. More discussion on the topic will take place later at a regular scheduled committee meeting.

4. Discussion of a Sub-Committee for Woodland Park Opening

A discussion for a sub-committee to celebrate the opening of Woodland Park occurred. The committee decided to add this item to a Special Call Meeting so it could be discussed further and approved.

5. Citizens Participation (A three-minute limit per person) (A twelve-minute limit per topic)

We had no citizens participation at this meeting.

6. Committee Comments

Sherry Lankford asked Kerri if she had checked on the pickleball court situation at Woodland Park. Kerri responded saying that the designer is assessing the work on that project to insure correct installation.

7. Adjournment

A motion to adjourn was made by Sherry Lankford at 4:44. A 2nd was made by Zach Foster. Motion carried 6-0.

Aye: Chad Payn, Sherry Lankford, Sue Nelson, Ian Hayes, Zach Foster, and Travis Flood.

Nay: None

CHAD PAYN
CHAIRPERSON

ATTEST:

JANE WRIGHT
SECRETARY

**SHAWNEE BEAUTIFICATION, PARKS, AND RECREATION COMMITTEE
PROCEEDINGS**

SEPTEMBER 7, 2023 AT 4:00 PM

The Shawnee Beautification, Parks, and Recreation Committee of the City of Shawnee, County of Pottawatomie, State of Oklahoma, met in Special Called Session in the Commission Chambers at City Hall, 16 West 9th Street, Shawnee, Oklahoma on, Thursday, September 7, 2023 at 4:00 PM, pursuant to notice duly posted as prescribed by law at 4:36 P.M. on September 1, 2023. Vice Chairperson Sherry Lankford presided and called the meeting to order. Upon roll call, the following members were in attendance.

Absent
Chairperson

Sherry Lankford
Vice Chairperson

Zach Foster
Committee Member

Ian Hayes
Committee Member

Sue Nelson
Committee Member

Vickie Winters
Committee Member

Travis Flood
Commissioner/Committee Member

ABSENT: Chad Payn

CALL TO ORDER

DECLARATION OF QUORUM

1. Discussion and Approval of recommendation of change to Section 21-6 to park hours.

In summary, Kerri explained to the committee that they would be making a proposal for changes. Travis Flood expressed concern for parents and children being in the park waiting for a school bus. Kerri explained that the recommended change would have the parks open at 7:00 a.m., so there should not be a conflict.

Discussion was made by the committee. A motion to approve recommended changes was made by Travis Flood. A 2nd was made by Ian Hayes. Motion carried 6-0.

Aye: Sherry Lankford, Vickie Winters, Sue Nelson, Travis Flood, Ian Hayes, and Zach Foster.

Nay: None

2. Discussion and Approval of recommendation of addition to Section 21-9 to add "services" to the vendor list.

Kerri and Amy both discussed the need for this proposal regarding services for things such as fitness classes, camps, lessons, etc.. This change would ensure a permit was purchased prior to holding such a service in city parks or facilities. Kerri also informed the committee that this is something that is routine throughout other cities. Discussion was made by the committee. A motion to approve was made by Vickie Winters. A 2nd was made by Zach Foster. Motion carried 6-0. Aye: Sherry Lankford, Vickie Winters, Sue Nelson, Travis Flood, Ian Hayes, and Zach Foster.

Nay: None

3. Discussion and Approval of recommendation of addition to Designated Health Zone adding "City of Shawnee Parks and Recreation Facilities".

Kerri proposed two different recommendations for adding Parks and Recreation spaces to the Designated Health Zones. She presented the opportunities and limitations of each. The committee discussed each option and agreed with both options being beneficial to the Parks and Recreation Department operations.

Discussion was made to make one recommended over the other. The committee proposed: Plan A to make all City of Shawnee properties a Designated Health Zone and plan B would only add parks and recreation facilities to the Designated Health Zone. A motion to approve was made by Travis Flood. A 2nd was made by Ian Hayes. Motion carried 6-0.

Aye: Sherry Lankford, Vickie Winters, Sue Nelson, Travis Flood, Ian Hayes, and Zach Foster.

Nay: None

4. Discussion and Approval of sub-committee for Woodland Park Opening.

The committee discussed the need for a sub-committee for the opening of Woodland Park. A motion to create a sub-committee consisting of Sherry Lankford, Travis Flood, and Ian Hayes was made by Zach Foster. A 2nd was made by Travis Flood. Sherry Lankford appointed all 3. Motion carried 6-0.

Aye: Sherry Lankford, Vickie Winters, Sue Nelson, Travis Flood, Ian Hayes, and Zach Foster.

Nay: None

5. Adjournment

A motion to adjourn was made at 4:36 by Vickie Winters. A 2nd was made by Sue Nelson.

CHAD PAYN
CHAIRPERSON

ATTEST:

JANE WRIGHT
SECRETARY