

## BOARD OF CITY COMMISSIONERS PROCEEDINGS

JULY 17, 2023 AT 6:00 PM

The Board of City Commissioners of the City of Shawnee, County of Pottawatomie, State of Oklahoma, met in Regular Session in the Commission Chambers at City Hall, 16 West 9th Street, Shawnee, Oklahoma on, Monday, July 17, 2023 at 6:00 PM, pursuant to notice duly posted as prescribed by law on Friday, July 14, 2023, at 1:41 PM. Mayor Bolt presided called the meeting to order. Upon roll call, the following members were in attendance.

Ed Bolt  
Mayor

Daniel Matthews  
Commissioner Ward 1

Cami Engles  
Commissioner Ward 2

Travis Flood  
Commissioner Ward 3

Darren Rutherford  
Commissioner Ward 4 - Vice Mayor

Mark Sehorn  
Commissioner Ward 5

Lauren Richter  
Commissioner Ward 6

ABSENT: None

CALL TO ORDER

DECLARATION OF A QUORUM

INVOCATION

FLAG SALUTE

1. Recognition of the Potawatomi Fire Basketball Team.

Mayor Bolt presented a Certificate of Recognition to Chairman Rocky Barrett, Vice Chairman Linda Capps, and General Manager David Qualls .

2. Recognition of the new Salvation Army Captains.

Mayor Bolt presented a Certificate of Recognition to Salvation Army Captains Brittany Carr and Ian Carr.

3. Citizens Participation (A three-minute limit per person)  
(A twelve-minute limit per topic)

Mr. David Thomas, Mr. Michael Affentranger, Mr. Steve Mitchell, Mr. Rick Young, and Ms. Diana Tarrillo spoke during Citizens Participation.

4. Consider approval of Consent Agenda:

a. Acknowledge staff will proceed in the instant meeting with the opening and consideration of bids as set forth in Item No. 19.

b. Minutes from the June 20, 2023 regular meeting.

c. Acknowledge the following minutes and reports:

- Shawnee Beautification, Parks, and Recreation Committee Minutes from the May 18, 2023 regular meeting.
- Planning Commission Minutes from the May 3, 2023 regular meeting.
- License Payment Report for June 2023.
- Project Payment Report for June 2023.

d. Lake Lease Transfer:

- Skipper Tract Lot 5, 16614 Archery Range Rd  
From: Mike Vinson  
To: Mike Vinson, Kayla Vinson, Eric Vinson, and Ashlee Vinson

e. Approve renewal of the following agreements for Fiscal Year 2023-2024:

- Agreement with Independent School District No. 93, also known as Shawnee Public Schools, for Supplemental Police Services.
  - Interlocal Cooperation Agreement with Gordon Cooper Technology Center (GCTC) for District No. 5 to provide repaving and repair of public roadways and parking lots used by students, faculty, employees, and patrons of GCTC.
- f. Approval of the FY-2023 Audit Engagement Letter with Arledge & Associates, P.C.
- g. Approval of an Agreement with Grove Elementary School District for Supplemental Police Services.
- h. Mayor Appointments:

Shawnee Senior Citizens Advisory Board

Albert Rice

2nd Full Term

Expires: July 1, 2026

*Reappointment*

Mayor Bolt pulled Consent Agenda Item No. 4(a) for separate consideration. A motion was made by Commissioner Matthews, seconded by Commissioner Flood, to approve Consent Agenda Item Nos. 4(a-h), less 4(a). Motion carried 7-0-0.

AYE: Matthews, Flood, Bolt, Rutherford, Sehorn, Richter, Engles

NAY: None

ABSTAIN: None

Mayor Bolt advised that Consent Agenda Item No. 4(a) should reference

Agenda Item No. 20 and not No. 19.

A motion was made by Commissioner Matthews, seconded by Commissioner Flood, to approve Consent Agenda Item No. 4(a) with amendment to reference Agenda Item No. 20. Motion carried 7-0-0.

AYE: Matthews, Flood, Bolt, Rutherford, Sehorn, Richter, Engles

NAY: None

ABSTAIN: None

5. Presentation of the Pet of the Month by Animal Control.

There was no pet of the month.

6. Commission appointment of a Vice Mayor (per Article III, Section 6 of the City Charter).

City Manager Andrea Weckmueller-Behringer advised that per Article III, Section 6 of the City Charter, the Commission shall appoint one of its members for a term of one-year to be Vice Mayor.

A motion was made by Commissioner Engles, seconded by Commissioner Sehorn, to appoint Commissioner Rutherford as Vice Mayor. Motion carried 6-0-1.

AYE: Engles, Sehorn, Richter, Matthews, Flood, Bolt

NAY: None

ABSTAIN: Rutherford

7. Consideration of a revision to an Agreement, previously approved but not executed, with Shawnee Forward for Fiscal Year 2023-2024.

City Manager Andrea Weckmueller-Behringer provided a Staff report. She advised that after the June 20, 2023 City Commission meeting, the Shawnee Forward Board of Directors requested minor revisions to the scope of work contained in Section 2 with the intent of delineating that all sub-items in that section be considered part of the required long-term Economic Development Plan. She advised that Staff recommends approval.

A motion was made by Commissioner Sehorn, seconded by Vice Mayor Rutherford, to approve the revised Contract for Economic Development Services Between the City of Shawnee and Shawnee Forward for Fiscal Year 2023-2024. Motion carried 6-0-1.

AYE: Sehorn, Rutherford, Richter, Matthews, Flood, Bolt

NAY: None

ABSTAIN: Engles

8. Consideration of the purchase of five (5) vehicles from Bob Howard under state contract pricing in the total amount of \$180,990.00.

Police Chief Mason Wilson provided a Staff report.

A motion was made by Vice Mayor Rutherford, seconded by Commissioner Matthews, to approve the purchase of five (5) vehicles from Bob Howard under state contract pricing in the total amount of One Hundred Eighty Thousand Nine Hundred Ninety Dollars (\$180,990.00). Motion carried 7-0-0.

AYE: Rutherford, Matthews, Engles, Flood, Bolt, Sehorn, Richter

NAY: None

ABSTAIN: None

9. Public Hearing on an amendment to the Capital Improvement Plan to change the project scope and increase the cost to include an anticipated pressure paving project.

Finance Director Lindsey McNabb-Fox advised that Staff is requesting an amendment to a project to include pressure pave-based routine roadway maintenance activities and changing the project title from "Seal Coat, Overlay or Panel Replacement Project" to "Pressure Pave, Seal Coat, Overlay or Panel Replacement Project." She advised that it is also anticipated that the first year of the project will be at a higher expenditure level than subsequent years. Staff is also requesting an increase to the projects cost from One Million Five Hundred Thousand Dollars (\$1,500,000.00) to Two Million Two Hundred Thousand Dollars (\$2,200,000.00).

Mayor Bolt declared a public hearing in session to consider an amendment to the Capital Improvement Plan to change the project scope and increase the cost to include an anticipated pressure paving project. No one spoke during the public hearing. The public hearing was closed.

10. Consideration of an amendment to the Capital Improvement Plan to change the project scope and increase the cost to include an anticipated pressure paving project.

A motion was made by Commissioner Flood, seconded by Commissioner Engles, to approve an amendment to the Capital Improvement Plan to change the

project scope and increase the cost to include an anticipated pressure paving project. Motion carried 7-0-0.

AYE: Flood, Engles, Bolt, Rutherford, Sehorn, Richter, Matthews

NAY: None

ABSTAIN: None

11. Public hearing and review of a proposed text amendment to Section 22-295 of the Zoning Code regarding Traditional Neighborhood (TN) infill standards.  
*(Deferred from June 20, 2023 City Commission meeting.)*

Community Development Director Rian Harkins provided a Staff report.

Mayor Bolt declared a public hearing in session to consider a proposed text amendment to Section 22-295 of the Zoning Code regarding Traditional Neighborhood (TN) infill standards. No one spoke during the public hearing. The public hearing was closed.

12. Consideration of an ordinance amending Section 22-295 of the Zoning Ordinance of the City of Shawnee, Pottawatomie County, Oklahoma, more specifically known as the Traditional Neighborhood Infill Standards, by adding a Section 22-295(5) to said zoning ordinance.

A motion was made by Commissioner Engles, seconded by Commissioner Flood, to approve an ordinance amending Section 22-295 of the Zoning Ordinance of the City of Shawnee, Pottawatomie County, Oklahoma, more specifically known as the Traditional Neighborhood Infill Standards, by adding a Section 22-295(5) to said zoning ordinance.

Ordinance No. 2789NS was introduced.

AN ORDINANCE AMENDING SECTION 22-295 OF THE ZONING ORDINANCE OF THE CITY OF SHAWNEE, POTTAWATOMIE COUNTY, OKLAHOMA, MORE SPECIFICALLY KNOWN AS THE TRADITIONAL NEIGHBORHOOD INFILL STANDARDS, BY ADDING A SECTION 22-295(5) TO SAID ZONING ORDINANCE.

Motion carried 7-0-0.

AYE: Engles, Flood, Bolt, Rutherford, Sehorn, Richter, Matthews

NAY: None

ABSTAIN: None

Ordinance No. 2789NS was adopted by the City Commission.

COMMISSIONER ENGLES LEFT THE MEETING AT 6:44 P.M.

13. Public hearing of a request for a Conditional Use Permit (CUP) for a brewery/taproom at the property located at 313 East Main Street.  
Case No. CUP01-23 | Applicant: Vortex Alley Brewing, LLC. (*Deferred from June 20, 2023 City Commission meeting.*)

Community Development Director Rian Harkins provided a Staff report.

Mayor Bolt declared a public hearing in session to consider a Conditional Use Permit (CUP) for a brewery/taproom at the property located at 313 East Main Street. Mr. David Thomas spoke in favor of said CUP. No one spoke against said CUP. The public hearing was closed.

14. Consideration of an approval for a Conditional Use Permit (CUP) for a brewery/taproom at the property located at 313 East Main Street.

Community Development Director Rian Harkins advised the Planning Commission and Staff recommend approval of the item.

A motion was made by Vice Mayor Rutherford, seconded by Commissioner Flood, to approve a Conditional Use Permit (CUP) for a brewery/taproom at the property located at 313 East Main Street. Motion carried 6-0-0.

AYE: Rutherford, Flood, Bolt, Sehorn, Richter, Matthews

NAY: None

ABSTAIN: None

COMMISSIONER ENGLES RETURNED TO THE MEETING AT 6:50 P.M.

15. Public hearing of a request to rezone from I-2 (Light Industrial District) and R-1 (Single-Family Residential District) to A-1 (Rural Agricultural District) on property located at 1804 W. Dewey Street.  
Case No. RZ10-23 | Applicant: Larry LeRay

Community Development Director Rian Harkins provided a Staff report. He advised the Planning Commission and Staff recommend approval.

Mayor Bolt declared a public hearing in session to consider rezoning a property from I-2 (Light Industrial District) and R-1 (Single-Family Residential District) to

A-1 (Rural Agricultural District) on property located at 1804 W. Dewey Street. No one spoke in favor or against said rezoning. The public hearing was closed.

16. Consideration of an ordinance rezoning from I-2 (Light Industrial District) and R-1 (Single-Family Residential District) to A-1 (Rural Agricultural District) on property located at 1804 W. Dewey Street.

A motion was made by Commissioner Matthews, seconded by Vice Mayor Rutherford, to approve an ordinance rezoning from I-2 (Light Industrial District) and R-1 (Single-Family Residential District) to A-1 (Rural Agricultural District) on property located at 1804 W. Dewey Street.

Ordinance No. 2790NS was introduced.

AN ORDINANCE CONCERNING THE ZONING CLASSIFICATION OF THE FOLLOWING DESCRIBED PROPERTY LOCATED WITHIN THE CORPORATE LIMITS OF THE CITY OF SHAWNEE, POTTAWATOMIE COUNTY, OKLAHOMA, TO-WIT: TRACT 1 A TRACT OF LAND LYING IN A PART OF THE SOUTHWEST QUARTER OF THE SOUTHWEST QUARTER OF THE NORTHWEST QUARTER (SW/4 SW/4 NW/4) AND ALSO LYING IN A PART OF THE WEST HALF OF THE SOUTHEAST QUARTER OF THE SOUTHWEST QUARTER OF THE NORTHWEST QUARTER (W/2 SE/4 SW/4 NW/4) OF SECTION THIRTEEN (13), TOWNSHIP TEN (10) NORTH, RANGE THREE (3) EAST OF THE INDIAN MERIDIAN, POTTAWATOMIE COUNTY, OKLAHOMA, AND FURTHER DESCRIBED AS COMMENCING AT THE SOUTHWEST CORNER (SW/C) OF SAID SW/4 SW/4 NW/4; THENCE N00°00'39"E ALONG THE WEST LINE OF SAID SW/4 SW/4 NW/4 A DISTANCE OF 131.18 FEET TO A POINT ON THE NORTHEAST RIGHT OF WAY LINE OF THE C. R. I. & P. RAILROAD COMPANY, ALSO BEING THE POINT OF BEGINNING; THENCE N00°00'39"E CONTINUING ALONG SAID WEST LINE A DISTANCE OF 345.62 FEET; THENCE S89°56'54"E A DISTANCE OF 904.21 FEET, TO A POINT ON THE WEST RIGHT OF WAY LINE OF HIGHWAY NO. 177, SAID POINT ALSO BEING A POINT ON A NON-TANGENT CURVE TO THE RIGHT, HAVING A RADIUS OF 2764.80 FEET; THENCE SOUTHEASTERLY ALONG THE ARC OF SAID CURVE TO THE RIGHT AND ALONG SAID WEST RIGHT OF WAY LINE OF HIGHWAY NO. 177 A DISTANCE OF 341.26 FEET, SAID CURVE HAVING A CORD BEARING AND DISTANCE OF (S06°25'10"E 341.05 FEET); THENCE S02°53'00"E CONTINUING ALONG SAID WEST RIGHT OF WAY LINE A DISTANCE OF 134.41 FEET, TO A



POINT WHERE SAID WEST RIGHT OF WAY LINE INTERSECTS THE SOUTH LINE OF THE NORTHWEST QUARTER OF SAID SECTION 13; THENCE S89°49'44"W ALONG SAID SOUTH LINE A DISTANCE OF 794.36 FEET, TO A POINT ON THE NORTHEAST RIGHT OF WAY LINE OF SAID C. R. I. & P. RAILROAD COMPANY; THENCE N49°49'26"W ALONG SAID NORTHEAST RIGHT OF WAY LINE A DISTANCE OF 202.62 FEET TO THE POINT OF BEGINNING. ALSO DESCRIBED AS: THE SOUTHWEST QUARTER OF THE SOUTHWEST QUARTER OF THE NORTHWEST QUARTER AND THE WEST HALF OF THE SOUTHEAST QUARTER OF THE SOUTHWEST QUARTER OF THE NORTHWEST QUARTER OF SECTION THIRTEEN (13), TOWNSHIP TEN (10) NORTH, RANGE THREE (3) EAST OF THE INDIAN MERIDIAN, POTTAWATOMIE COUNTY, OKLAHOMA, LESS THE FORMER RIGHT OF WAY OF THE C. R. I. & P. RAILROAD COMPANY. AND TRACT 2 THE WEST HALF (W/2), OR THE WEST 30 FEET AND 6 INCHES, OF LOT TWO (2), ALL OF LOTS THREE (3), FOUR (4), FIVE (5) AND SIX (6) AND THE WEST HALF (W/2) OF LOT SEVEN (7), BRADBURY'S ADDITION, BEING A RE-PLAT OF BLOCK SEVEN OF MAYWOOD ADDITION, LESS AND EXCEPT THE WESTERLY 34 FEET OF SAID BLOCK SEVEN (7), TO THE CITY OF SHAWNEE, POTTAWATOMIE COUNTY, OKLAHOMA, ACCORDING TO THE RECORDED PLAT THEREOF. FROM ZONING CLASSIFICATION I-2 (LIGHT INDUSTRIAL DISTRICT) AND R-1 (SINGLE-FAMILY RESIDENTIAL DISTRICT) TO A-1 (RURAL AGRICULTURAL DISTRICT), AMENDING THE OFFICIAL ZONING MAP OF THE CITY OF SHAWNEE ACCORDINGLY.

Motion carried 7-0-0.

AYE: Matthews, Rutherford, Sehorn, Richter, Engles, Flood, Bolt

NAY: None

ABSTAIN: None

Ordinance No. 2790NS was adopted by the City Commission.

17. Consideration of an ordinance relating to arts in public places, amending Chapter 22 of the Shawnee Municipal Code by amending Article IX of Chapter 22, providing for arts in public places; providing for repeal; providing for severability; and providing for codification.

Community Development Director Rian Harkins advised that the proposed

ordinance provides for clarity on how membership is derived, terms of office and a one percent (1%) public arts fee and focuses strictly on public facilities.

A motion was made by Commissioner Flood, seconded by Commissioner Matthews, to approve an ordinance relating to arts in public places, amending Chapter 22 of the Shawnee Municipal Code by amending Article IX of Chapter 22, providing for arts in public places; providing for repeal; providing for severability; and providing for codification.

Ordinance No. 2791NS was introduced.

AN ORDINANCE RELATING TO ARTS IN PUBLIC PLACES, AMENDING CHAPTER 22 OF THE SHAWNEE MUNICIPAL CODE BY AMENDING ARTICLE IX OF CHAPTER 22, PROVIDING FOR ARTS IN PUBLIC PLACES; PROVIDING FOR REPEAL; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR CODIFICATION.

Motion carried 7-0-0.

AYE: Flood, Matthews, Engles, Bolt, Rutherford, Sehorn, Richter

NAY: None

ABSTAIN: None

Ordinance No. 2791NS was adopted by the City Commission.

18. Consideration of a resolution updating the City Fee Schedule by setting the art project application fee for review by the Shawnee Arts & Culture Commission pursuant to Article IX of Chapter 22 of the Shawnee Municipal Code; and providing for the readoption of the City Fee Schedule in whole.

Community Development Director Rian Harkins advised that the proposed resolution will update the City Fee Schedule by adding the art project application fee.

A motion was made by Commissioner Engles, seconded by Commissioner Flood, to approve a resolution updating the City Fee Schedule by setting the art project application fee for review by the Shawnee Arts & Culture Commission pursuant to Article IX of Chapter 22 of the Shawnee Municipal Code; and providing for the readoption of the City Fee Schedule in whole.

Resolution No. 6707 was introduced.

A RESOLUTION UPDATING THE CITY FEE SCHEDULE BY SETTING THE ART PROJECT APPLICATION FEE FOR REVIEW BY THE SHAWNEE ARTS & CULTURE COMMISSION PURSUANT TO ARTICLE IX OF CHAPTER 22 OF THE SHAWNEE MUNICIPAL CODE; AND PROVIDING FOR THE READOPTION OF THE CITY FEE SCHEDULE IN WHOLE.

Motion carried 7-0-0.

AYE: Engles, Flood, Bolt, Rutherford, Sehorn, Richter, Matthews

NAY: None

ABSTAIN: None

19. Consideration of the following budget amendments for Fiscal Year 2023 – 2024:

- a. 2018 Capital Improvement Fund - Fund 303 - to fund an anticipated pressure paving project in the Streets Department.

Finance Director Lindsey McNabb-Fox provided a Staff report.

A motion was made by Vice Mayor Rutherford, seconded by Commissioner Sehorn, to approve the budget amendment listed in Agenda Item No. 19(a).

Motion carried 7-0-0.

AYE: Rutherford, Sehorn, Richter, Matthews, Engles, Flood, Bolt

NAY: None

ABSTAIN: None

20. Consider Bid(s):

- a. Wet Demolition and Clearing of 1, 7, and 9 West Main (Open)

| <u>BIDDER</u>                                                    | <u>AMOUNT</u> |
|------------------------------------------------------------------|---------------|
| <u>Viet National, Rogers, MN</u>                                 |               |
| Base Bid 'A' – Building Demo & Debris Removal – 1 W Main         | \$148,050.00  |
| Base Bid 'B' – Building Demo & Debris Removal – 7 W Main         | \$ 59,750.00  |
| Base Bid 'C' – Building Demo & Debris Removal – 9 W Main         | \$ 46,800.00  |
| Add Alternate – Building Demo & Debris Removal – 1, 7 & 9 W Main | \$254,600.00  |

|                                                              |                     |
|--------------------------------------------------------------|---------------------|
| Add Alternate – Slab & Footing Structural Removal – 1 W Main | \$ <u>21,500.00</u> |
| Add Alternate – Slab & Footing Structural Removal – 7 W Main | \$ <u>12,800.00</u> |
| Add Alternate – Slab & Footing Structural Removal – 9 W Main | \$ <u>11,100.00</u> |

K&M Dirt Services LLC, Oklahoma City, OK

|                                                                  |                      |
|------------------------------------------------------------------|----------------------|
| Base Bid 'A' – Building Demo & Debris Removal – 1 W Main         | \$ <u>82,775.00</u>  |
| Base Bid 'B' – Building Demo & Debris Removal – 7 W Main         | \$ <u>81,575.00</u>  |
| Base Bid 'C' – Building Demo & Debris Removal – 9 W Main         | \$ <u>99,450.00</u>  |
| Add Alternate – Building Demo & Debris Removal – 1, 7 & 9 W Main | \$ <u>263,800.00</u> |
| Add Alternate – Slab & Footing Structural Removal – 1 W Main     | \$ <u>29,925.00</u>  |
| Add Alternate – Slab & Footing Structural Removal – 7 W Main     | \$ <u>11,150.00</u>  |
| Add Alternate – Slab & Footing Structural Removal – 9 W Main     | \$ <u>16,975.00</u>  |

Total Demolition Services LLC, Oklahoma City, OK

|                                                                  |                      |
|------------------------------------------------------------------|----------------------|
| Base Bid 'A' – Building Demo & Debris Removal – 1 W Main         | \$ <u>33,600.00</u>  |
| Base Bid 'B' – Building Demo & Debris Removal – 7 W Main         | \$ <u>46,100.00</u>  |
| Base Bid 'C' – Building Demo & Debris Removal – 9 W Main         | \$ <u>68,700.00</u>  |
| Add Alternate – Building Demo & Debris Removal – 1, 7 & 9 W Main | \$ <u>132,500.00</u> |
| Add Alternate – Slab & Footing Structural Removal – 1 W Main     | \$ <u>26,250.00</u>  |
| Add Alternate – Slab & Footing Structural Removal – 7 W Main     | \$ <u>8,750.00</u>   |
| Add Alternate – Slab & Footing Structural Removal – 9 W Main     | \$ <u>14,800.00</u>  |

American Demolition, Tulsa, OK

|                                                                  |                      |
|------------------------------------------------------------------|----------------------|
| Base Bid 'A' – Building Demo & Debris Removal – 1 W Main         | \$ <u>None</u>       |
| Base Bid 'B' – Building Demo & Debris Removal – 7 W Main         | \$ <u>None</u>       |
| Base Bid 'C' – Building Demo & Debris Removal – 9 W Main         | \$ <u>None</u>       |
| Add Alternate – Building Demo & Debris Removal – 1, 7 & 9 W Main | \$ <u>229,759.00</u> |
| Add Alternate – Slab & Footing Structural Removal – 1 W Main     | \$ <u>None</u>       |
| Add Alternate – Slab & Footing Structural Removal – 7 W Main     | \$ <u>None</u>       |
| Add Alternate – Slab & Footing Structural Removal – 9 W Main     | \$ <u>None</u>       |

Midwest Wrecking Co. Demolition, Oklahoma City, OK

|                                                                  |                      |
|------------------------------------------------------------------|----------------------|
| Base Bid 'A' – Building Demo & Debris Removal – 1 W Main         | \$ <u>147,210.00</u> |
| Base Bid 'B' – Building Demo & Debris Removal – 7 W Main         | \$ <u>134,820.00</u> |
| Base Bid 'C' – Building Demo & Debris Removal – 9 W Main         | \$ <u>168,810.00</u> |
| Add Alternate – Building Demo & Debris Removal – 1, 7 & 9 W Main | \$ <u>402,310.00</u> |
| Add Alternate – Slab & Footing Structural Removal – 1 W Main     | \$ <u>24,910.00</u>  |
| Add Alternate – Slab & Footing Structural Removal – 7 W Main     | \$ <u>17,120.00</u>  |
| Add Alternate – Slab & Footing Structural Removal – 9 W Main     | \$ <u>13,110.00</u>  |

Director of Engineering Seth Barkhimer handed out an updated Plan Holder's List and read five (5) bids into the record. He requested that the bid award be deferred to a future meeting to allow Staff to review each bid.

A motion was made by Commissioner Flood, seconded by Commissioner Engles, to defer the item to a future City Commission meeting. Motion Carried 7-

0-0.

AYE: Flood, Engles, Bolt, Rutherford, Sehorn, Richter, Matthews

NAY: None

ABSTAIN: None

## 21. Acknowledge Monthly Sales Tax Report.

Finance Director Lindsey McNabb-Fox reported sales tax is up Two Hundred Fifty-Eight Thousand Seven Hundred Forty-One Dollars (\$258,741.00) or Ten Point Six Percent (10.6%), over the projected budget year-to-date. She stated that use tax collections are up One Thousand Two Hundred Ninety Dollars (\$1,290.00) or Zero Point Forty-Five Percent (0.45%), above the projected budget year-to-date.

## 22. Administrative Report(s):

- a. 2018 Half-Cent Sales Tax Quarterly Update - Lindsey McNabb-Fox, Finance Director

Finance Director Lindsey McNabb-Fox provided a presentation on the 2018 Half-Cent Sales Tax Quarterly Update. She discussed items that included:

- 2018 Sales Tax Election
- KidSpace Park Grand Opening - June 23, 2023
- Investment Updates
- Investment Updates - Fourth Quarter

- b. Pressure Pave Project - Brad Schmidt, Public Works Director

Public Works Director Brad Schmidt provided a presentation on the Pressure Pave Project. He discussed items that included:

- The Process
- Chip or Scrub Seal - Relies on Gravity Fill
- PressurePave - Forced Injection Fill
- Goals for Finished Surface

## 23. New Business (Any matter not known or which could not have been

reasonably foreseen prior to the posting of the agenda.)

There was no new business.

#### 24. Commissioners Comments

Commissioner Richter commented on the Capital Improvement Plan, the projects at the Airport, and the International Finals Youth Rodeo (IFYR).

Commissioner Sehorn commented on sales tax, businesses that are still closed due to the April 19, 2023 storm event, KidSpace Park, the IFYR, and the Pressure Pave project.

Vice Mayor Rutherford commented on sales tax, the recent car show downtown, and the IFYR. He also congratulated the Potawatomi Fire Basketball Team.

Commissioner Flood commented on KidSpace Park, the IFYR, and the downtown car show. He also congratulated the Potawatomi Fire Basketball Team.

Commissioner Engles commented on the Potawatomi Fire Basketball Team and KidSpace Park.

Commissioner Matthews commented on the Potawatomi Fire Basketball Team, KidSpace Park, IFYR, and the new Salvation Army Captains.

Mayor Bolt welcomed the new Salvation Army Captains and congratulated the Potawatomi Fire. He also commented on KidSpace Park, the recent downtown car show, and the IFYR. He also announced that there would be a Special Call meeting on Monday, August 7, 2023 to discuss homelessness.

#### 25. Adjournment

There being no further business to be considered, the meeting was adjourned by power of the Chair. (7:48 p.m.)



ED BOLT, MAYOR

ATTEST:

A handwritten signature in blue ink that reads "Lisa Lasyone". The signature is written in a cursive style with a small dot above the 'i' in Lisa.

LISA LASYONE, CMC  
CITY CLERK