

AGENDA
SHAWNEE MUNICIPAL AUTHORITY
AUGUST 21, 2023 AT 6:00 PM
COMMISSION CHAMBERS AT CITY HALL
16 WEST 9TH STREET
SHAWNEE, OKLAHOMA

Official action can only be taken on items which appear on the agenda. The public body may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any agenda item. When more information is needed to act on an item, the public body may refer the matter to Staff or back to Committee or the recommending body. Under certain circumstances, items are deferred to a future date or stricken from the agenda entirely.

CALL TO ORDER

DECLARATION OF QUORUM

1. Consider approval of Consent Agenda:
 - a. Minutes from the July 17, 2023 regular meeting.
2. Consideration of a budget amendment for Fiscal Year 2023–2024 - Shawnee Municipal Authority - Fund 501 - to appropriate fund balance for FY22-23 Encumbrances for which goods or services will be received or rendered in FY23-24.
3. New Business
4. Adjournment

Respectfully submitted,



Lisa Lasyone, CMC, City Clerk

The City of Shawnee encourages participation from its citizens in public meetings. If participation is not possible due to a disability, notify the City Clerk, in writing, at least forty-eight hours prior to the scheduled meeting, and necessary accommodations will be made. (ADA 28 CFR 36)

DRAFT

SHAWNEE MUNICIPAL AUTHORITY PROCEEDINGS

JULY 17, 2023 AT 6:00 PM

The Shawnee Municipal Authority of the City of Shawnee, County of Pottawatomie, State of Oklahoma, met in Regular Session in the Commission Chambers at City Hall, 16 West 9th Street, Shawnee, Oklahoma on, Monday, July 17, 2023 at 6:00 PM, pursuant to notice duly posted as prescribed by law on Thursday, July 13, 2023, at 6:23 PM Mayor Bolt presided and called the meeting to order. Upon roll call, the following members were in attendance.

Ed Bolt
Chairman/Mayor

Daniel Matthews
Trustee Ward 1

Cami Engles
Trustee Ward 2

Travis Flood
Trustee Ward 3

Darren Rutherford
Trustee Ward 4

Mark Sehorn
Trustee Ward 5

Lauren Richter
Trustee Ward 6

ABSENT: None

CALL TO ORDER

DECLARATION OF QUORUM

1. Consider approval of Consent Agenda:

- a. Minutes from the June 20, 2023 regular meeting.

A motion was made by Trustee Matthews, seconded by Trustee Engles, to approve the Minutes from the June 20, 2023 regular meeting. Motion Carried 7-0-0.

AYE: Matthews, Engles, Flood, Bolt, Rutherford, Sehorn, Richter

NAY: None

ABSTAIN: None

2. New Business

There was no new business.

3. Adjournment

There being no further business to be considered, the meeting was adjourned by power of the Chair. (8:17 p.m.)

ED BOLT, MAYOR
CHAIRMAN

ATTEST:

LISA LASYONE, CMC, CITY CLERK
SECRETARY



Finance Department
16 W. 9th St.
Shawnee, OK 74801
ShawneeOK.org

Date: August 21, 2023
To: Shawnee Municipal Authority
From: Lindsey McNabb-Fox, Finance Director
Subject: Consideration of a budget amendment for Fiscal Year 2023–2024 - Shawnee Municipal Authority - Fund 501 - to appropriate fund balance for FY22-23 Encumbrances for which goods or services will be received or rendered in FY23-24.

Background: This fiscal year 2023-2024 budget amendment is to appropriate fund balance related to encumbrances for prior fiscal year goods and services that were not received by June 30, 2023. These items are expected to be received in the current fiscal year and require associated budget appropriation.

Financial Impact: See budget amendment

Attachments: 08-21-2023 - PO Rollover-501

Staff Recommendation: Approval of the item

City of Shawnee
2023-2024 Budget Amendment
Shawnee Municipal Authority Fund

Estimated Revenue, Fund Balance, or Transfers IN

Fund Number	Account Number	Project Code	Line Item	Description	Balance Before Amendment	Amount of Amendment Increase (Decrease)	Balance After Amendment
							-
				Total	-	-	-

Appropriations

Fund Number	Account Number	Project Code	Line Item	Description	Balance Before Amendment	Amount of Amendment Increase (Decrease)	Balance After Amendment
501	5-1010-53500			Software Purchases	40,000.00	9,939.00	49,939.00
501	5-1020-54200			Capital Outlay - Buildings & Improvements	-	14,650.00	14,650.00
					-	-	-
					-	-	-
					-	-	-
					40,000.00	24,589.00	64,589.00

Approved by the City Commission this

Explanation of Budget Amendment:

To appropriate fund balance for FY23 Encumbrances for which goods or services will be received or rendered in FY24.

Approved:

Mayor _____
Attest: _____

City Clerk _____

On Date _____

Posted By _____ Date _____ BA# _____ Pkt.# _____