

SHAWNEE AIRPORT AUTHORITY PROCEEDINGS

JULY 17, 2023 AT 6:00 PM

The Shawnee Airport Authority of the City of Shawnee, County of Pottawatomie, State of Oklahoma, met in Regular Session in the Commission Chambers at City Hall, 16 West 9th Street, Shawnee, Oklahoma on, Monday, July 17, 2023 at 6:00 PM, pursuant to notice duly posted as prescribed by law on Thursday, July 13, 2023, at 6:23 PM. Mayor Bolt presided called the meeting to order. Upon roll call, the following members were in attendance.

Ed Bolt
Chairman/Mayor

Daniel Matthews
Trustee Ward 1

Cami Engles
Trustee Ward 2

Travis Flood
Trustee Ward 3

Darren Rutherford
Trustee Ward 4

Mark Sehorn
Trustee Ward 5

Lauren Richter
Trustee Ward 6

ABSENT: None

CALL TO ORDER

DECLARATION OF QUORUM

1. Consider approval of Consent Agenda:

- a. Minutes from the June 20, 2023 regular meeting.
- b. Acknowledge the Airport Advisory Board Minutes from the February 15, 2023 and April 19, 2023 regular meetings.

A motion was made by Trustee Matthews, seconded by Trustee Rutherford, to approve Consent Agenda Item Nos. 1(a-b). Motion Carried 7-0-0.

AYE: Matthews, Rutherford, Engles, Flood, Bolt, Sehorn, Richter

NAY: None

ABSTAIN: None

2. Consideration of a proposal to provide Engineering Services in support of the Federal Aviation Administration (FAA) Improve Drainage Project No. 3-40-0088-025-2023, Oklahoma Aeronautics Commission Project No. SNL-24-FS.

Airport Manager Bonnie Wilson advised that Shawnee Airport Authority Agenda Item Nos. 2 thru 7 are related. She introduced Mr. Patrick Barnas, Project Manager with H.W. Lochner, Inc. to give a presentation regarding the projects included in the agenda items.

Mr. Barnas provided a presentation and discussed items that included:

- Drainage Project Overview;
- Pavement Classification Rating; and
- Terminal Area Development Plan.

Ms. Wilson advised that Staff recommends approval of the agreement for engineering services with H.W. Lochner, Inc. not to exceed One Hundred Fifty-Five Thousand Seven Hundred Dollars (\$155,700.00) and contingent upon receipt of grant funds.

A motion was made by Trustee Matthews, seconded by Trustee Sehorn, to approve a proposal with H.W. Lochner, Inc. to provide Engineering Services in support of the Federal Aviation Administration (FAA) Improve Drainage Project No. 3-40-0088-025-2023, Oklahoma Aeronautics Commission Project No. SNL-24-FS. Motion carried 7-0-0.

AYE: Matthews, Sehorn, Engles, Flood, Bolt, Rutherford, Richter

NAY: None

ABSTAIN: None

3. Consider Bid(s):

- a. Improve Airport Drainage (Award)

Airport Manager Bonnie Wilson provided a Staff report. She advised Staff recommends approval to Tri-City Seal Company, Inc. in the amount of Six Hundred Thirty-Five Thousand Seven Hundred Seventy-Five Dollars (\$635,775.00) contingent upon funds being available from the Airport Improvement Program and Oklahoma Aeronautics Commission grants.

A motion was made by Trustee Sehorn, seconded by Trustee Rutherford, to

award the bid to Tri-City Seal Company, Inc. in the amount of Six Hundred Thirty-Five Thousand Seven Hundred Seventy-Five Dollars (\$635,775.00).
Motion carried 7-0-0.

AYE: Sehorn, Rutherford, Richter, Matthews, Engles, Flood, Bolt

NAY: None

ABSTAIN: None

4. Consideration of a proposal to provide Engineering Services in support of Oklahoma Aeronautics Commission (OAC) Project SNL-24-FS Pavement Condition Rating (PCR) Report - Shawnee Regional Airport.

Airport Manager Bonnie Wilson provided a Staff report and advised that Staff recommends approval of the proposal with H.W. Lochner, Inc. contingent upon grant funding.

A motion was made by Trustee Matthews, seconded by Trustee Flood, to approve a proposal with H.W. Lochner, Inc. to provide Engineering Services in support of Oklahoma Aeronautics Commission (OAC) Project SNL-24-FS Pavement Condition Rating (PCR) Report - Shawnee Regional Airport. Motion carried 7-0-0.

AYE: Matthews, Flood, Bolt, Rutherford, Sehorn, Richter, Engles

NAY: None

ABSTAIN: None

5. Consideration of a proposal to provide Engineering Services in support of Oklahoma Aeronautics Commission (OAC) Project SNL-24-FS Terminal Area Plan - Shawnee Regional Airport.

Airport Manager Bonnie Wilson provided a Staff report. She advised Staff recommended approval of the proposal contingent upon receipt of grant funds.

A motion was made by Trustee Engles, seconded by Trustee Rutherford, to approve a proposal with H.W. Lochner, Inc. to provide Engineering Services in support of Oklahoma Aeronautics Commission (OAC) Project SNL-24-FS Terminal Area Plan - Shawnee Regional Airport. Motion carried 7-0-0.

AYE: Engles, Rutherford, Sehorn, Richter, Matthews, Flood, Bolt

NAY: None

ABSTAIN: None

6. Consideration of a resolution accepting a grant offer from the U.S. Department of Transportation Federal Aviation Administration (FAA) for the Improve Airport Drainage Project No. 3-40-0088-025-2023 for the Shawnee Regional Airport.

Airport Manager Bonnie Wilson advised that Staff is seeking authorization for the City Manager to accept and execute any grant offers received from the Federal Aviation Administration to secure funds for the Improve Airport Drainage Project.

A motion was made by Trustee Matthews, seconded by Trustee Engles, to approve a resolution accepting a grant offer from the U.S. Department of Transportation Federal Aviation Administration (FAA) for the Improve Airport Drainage Project No. 3-40-0088-025-2023 for the Shawnee Regional Airport.

Resolution No. SAA-2023-3 was introduced.

A RESOLUTION ACCEPTING A GRANT OFFER FROM THE U.S. DEPARTMENT OF TRANSPORTATION FEDERAL AVIATION ADMINISTRATION (FAA) FOR THE IMPROVE AIRPORT DRAINAGE PROJECT NO. 3-40-0088-025-2023 FOR THE SHAWNEE REGIONAL AIRPORT.

Motion carried 7-0-0.

AYE: Matthews, Engles, Flood, Bolt, Rutherford, Sehorn, Richter

NAY: None

ABSTAIN: None

7. Consideration of a resolution accepting a grant offer from the State of Oklahoma Aeronautics Commission (OAC) for the Improve Drainage and Install Solar Powered LED Taxiway Centerline Lights; Pavement Condition Rating (PCR) Study; and Terminal Area Plan - OAC Project Number SNL-24-FS for the Shawnee Regional Airport.

Airport Manager Bonnie Wilson advised that Staff is seeking authorization for the City Manager to accept and execute any grant offers received from the Oklahoma Aeronautics Commission to secure funds for the Improve Drainage and Install Solar Powered LED Taxiway Centerline Lights, Pavement Condition Rating Study, and Terminal Area Plan Projects.

A motion was made by Trustee Matthews, seconded by Trustee Flood, to approve a resolution accepting a grant offer from the State of Oklahoma

Aeronautics Commission (OAC) for the Improve Drainage and Install Solar Powered LED Taxiway Centerline Lights; Pavement Condition Rating (PCR) Study; and Terminal Area Plan - OAC Project Number SNL-24-FS for the Shawnee Regional Airport.

Resolution No. SAA-2023-4 was introduced.

A RESOLUTION ACCEPTING A GRANT OFFER FROM THE OKLAHOMA AERONAUTICS COMMISSION (OAC) FOR THE IMPROVE AIRPORT DRAINAGE AND INSTALL SOLAR POWERED LED TAXIWAY CENTERLINE LIGHTS; PAVEMENT CONDITION RATING (PCR) STUDY, AND TERMINAL AREA PLAN - OAC PROJECT NO. SNL-24-FS FOR THE SHAWNEE REGIONAL AIRPORT.

Motion carried 7-0-0.

AYE: Matthews, Flood, Bolt, Rutherford, Sehorn, Richter, Engles

NAY: None

ABSTAIN: None

8. New Business

There was no new business.

9. Adjournment

There being no further business to be considered, the meeting was adjourned by power of the Chair. (8:15 p.m.)



ED BOLT, MAYOR
CHAIRMAN

ATTEST:



LISA LASYONE, CMC, CITY CLERK
SECRETARY